Try This! West Virginia
Building Blocks for Healthy Communities
Mini-Grant Application
Healthy Community Projects

Background:

West Virginia tops many of the "worst" health lists, but we don't have to stay there. One in five West Virginia 11-year-olds has high blood pressure. We can change that! (For more statistics, call the Health Statistics Center at 304.558.2931, visit http://www.countyhealthrankings.org/app/#!/west-virginia/2014/overview, or check out www.trythiswv.com.

All over West Virginia, local people have created projects in their communities that increase physical activity and access to healthy food. By participating in the Try This! Conference, you have shown how passionate and dedicated you are to making West Virginia a healthier and happier place to live. We are inviting you to apply for a grant to implement a project that will benefit the health and wellness of your community.

Available Awards and Criteria:

Mini-grants may range from $500 to $3,000, and are available to community- or county-based teams that attend the Try This! Conference. At least 3 members of your team must attend the conference. These are competitive grants, with no guarantee of an award. The best applications will boast:

- A simple, clear project that is ready to be implemented & demonstrates a sustainability plan;
- A diverse team of partners, each of whom is making a significant contribution to the project;

You must complete the full application, including all attachments:

- ✓ This coversheet,
- ✓ The 2nd page – which includes project team information, budget, and other basic questions,
- ✓ A one page project description,
- ✓ The Try This Checklist,
- ✓ and at least 2 letters of commitment with a signature that indicates a promise to implement the project and report on your success within 1 year.

We encourage teams to identify a non-profit to serve as the lead organization (see page 2), but it is not a requirement. We also encourage you to meet with your team before the conference, to review this application and complete the Try This Checklist (available on-line). If any part of your application is received after June 19th at 5pm, it will not be considered. Looking for good project ideas? The website (www.trythiswv.com is full of them).

Got questions? Want help with your application? These people are here to help: Stephanie Tyree (s.tyree@wvhub.org), Chris Kimes (ckimeshkfc@gmail.com), and Lisa Wotring (lwotringhkfc@gmail.com) and LeeAnn Shreve (lshrevehkfc@gmail.com).

Section One: What is your project?

Your County or Community: _____

Project Title: _____

Project Contact Person (Name & Organization): _____

Mini-Grant Request in dollars: $_____

Key Outcomes. In the space below, please list the 2-5 main measurable outcomes or objectives of your project (*i.e. build one new hightunnel garden near our food pantry, supply 1,000 fruits and vegetables each year to the pantry, engage local students in 200 volunteer hours to construct the garden, etc.*):

- ➢
- ➢
- ➢

PROJECT TEAM

Please list the organizations and people on your team, and what each partner brings to the project (i.e. "100 volunteer hours to build playground", "$500 in matching funds," "creating our website for free"). Not all team members need to have attended the Try This! conference. If you have more team members, add below the grid.

Organization	Team Members (Name and Phone)	Contribution

BASIC PROJECT BUDGET

Please sketch out your project below, identifying anticipated expenses (i.e. trail cutting supplies, race clock, meals). Then list the total value of that expense, followed by how much of that expense you intend to secure through other sources and in-kind donations. Then tell us how much is left for the Mini-Grant. We are looking for projects that have done a good job of securing matching funds and/or in-kind donations.

EXPENSE (i.e. materials, supplies, printing and copying, marketing, meeting expenses, training, etc.)	**TOTAL COST** (should add up all of the following columns)	**Cash Amount Contributed from other Sources**	**Amount Donated In-Kind** (i.e. the value of donated web design, or construction materials)	**Cash Amount Requesting from Mini-Grant**
Total for each column				

List 1-2 people *outside* your community who have agreed to help you: _____.

List two pages at www.trythiswv.com that will help you with your project: _____.

Primary Contact Person Name _____ Signature _____ Date_____

Organization/Affiliation _____ Phone _____ E-mail _____

Lead Organization (where the check goes, if different) _____ Org Street Address _____

Non-profit FEIN Tax ID# _____ Website _____

FINAL CHECKLIST. Before you submit, please check below and make sure you have included all of the following attachments in your application:

- ☐ The two page application (this sheet and the coversheet)
- ☐ A 1-Page Project Description (incl. objectives, timeline, communities served, track record of success, how you'll make it last, and if this is part of a larger effort).
- ☐ At least two letters of commitment from partner organizations other than the lead that describe their contributions to the project
- ☐ The Try This Checklist, which will be your survey/ assessment tool to make sure your team is not reinventing the wheel

Return to WV HKFC, 1114 Quarrier St. / 3rd Floor, Charleston, WV or to trythiswv@gmail.com by June 19 @ 5pm. Or return at TRY THIS Conference on June 7th.