

BOARD OF EXAMINERS OF PSYCHOLOGISTS

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December 15, 2011

The Honorable Earl Ray Tomblin, Governor
Main Building – Capital Complex
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Dear Governor Tomblin:

The West Virginia Board of Examiners of Psychologists is pleased to submit the report for the fiscal years 2010 and 2011, in compliance with West Virginia Code § 30-1-12 (b).

Sincerely,

Kathleen Lynch
Administrative Assistant

cc: Earl Ray Tomblin, President of the Senate
Richard Thompson, Speaker of the House of Delegates
Darrell Holmes, Clerk of the Senate
Gregory M. Gray, Clerk of the House of Delegates
Natalie Tennant, Secretary of State
DeAnnia Spelock, Legislative Librarian
Randall Reid-Smith, Commissioner of Div. of Culture & History
Library Commission
Grady Bower, President of the WV Licensing Board Association

WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

ANNUAL REPORT FOR FISCAL YEARS

2010

AND

2011

COMPILED BY: KATHLEEN LYNCH, ADMINISTRATIVE ASSISTANT

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**WV Board of Examiners of Psychologists
Current Board Member Information**

Tina Yost, Ed.D., Psychologist

Term expires June 30, 2012

Mailing Address:

3 Markwood Drive

Fairmont, Marion County, WV 26554

Terry Sigley, MA Psychologist, Board Secretary

Term expires June 30, 2012

Mailing Address:

1224 B Pineview Drive

Morgantown, Monongalia County, WV 26505

Robert Martin, MA, Psychologist

Term expires June 30, 2013

Mailing Address:

1673 Trace Creek Road, Hamlin, Lincoln County, WV 25523

William Brezinski, MA, Psychologist

Term expires June 30, 2011

Mailing Address:

PO Box 667, Athens, Mercer County, WV 24712

Toni Parsons, Ed.D., School Psychologist

Term expires June 30, 2011

Mailing Address: 104 Royce Lane, Morgantown, Monongalia County, WV 26508

Shirley Vinciguerra, Lay Member

Term expires June 30, 2012

Mailing Address: 1540 Augusta Street; Bluefield, WV 24701

Lay Member - Open

Term Expires June 30, 2011

Report of Transactions **Fiscal Years 2010 and 2011**

During these two fiscal years, the Board continued to fulfill its number one mission of protecting the public from professional misconduct by psychologists. There were 20 ethical inquiries lodged and/or processed during this period. Of these, 18 inquiries have been closed and are listed in later pages.

During this same time period, 16 Board meetings were held. Copies of all approved minutes are attached. During meetings, oral examinations were conducted and included an emphasis on the ethical code. For this period FY 2009 to the present the Board issued licenses to 63 psychologists, 2 school psychologists, and 1 school psychologist independent practitioner. Thus, a total of 66 licenses were granted. Also, applications were approved for 84 individuals to become supervised-psychologists. The Board improved many aspects of the licensure process by updating Title 17, Series-3 and Series-2 legislative and procedural rules.

Ongoing business of the Board included processing quarterly license renewals, annual supervision card renewals for supervised psychologists, and quarterly supervision forms. Continuing education credits and provider requests have been reviewed and have been approved or rejected. Business also included processing the national written examination for the professional practice of psychology, evaluating applications for licensure, and assessing reciprocity applications.

WV Board of Examiners of Psychologists Board
Meeting Minutes July 13, 2009
Location: Teleconference, Board Office

Present: **Tina Yost, Ed.D. President; Terry Sigley, MA, Secretary; Robert Martin, MA; Toni Parsons, Ed.D.; Bill Brezinski, MA; Michael Folio, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant**

Absent: Father Jude Molnar

Public Present: None

Call to Order 7:03 by Dr. Yost, President.

Agenda Items

Old Business – None

New Board Members – Michael Folio was introduced as a lay member to replace Lois Merritt.

Title 17, Series 2 and Series 3

All comments were reviewed in the order received and amendments were made to both Series.

Motion: Mr. Martin moved to accept the changes to Series 2 and 3 with noted changes **Second:** Ms. Sigley

Vote: Unanimous

New Business - None

Adjourn 9:45 pm

WV Board of Examiners of Psychologists Board
Board Meeting July 31, 2009
Location: 1st Presbyterian Church, Charleston, WV

Present: **Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Robert Martin, MA; Michael Folio, Lay Member; Toni Parsons, Ed.D.; Bill Brezinski, MA Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant**

Absent: Father Jude Molnar

Public Present: None

Call to Order 9:00 AM.

