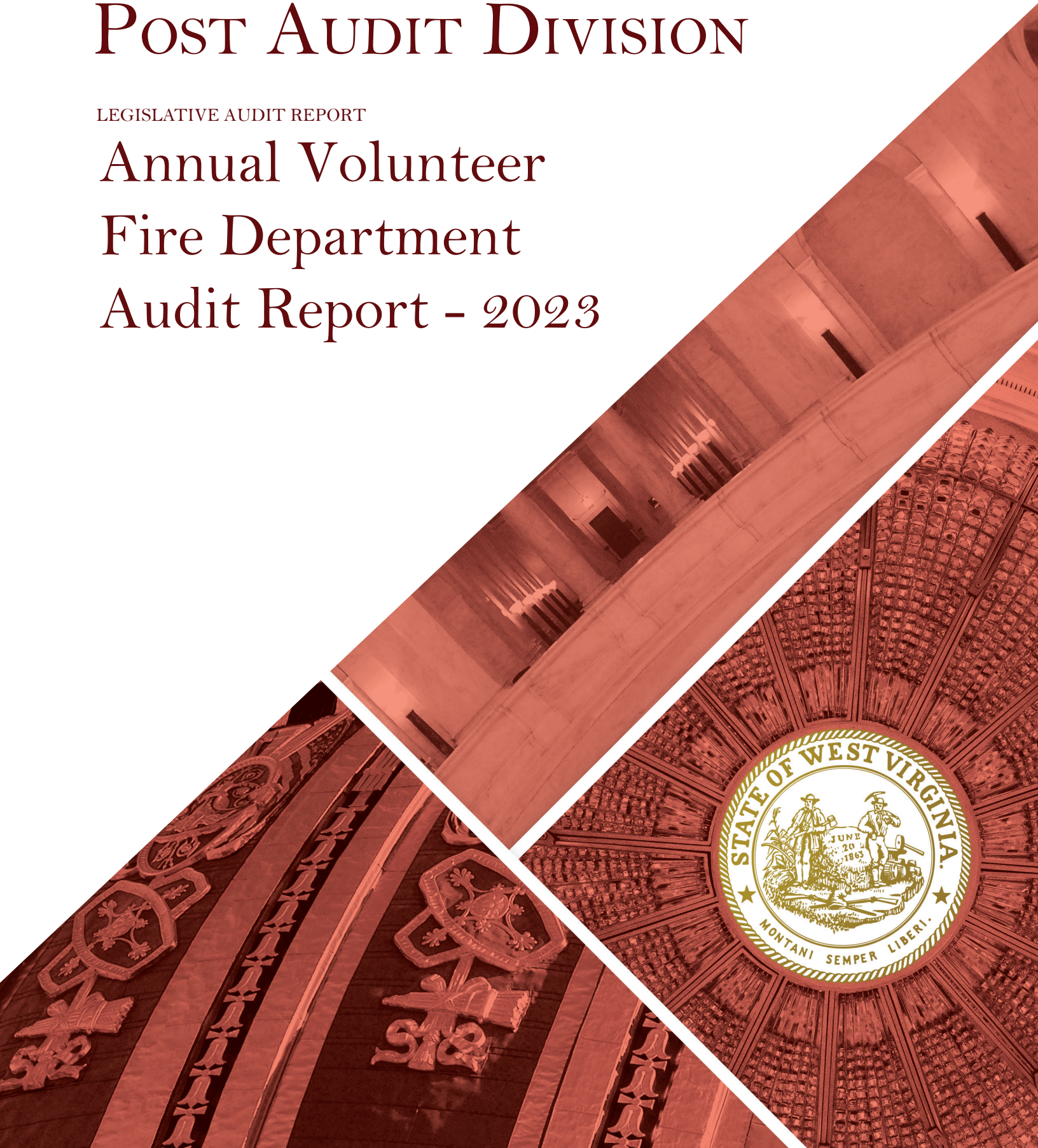


JOINT COMMITTEE ON GOVERNMENT AND FINANCE
WEST VIRGINIA OFFICE OF THE LEGISLATIVE AUDITOR

POST AUDIT DIVISION

LEGISLATIVE AUDIT REPORT

Annual Volunteer Fire Department Audit Report - 2023



JOINT COMMITTEE ON GOVERNMENT AND FINANCE
WEST VIRGINIA OFFICE OF THE LEGISLATIVE AUDITOR

POST AUDIT DIVISION

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Legislative Audit Report

February 15, 2024

Annual Volunteer Fire Department Audit Report - 2023

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State Funding of Volunteer and Part Volunteer Fire Departments

Every year, the State distributes millions of dollars to hundreds of West Virginia volunteer and part volunteer fire departments (VFD) for the purpose of providing funding for firefighting equipment, training, and maintenance. Established by W.Va. Code §33-3-33 and collected by the Insurance Commission, one source of the money is a 0.55 percent surcharge imposed on fire and casualty insurance policies issued in West Virginia. Also, W.Va. Code §33-3-14d established an additional premium tax equal to one percent of taxable premiums on fire insurance, and casualty insurance policies to be collected by the Insurance Commission. Finally, W.Va. Code §29-3E-7 created a fireworks safety fee of 12 percent of all retail sales of consumer fireworks in the State. All money collected from the surcharge established in W.Va. Code §33-3-33, as well as 25 percent of the amount collected from the additional premium established in W.Va. Code §33-3-14d and 25 percent of the amount collected from the fireworks safety fee established in W.Va. Code §29-3E-7 comprises the Fire Protection Fund. The amount collected annually is subsequently distributed among qualifying departments through quarterly payments¹. These funds are to be used on specific items outlined in W.Va. Code §8-15-8b, such as protective equipment, rescue equipment, certain utilities for the fire stations, fire fighter training costs, insurance on buildings and automobiles, fuel, and workers' compensation premiums. Table 1 below shows the amounts distributed and the number of departments that benefited from these distributions over the last nine years.

Table 1 – Distribution of State Funds 2015- 2023					
Year of Distribution	Number of Departments	Received Full Distribution	Did Not Receive Full Distribution*	Received No Funding	Total Amount Distributed
2015	430	410	19	1	\$19,896,613.74
2016	431	402	29	0	\$20,198,716.58
2017	428	400	27	1	\$20,600,530.71
2018	428	421	7	0	\$22,453,199.93
2019	428	410	18	0	\$22,663,900.23
2020	427	421	5	1	\$22,561,109.69
2021	428	415	12	1	\$20,665,238.89
2022	428	420	7	1	\$23,761,842.66
2023	428	382	45	1	\$32,037,897.44
<i>Data Obtained from W.Va. State Treasurer's Office website.</i>					
<i>*A VFD may lose its quarterly distribution if specific conditions are not met, such as not filing bank statements and check images for the previous calendar year for its state bank account(s) with the Legislative Auditor's Office, not cooperating with an audit, having monetary findings from an audit, being out of compliance with the State Fire Marshal, or being out of compliance with a DHHR grant.</i>					

In addition, it should be noted that the amount of each fire department's quarterly allotment distributed by the W.Va. State Treasurer's Office varies depending on whether the fire department is a fully-volunteer department or a part volunteer department. Further, the amount distributed to a part volunteer department varies based upon a calculation made by the State Treasurer's Office with information from the Municipal Pensions Oversight Board.

¹ Part volunteer fire departments, departments that are not entirely comprised of volunteer firefighters and have some members who are compensated for their service, receive a pro-rated portion of funds determined by the State Treasurer's Office based on information from the Municipal Pensions Oversight Board.

By February 1st, all departments are required to file copies of the bank statements and check images for their state bank account(s) for the previous calendar year with the Legislative Auditor's Office. In December of each year the Post Audit Division mails a letter to each of the departments to remind them of the deadline and instructions on how to file the required documents.

The Legislative Auditor is granted the authority to withhold a department's state funding if the department fails to meet one of the requirements stipulated in W.Va. Code, which include:

- If an audit of a department results in monetary findings, such as for expenditures not allowed by W.Va. Code §8-15-8b and/or expenditures not properly supported by a receipt or invoice.
- If a department fails to cooperate with an audit by not providing documents such as bank statements or invoices.
- If a department fails to respond to the Legislative Auditor's correspondence.
- If a department does not file bank statements and check images for its state bank account(s) for the preceding year by April 1st.

Additionally, the State Fire Marshal also has the authority to withhold a department's state funding if the department fails to meet the standards of the State Fire Marshal.

Funds withheld by the Legislative Auditor for reasons listed above are initially placed in escrow. After one year of non-compliance, a department forfeits one quarter of its funding for each quarter it remains non-compliant. For example, if a department became non-compliant on April 1, 2022, and remained non-compliant for the entire year, it would lose its first quarterly distribution that was withheld from the April 1, 2022, funding on April 1, 2023. If the department was still non-compliant at the beginning of the next quarter, it would lose the next quarterly distribution, and so on, until it became compliant. Funds forfeited by non-compliant VFDs are paid by the State Treasurer into the Fire Service Equipment and Training Fund created in W.Va. Code §29-3-5f.

W.Va. Code §12-4-14b grants the Legislative Auditor the authority to conduct audits of the state funding received by VFDs. An audit determines if the department has maintained its state money in a separate account and has spent the money on allowable items. The audit is limited to a review of the bank account in which the department deposits its state funds, commonly referred to as the department's "state account." There are three typical findings that can result from the VFD audits:

- Unallowable Expenditures (when the money is spent on items not allowed by Code);
- Lack of Supporting Documentation (when the VFD has not provided a proper invoice, receipt, or other documentation to support its assertion that an expenditure is allowable and for the benefit of the department); and
- Commingled Funds (when the VFD has mixed state funds with funds from other sources such as by transferring funds from its state account to its non-state or "general" account, thereby making it difficult to trace the money).

When the Legislative Auditor determines a volunteer or part-volunteer company, or department has used formula distributions or equipment and training grant money for purposes not authorized, the Legislative Auditor gives a written notice of noncompliance to the company or

department. If a volunteer or part-volunteer fire company or department disagrees or disputes the finding, it can contest the finding by submitting a written objection within five working days. The department or company shall then have 60 days from the date of the Legislative Auditor's finding notification to provide any additional documentation for the Legislative Auditor to consider before finalizing the audit findings and withholding any funds due to noncompliance.

Objective

The objective of the audit of volunteer fire departments is to evaluate compliance with W.Va. Code §8-15-8b which states, in part:

*Funds received from the state for volunteer and part volunteer fire companies and departments, pursuant to sections fourteen-d and thirty-three, article three, and section seven, article twelve-c, all of chapter thirty-three of this code, **may not be commingled with funds received from any other source.***

*Revenues allocated to volunteer and part volunteer fire companies and departments **may be expended only for the items listed in subdivisions (1) through (15) of this section**². (Emphasis Added)*

Methodology

Post Audit management examined data from previous audits and identified potential indicators for a high-risk of noncompliance. The generalized categories associated with a high assessed level of risk include:

1. Departments that had not had an audit.
2. Departments that had not had a recent audit.
3. Departments that had an audit with large discrepancies.
4. The Department was delinquent in financial filings.

Additionally, we considered other factors such as communication of possible concerns from members of the Legislature and the general public. The VFD Auditor begins with the department with the highest assessed level of risk and proceeds down the list completing as many departments as possible. Then the risk assessment is updated, and the process begins again with a new list in January of the next year. Any audits that remain incomplete from the preceding year are completed prior to beginning audits from the new list.

Scope

Audits contained within this report were conducted on either the 2020, 2021, or 2022 calendar year for each respective department. None of the audits conducted by the Legislative Auditor were for a period greater than one calendar year. The different calendar years can be attributed to various issues including but not limited to department responsiveness to inquiries, department issues providing responses to document requests, challenges to completed audits, audits being started but not completed before the issuance of the annual report, and coordination of audit activities with outside parties. Any audit initiated but not completed prior to the issuance

² Subdivisions 1 through 15 can be found in Appendix A of this report.

of the annual VFD audit report are prioritized for completion and included in the next annual report upon completion of the audit.

A complete list of all 94 volunteer and part volunteer departments and the calendar year audited under the authority granted by W.Va. Code §12-4-14 to conduct compliance audits of the departments is provided below.

- Adrian- 2021
- Alma- 2021
- Anthony Creek- 2021
- Armstrong Creek- 2022
- Arnoldsburg- 2022
- Athens- 2021
- Ballard- 2022
- Barrackville- 2022
- Beaver- 2021
- Bethlehem- 2021
- Bluewell- 2022
- Brookhaven- 2021
- Buckhannon-Upshur- 2021
- Buffalo- 2022
- Burnsville- 2021
- Cabin Creek- 2022
- Cairo- 2021
- Canaan Valley- 2021
- Cass- 2022
- Chapel- 2021
- Chattaroy- 2022
- Chesapeake- 2022
- Chester- 2022
- Circleville- 2021
- Clear Creek- 2020
- Clendenin- 2022
- Coalton- 2021
- Cora- 2022
- Cottageville-2021
- Davy- 2021
- Delbarton- 2021
- Duval District- 2022
- East Wood- 2022
- Eleanor- 2022
- Erbacon- 2021
- Fairlea- 2022
- Fellowsville- 2021
- Flatrock- 2021
- Flemmington- 2021
- Fountain- 2021
- Frametown- 2021
- Friendship- 2021
- Frost- 2022
- Gandeeville-Harmony- 2022
- Ghent- 2021
- Grantsville- 2022
- Granville- 2021
- Hanover- 2021
- Henlawson- 2022
- Iaeger- 2021
- Independent #1- 2021
- Levels- 2021
- Limestone- 2021
- Lindside- 2021
- Main Island Creek- 2021
- Matewan- 2021
- Matoaka Area- 2021
- McClellan District- 2021
- McKinleyville- 2021
- Montgomery- 2022
- Mount Storm- 2021
- Mozart- 2022
- North River Valley- 2022
- Nuttall- 2022
- Ohio River Road- 2022
- Paden City- 2022
- Pax- 2021
- Pennsboro- 2021
- Pinch- 2021
- Poca- 2022
- Prichard- 2022
- Rand- 2022
- Reedsville- 2021
- Rhodell- 2020
- Romney- 2021
- Saint Joseph- 2021
- Salem- 2021
- Scotts Run- 2020
- Silver Hill- 2022
- South Fork- 2020
- Stone Church- 2021
- Summit Park- 2020
- Town of Sophia- 2021
- Tygart Valley- 2021
- Upper West Fork- 2022
- Valley (Marion)- 2021
- Valley (Mason)- 2020
- Walkersville- 2022
- Webster Springs- 2021
- West Side- 2021
- Westover- 2022
- White Sulphur Springs - 2020
- Whitesville- 2021
- Williamsburg- 2021

Summary of 2023 VFD Audits

Of the 94 volunteer and part volunteer fire departments that were audited, 67 were not in compliance with W.Va. Code. Table 2 below groups these 67 non-compliant departments into categories of findings.

