



Green, Shannon

From: Green, Shannon
Sent: Friday, July 31, 2015 3:10 PM
To: Singletary, Jennifer
Subject: RE: another SS Judge Contract

Tracking: **Recipient:** **Read**
 Singletary, Jennifer Read: 7/31/2015 3:15 PM

Thank you.

From: Singletary, Jennifer
Sent: Friday, July 31, 2015 2:57 PM
To: Workman, Chris; Green, Shannon; Smith, Tammy
Subject: RE: another SS Judge Contract

Update, just FYI. Judge Keadle has submitted an invoice that includes the equivalent of 12 days per diem (eleven regular days and two half-days.)

So we're still good. I'll keep watching them for his next submission of up to 8 days, and plan on contracting with him then. I have one ready to go for him but am just waiting.

Jen

From: Workman, Chris
Sent: Thursday, July 23, 2015 1:03 PM
To: Singletary, Jennifer; Green, Shannon; Smith, Tammy
Subject: RE: another SS Judge Contract

This is my suggestion -

So far this year, Judge Keadle has submitted his per diems through 6/30/15 and as of July 31 will receive wages in the amount of \$21,532.

Therefore, he is eligible to work and receive compensation through our HR office for at least an additional 20 days after June 30.

After he submits 20 days, then Judge Keadle can contact our office so that we can confirm the per diems received and paid to him.

If and when he reaches his limit, then he can go on contract.

Chris Workman
Director of Human Resources
Supreme Court of Appeals of West Virginia
Building 1, Room E 100
1900 Kanawha Boulevard, East
Charleston, WV 25305
Phone 304.558.2978 Fax 304.558.9137

From: Singletary, Jennifer
Sent: Thursday, July 23, 2015 12:15 PM
To: Green, Shannon; Workman, Chris; Smith, Tammy
Subject: RE: another SS Judge Contract

I'll put the reminder on my calendar to ask Chris - that way she won't have to think about it in the meantime.

I'm not sure or can't remember what happened to him last year?

Thanks,
Jen

From: Green, Shannon
Sent: Thursday, July 23, 2015 12:05 PM
To: Singletary, Jennifer; Workman, Chris; Smith, Tammy
Subject: FW: another SS Judge Contract

Judge Keadle called about his contract. I told him what his YTD will be as of July 31. He said he plans to submit 10 more days at the end of July.

*Chris, would it be too much trouble to mark your calendar for maybe the second week of August to let me and Jennifer know what Keadle's YTD will be August 14. Judge Keadle is so worried that he will go over like he did last year. Maybe then, we can determine how many days he can submit in August and place him under contract when he meets his limit.

Thank you.

Shannon

From: Workman, Chris
Sent: Tuesday, July 21, 2015 6:23 PM
To: Singletary, Jennifer
Cc: Green, Shannon; Smith, Tammy
Subject: RE: another SS Judge Contract

Jennifer,

I'm not certain he is ready for a contract. As of July 31, 2015 his YTD (year-to-date) wages are \$21,532.50

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From: Singletary, Jennifer
Sent: Tuesday, July 21, 2015 2:25 PM

To: Workman, Chris
Cc: Green, Shannon
Subject: another SS Judge Contract

May I please get a recommended start date for a contract for Judge Keadle? Thank you!
Jennifer S.