Agenda Items

Old Business

Minutes for April 23, May 11, and July 13, 2009 Approved

Motion: Dr. Yost moved that the minutes listed above be approved with noted revisions. **Second:** Ms. Sigley

Vote: Unanimous

Title 17, Series 2 and 3

A review was completed of documents pertinent to amending Series 2 and 3 rules. These documents were submitted on July 27, 2009 to the Legislative Rule Making Committee (LRMC). Board members indicate that they would like to be contacted when the Series 3 Rule comes before the LRMC. The Board's letter to psychologists, comments and Board responses to them, and the amended rules will be placed on the Board's website. It will be requested that WVPA post on its ListServ the Board's letter to psychologists and also the notification that the aforementioned documents are posted on the Board's website.

Motion: Dr. Yost moved to establish a committee to develop the midway review for supervised psychologists to be chaired by Mr. Brezinski. **Second:** Ms. Sigley **Vote: Unanimous**

Ken Rosner, Ph.D. and John Wesley Crum, Ph.D. - Extensions of temporary licenses

Motion: Mr. Martin moved that Ken Rosner's and John Wesley Crum's temporary licenses will be extended to September 24, 2009. **Second:** Dr. Yost **Vote: Unanimous**

New Meeting Dates.

- Thursday September 24th – Oral Examinations at Mr. Folio's office in Charleston.
- Friday September 25 – Town Hall Forum then Business meeting at 10:30.
Check with WVPA on room availability
- November 20, 2009 in Fairmont – Business and Oral Examinations

Report on Member's Only site on web

Report was reviewed.

EPPP – Report on WV Scores, Pass Point for the EPPP, Actual Report, and Reliability and Content Validity of a Shortened form of the EPPP.

All documents were reviewed. A study of EPPP passage by school has been requested. It was requested that data be gathered on EPPP passing scores and a possible relationship to the candidate's degree granting institution.

Financial Reports – Supervision Training – FY 2009 Report

The Board discussed cost efficient ways of reducing legal fees. It was decided that reimbursements for ethical inquiry expenses will be recorded and a cumulative sum will be reported at the end of the fiscal year.

Continued Oral Examination Supervisees

A list of these supervisees was reviewed.

Status of Supervision Training Participants

Among the group who attended the supervision training, it was decided that (a) pre-training approved supervisors will be approved for continued supervisor status when the appropriate certificates have been submitted; (b) psychologists who are two years post licensure, and who were not approved supervisors prior to the training and had no limitations on supervision at the time they passed their oral examinations will be approved for supervision status; (c) those psychologists with a two year limitation will be approved when the two year period is completed; and (d) all others must complete a focused oral examination.

Executive Director

Counseling Law Legalizes Testing For Counselors

Motion: After appropriate research and reference to procedures to hire outside assistance, Mr. Brezinski moved that the Board acquire an outside expert in the field of assessment to provide to the Board a written report regarding assessment procedures that should remain within the exclusive purview of the field of psychology.

Second: Mr. Martin **Vote: Unanimous**

WVU & Marshall Doctoral Programs Request

Motion: Ms. Sigley moved that any individual currently licensed with a Master's degree, who acquired a doctorate degree from an APA approved program from a regionally accredited institution and is going to practice fully within their Board approved scope of practice, need only complete a new demonstrable competency form to be able to use the doctorate credential once they receive written confirmation from the Board. All other applicants will be required to sit for an oral examination before using the doctorate credential. **Second:** Mr. Brezinski **Vote: Unanimous** A letter will be sent to the parties who inquired about this subject.

Sentis

The issue of this company potentially hiring unlicensed psychologists was discussed.

WVPA Request for Town Hall Meeting

The Board will participate in the fall meeting of WVPA and will conduct a Town Hall Forum at 8:30 a.m. on September 25, 2009.

Robert Deakins, Ph.D.

Motion: Ms. Sigley moved that the required extra year of supervision be rescinded due to Mari Sullivan Walker's letter. **Second:** Mr. Martin **Vote: Unanimous**

WVPA Supervision Training Participant Feedback

This information was reviewed.