Table 2 – Type of Finding(s) Noted for Non-Compliant Fire Departments	
Type of Finding	Number of Departments
Commingled Funds Only	14
Commingled Funds and Unallowable Expenditures	3
Commingled Funds and Unsupported Expenditures	1
Commingled Funds, Unallowable Expenditures, and Unsupported Expenditures	14
Unallowable Expenditures Only	19
Unsupported Expenditures Only	4
Unallowable Expenditures and Unsupported Expenditures	<u>12</u>
Total	<u>67</u>
<i>Data obtained from Legislative Auditor's analysis.</i>	

An overview of the 67 VFDs not in compliance with W.Va. Code §8-15-8b for the calendar year audited begins on page 36, including the department, county where the department is located, total amount of funds audited, and the total amount of expenditures found to not be in compliance. The individual results for each department including a table of the financial activity of the state account during the calendar year audited, explanation of the audit findings, and the recommendations begins on page 37.

An overview of the 27 VFDs in compliance with W.Va. Code §8-15-8b for the calendar year audited begins on page six including the department, county where the department is located, and total amount of funds audited. The individual results for each department including a table of the financial activity of the state account during the calendar year audited begins on page seven.

Previous reports are available on the Post Audit Division reports page located at http://www.legis.state.W.Va.us/Joint/postaudit/vfd_audits.cfm.

Volunteer Fire Departments in Compliance with W.Va. Code

The following 27 VFDs were audited for compliance with W.Va. Code §8-15-8b and were found to be in compliance with W.Va. Code §8-15-8b for the calendar year audited; thus, there were no findings to report. Table 3 below notes the department, county in which the department is located, and the total funds audited.

Table 3 – Volunteer Fire Departments in Compliance with W.Va. Code		
Department/Company	County	Total Funds Audited
Athens Volunteer Fire Department	Mercer	\$228,255.96
Beaver Volunteer Fire Department	Raleigh	\$112,650.81
Brookhaven Volunteer Fire Department	Monongalia	\$60,468.44
Cass Volunteer Fire Department	Pocahontas	\$81,733.20
Chester Volunteer Fire Department	Hancock	\$183,648.97
Circleville Volunteer Fire Department	Pendleton	\$75,010.10
Clendenin Volunteer Fire Department	Kanawha	\$61,562.75
Coalton Volunteer Fire Department	Randolph	\$122,846.57
Cora Volunteer Fire Department	Logan	\$126,269.20
Duval District Volunteer Fire Department	Lincoln	\$238,403.57
Flemmington Volunteer Fire Department	Taylor	\$110,850.04
Fountain Volunteer Fire Department	Mineral	\$96,046.11
Grantsville Volunteer Fire Department	Calhoun	\$185,791.80
Granville Volunteer Fire Department	Monongalia	\$50,238.13
Iaeger Volunteer Fire Department	McDowell	\$135,462.92
North River Valley Volunteer Fire Company	Hampshire	\$97,558.31
Ohio River Road Volunteer Fire Department	Cabell	\$99,309.86
Paden City Volunteer Fire Department	Wetzel	\$136,609.51
Prichard Volunteer Fire Department	Wayne	\$104,109.44
Rand Volunteer Fire Department	Kanawha	\$179,553.06
Reedsville Volunteer Fire Department	Preston	\$74,035.35
Romney Volunteer Fire Department	Hampshire	\$74,125.18
Salem Volunteer Fire Department	Harrison	\$67,164.74
Tygart Valley Volunteer Fire Department	Randolph	\$158,856.00
Upper West Fork Volunteer Fire Department	Calhoun	\$165,293.49
West Side Volunteer Fire Department	Kanawha	\$131,367.21
Westover Volunteer Fire Department	Monongalia	<u>\$116,226.22</u>
Total:		<u>\$3,273,446.94</u>

The results of the completed audits have been discussed with each respective department. The following report sections detail the individual results for each department listed in Table 3 found to be in compliance during the calendar year audited including a table of the financial activity of the state account during the calendar year audited.

ATHENS VOLUNTEER FIRE DEPARTMENT

The Athens VFD, in Mercer County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Athens VFD began 2021 with a balance of \$167,209.59 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$13.23 and allowable additional deposits of \$11,296.00 into the state account. Therefore, the audited funds totaled \$228,255.96.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 4 – Athens VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$167,209.59	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$13.23	
Allowable Additional Deposits	\$11,296.00	
Total Funds Audited		\$228,255.96
State Account Expenditures		
Proper Expenditures	\$79,768.54	
Total Expenditures		<u>\$79,768.54</u>
Balance Remaining in State Account		<u>\$148,487.42</u>

The results presented in this report have been reviewed and discussed with the Athens VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds

BEAVER VOLUNTEER FIRE DEPARTMENT

The Beaver VFD, in Raleigh County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Beaver VFD began 2021 with a balance of \$57,123.48 in its state account. The Department received additional funds from the State Treasurer in the amount of \$49,737.14 and made an additional deposit of \$5,750.00 into the state account. There was interest earned on the account totaling \$40.19. Therefore, the audited funds totaled \$112,650.81.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 5 – Beaver VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$57,123.48	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$40.19	
Allowable Additional Deposits	\$5,750.00	
Total Funds Audited		\$112,650.81
State Account Expenditures		
Proper Expenditures	\$7,816.30	
Total Expenditures		<u>\$7,816.30</u>
Balance Remaining in State Account		<u>\$104,834.51</u>

The results presented in this report have been reviewed and discussed with the Beaver VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BROOKHAVEN VOLUNTEER FIRE DEPARTMENT

The Brookhaven VFD, in Monongalia County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Brookhaven VFD began 2021 with a balance of \$10,731.30 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. Therefore, the audited funds totaled \$60,468.44.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the figure below.

Table 6 – Brookhaven VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$10,731.30	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$60,468.44
State Account Expenditures		
Proper Expenditures	\$10,731.30	
Total Expenditures		\$10,731.30
Balance Remaining in State Account		\$49,737.14

The results presented in this report have been reviewed and discussed with the Brookhaven VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CASS VOLUNTEER FIRE DEPARTMENT

The Cass VFD, in Pocahontas County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Cass VFD began 2022 with a balance of \$24,871.38 in its state account. The Department received additional funds from the State in the amount of \$56,857.42 during 2022. There was interest earned on the account totaling \$4.40. Therefore, the audited funds totaled \$81,733.20.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 7 – Cass VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$24,871.38	
Quarterly Distribution from State Treasurer	\$56,857.42	
Interest Deposits	\$4.40	
Total Funds Audited		\$81,733.20
State Account Expenditures		
Proper Expenditures	\$73,490.47	
Total Expenditures		\$73,490.47
Balance Remaining in State Account		<u>\$8,242.73</u>

The results presented in this report have been reviewed and discussed with the Cass VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CHESTER VOLUNTEER FIRE DEPARTMENT

The Chester VFD, in Hancock County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Chester VFD began 2022 with a balance of \$126,745.68 in its state account. The Department received additional funds from the State Treasurer in the amount of \$56,857.42. There was interest earned on the account totaling \$45.87. Therefore, the audited funds totaled \$183,648.97.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 8 – Chester VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$126,745.68	
Quarterly Distribution from State Treasurer	\$56,857.42	
Interest Deposits	\$45.87	
Total Funds Audited		\$183,648.97
State Account Expenditures		
Proper Expenditures	\$9,527.01	
Total Expenditures		\$9,527.01
Balance Remaining in State Account		\$174,121.96

The results presented in this report have been reviewed and discussed with the Chester VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CIRCLEVILLE VOLUNTEER FIRE DEPARTMENT

The Circleville VFD, in Pendleton County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Circleville VFD began 2021 with a balance of \$19,245.96 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. The Department also made allowable additional deposits totaling \$6,027.00. Therefore, the audited funds totaled \$75,010.10.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 9 – Circleville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$19,245.96	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$6,027.00	
Total Funds Audited		\$75,010.10
State Account Expenditures		
Proper Expenditures	\$55,375.14	
Total Expenditures		\$55,375.14
Balance Remaining in State Account		\$19,634.96

The results presented in this report have been reviewed and discussed with the Circleville VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CLENDENIN VOLUNTEER FIRE DEPARTMENT

The Clendenin VFD, in Kanawha County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Clendenin VFD began 2022 with a balance of \$3,590.33 in its state account. The Department received additional funds from the State in the amount of \$56,857.42 during 2022. There was an additional deposit of \$1,115.00 into the state account. Therefore, the audited funds totaled \$61,562.75.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 10 – Clendenin VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$3,590.33	
Quarterly Distribution from State Treasurer	\$56,857.42	
Allowable Additional Deposits	\$1,115.00	
Total Funds Audited		\$61,562.75
State Account Expenditures		
Proper Expenditures	\$48,970.11	
Total Expenditures		\$48,970.11
Balance Remaining in State Account		\$12,592.64

The results presented in this report have been reviewed and discussed with the Clendenin VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

COALTON VOLUNTEER FIRE DEPARTMENT

The Coalton VFD, in Randolph County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Coalton VFD began 2021 with a balance of \$65,368.40 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$30.25 and allowable additional deposits of \$7,710.78. Therefore, the audited funds totaled \$122,846.57.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 11 – Coalton VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$65,368.40	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$30.25	
Allowable Additional Deposits	\$7,710.78	
Total Funds Audited		\$122,846.57
State Account Expenditures		
Proper Expenditures	\$59,524.43	
Total Expenditures		\$59,524.43
Balance Remaining in State Account		\$63,322.14

The results presented in this report have been reviewed and discussed with the Coalton VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds

CORA VOLUNTEER FIRE DEPARTMENT

The Cora VFD, in Logan County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

The Department began with a balance of \$69,370.71 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer. Additionally, the Department earned interest on its state funds during the audit totaling \$41.07. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$126,269.20.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 12 – Cora VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$69,370.71	
Quarterly Distribution from State Treasurer	\$56,857.42	
Interest Deposits	\$41.07	
Total Funds Audited		\$126,269.20
State Account Expenditures		
Proper Expenditures	\$36,075.89	
Total Expenditures		<u>\$36,075.89</u>
Balance Remaining in State Account		<u>\$90,193.31</u>

The results presented in this report have been reviewed and discussed with the Cora VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds

DUVAL DISTRICT VOLUNTEER FIRE DEPARTMENT

The Duval District VFD, in Lincoln County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Duval District VFD began 2022 with a balance of \$181,546.14 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. Therefore, the audited funds totaled \$238,403.57.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 13 – Duval District VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$181,546.14	
Quarterly Distribution from State Treasurer	\$56,857.43	
Total Funds Audited		\$238,403.57
State Account Expenditures		
Proper Expenditures	\$30,269.23	
Total Expenditures		<u>\$30,269.23</u>
Balance Remaining in State Account		
		<u>\$208,134.34</u>

The results presented in this report have been reviewed and discussed with the Duval District VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds

FLEMINGTON VOLUNTEER FIRE DEPARTMENT

The Flemington VFD, in Taylor County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Flemington VFD began 2021 with a balance of \$55,109.82 in its state account. The Department received additional funds from the State in the amount of \$55,737.73 during 2021. There was interest earned on the account totaling \$2.49. Therefore, the audited funds totaled \$110,850.04.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 14 – Flemington VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$55,109.82	
Quarterly Distribution from State Treasurer	\$55,737.73	
Interest Deposits	\$2.49	
Total Funds Audited		\$110,850.04
State Account Expenditures		
Proper Expenditures	\$76,824.57	
Total Expenditures		\$76,824.57
Balance Remaining in State Account		<u>\$34,025.47</u>

The results presented in this report have been reviewed and discussed with the Flemington VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds

FOUNTAIN VOLUNTEER FIRE DEPARTMENT

The Fountain VFD, in Mineral County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Fountain VFD began 2021 with a balance of \$46,308.97 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$58.27. Therefore, the audited funds totaled \$96,046.11.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 15 – Fountain VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$46,308.97	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$96,046.11
State Account Expenditures		
Proper Expenditures	\$45,780.36	
Total Expenditures		\$45,780.36
Balance Remaining in State Account		<u>\$50,265.75</u>

The results presented in this report have been reviewed and discussed with the Fountain VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

GRANTSVILLE VOLUNTEER FIRE DEPARTMENT

The Grantsville VFD, in Calhoun County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Grantsville VFD, in Calhoun County, began 2022 with a balance of \$128,716.97 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. There was interest earned on the account totaling \$154.40, and the Department made an allowable additional deposit of \$63.00. Therefore, the audited funds totaled \$185,791.80.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 16 – Grantsville VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$128,716.97	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$154.40	
Allowable Additional Deposits	\$63.00	
Total Funds Audited		\$185,791.80
State Account Expenditures		
Proper Expenditures	\$16,972.62	
Total Expenditures		\$16,972.62
Balance Remaining in State Account		<u>\$168,819.18</u>

The results presented in this report have been reviewed and discussed with the Grantsville VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

GRANVILLE VOLUNTEER FIRE DEPARTMENT

The Granville VFD, in Monongalia County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Granville VFD began 2021 with a balance of \$500.35 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$0.64. Therefore, the audited funds totaled \$50,238.13.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 17 – Granville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$500.35	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$0.64	
Total Funds Audited		\$50,238.13
State Account Expenditures		
Proper Expenditures	\$49,737.99	
Total Expenditures		<u>\$49,737.99</u>
Balance Remaining in State Account		<u>\$500.14</u>

The results presented in this report have been reviewed and discussed with the Granville VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

IAEGER VOLUNTEER FIRE DEPARTMENT

The Iaegeer VFD, in McDowell County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Iaegeer VFD began with a balance of \$84,856.78 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Additionally, the Department made allowable deposits totaling \$869.00. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$135,462.92.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 18 – Iaegeer VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$84,856.78	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$869.00	
Total Funds Audited		\$135,462.92
State Account Expenditures		
Proper Expenditures	\$65,446.40	
Total Expenditures		<u>\$65,446.40</u>
Balance Remaining in State Account		<u>\$70,016.52</u>

The findings detailed above have been reviewed and discussed with the Iaegeer VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

NORTH RIVER VALLEY VOLUNTEER FIRE COMPANY

The North River VFC, in Hampshire County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

North River Valley VFC began 2022 with a balance of \$40,634.80 in its state account. The Company received additional funds from the State in the amount of \$56,857.43 during 2022. There was interest earned on the account totaling \$66.08. Therefore, the audited funds totaled \$97,558.31.

