

West Virginia Health Care Authority
Plan to Transfer Remaining Functions to the
West Virginia Department of Health and Human Resources

Submitted to the Joint Committee on Government and Finance

June 1, 2017

1. The transition of hard and electronic copies of files are in the process of being systematically filed and labeled for future storage at Iron Mountain Storage; selected files have and/or are being electronically transferred to the West Virginia Department of Health and Human Resources (WV DHHR); and/or have been destructed. In addition, files relevant to the Certificate of Need (CON) program are currently being maintained on the second floor of the HCA located at 100 Dee Drive in Charleston, West Virginia until the transition of relocating the entire operation of the HCA to the WV DHHR.
2. The Transfer of all certificate of need matters pending as of July 1, 2017 have been reassigned to the WV DHHR.
3. The Cabinet Secretary of WV DHHR deemed it necessary to continue leasing the second floor of the HCA to promote a cohesive transition of CON matters. This action permits employees operating the CON program to remain housed at 100 Dee Drive in Charleston; ensures use of the HCA Board Room for future hearings and offices for the five (5) members of the part time Board.
4. The disposition of all state owned or leased furniture and equipment has been inventoried; if not currently being stored on the second floor of the HCA, selected furniture will be relocated to WV DHHR or moved to surplus. The HCA has one (1) state owned vehicle described as a 2010 Ford Explorer with less than 10,000 miles. The vehicle has been placed on the state's fleet inventory; however, the vehicle will remain at the HCA until the building lease is terminated.
5. All existing budget allocations are being transferred to the WV DHHR. A summary of the budget allocations is attached for review as follows:
 - a. Fund 5375 Projected SFY2017 ending cash balance - \$2,311,414

- b. Fund 5376 Projected SFY2017 ending cash balance - \$1,843,071 (this account becomes appropriated in SFY2018; therefore, funds will be transferred to Fund 5377).

Balances in Funds 5375 and 5377 will be used in SFY2018 to support remaining staff and their operational expenses, and pay out any outstanding invoices/expenses. The Secretary is reviewing all contracts and will determine which contracts to continue and/or phase out. In order for revenues to sufficiently fund ongoing expenditures for SFY2018 and subsequent years, revenues are predicted on 50% of the hospital assessment being reestablished.

6. All WV HCA employees were either a) transferred successfully to vacancies within WV DHHR, b) essential employees with CON maintained their positions onsite at HCA, and c) others obtained employment with other companies/agencies outside of WV DHHR. WV DHHR did not require the assistance of the Division of Personnel for employee placement.
7. The WV DHHR's office of General Legal Counsel and Legislative Affairs has drafted and submitted Legislative Rules repealing all unnecessary rules by the transfer of the WV HCA to the WV DHHR.
8. The Cabinet Secretary and Office of General Legal Counsel and Legislative Affairs has and/or is phasing out all HCA functions not transferred to the WV DHHR.
9. Any functions of the HCA not eliminated or transferred shall become a function of the WV DHHR during the course of the 2017 Regular Session of the Legislature.