

VOLUNTEER FIRE DEPARTMENT FINANCIAL STATEMENT INSTRUCTIONS

LINE 1. Enter the amount of State funds (only) remaining from the previous year. This amount should be the same as the Ending Balance from the previous financial statement filed with our office and should include any State funds deposited in a savings or checking account, invested in certificates of deposit (C.D.'s), or any other type of account or investment as of the first day of the year from which the statement is being filed.

LINE 2. Enter the total of State funds received by the department during the year from which you are filing the statement.

LINE 3. Enter the total amount of any interest earned on the department's State funds during the year for which you are filing the statement. This should include interest earned on State funds deposited in interest-bearing checking or savings accounts, interest earned on State fund certificates of deposit, or interest earned on any other account containing State funds or investment of State funds.

LINE 4. Enter the total amount of State funds that were spent during the year according to Chapter 8, Article 15, Section 8b (1) through (12) of the State Code of West Virginia, as amended.

LINE (1). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (1) of the State Code of West Virginia, as amended.

LINE (2). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (2) of the State Code of West Virginia, as amended.

LINE (3). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (3) of the State Code of West Virginia, as amended.

LINE (4). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (4) of the State Code of West Virginia, as amended.

LINE (5). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (5) of the State Code of West Virginia, as amended.

LINE (6). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (6) of the State Code of West Virginia, as amended.

LINE (7). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (7) of the State Code of West Virginia, as amended.

LINE (8). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (8) of the State Code of West Virginia, as amended.

LINE (9). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (9) of the State Code of West Virginia, as amended.

LINE (10). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (10) of the State Code of West Virginia, as amended.

LINE (11). Enter the total amount of State funds that were spent according to Chapter 8,

Article 15, Section 8b (11) of the State Code of West Virginia, as amended.

LINE (12). Enter the total amount of State funds that were spent according to Chapter 8, Article 15, Section 8b (12) of the State Code of West Virginia, as amended.

LINE 5. Enter the remaining balance of State funds at the end of the year for which you are filing the financial statement. This should include any State funds remaining in a checking or savings account, State funds remaining in a certificate of deposit, and State funds in any other account or other investment as of the last day of the year for which the financial statement is being filed.

Please circle **Yes** or **No** indicating whether or not your department received any other State funds, such as Governor's contingency or Budget Digest monies.

If you answer Yes to the above questions please indicate how much money you received and for what purpose the money was granted.

Please have the statement signed by the Fire Chief or the Director and have it notarized.



WEST VIRGINIA LEGISLATIVE AUDITOR
POST AUDIT DIVISION