The Company's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the figure below.

Table 19 – North River Valley VFC		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$40,634.80	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$66.08	
Total Funds Audited		\$97,558.31
State Account Expenditures		
Proper Expenditures	\$38,951.54	
Total Expenditures		\$38,951.54
Balance Remaining in State Account		
		<u>\$58,606.77</u>

The results presented in this report have been reviewed and discussed with the North River Valley VFC. Additionally, the Company has been provided information detailing the accountability requirements of W.Va. Code for state funds.

OHIO RIVER ROAD VOLUNTEER FIRE DEPARTMENT

The Ohio River Road VFD, in Cabell County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Ohio River Road VFD began 2022 with a balance of \$42,327.14 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. There was an additional deposit of \$125.29 into the state account. Therefore, the audited funds totaled \$99,309.86.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 20 – Ohio River Road VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$42,327.14	
Quarterly Distribution from State Treasurer	\$56,857.43	
Allowable Additional Deposits	\$125.29	
Total Funds Audited		\$99,309.86
State Account Expenditures		
Proper Expenditures	\$71,961.73	
Total Expenditures		\$71,961.73
Balance Remaining in State Account		
		\$27,348.13

The results presented in this report have been reviewed and discussed with the Ohio River Road VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

PADEN CITY VOLUNTEER FIRE DEPARTMENT

The Paden City VFD, in Wetzel County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Paden City VFD, in Wetzel County, began 2022 with a balance of \$67,742.64 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. There was interest earned on the account totaling \$9.44. Therefore, the audited funds totaled \$136,609.51.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 21 – Paden City VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$67,742.64	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$9.44	
Allowable Additional Deposits	\$12,000.00	
Total Funds Audited		\$136,609.51
State Account Expenditures		
Proper Expenditures	\$24,116.88	
Total Expenditures		\$24,116.88
Balance Remaining in State Account		\$112,492.63

The results presented in this report have been reviewed and discussed with the Paden City VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

PRICHARD VOLUNTEER FIRE DEPARTMENT

The Prichard VFD, in Wayne County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Prichard VFD, in Wayne County, began 2022 with a balance of \$104,109.44 in its state account. The Department received additional funds from the State Treasurer in the amount of \$56,857.43. Therefore, the audited funds totaled \$104,109.44.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the figure below.

Table 22 – Prichard VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$47,252.01	
Quarterly Distribution from State Treasurer	\$56,857.43	
Total Funds Audited		\$104,109.44
State Account Expenditures		
Proper Expenditures	\$68,817.00	
Total Expenditures		<u>\$68,817.00</u>
Balance Remaining in State Account		<u>\$35,292.44</u>

The results presented in this report have been reviewed and discussed with the Prichard VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

RAND VOLUNTEER FIRE DEPARTMENT

The Rand VFD, in Kanawha County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Rand VFD began 2022 with a balance of \$122,579.96 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. There was interest earned on the account totaling \$115.67. Therefore, the audited funds totaled \$179,553.06.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 23 – Rand VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$122,579.96	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$115.67	
Total Funds Audited		\$179,553.06
State Account Expenditures		
Proper Expenditures	\$54,243.91	
Total Expenditures		<u>\$54,243.91</u>
Balance Remaining in State Account		<u>\$125,309.15</u>

The results presented in this report have been reviewed and discussed with the Rand VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

REEDSVILLE VOLUNTEER FIRE DEPARTMENT

The Reedsville VFD, in Preston County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Reedsville VFD, in Preston County, began 2021 with a balance of \$10,715.48 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$10.73 and allowable additional deposits of \$13,572.00. Therefore, the audited funds totaled \$74,035.35.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the figure below.

Table 24 – Reedsville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$10,715.48	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$10.73	
Allowable Additional Deposits	\$13,572.00	
Total Funds Audited		\$74,035.35
State Account Expenditures		
Proper Expenditures	\$70,803.26	
Total Expenditures		<u>\$70,803.26</u>
Balance Remaining in State Account		<u>\$3,232.09</u>

The results presented in this report have been reviewed and discussed with the Reedsville VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ROMNEY VOLUNTEER FIRE DEPARTMENT

The Romney VFD, in Hampshire County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

The Romney VFD began 2021 with a balance of \$14,388.04 in its state account. The Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$10,000.00 into the state account. Therefore, the audited funds totaled \$74,125.18.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 25 – Romney VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$14,388.04	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$10,000.00	
Total Funds Audited		\$74,125.18
State Account Expenditures		
Proper Expenditures	\$48,990.04	
Total Expenditures		\$48,990.04
Balance Remaining in State Account		
		\$25,135.14

The results presented in this report have been reviewed and discussed with the Romney VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SALEM VOLUNTEER FIRE DEPARTMENT

The Salem VFD, in Harrison County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Salem VFD began with a balance of \$14,827.60 in its state account on January 1, 2021. During the period audited, the Department received \$52,337.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$67,164.74.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code, is summarized in the table below.

Table 26 – Salem VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$14,827.60	
Quarterly Distribution from State Treasurer	\$52,337.14	
Total Funds Audited		\$67,164.74
State Account Expenditures		
Proper Expenditures	\$44,261.97	
Total Expenditures		<u>\$44,261.97</u>
Balance Remaining in State Account		<u>\$22,902.77</u>

The results presented in this report have been reviewed and discussed with the Salem VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

TYGART VALLEY VOLUNTEER FIRE DEPARTMENT

The Tygart Valley VFD, in Randolph County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Tygart Valley VFD began 2021 with a balance of \$106,790.09 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$125.86. Therefore, the audited funds totaled \$158,856.00.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 27 – Tygart Valley VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$106,790.09	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$125.86	
Allowable Additional Deposits	\$2,202.91	
Total Funds Audited		\$158,856.00
State Account Expenditures		
Proper Expenditures	\$46,839.72	
Total Expenditures		\$46,839.72
Balance Remaining in State Account		\$112,016.28

The results presented in this report have been reviewed and discussed with the Tygart Valley VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

UPPER WEST FORK VOLUNTEER FIRE DEPARTMENT

The Upper West Fork VFD, in Calhoun County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Upper West Fork VFD began 2022 with a balance of \$108,436.06 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. Therefore, the audited funds totaled \$165,293.49.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 28 – Upper West Fork VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$108,436.06	
Quarterly Distribution from State Treasurer	\$56,857.43	
Total Funds Audited		\$165,293.49
State Account Expenditures		
Proper Expenditures	\$52,501.85	
Total Expenditures		<u>\$52,501.85</u>
Balance Remaining in State Account		<u>\$112,791.64</u>

The results presented in this report have been reviewed and discussed with the Upper West Fork VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WEST SIDE VOLUNTEER FIRE DEPARTMENT

The West Side VFD, in Kanawha County, was in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

West Side VFD began 2021 with a balance of \$69,550.36 in its state account. The Department received additional funds from the State in the amount of \$49,737.14 during 2021. There was interest earned on the account totaling \$79.71. Therefore, the audited funds totaled \$131,367.21.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 29 – West Side VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$69,550.36	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$79.71	
Allowable Additional Deposits	\$12,000.00	
Total Funds Audited		\$131,367.21
State Account Expenditures		
Proper Expenditures	\$46,357.20	
Total Expenditures		<u>\$46,357.20</u>
Balance Remaining in State Account		<u>\$85,010.01</u>

The results presented in this report have been reviewed and discussed with the West Side VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WESTOVER VOLUNTEER FIRE DEPARTMENT

The Westover VFD, in Monongalia County, was in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Westover VFD began 2022 with a balance of \$56,652.79 in its state account. The Department received additional funds from the State in the amount of \$56,857.43 during 2022. There was an allowable additional deposit of \$2,716.00. Therefore, the audited funds totaled \$116,226.22.

The Department's financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 30 – Westover VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$56,652.79	
Quarterly Distribution from State Treasurer	\$56,857.43	
Allowable Additional Deposits	\$2,716.00	
Total Funds Audited		\$116,226.22
State Account Expenditures		
Proper Expenditures	\$52,900.21	
Total Expenditures		\$52,900.21
Balance Remaining in State Account		
		\$63,326.01

The results presented in this report have been reviewed and discussed with the Westover VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

Volunteer Fire Departments Not in Compliance with W.Va. Code

The following VFDs were audited and were not in compliance with W.Va. Code §8-15-8b. Table 31 below notes the department, county in which the department is located, the total funds audited, and the total amount not in compliance with W.Va. Code.

Table 31 - Departments Not in Compliance with W.Va. Code			
Department/Company	County	Total Funds Audited	Amount Not in Compliance
Adrian VFD	Upshur	\$73,374.54	\$135.69
Alma VFD	Tyler	\$128,667.35	Commingled Only
Anthony Creek VFD	Greenbrier	\$80,732.15	\$1,437.20
Armstrong Creek VFD	Fayette	\$73,139.36	\$26.04
Arnoldsburg VFD	Calhoun	\$96,824.27	\$1,974.71
Ballard VFD	Monroe	\$63,613.59	\$1,191.29
Barrackville VFD	Marion	\$209,894.27	Commingled Only
Bethlehem VFD	Ohio	\$68,363.00	\$2,976.13
Bluewell VFD	Mercer	\$71,515.40	Commingled Only
Buckhannon-Upshur VFD	Upshur	\$135,825.60	Commingled Only
Buffalo VFD	Putnam	\$81,739.41	\$201.88
Burnsville VFD	Braxton	\$114,192.30	\$1,966.00
Cabin Creek VFD	Kanawha	\$97,327.09	\$1.17
Cairo VFD	Ritchie	\$66,571.69	\$3,904.51
Canaan Valley VFD	Tucker	\$82,806.12	Commingled Only
Chapel VFD	Braxton	\$103,447.65	\$336.71
Chattaroy VFD	Mingo	\$103,483.20	\$1,192.15
Chesapeake VFD	Kanawha	\$82,485.07	\$9,606.25
Clear Creek VFD	Raleigh	\$69,296.27	\$8,191.19
Cottageville VFD	Jackson	\$90,046.93	\$2,004.00
Davy VFD	McDowell	\$52,564.94	\$114.24
Delbarton VFD	Mingo	\$118,628.13	\$4,753.45
East Wood VFD	Wood	\$60,037.45	\$1,703.00
Eleanor VFD	Putnam	\$427,707.64	\$2,499.48
Erbacon VFD	Webster	\$208,660.15	\$6.53
Fairlea VFD	Greenbrier	\$69,111.15	\$366.92
Fellowsville VFD	Preston	\$118,499.78	\$426.76
Flatrock VFD	Mason	\$551,906.75	\$1,966.12
Frametown VFD	Braxton	\$140,966.65	\$676.20
Friendship VFD	Jefferson	\$53,435.69	\$11,363.28
Frost VFD	Pocahontas	\$144,393.77	\$79.54
Gandeeville-Harmony VFD	Roane	\$320,434.39	\$138.49
Ghent VFD	Raleigh	\$60,566.20	\$10.00
Hanover VFD	Wyoming	\$106,268.64	\$5,391.05
Henlawson VFD	Logan	\$144,704.70	\$383.33
Independent #1 VFD	Jefferson	\$77,426.80	\$3,566.00
Levels VFC	Hampshire	\$176,128.73	\$8,368.40

Table 31 continued - Departments Not in Compliance with W.Va. Code			
Department/Company	County	Total Funds Audited	Amount Not in Compliance
Limestone VFD	Marshall	\$82,594.33	\$4.17
Lindside VFD	Monroe	\$136,703.68	\$3,320.00
Main Island Creek VFD	Logan	\$85,767.27	\$981.92
Matewan VFD	Mingo	\$73,641.54	\$3,340.31
Matoaka Area VFD	Mercer	\$66,097.52	\$1.06
McClellan District VFD	Doddridge	\$78,575.54	\$643.00
McKinleyville VFD	Brooke	\$110,979.79	Commingled Only
Montgomery FD	Fayette	\$182,894.69	\$1,147.47
Mozart VFD	Ohio	\$57,352.16	\$2,732.59
Mount Storm VFD	Grant	\$74,009.58	\$642.12
Nuttall VFD	Fayette	\$164,847.04	\$30,371.61
Pax VFD	Fayette	\$138,159.20	\$1,767.64
Pennsboro VFD	Ritchie	\$72,207.71	\$1,144.49
Pinch VFD	Kanawha	\$80,489.33	Commingled Only
Poca VFD	Putnam	\$117,102.26	\$371.56
Rhodell VFD	Raleigh	\$84,139.41	\$20,341.53
Saint Joseph VFD	Marshall	\$114,753.98	\$75.83
Scotts Run VFD	Monongalia	\$76,036.88	\$781.64
Silver Hill VFD	Wetzel	\$135,618.28	\$1,077.16
South Fork VFD	Pendleton	\$83,156.02	Commingled Only
Stone Church VFD	Ohio	\$64,093.30	\$12,407.14
Summit Park VFD	Harrison	\$64,455.50	Commingled Only
Town of Sophia VFD	Raleigh	\$180,649.40	\$11,664.87
Valley (Applegrove) VFD	Mason	\$90,373.23	Commingled Only
Valley VFD	Marion	\$92,602.46	\$1,630.50
Walkersville VFD	Lewis	\$158,396.21	\$1,033.00
Webster Springs VFD	Webster	\$59,722.17	\$24,424.96
White Sulphur Springs VFD	Greenbrier	\$132,928.33	Commingled Only
Whitesville VFD	Boone	\$120,123.48	\$488.54
Williamsburg VFD	Greenbrier	\$52,295.98	\$1,599.19
Total:			<u>\$215,177.92</u>

The results and recommendations of the completed audits have been discussed with each respective department. The individual results for each department including a table of the financial activity of the state account during the calendar year audited, explanation of the audit findings, and the recommendations for each department listed in Table 31 found to be not in compliance during the calendar year audited begins on page 36.

