

# WEST VIRGINIA LEGISLATURE

## 2018 REGULAR SESSION

Introduced

### Senate Bill 314

FISCAL  
NOTE

BY SENATORS ROMANO, BALDWIN, CLEMENTS,  
FACEMIRE, KARNES, OJEDA, SWOPE, TRUMP, WOELFEL,  
STOLLINGS, AND CLINE

[Introduced January 18, 2018; Referred  
to the Committee on Transportation and Infrastructure; and  
then to the Committee on Finance]

1 A BILL to amend and reenact §5G-1-3 of the Code of West Virginia, 1931, as amended, relating  
 2 to modifying the procedure certain public agencies must take in order to contract for certain  
 3 architectural and engineering services; requiring joint discussions with prospective  
 4 architectural or engineering firms in certain situations; permitting contract proposals with  
 5 a fee for service from the firms; replacing the single entity negotiations with a competitive  
 6 low bid process; and allowing for the public agency to reject all proposed contracts and  
 7 seek proposals from additional firms.

*Be it enacted by the Legislature of West Virginia:*

## **ARTICLE 1. PROCUREMENT OF ARCHITECT-ENGINEER SERVICES.**

**§5G-1-3. Contracts for architectural and engineering services; selection process where total project costs are estimated to cost \$250,000 or more.**

1 (a) In the procurement of architectural and engineering services for projects estimated to  
 2 cost \$250,000 or more, the director of purchasing shall encourage firms engaged in the lawful  
 3 practice of the profession to submit an expression of interest, which shall include a statement of  
 4 qualifications and performance data, and may include anticipated concepts and proposed  
 5 methods of approach to the project. All jobs shall be announced by public notice published as a  
 6 Class II legal advertisement in compliance with the provisions of §59-3-1 *et seq.* of this code. A  
 7 committee of three to five representatives of the agency initiating the request shall evaluate the  
 8 statements of qualifications and performance data and other material submitted by interested  
 9 firms and select three firms which, in their opinion, are best qualified to perform the desired  
 10 service: *Provided*, That on projects funded wholly or in part by School Building Authority moneys,  
 11 in accordance with §18-9D-15 and §18-9D-16 of this code, two of said three firms shall have had  
 12 offices within this state for a period of at least one year prior to submitting an expression of interest  
 13 regarding a project funded by School Building Authority moneys. ~~Interviews with each firm~~  
 14 ~~selected shall be conducted and the committee shall conduct discussions regarding anticipated~~  
 15 ~~concepts and proposed methods of approach to the assignment. The committee shall then rank,~~

16 ~~in order of preference, no less than three professional firms deemed to be the most highly qualified~~  
17 ~~to provide the services required, and shall commence scope of service and price negotiations~~  
18 ~~with the highest qualified professional firm for architectural or engineering services or both. Should~~  
19 ~~the agency be unable to negotiate a satisfactory contract with the professional firm considered to~~  
20 ~~be the most qualified, at a fee determined to be fair and reasonable, price negotiations with the~~  
21 ~~firm of second choice shall commence. Failing accord with the second most qualified professional~~  
22 ~~firm, the committee shall undertake price negotiations with the third most qualified professional~~  
23 ~~firm. Should the agency be unable to negotiate a satisfactory contract with any of the selected~~  
24 ~~professional firms, it shall~~

25 (b) Following the selection of the three firms, the committee shall conduct joint discussions  
26 regarding anticipated concepts and proposed methods of approach to the assignment with  
27 representatives from each of the three firms. The joint discussions are an opportunity to allow all  
28 three firms to hear the same details, parameters, and expectations for the project. All three firms  
29 are permitted to ask questions openly during the joint discussions and answers shall be provided  
30 by the committee orally to all three firms during the joint discussions or by writing to all three firms  
31 as soon as practical thereafter. Upon conclusion of the meeting, and any required written follow-  
32 up, all three firms will have the same information upon which to structure and calculate their fee  
33 for services and present a proposed contract.

34 (c) Following the joint discussions, the three firms shall each submit a proposed contract,  
35 including estimated costs to the agency and the agency will use that information, together with  
36 the qualifications, in order to select the lowest, qualified firm from the three options. Should the  
37 agency not be satisfied with the results of proposed contract submissions from the three firms,  
38 the agency may select three additional professional firms from the original submissions in order  
39 of their competence and qualifications and it shall may continue negotiations joint discussions  
40 with those three firms in accordance with this section until the agency is satisfied with a proposed  
41 contract submission and an agreement is reached. As an alternative, the agency may initiate the

42 advertising selection process again and follow all the requirements of this section in order to obtain  
43 a new pool of potential firms. ~~Provided, however, That county boards of education may either~~  
44 ~~elect to start the selection process over in the original order of preference or it may select~~  
45 ~~additional professional firms in order of their competence and qualifications and it shall continue~~  
46 ~~negotiations in accordance with this section until an agreement is reached: Provided further, That~~  
47 ~~for~~

48 (d) For any water or wastewater construction project the engineering design and  
49 construction inspection costs may not exceed the amount calculated pursuant to the  
50 compensation curves for consulting engineering services based upon project construction costs  
51 published by the American Society of Civil Engineers manual of practice, unless granted a  
52 variance by the Infrastructure and Jobs Development Council established pursuant to §31-15A-1  
53 *et seq.* of this code.

NOTE: The purpose of this bill is to modify the procedure certain public agencies must take in order to contract for certain architectural and engineering services. The bill requires joint discussions with prospective architectural or engineering firms in certain situations. The bill permits contract proposals with a fee for service from the firms. The bill replaces the single entity negotiations with a competitive low bid process. The bill allows for the public agency to reject all proposed contracts and seek proposals from additional firms.

Strike-throughs indicate language that would be stricken from a heading or the present law and underscoring indicates new language that would be added.