ADRIAN VOLUNTEER FIRE DEPARTMENT

The Adrian VFD, in Upshur County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$135.69 not in compliance with W.Va. Code, \$85.00 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$50.69 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late payment penalties and charges.

The Department began with a balance of \$23,637.40 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$73,374.54.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 32 – Adrian VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$23,637.40	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$73,374.54
State Account Expenditures		
Proper Expenditures	\$44,718.70	
Unsupported Expenditures	\$85.00	
Unallowable Expenditures	\$50.69	
Total Expenditures		\$44,854.39
Balance Remaining in State Account		\$28,520.15

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$135.69 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code

§8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Adrian VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ALMA VOLUNTEER FIRE DEPARTMENT

The Alma VFD, in Tyler County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$2,444.99 of state funds with funds from other sources by depositing state funds into non-state account,

The Department began with a balance of \$76,485.22 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$128,667.35.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the figure below.

Table 33 – Alma VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$76,485.22	
Quarterly Distribution from State Treasurer	\$49,737.14	
Unallowable Commingled Deposits	\$2,444.99	
Total Funds Audited		\$128,667.35
State Account Expenditures		
Proper Expenditures	\$21,233.46	
Total Expenditures		\$21,233.46
Balance Remaining in State Account		<u>\$107,433.89</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Alma VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ANTHONY CREEK VOLUNTEER FIRE DEPARTMENT

The Anthony Creek VFD, in Greenbrier County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$1,437.20 not in compliance with W.Va. Code, \$1,012.85 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: the food and beverage, and late fees.

An additional \$424.35 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$23,000.85 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. The Department also made allowable additional deposits of \$7,994.16. Thus, the total amount of funds audited for the period was \$80,732.15.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the figure below.

Table 34 – Anthony Creek VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$23,000.85	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$7,994.16	
Total Funds Audited		\$80,732.15
State Account Expenditures		
Proper Expenditures	\$65,269.79	
Unsupported Expenditures	\$424.35	
Unallowable Expenditures	\$1,012.85	
Total Expenditures		\$66,706.99
Balance Remaining in State Account		\$14,025.16

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,437.20 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code

§8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Anthony Creek VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ARMSTRONG CREEK VOLUNTEER FIRE DEPARTMENT

The Armstrong Creek VFD, in Fayette County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$26.04 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a reactivation fee and late payment charges.

The Department began with a balance of \$12,271.34 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.52 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$15.28 in interest on the state account, and made an allowable additional deposit of \$1,195.32 and an unallowable commingled deposit of \$2,800.00 into the state account. Thus, the total amount of funds audited for the period was \$73,139.36.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 35 – Armstrong Creek VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$12,271.34	
Quarterly Distribution from State Treasurer	\$56,857.42	
Interest Deposits	\$15.28	
Allowable Additional Deposits	\$1,195.32	
Unallowable Commingled Deposits	\$2,800.00	
Total Funds Audited		\$73,139.36
State Account Expenditures		
Proper Expenditures	\$64,575.79	
Unallowable Expenditures	\$26.04	
Total Expenditures		\$64,601.83
Balance Remaining in State Account		<u>\$8,537.53</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$26.04 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Armstrong Creek VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ARNOLDSBURG VOLUNTEER FIRE DEPARTMENT

The Arnoldsburg VFD, in Calhoun County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$1,974.71 not in compliance with W.Va. Code, \$267.79 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$1,217.92 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance and late payment fees.

Finally, the Department commingled \$15,000.00 of state funds with funds from other sources by transferring state funds into a non-state account, of which \$489.00 was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$37,947.69 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$2,019.16 into the state account. Thus, the total amount of funds audited for the period was \$96,824.27.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 36 – Arnoldsburg VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$37,947.69	
Quarterly Distribution from State Treasurer	\$56,857.42	
Allowable Additional Deposits	\$2,019.16	
Total Funds Audited		\$96,824.27
State Account Expenditures		
Proper Expenditures	\$43,689.17	
Unsupported Expenditures	\$267.79	
Unallowable Expenditures	\$1,217.92	
Unsupported Commingled Funds	\$489.00	
Commingled Funds For Permissible Items with Supporting Documents	\$14,511.00	
Total Expenditures		\$60,174.88
Balance Remaining in State Account		\$36,649.39

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,974.71 from the Department’s future quarterly

distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Arnoldsburg VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BALLARD VOLUNTEER FIRE DEPARTMENT

The Ballard VFD, in Monroe County, was not in compliance with W.Va. Code §8-15-8b during the 2022 calendar year.

Of the total amount of \$1,191.29 not in compliance with W.Va. Code, \$228.10 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$963.19 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: finance charges, a reactivation fee, a water bill for non-firefighting activities, displays for fundraising activities, flowers, advertising for fundraising activities, and late payment penalties and charges. Finally, the Department commingled \$3,000.00 of state funds with funds from other sources by transferring state funds into a non-state account. However, the Department was able to verify that these funds were spent on allowable expenditures and were properly supported.

The Department began with a balance of \$6,756.17 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$63,613.59.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 37 – Ballard VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$6,756.17	
Quarterly Distribution from State Treasurer	\$56,857.42	
Total Funds Audited		\$63,613.59
State Account Expenditures		
Proper Expenditures	\$56,121.36	
Unsupported Expenditures	\$228.10	
Unallowable Expenditures	\$963.19	
Commingled Funds For Permissible Items with Supporting Documents	\$3,000.00	
Total Expenditures		\$60,312.65
Balance Remaining in State Account		\$3,300.94

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,191.29 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Ballard VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BARRACKVILLE VOLUNTEER FIRE DEPARTMENT

The Barrackville VFD, in Marion County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The Department commingled \$6,500.00 of state funds with funds from other sources by transferring state funds into non-state accounts. However, the Department was able to verify that \$6,500.00 of these funds were spent on allowable expenditures and were properly supported.

The Department began with a balance of \$152,477.98 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer and earned \$558.87 in interest on the state account. Thus, the total amount of funds audited for the period was \$209,894.27.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 38 – Barrackville VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$152,477.98	
Quarterly Distribution from State Treasurer	\$56,857.42	
Interest Deposits	\$558.87	
Total Funds Audited		\$209,894.27
State Account Expenditures		
Commingled Funds For Permissible Items with Supporting Documents	\$6,500.00	
Total Expenditures		<u>\$6,500.00</u>
Balance Remaining in State Account		<u>\$203,394.27</u>

The Legislative Auditor made the following recommendation to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Barrackville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BETHLEHEM VOLUNTEER FIRE DEPARTMENT

The Bethlehem VFD, in Ohio County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$2,976.13 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance, cable television, and late fees.

The Department began with a balance of \$16,993.15 in its state account on January 1, 2021. During the period audited, the Department received \$51,154.49 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$215.36 into the state account. Thus, the total amount of funds audited for the period was \$68,363.00.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 39 – Bethlehem VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$16,993.15	
Quarterly Distribution from State Treasurer	\$51,154.49	
Allowable Additional Deposits	\$215.36	
Total Funds Audited		\$68,363.00
State Account Expenditures		
Proper Expenditures	\$49,143.53	
Unallowable Expenditures	\$2,976.13	
Total Expenditures		\$52,119.66
Balance Remaining in State Account		<u>\$16,243.34</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$2,976.13 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Bethlehem VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BLUEWELL VOLUNTEER FIRE DEPARTMENT

The Bluewell VFD, in Mercer County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The Department commingled \$97.75 of state funds with funds from other sources by depositing funds from other sources into the state account, and depositing state funds into a non-state account.

The Department began with a balance of \$13,723.57 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$836.66 into the state account. Thus, the total amount of funds audited for the period was \$71,515.40.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 40 – Bluewell VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$13,723.57	
Quarterly Distribution from State Treasurer	\$56,857.42	
Allowable Additional Deposits	\$836.66	
Unallowable Commingled Deposits	\$97.75	
Total Funds Audited		\$71,515.40
State Account Expenditures		
Proper Expenditures	\$63,992.39	
Total Expenditures		\$63,992.39
Balance Remaining in State Account		<u>\$7,523.01</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Bluewell VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BUCKHANNON-UPSHUR VOLUNTEER FIRE DEPARTMENT

The Buckhannon-Upshur VFD, in Upshur County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$26,418.12 of state funds with funds from other sources by depositing state funds into non-state account.

The Department began with a balance of \$91,601.07 in its state account on January 1, 2021. During the period audited, the Department received \$44,146.05 in quarterly allotments disbursed by the W.Va. State Treasurer. There was interest earned on the account totaling \$78.48. Thus, the total amount of funds audited for the period was \$135,825.60.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 41 – Buckhannon-Upshur VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$91,601.07	
Quarterly Distribution from State Treasurer	\$44,146.05	
Interest Deposits	\$78.48	
Total Funds Audited		\$135,825.60
State Account Expenditures		
Proper Expenditures	\$22,112.06	
Commingled Funds For Permissible Items with Supporting Documents	\$26,418.12	
Total Expenditures		\$48,530.18
Balance Remaining in State Account		<u>\$87,295.42</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Buckhannon-Upshur VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BUFFALO VOLUNTEER FIRE DEPARTMENT

The Buffalo VFD, in Putnam County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$201.88 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: late payment fees and charges.

The Department began with a balance of \$24,881.99 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$81,739.41.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 42 – Buffalo VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$24,881.99	
Quarterly Distribution from State Treasurer	\$56,857.42	
Total Funds Audited		\$81,739.41
State Account Expenditures		
Proper Expenditures	\$53,805.86	
Unallowable Expenditures	\$201.88	
Total Expenditures		\$54,007.74
Balance Remaining in State Account		<u>\$27,731.67</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$201.88 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Buffalo VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

BURNSVILLE VOLUNTEER FIRE DEPARTMENT

The Burnsville VFD, in Braxton County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$5,567.48 not in compliance with W.Va. Code, the Department transferred \$1,886.00 from its state account to a non-state account but was able to provide supporting documentation for the expenditures made with these funds. In addition, the Department made unallowable deposits totaling \$3,681.48 into the state account.

The Department began with a balance of \$52,999.76 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$33.92 in interest, made allowable additional deposits of \$7,740.00, and made unallowable commingled deposits of \$3,681.48. Thus, the total amount of funds audited for the period was \$114,192.30.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 43 – Burnsville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$52,999.76	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$33.92	
Allowable Additional Deposits	\$7,740.00	
Unallowable Commingled Deposits	\$3,681.48	
Total Funds Audited		\$114,192.30
State Account Expenditures		
Proper Expenditures	\$43,747.16	
Commingled Funds For Permissible Items with Supporting Documents	\$1,886.00	
Total Expenditures		\$45,633.16
Balance Remaining in State Account		\$68,559.14

The Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended that the Department cease transferring state funds from the state account into a non-state account.
2. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Burnsville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CABIN CREEK VOLUNTEER FIRE DEPARTMENT

The Cabin Creek VFD, in Kanawha County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$1.17 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: a late payment charge.

The Department began with a balance of \$40,151.20 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer and made allowable additional deposits of \$318.47 into the state account. Thus, the total amount of funds audited for the period was \$97,327.09.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 44 – Cabin Creek VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$40,151.20	
Quarterly Distribution from State Treasurer	\$56,857.42	
Allowable Additional Deposits	\$318.47	
Total Funds Audited		\$97,327.09
State Account Expenditures		
Proper Expenditures	\$78,406.16	
Unallowable Expenditures	\$1.17	
Total Expenditures		\$78,407.33
Balance Remaining in State Account		\$18,919.76

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1.17 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Cabin Creek VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CAIRO VOLUNTEER FIRE DEPARTMENT

The Cairo VFD, in Ritchie County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$3,904.51 not in compliance with W.Va. Code, \$3,035.87 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance, a projection screen with portable projector and wireless presenter, a cooler, unallowable certification registry fees, an online class for Instructor Development, an online Instructor Course, a fundraising expenditure, late payment fees and charges, ice, and food.

An additional \$868.64 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

Finally, the Department commingled \$5,376.86 of state funds with funds from other sources by making unallowable additional deposits of this amount into the state account.

The Department began with a balance of \$154.43 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made allowable additional deposits of \$11,303.26, and unallowable commingled deposits of \$5,376.86, into the state account. Thus, the total amount of funds audited for the period was \$66,571.69.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 45 – Cairo VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$154.43	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$11,303.26	
Unallowable Commingled Deposits	\$5,376.86	
Total Funds Audited		\$66,571.69
State Account Expenditures		
Proper Expenditures	\$62,193.82	
Unsupported Expenditures	\$868.64	
Unallowable Expenditures	\$3,035.87	
Total Expenditures		\$66,098.33
Balance Remaining in State Account		<u>\$473.36</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$3,904.51 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Cairo VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CANAAN VALLEY VOLUNTEER FIRE DEPARTMENT

The Canaan Valley VFD, in Tucker County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$6,110.71 of state funds with funds from other sources by depositing funds from other sources into the state account, and depositing state funds into a non-state account.

The Department began with a balance of \$24,026.27 in its state account on January 1, 2021. During the period audited, the Department received \$55,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$2,932.00 into the state account. Thus, the total amount of funds audited for the period was \$82,806.12.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 46 – Canaan Valley VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$24,026.27	
Quarterly Distribution from State Treasurer	\$55,737.14	
Allowable Additional Deposits	\$2,932.00	
Unallowable Commingled Deposits	\$110.71	
Total Funds Audited		\$82,806.12
State Account Expenditures		
Proper Expenditures	\$37,088.75	
Commingled Funds For Permissible Items with Supporting Documents	\$6,000.00	
Total Expenditures		<u>\$43,088.75</u>
Balance Remaining in State Account		<u>\$39,717.37</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.
2. The Legislative Auditor recommended the Department cease depositing and transferring state funds into its non-state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Canaan Valley VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CHAPEL VOLUNTEER FIRE DEPARTMENT

The Chapel VFD, in Braxton County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$336.71 not in compliance with W.Va. Code was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$53,696.07 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Additionally, the Department earned interest on its state funds during the audit totaling \$14.44. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$103,447.65.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized below.

Table 47 – Chapel VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$53,696.07	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$14.44	
Total Funds Audited		\$103,447.65
State Account Expenditures		
Proper Expenditures	\$25,048.15	
Unsupported Expenditures	\$336.71	
Total Expenditures		<u>\$25,384.86</u>
Balance Remaining in State Account		<u>\$78,062.79</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$336.71 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department maintain documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) so that a determination of the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a) can be made.

The findings and recommendations detailed above have been reviewed and discussed with the Chapel VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CHATTAROY VOLUNTEER FIRE DEPARTMENT

The Chattaroy VFD, in Mingo County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$1,192.15 not in compliance with W.Va. Code, \$100.00 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$1,092.15 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & health insurance, late payment charges, and a delayed payment penalty.

The Department began with a balance of \$46,242.83 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.42 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$382.95 into the state account. Thus, the total amount of funds audited for the period was \$103,483.20.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 48 – Chattaroy VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$46,242.83	
Quarterly Distribution from State Treasurer	\$56,857.42	
Allowable Additional Deposits	\$382.95	
Total Funds Audited		\$103,483.20
State Account Expenditures		
Proper Expenditures	\$47,612.03	
Unsupported Expenditures	\$100.00	
Unallowable Expenditures	\$1,092.15	
Total Expenditures		<u>\$48,804.18</u>
Balance Remaining in State Account		<u>\$54,679.02</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,192.15 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Chattaroy VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CHESAPEAKE VOLUNTEER FIRE DEPARTMENT

The Chesapeake VFD, in Kanawha County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$9,606.25 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: late fees, unallowable accounting fees, electric bills for a car wash, returned check fees, and restore service fees.

The Department began with a balance of \$591.60 in its state account on January 1, 2022. During the period audited, the Department received \$81,893.47 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$82,485.07.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 49 – Chesapeake VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$591.60	
Quarterly Distribution from State Treasurer	\$81,893.47	
Total Funds Audited		\$82,485.07
State Account Expenditures		
Proper Expenditures	\$59,558.19	
Unallowable Expenditures	\$9,606.25	
Total Expenditures		<u>\$69,164.44</u>
Balance Remaining in State Account		<u>\$13,320.63</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$9,606.25 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Chesapeake VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

CLEAR CREEK VOLUNTEER FIRE DEPARTMENT

The Clear Creek VFD, in Raleigh County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

Of the total amount of \$8,191.19 not in compliance with W.Va. Code, \$5,981.39 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$2,209.80 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a sublimation printer, shirts for screen printing, a TV and TV related items, engraved name plates and holders, flags, a flagpole and flagpole accessories, letters for outdoor marquee signs, and printable tickets.

Finally, the Department commingled \$14,166.45 of state funds with funds from other sources by receiving a \$10,000.00 automatic distribution from the state and making and receiving unallowable additional deposits of \$4,166.45 into the state account. The \$10,000.00 automatic deposit was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it is currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

The Department began with a balance of \$1,392.99 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$1.03 in interest, made an allowable additional deposit of \$225.74, and made and received unallowable commingled deposits of \$14,166.45. Thus, the total amount of funds audited for the period was \$69,296.97.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table on the next page.

Table 50 – Clear Creek VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$1,392.99	
Quarterly Distribution from State Treasurer	\$53,510.76	
Interest Deposits	\$1.03	
Allowable Additional Deposits	\$225.74	
Unallowable Commingled Deposits	\$14,166.45	
Total Funds Audited		\$69,296.97
State Account Expenditures		
Proper Expenditures	\$56,987.88	
Unsupported Expenditures	\$5,981.39	
Unallowable Expenditures	\$2,209.80	
Total Expenditures		\$65,179.07
Balance Remaining in State Account		<u>\$4,117.90</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$8,191.19 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Clear Creek VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

COTTAGEVILLE VOLUNTEER FIRE DEPARTMENT

The Cottageville VFD, in Jackson County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$2,004.00 not in compliance with W.Va. Code was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$34,309.79 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Additionally, the Department made additional allowable deposits totaling \$6,000.00. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$90,046.93.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 51 – Cottageville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$34,309.79	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$6,000.00	
Total Funds Audited		\$90,046.93
State Account Expenditures		
Proper Expenditures	\$73,678.36	
Unsupported Expenditures	\$2,004.00	
Total Expenditures		\$75,682.36
Balance Remaining in State Account		<u>\$14,364.57</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$2,004.00 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Cottageville VFD. The Department is in the process of complying with the recommendations.

Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

DAVY VOLUNTEER FIRE DEPARTMENT

The Davy VFD, in McDowell County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$114.24 not in compliance with W.Va. Code, \$109.88 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$4.36 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a late payment charge, overpayments for fuel, and an overpayment on a reimbursement. Finally, the Department commingled \$76.22 of state funds with funds from other sources.

The Department began with a balance of \$1,941.83 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$5.61 in interest, and made allowable additional deposits of \$804.14, and unallowable commingled deposits of \$76.22, into the state account. Thus, the total amount of funds audited for the period was \$52,564.94.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 52 – Davy VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$1,941.83	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$5.61	
Allowable Additional Deposits	\$804.14	
Unallowable Commingled Deposits	\$76.22	
Total Funds Audited		\$52,564.94
State Account Expenditures		
Proper Expenditures	\$46,313.70	
Unsupported Expenditures	\$109.88	
Unallowable Expenditures	\$4.36	
Total Expenditures		\$46,427.94
Balance Remaining in State Account		<u>\$6,137.00</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$114.24 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Davy VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

DELBARTON VOLUNTEER FIRE DEPARTMENT

The Delbarton VFD, in Mingo County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$4,753.45 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a grant award fee (fundraising), a grant writing fee (fundraising), and late payment penalties and charges.

The Department began with a balance of \$61,005.21 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$96.53 in interest, and made allowable additional deposits of \$7,789.25. Thus, the total amount of funds audited for the period was \$118,628.13.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 53 – Delbarton VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$61,005.21	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$96.53	
Allowable Additional Deposits	\$7,789.25	
Total Funds Audited		\$118,628.13
State Account Expenditures		
Proper Expenditures	\$50,355.68	
Unallowable Expenditures	\$4,753.45	
Total Expenditures		\$55,109.13
Balance Remaining in State Account		
		<u>\$63,519.00</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$4,753.45 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Delbarton VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

EAST WOOD VOLUNTEER FIRE DEPARTMENT

The East Wood VFD, in Wood County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$1,703.00 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance.

The Department began with a balance of \$3,180.02 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$60,037.45.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 54 – East Wood VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$3,180.02	
Quarterly Distribution from State Treasurer	\$56,857.43	
Total Funds Audited		\$60,037.45
State Account Expenditures		
Proper Expenditures	\$56,744.30	
Unallowable Expenditures	\$1,703.00	
Total Expenditures		\$58,447.30
Balance Remaining in State Account		<u>\$1,590.15</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,703.00 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the East Wood VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ELEANOR VOLUNTEER FIRE DEPARTMENT

The Eleanor VFD, in Putnam County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The department commingled \$301,291.41 of funds from other sources with state funds.

The Department began with a balance of \$69,449.42 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$109.38 in interest, and made unallowable commingled deposits of \$301,291.41 into the state account. Thus, the total amount of funds audited for the period was \$427,707.64.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the figure below.

Table 55 – Eleanor VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$69,449.42	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$109.38	
Unallowable Commingled Deposits	\$301,291.41	
Total Funds Audited		\$427,707.64
State Account Expenditures		
Proper Expenditures	\$365,733.72	
Total Expenditures		\$368,233.20
Balance Remaining in State Account		<u>\$59,474.44</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Eleanor VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

ERBACON VOLUNTEER FIRE DEPARTMENT

The Erbacon VFD, in Webster County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$6.53 was for expenditures not permissible by W.Va. Code. Items or services purchased that were not permissible by W.Va. Code include: late fees.

The Department began with a balance of \$158,142.41 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer made an allowable additional deposit of \$696.00 into the state account and received \$84.60 in interest deposits. Thus, the total amount of funds audited for the period was \$208,660.15.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the figure below.

Table 56 – Erbacon VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$158,142.41	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$84.60	
Allowable Additional Deposits	\$696.00	
Total Funds Audited		\$208,660.15
State Account Expenditures		
Proper Expenditures	\$34,535.39	
Unallowable Expenditures	\$6.53	
Total Expenditures		\$34,541.92
Balance Remaining in State Account		\$174,118.23

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$6.53 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Erbacon VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FAIRLEA VOLUNTEER FIRE DEPARTMENT

The Fairlea VFD, in Greenbrier County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$366.92 not in compliance with W.Va. Code, \$196.95 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$169.97 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a memorial tree, food and beverages, a certification unrelated to firefighting, late payment charges, and postage for fundraising.

The Department began with a balance of \$12,253.72 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$69,111.15.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 57 – Fairlea VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$12,253.72	
Quarterly Distribution from State Treasurer	\$56,857.43	
Total Funds Audited		\$69,111.15
State Account Expenditures		
Proper Expenditures	\$59,075.59	
Unsupported Expenditures	\$196.95	
Unallowable Expenditures	\$169.97	
Total Expenditures		\$59,442.51
Balance Remaining in State Account		<u>\$9,668.64</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$366.92 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Fairlea VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FELLOWSVILLE VOLUNTEER FIRE DEPARTMENT

The Fellowsville VFD, in Preston County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$426.76 not in compliance with W.Va. Code, \$147.76 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$279.00 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late payment penalties and a surety bond premium.

The Department began with a balance of \$68,762.64 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$118,499.78.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 58 – Fellowsville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$68,762.64	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$118,499.78
State Account Expenditures		
Proper Expenditures	\$27,515.88	
Unsupported Expenditures	\$147.76	
Unallowable Expenditures	\$279.00	
Total Expenditures		\$27,942.64
Balance Remaining in State Account		\$90,557.14

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$426.76 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Fellowsville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FLATROCK VOLUNTEER FIRE DEPARTMENT

The Flatrock VFD, in Mason County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$1,966.12 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance, food, postage to attempt to collect funds, and ice. In addition, the department made deposits of funds from outside sources totaling \$457,773.76 into its state account.

The Department began with a balance of \$34,765.68 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$238.17 in interest, made allowable additional deposits of \$9,392.00, and made unallowable commingled deposits of \$457,773.76 into the state account. Thus, the total amount of funds audited for the period was \$551,906.75.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 59 – Flatrock VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$34,765.68	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$238.17	
Allowable Additional Deposits	\$9,392.00	
Unallowable Commingled Deposits	\$457,773.76	
Total Funds Audited		\$551,906.75
State Account Expenditures		
Proper Expenditures	\$398,131.03	
Unallowable Expenditures	\$1,966.12	
Total Expenditures		\$400,097.15
Balance Remaining in State Account		\$151,809.60

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,966.12 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Flatrock VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FRAMETOWN VOLUNTEER FIRE DEPARTMENT

The Frametown VFD, in Braxton County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$676.20 not in compliance with W.Va. Code, \$361.20 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$315.00 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: firewood, a penalty for missing county meetings, and a late fee.

The Department began with a balance of \$40,880.00 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made additional deposits of \$50,349.51 into the state account. Thus, the total amount of funds audited for the period was \$140,966.65.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 60 – Frametown VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$40,880.00	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$50,349.51	
Total Funds Audited		\$140,966.65
State Account Expenditures		
Proper Expenditures	\$132,733.80	
Unsupported Expenditures	\$361.20	
Unallowable Expenditures	\$315.00	
Total Expenditures		<u>\$133,410.00</u>
Balance Remaining in State Account		<u>\$7,556.65</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$676.20 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Frametown VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FRIENDSHIP VOLUNTEER FIRE DEPARTMENT

The Friendship VFD, in Jefferson County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$26,550.00 of state funds with funds from other sources, of which \$4,414.88 was for items not permissible by W.Va. Code, and \$7,024.20 was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$455.00 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$3,243.55 into the state account. Thus, the total amount of funds audited for the period was \$53,435.69.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 61 – Friendship VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$455.00	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$3,243.55	
Total Funds Audited		\$53,435.69
State Account Expenditures		
Proper Expenditures	\$25,021.14	
Unsupported Commingled Funds	\$7,024.20	
Unallowable Commingled Funds	\$4,414.88	
Commingled Funds For Permissible Items with Supporting Documents	\$15,110.92	
Total Expenditures		\$51,571.14
Balance Remaining in State Account		\$1,864.55

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$11,363.28 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Friendship VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

FROST VOLUNTEER FIRE DEPARTMENT

The Frost VFD, in Pocahontas County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$79.54 not in compliance with W.Va. Code was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$87,254.90 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer. Additionally, the Department earned interest on its state funds during the audit totaling \$99.58 and made additional allowable deposits totaling \$181.86. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$144,393.77.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 62 – Frost VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$87,254.90	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$99.58	
Allowable Additional Deposits	\$181.86	
Total Funds Audited		\$144,393.77
State Account Expenditures		
Proper Expenditures	\$56,921.11	
Unsupported Expenditures	\$79.54	
Total Expenditures		\$57,000.65
Balance Remaining in State Account		\$87,393.12

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$79.54 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Frost VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

GANDEEVILLE-HARMONY VOLUNTEER FIRE DEPARTMENT

The Gandeeville-Harmony VFD, in Roane County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$138.49 not in compliance with W.Va. Code, \$8.59 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late payment fees and charges.

In addition, the Department commingled \$129.90 of state funds with funds from other sources by transferring state funds into a non-state account. The entire amount was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$262,967.12 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$128.84 in interest, and made additional deposits of \$481.00 into the state account. Thus, the total amount of funds audited for the period was \$320,434.39.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 63 – Gandeeville-Harmony VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$262,967.12	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$128.84	
Allowable Additional Deposits	\$481.00	
Total Funds Audited		\$320,434.39
State Account Expenditures		
Proper Expenditures	\$74,702.94	
Unallowable Expenditures	\$8.59	
Unsupported Commingled Funds	\$129.90	
Total Expenditures		\$74,841.43
Balance Remaining in State Account		<u>\$245,592.96</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$138.49 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Gandeeville-Harmony VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

GHENT AREA VOLUNTEER FIRE DEPARTMENT

The Ghent Area VFD, in Raleigh County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$10.00 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: late charges.

The Department began with a balance of \$4,817.67 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$6.39 in interest, and made allowable additional deposits of \$6,005.00. Thus, the total amount of funds audited for the period was \$60,566.20.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 64 – Ghent Area VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$4,817.67	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$6.39	
Allowable Additional Deposits	\$6,005.00	
Total Funds Audited		\$60,566.20
State Account Expenditures		
Proper Expenditures	\$44,267.08	
Unallowable Expenditures	\$10.00	
Total Expenditures		\$44,277.08
Balance Remaining in State Account		\$16,289.12

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$10.00 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Ghent Area VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

HANOVER VOLUNTEER FIRE DEPARTMENT

The Hanover VFD, in Wyoming County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$5,391.05 not in compliance with W.Va. Code, \$4,769.16 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$621.89 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a D&D insurance policy and late payment charges. Finally, the Department commingled \$16,000.00 of state funds with funds from other sources.

The Department began with a balance of \$40,531.50 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an unallowable commingled deposit of \$16,000.00 into the state account. Thus, the total amount of funds audited for the period was \$106,268.64.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 65 – Hanover VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$40,531.50	
Quarterly Distribution from State Treasurer	\$49,737.14	
Unallowable Commingled Deposits	\$16,000.00	
Total Funds Audited		\$106,268.64
State Account Expenditures		
Proper Expenditures	\$51,437.23	
Unsupported Expenditures	\$4,769.16	
Unallowable Expenditures	\$621.89	
Total Expenditures		\$56,828.28
Balance Remaining in State Account		<u>\$49,440.36</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$5,391.05 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Hanover VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

HENLAWSON VOLUNTEER FIRE DEPARTMENT

The Henlawson VFD, in Logan County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$42.00 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a late fee and donations.

The Department began with a balance of \$86,353.60 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$95.56 in interest, and made allowable additional deposits of \$1,398.11. Thus, the total amount of funds audited for the period was \$144,704.70.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 66 – Henlawson VFD		
State Funds Audited Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$86,353.60	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$95.56	
Allowable Additional Deposits	\$1,398.11	
Total Funds Audited		\$144,704.70
State Account Expenditures		
Proper Expenditures	\$11,748.08	
Unallowable Expenditures	\$42.00	
Total Expenditures		\$11,790.08
Balance Remaining in State Account		<u>\$132,914.62</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$42.00 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Henlawson VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

INDEPENDENT FIRE #1 VOLUNTEER FIRE DEPARTMENT

The Independent VFD #1, in Jefferson County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$3,566.00 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance, cable television, and late fees.

The Department began with a balance of \$22,279.85 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$5,390 into the state account. There was interest earned on the account totaling \$19.81. Thus, the total amount of funds audited for the period was \$77,426.80.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 67 – Independent Fire #1 VFD		
State Funds Audited - Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$22,279.85	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$19.81	
Allowable Additional Deposits	\$5,390.00	
Total Funds Audited		\$77,426.80
State Account Expenditures		
Proper Expenditures	\$70,539.26	
Unallowable Expenditures	\$3,566.00	
Total Expenditures		\$74,105.26
Balance Remaining in State Account		<u>\$3,321.54</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$3,566.00 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Independent VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

LEVELS VOLUNTEER FIRE COMPANY

The Levels VFC, in Hampshire County, was not in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

The total amount of \$8,368.40 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Company purchased that are not permissible included: back taxes to IRS with interest and accident & sickness insurance.

The Company began with a balance of \$126,240.12 in its state account on January 1, 2021. During the period audited, the Company received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and earned \$151.47 in interest. Thus, the total amount of funds audited for the period was \$176,128.73.

The Company's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 68 – Levels VFC		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$126,240.12	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$151.47	
Total Funds Audited		\$176,128.73
State Account Expenditures		
Proper Expenditures	\$45,324.99	
Unallowable Expenditures	\$8,368.40	
Total Expenditures		\$53,693.39
Balance Remaining in State Account		<u>\$122,435.34</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$8,368.40 from the Company's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Company:

1. The Legislative Auditor recommended the Company cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Levels VFC. The Company is in the process of complying with the recommendations. Additionally, the Company has been provided information detailing the accountability requirements of W.Va. Code for state funds.

LIMESTONE VOLUNTEER FIRE DEPARTMENT

The Limestone VFD, in Marshall County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$4.17 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: late fees.

The Department began with a balance of \$26,863.19 in its state account on January 1, 2018. During the period audited, the Department received \$55,731.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was 82,594.33.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 69 – Limestone VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$26,863.19	
Quarterly Distribution from State Treasurer	\$55,731.14	
Total Funds Audited		\$82,594.33
State Account Expenditures		
Proper Expenditures	\$67,143.65	
Unallowable Expenditures	\$4.17	
Total Expenditures		\$67,147.82
Balance Remaining in State Account		<u>\$15,446.51</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$4.17 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Limestone VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

LINDSIDE VOLUNTEER FIRE DEPARTMENT

The Lindsides VFD, in Monroe County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$23,060.00 of state funds with funds from other sources. However, the Department was able to verify that \$23,060.00 of these funds were spent on allowable expenditures and were properly supported.

The Department began with a balance of \$72,993.93 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$52.61 in interest, and made allowable additional deposits of \$13,920.00 into the state account. Thus, the total amount of funds audited for the period was \$136,703.68.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 70 –Lindsides VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$72,993.93	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$52.61	
Allowable Additional Deposits	\$13,920.00	
Total Funds Audited		\$136,703.68
State Account Expenditures		
Proper Expenditures	\$500.00	
Commingled Funds For Permissible Items with Supporting Documents	\$23,060.00	
Total Expenditures		\$23,560.00
Balance Remaining in State Account		\$113,143.68

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Lindsides VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MAIN ISLAND CREEK VOLUNTEER FIRE DEPARTMENT

The Main Island Creek VFD, in Logan County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$981.92 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late charges on lease payments. Finally, the Department commingled \$500.00 of state funds with funds from other sources by making an unallowable commingled deposit of \$250.00 and subsequently transferring the \$250.00 out of the state account.

The Department began with a balance of \$35,616.13 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, made an allowable additional deposit of \$164.00, and an unallowable commingled deposit of \$250.00, into the state account. Thus, the total amount of funds audited for the period was \$85,767.27. It should be noted that this table is a combination of both of the Department's state bank accounts during the audit period.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 71 – Main Island Creek VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$35,616.13	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$164.00	
Unallowable Commingled Deposits	\$250.00	
Total Funds Audited		\$85,767.27
State Account Expenditures		
Proper Expenditures	\$64,719.15	
Unallowable Expenditures	\$981.92	
Commingled Funds For Permissible Items with Supporting Documents	\$250.00	
Total Expenditures		\$65,951.07
Balance Remaining in State Account		<u>\$19,816.20</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$981.92 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Main Island Creek VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MATEWAN VOLUNTEER FIRE DEPARTMENT

The Matewan VFD, in Mingo County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$9,730.21 not in compliance with W.Va. Code, \$3,240.31 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$100.00 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a reimbursement to an individual for a stove. Finally, the Department commingled \$6,390.00 of state funds with funds from other sources.

The Department began with a balance of \$11,514.40 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made allowable additional deposits of \$12,000.00, and unallowable commingled deposits of \$390.00, into the state account. Thus, the total amount of funds audited for the period was \$73,641.54.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 72 – Matewan VFD		
State Funds Audited Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$11,514.40	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$12,000.00	
Unallowable Commingled Deposits	\$390.00	
Total Funds Audited		\$73,641.54
State Account Expenditures		
Proper Expenditures	\$60,109.32	
Unsupported Expenditures	\$3,240.31	
Unallowable Expenditures	\$100.00	
Commingled Funds For Permissible Items with Supporting Documents	\$6,000.00	
Total Expenditures		\$69,449.63
Balance Remaining in State Account		<u>\$4,191.91</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$3,340.31 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Matewan VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MATOAKA AREA VOLUNTEER FIRE DEPARTMENT

The Matoaka Area VFD, in Mercer County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$1.06 that was not in compliance was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late fees.

The Department began with a balance of \$16,360.38 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$66,097.52.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 73 – Matoaka Area VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$16,360.38	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$66,097.52
State Account Expenditures		
Proper Expenditures	\$49,097.38	
Unallowable Expenditures	\$1.06	
Total Expenditures		\$49,098.44
Balance Remaining in State Account		<u>\$16,999.08</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1.06 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Matoaka Area VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MCCLELLAN DISTRICT VOLUNTEER FIRE DEPARTMENT

The McClellan District VFD, in Doddridge County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$643.00 not in compliance with W.Va. Code, \$618.90 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$24.10 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late payment fees and charges. Finally, the Department commingled \$1,282.00 of state funds with funds from other sources.

The Department began with a balance of \$27,556.40 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made unallowable commingled deposits of \$1,282.00 into the state account. Thus, the total amount of funds audited for the period was \$78,575.54.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 74 – McClellan District VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$27,556.40	
Quarterly Distribution from State Treasurer	\$49,737.14	
Unallowable Commingled Deposits	\$1,282.00	
Total Funds Audited		\$78,575.54
State Account Expenditures		
Proper Expenditures	\$39,730.43	
Unsupported Expenditures	\$618.90	
Unallowable Expenditures	\$24.10	
Total Expenditures		\$40,373.43
Balance Remaining in State Account		\$38,202.11

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$643.00 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the McClellan District VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MCKINLEYVILLE VOLUNTEER FIRE DEPARTMENT

The McKinleyville VFD, in Brooke County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$858.82 of state funds with funds from other sources by making an unallowable commingled deposit of \$429.41 into the state account and subsequently transferring \$429.41 out of the state account.

The Department began with a balance of \$60,790.08 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$23.16 in interest, and made an unallowable commingled deposit of \$429.41. Thus, the total amount of funds audited for the period was \$110,979.79.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the figure below.

Table 75 – McKinleyville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$60,790.08	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$23.16	
Unallowable Commingled Deposits	\$429.41	
Total Funds Audited		\$110,979.79
State Account Expenditures		
Proper Expenditures	\$43,457.50	
Commingled Funds For Permissible Items with Supporting Documents	\$429.41	
Total Expenditures		<u>\$43,886.91</u>
Balance Remaining in State Account		<u>\$67,092.88</u>

The Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.
2. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the McKinleyville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MONTGOMERY FIRE DEPARTMENT

The Montgomery FD, in Fayette County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$1,147.47 not in compliance with W.Va. Code, \$1,132.15 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$15.32 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late payment fees and penalties.

The Department began with a balance of \$123,758.31 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$155.35 in interest, and made additional deposits of \$2,123.60 into the state account. Thus, the total amount of funds audited for the period was \$182,894.69.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 76 – Montgomery FD		
State Funds Audited Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$123,758.31	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$155.35	
Allowable Additional Deposits	\$2,123.60	
Total Funds Audited		\$182,894.69
State Account Expenditures		
Proper Expenditures	\$49,573.50	
Unsupported Expenditures	\$1,132.15	
Unallowable Expenditures	\$15.32	
Total Expenditures		<u>\$50,720.97</u>
Balance Remaining in State Account		<u>\$132,173.72</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,147.47 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Montgomery FD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MOZART VOLUNTEER FIRE DEPARTMENT

The Mozart VFD, in Ohio County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$2,732.59 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance and a late payment charge.

The Department began with a balance of \$79.52 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer and made \$415.21 in allowable additional deposits. Thus, the total amount of funds audited for the period was \$57,352.16.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 77 – Mozart VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$79.52	
Quarterly Distribution from State Treasurer	\$56,857.43	
Allowable Additional Deposits	\$415.21	
Total Funds Audited		\$57,352.16
State Account Expenditures		
Proper Expenditures	\$51,041.39	
Unallowable Expenditures	\$2,732.59	
Total Expenditures		\$53,773.98
Balance Remaining in State Account		<u>\$3,578.18</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$2,732.59 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Mozart VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

MOUNT STORM VOLUNTEER FIRE DEPARTMENT

The Mount Storm VFD, in Grant County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$642.12 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: unallowable insurances and late payment charges and fees.

The Department began with a balance of \$24,252.06 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and earned \$20.38 in interest. Thus, the total amount of funds audited for the period was \$74,009.58.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 78 – Mount Storm VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$24,252.06	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$20.38	
Total Funds Audited		\$74,009.58
State Account Expenditures		
Proper Expenditures	\$30,763.21	
Unallowable Expenditures	\$642.12	
Total Expenditures		\$31,405.33
Balance Remaining in State Account		<u>\$42,604.25</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$642.12 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Mount Storm VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

NUTTALL VOLUNTEER FIRE DEPARTMENT

The Nuttall VFD, in Fayette County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$30,371.61 not in compliance with W.Va. Code, \$23,400.06 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$6,971.55 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: chief pay, accident & sickness insurance, paint purchased for another business, gift cards and “holiday” purchases, food, beverages, mileage reimbursement, plaques, polo shirts, reconnection fees, fire promotional materials in excess of \$500 per year, and late payment charges. Finally, the Department made \$17,578.40 in unallowable commingled deposits.

The Department began with a balance of \$86,813.48 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer, and made allowable additional deposits of \$3,597.73, and unallowable commingled deposits of \$17,578.40, into the state account. Thus, the total amount of funds audited for the period was \$164,847.04.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 79 – Nuttall VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$86,813.48	
Quarterly Distribution from State Treasurer	\$56,857.43	
Allowable Additional Deposits	\$3,597.73	
Unallowable Commingled Deposits	\$17,578.40	
Total Funds Audited		\$164,847.04
State Account Expenditures		
Proper Expenditures	\$97,983.62	
Unsupported Expenditures	\$23,400.06	
Unallowable Expenditures	\$6,971.55	
Total Expenditures		\$128,355.23
Balance Remaining in State Account		\$36,491.81

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$30,371.61 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Nuttall VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

PAX VOLUNTEER FIRE DEPARTMENT

The Pax VFD, in Fayette County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$1,767.64 not in compliance with W.Va. Code, \$993.27 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: TV and related charges and late payment charges and fees.

An additional \$774.37 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$85,914.56 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$7.50 in interest, and made an allowable additional deposit of \$2,500.00 into the state account. Thus, the total amount of funds audited for the period was \$138,159.20.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 80 – Pax VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$85,914.56	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$7.50	
Allowable Additional Deposits	\$2,500.00	
Total Funds Audited		\$138,159.20
State Account Expenditures		
Proper Expenditures	\$70,381.97	
Unsupported Expenditures	\$774.37	
Unallowable Expenditures	\$993.27	
Total Expenditures		\$72,149.61
Balance Remaining in State Account		<u>\$66,009.59</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,767.64 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Pax VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

PENNSBORO VOLUNTEER FIRE DEPARTMENT

The Pennsboro VFD, in Ritchie County, was not in compliance with W.Va. Code §8-15-8b during the 2021 calendar year.

Of the total amount of \$1,144.49 not in compliance with W.Va. Code, \$362.25 was for expenditures not permissible under W.Va. §8-15-8b, and \$782.24 was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$21,407.57 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$1,063.00 into the state account. Thus, the total amount of funds audited for the period was \$72,207.71.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 81 – Pennsboro VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$21,407.57	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$1,063.00	
Total Funds Audited		\$72,207.71
State Account Expenditures		
Proper Expenditures	\$61,305.87	
Unsupported Expenditures	\$782.24	
Unallowable Expenditures	\$362.25	
Total Expenditures		\$62,450.36
Balance Remaining in State Account		<u>\$9,757.35</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,144.49 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service

purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Pennsboro VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

PINCH VOLUNTEER FIRE DEPARTMENT

The Pinch VFD, in Kanawha County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The Department commingled \$12,500.00 of state funds with funds from other sources by depositing state funds into non-state account.

The Department began with a balance of \$30,752.19 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. Thus, the total amount of funds audited for the period was \$80,489.33.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 82 – Pinch VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$30,752.19	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$80,489.33
State Account Expenditures		
Proper Expenditures	\$50,673.52	
Commingled Funds For Permissible Items with Supporting Documents	\$12,500.00	
Total Expenditures		\$63,173.52
Balance Remaining in State Account		<u>\$17,315.81</u>

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.
2. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Pinch VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

POCA VOLUNTEER FIRE DEPARTMENT

The Poca VFD, in Putnam County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$371.56 not in compliance with W.Va. Code, \$58.80 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$312.76 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: late fees and a reimbursement to the county Fire Service Board for an insurance refund that did not go into the Department's state bank account. This reimbursement should have come from the account into which the refund was deposited.

The Department began with a balance of \$60,206.75 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer and earned \$38.08 in interest. Thus, the total amount of funds audited for the period was \$117,102.26.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 83 – Poca VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$60,206.75	
Quarterly Distribution from State Treasurer	\$56,857.43	
Interest Deposits	\$38.08	
Total Funds Audited		\$117,102.26
State Account Expenditures		
Proper Expenditures	\$47,028.34	
Unsupported Expenditures	\$58.80	
Unallowable Expenditures	\$312.76	
Total Expenditures		\$47,399.90
Balance Remaining in State Account		<u>\$69,702.36</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$371.56 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Poca VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

RHODELL VOLUNTEER FIRE DEPARTMENT

The Rhodell VFD, in Raleigh County, was not in compliance with W.Va. Code §8-15-8b during the 2020 calendar year.

The total amount of \$20,341.53 not in compliance with W.Va. Code was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

In addition, the Department commingled \$10,132.00 of state funds with funds from other sources. This was partially due to the distribution of CARES Act funds where the department received a \$10,000.00 automatic distribution from the state resulted in commingling of the state bank account. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

The Department began with a balance of \$12,601.81 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$10,132.00 into the state account. Thus, the total amount of funds audited for the period was \$84,139.41.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 84 – Rhodell VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$12,601.81	
Quarterly Distribution from State Treasurer	\$53,510.76	
Allowable Additional Deposits	\$7,894.84	
Unallowable Commingled Deposits	\$10,132.00	
Total Funds Audited		\$84,139.41
State Account Expenditures		
Proper Expenditures	\$40,625.77	
Unsupported Expenditures	\$20,341.53	
Commingled Funds For Permissible Items with Supporting Documents	\$7,894.84	
Total Expenditures		\$68,862.14
Balance Remaining in State Account		<u>\$15,277.27</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$20,341.53 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department cease depositing and transferring non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Rhodell VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SAINT JOSEPH VOLUNTEER FIRE DEPARTMENT

The Saint Joseph VFD, in Marshall County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$75.83 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: a finance charge and a late payment charge.

The Department began with a balance of \$65,004.42 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and earned \$12.42 in interest. Thus, the total amount of funds audited for the period was \$114,753.98.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 85 – Saint Joseph VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$65,004.42	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$12.42	
Total Funds Audited		\$114,753.98
State Account Expenditures		
Proper Expenditures	\$53,360.22	
Unallowable Expenditures	\$75.83	
Total Expenditures		\$53,436.05
Balance Remaining in State Account		<u>\$61,317.93</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$75.83 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Saint Joseph VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SCOTTS RUN VOLUNTEER FIRE DEPARTMENT

The Scotts Run VFD, in Monongalia County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

Of the total amount of \$781.64 not in compliance with W.Va. Code, \$533.73 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: gas and electricity for bingo hall (fundraising) and late fees.

An additional \$247.91 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

In addition, the Department commingled \$10,000.00 in state funds with funds from other sources by receiving a \$10,000.00 automatic distribution from the state. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it is currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

The Department began with a balance of \$7,306.21 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer, received a \$10,000.00 commingled automatic deposit, and made allowable additional deposits of \$5,219.91 into the state account. Thus, the total amount of funds audited for the period was \$76,036.88.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table on the next page.

Table 86 – Scotts Run VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$7,306.21	
Quarterly Distribution from State Treasurer	\$53,510.76	
Allowable Additional Deposits	\$5,219.91	
Unallowable Commingled Deposits	\$10,000.00	
Total Funds Audited		\$76,036.88
State Account Expenditures		
Proper Expenditures	\$69,105.01	
Unsupported Expenditures	\$247.91	
Unallowable Expenditures	\$533.73	
Total Expenditures		\$69,886.65
Balance Remaining in State Account		<u>\$6,150.23</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$781.64 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Scotts Run VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SILVER HILL VOLUNTEER FIRE DEPARTMENT

The Silver Hill VFD, in Wetzel County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

Of the total amount of \$1,077.16 not in compliance with W.Va. Code, \$111.36 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$965.80 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance and spring water.

The Department began with a balance of \$78,619.51 in its state account on January 1, 2022. During the period audited, the Department received \$56,857.43 in quarterly allotments disbursed by the W.Va. State Treasurer and made additional deposits of \$141.34 into the state account. Thus, the total amount of funds audited for the period was \$135,618.28.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 87 – Silver Hill VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$78,619.51	
Quarterly Distribution from State Treasurer	\$56,857.43	
Allowable Additional Deposits	\$141.34	
Total Funds Audited		\$135,618.28
State Account Expenditures		
Proper Expenditures	\$21,981.80	
Unsupported Expenditures	\$111.36	
Unallowable Expenditures	\$965.80	
Total Expenditures		\$23,058.96
Balance Remaining in State Account		
		\$112,559.32

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,077.16 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Silver Hill VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SOUTH FORK VOLUNTEER FIRE DEPARTMENT

The South Fork VFD, in Pendleton County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

The Department commingled \$10,000.00 in state funds with funds from other sources by receiving a \$10,000.00 automatic distribution from the state. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice formerly resulted in an immediate violation of W.Va. Code as it was constructed at the time. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds. However, this issue was corrected with the passage of HB2283, effective June 6, 2023.

The Department began with a balance of \$13,873.56 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer, made allowable additional deposits of \$5,771.70, and received an automatic unallowable deposit of \$10,000.00 into the state account. Thus, the total amount of funds audited for the period was \$83,156.02.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table on the next page.

Table 88 – South Fork VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$13,873.56	
Quarterly Distribution from State Treasurer	\$53,510.76	
Allowable Additional Deposits	\$5,771.70	
Unallowable Commingled Deposits	\$10,000.00	
Total Funds Audited		\$83,156.02
State Account Expenditures		
Proper Expenditures	\$56,848.91	
Total Expenditures		\$56,848.91
Balance Remaining in State Account		
		\$26,307.11

The Legislative Auditor made no recommendations to the Department as a result of the CARES Act distribution. This issue has been resolved with the passage of HB 2283 during the 2023 Regular Legislative Session. The findings detailed above have been reviewed and discussed with the South Fork VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

STONE CHURCH VOLUNTEER FIRE DEPARTMENT

The Stone Church VFD, in Ohio County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$12,407.14 not in compliance with W.Va. Code, \$4,193.73 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$3,213.41 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: TV and related charges, food and beverages, payments to a medical billing company, payments for a service that allows for EMS billing, a food service permit, and a late fee.

Finally, the Department commingled \$11,000.00 of state funds with funds from other sources, of which \$5,000.00 was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$8,354.55 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$1.61 in interest, and made an unallowable commingled deposit of \$6,000.00 into the state account. Thus, the total amount of funds audited for the period was \$64,093.30.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 89 – Stone Church VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$8,354.55	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$1.61	
Unallowable Commingled Deposits	\$6,000.00	
Total Funds Audited		\$64,093.30
State Account Expenditures		
Proper Expenditures	\$34,675.22	
Unsupported Expenditures	\$4,193.73	
Unallowable Expenditures	\$3,213.41	
Unsupported Commingled Funds	\$5,000.00	
Total Expenditures		\$47,082.36
Balance Remaining in State Account		\$17,010.94

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$12,407.14 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.
4. The Legislative Auditor recommended the Department cease depositing non state funds into its state bank account, unless the funds are a reimbursement whose original purchase originated with monies from the state bank account.

The findings and recommendations detailed above have been reviewed and discussed with the Stone Church VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

SUMMIT PARK VOLUNTEER FIRE DEPARTMENT

The Summit Park VFD, in Harrison County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

The noncompliance was solely due to a commingled automatic distribution by the state of \$10,000.00 into the Departments state account. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it is currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

Summit Park VFD began 2020 with a balance of \$944.74 in its state account. The Department received additional funds from the State in the amount of \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer and received a \$10,000.00 commingled automatic deposit. Therefore, the audited funds totaled \$64,455.50.

The Department’s financial activity in its state account during the audit period, including amount audited, accounted for, and in compliance with W.Va. Code is summarized in the table below.

Table 90 – Summit Park VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$944.74	
Quarterly Distribution from State Treasurer	\$63,510.76	
Unallowable Commingled Deposits	\$10,000.00	
Total Funds Audited		\$64,455.50
State Account Expenditures		
Proper Expenditures	\$59,397.75	
Total Expenditures		\$59,397.75
Balance Remaining in State Account		<u>\$5,057.75</u>

The Legislative Auditor made no recommendations to the Department as a result of the CARES Act distribution. This issue has been resolved with the passage of HB 2283 during the 2023 Regular Legislative Session. The findings detailed above have been reviewed and discussed with the Summit Park VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

TOWN OF SOPHIA VOLUNTEER FIRE DEPARTMENT

The Town of Sophia VFD, in Raleigh County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$11,664.87 not in compliance with W.Va. Code, \$1,563.01 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$866.93 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: beverages, TV and related charges, and late payment penalties and charges.

Finally, the Department commingled \$63,552.17 of state funds with funds from other sources, of which \$3,410.97 was for items not permissible by W.Va. Code, and \$5,823.96 was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$125,797.51 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made allowable additional deposits of \$5,114.75 into the state account. Thus, the total amount of funds audited for the period was \$180,649.40.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 91 – Town of Sophia VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$125,797.51	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$5,114.75	
Total Funds Audited		\$180,649.40
State Account Expenditures		
Proper Expenditures	\$47,870.63	
Unsupported Expenditures	\$1,563.01	
Unallowable Expenditures	\$866.93	
Unsupported Commingled Funds	\$5,823.96	
Unallowable Commingled Funds	\$3,410.97	
Commingled Funds For Permissible Items with Supporting Documents	\$54,317.24	
Total Expenditures		\$113,852.74
Balance Remaining in State Account		
		\$66,796.66

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$11,664.87 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease writing checks to the Town of Sophia to reimburse the Town for expenditures paid for the Department.

The findings and recommendations detailed above have been reviewed and discussed with the Town of Sophia VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

VALLEY (APPLEGROVE) VOLUNTEER FIRE DEPARTMENT

The Valley (Applegrove) VFD, in Mason County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

The Department received \$10,000.00 automatic distribution from the state resulted in commingling of the state bank account. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

The Department began with a balance of \$14,092.47 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer and made an additional deposit of \$12,770.00 into the state account. Thus, the total amount of funds audited for the period was \$90,373.23.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 92 - Valley (Applegrove) VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$14,092.47	
Quarterly Distribution from State Treasurer	\$53,510.76	
Allowable Additional Deposits	\$12,770.00	
Unallowable Commingled Deposits	\$10,000.00	
Total Funds Audited		\$90,373.23
State Account Expenditures		
Proper Expenditures	\$63,894.88	
Total Expenditures		\$63,894.88
Balance Remaining in State Account		\$26,478.35

The Legislative Auditor made no recommendations to the Department as a result of the CARES Act distribution. This issue has been resolved with the passage of HB 2283 during the 2023 Regular Legislative Session. The findings detailed above have been reviewed and discussed with the Valley (Applegrove) VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

VALLEY VOLUNTEER FIRE DEPARTMENT

The Valley VFD, in Marion County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$1,630.50 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: unallowable insurances and newspaper subscriptions.

The Department began with a balance of \$36,862.53 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$2.79 in interest, and received an allowable additional deposit of \$6,000.00. Thus, the total amount of funds audited for the period was \$92,602.46.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 93 – Valley VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$36,862.53	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$2.79	
Allowable Additional Deposits	\$6,000.00	
Total Funds Audited		\$92,602.46
State Account Expenditures		
Proper Expenditures	\$80,339.03	
Unallowable Expenditures	\$1,630.50	
Total Expenditures		\$81,969.53
Balance Remaining in State Account		<u>\$10,632.93</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,630.50 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Valley VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WALKERSVILLE VOLUNTEER FIRE DEPARTMENT

The Walkersville VFD, in Lewis County, **was not in compliance with W.Va. Code §8-15-8b** during the 2022 calendar year.

The total amount of \$1,033.00 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance.

The Department began with a balance of \$113,326.06 in its state account on January 1, 2022. During the period audited, the Department received \$42,773.90 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$163.25 in interest, and made allowable additional deposits of \$2,133.00. Thus, the total amount of funds audited for the period was \$158,396.21.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 94 – Walkersville VFD		
State Funds Audited – Calendar Year 2022		
State Account Deposits		
Beginning Balance	\$113,326.06	
Quarterly Distribution from State Treasurer	\$42,773.90	
Interest Deposits	\$163.25	
Allowable Additional Deposits	\$2,133.00	
Total Funds Audited		\$158,396.21
State Account Expenditures		
Proper Expenditures	\$45,523.34	
Unallowable Expenditures	\$1,033.00	
Total Expenditures		\$46,556.34
Balance Remaining in State Account		\$111,839.87

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,033.00 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Walkersville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WEBSTER SPRINGS VOLUNTEER FIRE DEPARTMENT

The Webster Springs VFD, in Webster County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$24,424.96 not in compliance with W.Va. Code was for expenditures that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

The Department began with a balance of \$9,985.03 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer. There were no unallowable commingled deposits identified during the audit period. Thus, the total amount of funds audited for the period was \$59,722.17.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 95 – Webster Springs VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$9,985.03	
Quarterly Distribution from State Treasurer	\$49,737.14	
Total Funds Audited		\$59,722.17
State Account Expenditures		
Proper Expenditures	\$35,151.84	
Unsupported Expenditures	\$24,424.96	
Total Expenditures		\$59,576.80
Balance Remaining in State Account		\$145.37

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$24,424.96 from the Department’s future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Webster Springs VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WHITE SULPHUR SPRINGS VOLUNTEER FIRE DEPARTMENT

The White Sulphur Springs VFD, in Greenbrier County, **was not in compliance with W.Va. Code §8-15-8b** during the 2020 calendar year.

The noncompliance was solely due to a commingled automatic distribution by the state of \$10,000.00 into the Departments state account. This was not the fault of the Department. This was not the fault of the Department. After the conversion to wvOASIS, state fund disbursements are made as electronic fund transfers, and the lack of paper checks creates the inability to simply deposit a check to another account. Departments are required to register an account with the state to receive the quarterly distributions, and that account is designated as the state account. However, this may also result in the state making deposits of funds from other sources into those accounts as they are the only account that the departments have registered with the state to receive funds. While the funding itself is not a cause for concern, this practice results in an immediate violation of W.Va. Code as it currently constructed. This affected all departments that received this \$10,000 distribution of CARES Act funds from the Governor, which was deposited into the state accounts of the VFDs as this was the only account the departments held with the state to receive such a mass distribution of funds.

The Department began with a balance of \$69,417.57 in its state account on January 1, 2020. During the period audited, the Department received \$53,510.76 in quarterly allotments disbursed by the W.Va. State Treasurer, and \$10,000 in an automatic commingled distribution. Thus, the total amount of funds audited for the period was \$132,928.33.

The Department’s financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 96 – White Sulphur Springs VFD		
State Funds Audited – Calendar Year 2020		
State Account Deposits		
Beginning Balance	\$69,417.57	
Quarterly Distribution from State Treasurer	\$53,510.76	
Unallowable Commingled Deposits	\$10,000.00	
Total Funds Audited		\$132,928.33
State Account Expenditures		
Proper Expenditures	\$36,392.46	
Total Expenditures		\$36,392.46
Balance Remaining in State Account		<u>\$96,535.87</u>

The Legislative Auditor made no recommendations to the Department as a result of the CARES Act distribution. This issue has been resolved with the passage of HB 2283 during the 2023 Regular Legislative Session. The findings detailed above have been reviewed and discussed with the White Sulphur Springs VFD. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WHITESVILLE VOLUNTEER FIRE DEPARTMENT

The Whitesville VFD, in Boone County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

The total amount of \$488.54 not in compliance with W.Va. Code was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: food and beverage.

The Department began with a balance of \$49,536.63 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer, earned \$30.67 in interest, and made allowable additional deposits of \$20,819.04. Thus, the total amount of funds audited for the period was \$120,123.48.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 97 – Whitesville VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$49,536.63	
Quarterly Distribution from State Treasurer	\$49,737.14	
Interest Deposits	\$30.67	
Allowable Additional Deposits	\$20,819.04	
Total Funds Audited		\$120,123.48
State Account Expenditures		
Proper Expenditures	\$65,384.22	
Unallowable Expenditures	\$488.54	
Total Expenditures		\$65,872.76
Balance Remaining in State Account		<u>\$54,250.72</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$488.54 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendation(s) to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).

The findings and recommendations detailed above have been reviewed and discussed with the Whitesville VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

WILLIAMSBURG VOLUNTEER FIRE DEPARTMENT

The Williamsburg VFD, in Greenbrier County, **was not in compliance with W.Va. Code §8-15-8b** during the 2021 calendar year.

Of the total amount of \$1,599.19 not in compliance with W.Va. Code, \$25.05 was for expenditures out of the state account that had insufficient supporting documentation to determine either the items purchased or the intent of the purchase. This prevents a determination being made as to the compliance of the purchase with W.Va. Code.

An additional \$1,521.47 was for expenditures not permissible under W.Va. Code §8-15-8b. Items or services the Department purchased that are not permissible included: accident & sickness insurance and a refrigerator and warranty plan.

Finally, the Department commingled \$1,012.60 of state funds with funds from other sources, of which \$52.67 was for items not permissible by W.Va. Code.

The Department began with a balance of \$2,363.07 in its state account on January 1, 2021. During the period audited, the Department received \$49,737.14 in quarterly allotments disbursed by the W.Va. State Treasurer and made allowable additional deposits of \$195.77 into the state account. Thus, the total amount of funds audited for the period was \$52,295.98.

The Department's financial activity in the state account during the audit period, including amount audited, accounted for, and not in compliance with W.Va. Code, is summarized in the table below.

Table 98 – Williamsburg VFD		
State Funds Audited – Calendar Year 2021		
State Account Deposits		
Beginning Balance	\$2,363.07	
Quarterly Distribution from State Treasurer	\$49,737.14	
Allowable Additional Deposits	\$195.77	
Total Funds Audited		\$52,295.98
State Account Expenditures		
Proper Expenditures	\$49,339.82	
Unsupported Expenditures	\$25.05	
Unallowable Expenditures	\$1,521.47	
Unallowable Commingled Funds	\$52.67	
Commingled Funds For Permissible Items with Supporting Documents	\$959.93	
Total Expenditures		\$51,898.94
Balance Remaining in State Account		
		<u>\$397.04</u>

Pursuant to W.Va. Code §8-15-8b(b) the Legislative Auditor formally notified the W.Va. State Treasurer to withhold a total of \$1,599.19 from the Department's future quarterly distribution(s) for the expenditures found to be not in compliance with the provisions of W.Va. Code §8-15-8b.

Additionally, the Legislative Auditor made the following recommendations to the Department:

1. The Legislative Auditor recommended the Department cease expending monies from the state account for items or services not permitted by W.Va. Code §8-15-8b(a).
2. The Legislative Auditor recommended the Department maintain supporting documentation for the expenditures of state monies in accordance with W.Va. Code §8-15-8b(d) that is sufficient enough to be able to determine the specific item or service purchased as well as the total cost, purchase date, and permissibility under W.Va. Code §8-15-8b(a).
3. The Legislative Auditor recommended the Department cease depositing and transferring state funds into non state bank accounts.

The findings and recommendations detailed above have been reviewed and discussed with the Williamsburg VFD. The Department is in the process of complying with the recommendations. Additionally, the Department has been provided information detailing the accountability requirements of W.Va. Code for state funds.

Appendix A – Allowable VFD Expenditures Per W.Va. Code §8-15-8b³

West Virginia Code §8-15-8b describes the authorized expenditures that may be made with the money distributed from the fire protection fund to the volunteer fire departments. Expenditures that may be made are in Code as follows:

- (1) Personal protective equipment, including protective head gear, bunker coats, pants, boots, combination of bunker pants and boots, coats and gloves;*
- (2) Equipment for compliance with the national fire protection standard or automotive fire apparatus, NFPA-1901;*
- (3) Compliance with insurance service office recommendations relating to fire departments;*
- (4) Rescue equipment, communications equipment and ambulance equipment: Provided, That no moneys received from the municipal pensions and protection fund or the fire protection fund may be used for equipment for personal vehicles owned or operated by volunteer fire company or department members;*
- (5) Capital improvements reasonably required for effective and efficient fire protection service and maintenance of the capital improvements;*
- (6) Retirement of debts;*
- (7) Payment of utility bills;*
- (8) Payment of the cost of immunizations, including any laboratory work incident to the immunizations, for firefighters against hepatitis-b and other blood borne pathogens: Provided, That the vaccine shall be purchased through the state immunization program or from the lowest cost vendor available: Provided, however, That volunteer and part volunteer fire companies and departments shall seek to obtain no cost administration of the vaccinations through local boards of health: Provided further, That in the event any volunteer or part volunteer fire company or department is unable to obtain no cost administration of the vaccinations through a local board of health, the company or department shall seek to obtain the lowest cost available for the administration of the vaccinations from a licensed health care provider;*
- (9) Any filing fee required to be paid to the Legislative Auditor's Office under section fourteen, article four, chapter twelve of this code relating to sworn statements of annual expenditures submitted by volunteer or part volunteer fire companies or departments that receive state funds or grants;*
- (10) Property/casualty insurance premiums for protection and indemnification against loss or damage or liability;*

³The categories of allowable expenditures were modified with the passage of HB 2283. HB 2283 was effective June 6, 2023; therefore, it was not in effect for the audits contained within this report. HB 2283 is available at: <https://code.wvlegislature.gov/signedbills/2023/2023-RS-HB2283-ENRsigned.pdf>

(11) Operating expenses reasonably required in the normal course of providing effective and efficient fire protection service, which include, but are not limited to, gasoline, bank fees, postage and accounting costs;

(12) Dues paid to national, state and county associations;

(13) Workers' Compensation premiums;

(14) Life insurance premiums to provide a benefit not to exceed \$20,000 for firefighters; and

(15) Educational and training supplies and fire prevention promotional materials, not to exceed \$500 per year.



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