Ethics Committee

Other state Boards post on their websites sanitized summaries of ethical cases for which they have implemented restrictions. The purpose of these is to educate psychologists on how to avoid being the subjects of ethical complaints.

Motion: Mr. Folio moved that the Board enter Executive Session. **Second:** Ms. Sigley

Vote: Unanimous

Motion: Mr. Folio moved that the Board exit Executive Session. **Second:** Ms. Sigley

Vote: Unanimous

Ethics Inquiries

2008-3 – Update

There is no reconsideration of the Board's prior decision.

2009-2 – John Damm, Ed.D.

Motion: Ms. Sigley moved that in regard to this inquiry, the recommendation of the Ethics Committee is accepted and the Board finds no probable cause. **Second:** Mr. Martin **Vote: Unanimous**

2009-4 – Board Review for Probable Cause

Motion: Mr. Brezinski moved that the recommendation of the Ethics Committee of probable cause be approved.

Second: Ms. Sigley **Vote: Unanimous**

Board Office Tasks – Travel Vouchers, Certificates, Licenses, etc.

New Business - None

Adjourn at 4:15 pm – Motion was passed.

WV Board of Examiners of Psychologists Board

Meeting Minutes November 20, 2009

Location: Newman Center, Fairmont, WV

Present: **Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; Rev Jude Molnar, Lay Member; and Kathleen Lynch, Administrative Assistant**

Absent: Mike Folio, Lay Member; Jeffrey Harlow, Ph.D., Executive Director

Public Present: None

Call to Order: **Dr. Yost called the meeting to order at 9:20.**

Agenda Items

Old Business - None

Minutes Approval

Motion: Ms. Sigley moved that the minutes from 9/24/09 and 9/25/09 be approved as written. **Second:** Dr. Yost

Vote: Unanimous

Series 3 Update

No update at this time.

New Meeting Dates

February 19, 2010 - Flatwoods - Business and Orals

April 9, 2010 - Charleston – Business and Orals

Supervision Contracts – Supervision Coordinator Signature

It was decided that the Executive Director will serve as the Supervision Coordinator.

Ethics Committee Report

2009-9 – E. Courtney Laine, MA

Motion: Ms. Sigley moved that this inquiry be closed with a finding of no probable cause. An educative letter will be issued regarding the law and ethics. **Second:** Rev. Molnar

Vote: Unanimous

2009-11 – Heather Paxton, MA

Motion: Mr. Brezinski moved that this inquiry be closed with a finding of no probable cause. **Second:** Ms. Sigley **Vote: Unanimous**

Pietragallo Letter

A discussion occurred and this issue will be referred to the Psychological Association.

Review of ASPPB Handbook

There was a discussion regarding the way in which the number of hours needed to complete the year of supervision was calculated and it was decided to leave the numbers as they are currently listed.

Review of Map of Psychologists per County

A map was reviewed that indicated psychologist working in each county, a large map of this material and the map from 5 years ago were requested.

Meet with Kenneth Rosner 10:30

Dr. Rosner was approved to reactivate his WV license.

Vic Cerra Letter RE: Brian Hanasky

Mr. Hanasky will need to submit 3 reports and a new demonstrable competency form if there are changes from the former demonstrable competency form. The Board will review these reports and decide the next step.

Paul Castelino, Ph.D. temporary license extended

Dr. Castelino's license is extended to 2/28/10.

Financial Review

A financial review occurred.

New Business - None

Oral Examinations

The Board moved, seconded and passed to enter into executive session. The Board moved, seconded and passed to exit executive session.

Motion: Mr. Brezinski moved that Richard Morgan be granted a psychology license, Suzanne Nichols be granted a level 1 school psychology license and that Monica Holden and Elise Hatmaker-Lutz be continued. **Second:** Ms. Sigley **Vote: Unanimous**

Richard Morgan, MA

989

Passed

Susanne Nichols, Ed.S

11116

Passed

Monica Holden, MA

Continued

Elise Hatmaker-Lutz, MA

Continued

Adjourn – The Board moved, seconded, and passed adjournment at 5:40 pm.

WV Board of Examiners of Psychologists Board

Meeting Minutes February 19, 2010

Location: Days Hotel, Flatwoods, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Toni Parsons, Ed.D.; Robert Martin, MA; Mike Folio, Lay Member; Jeffrey Harlow, Ph.D., Executive Director and Kathleen Lynch, Administrative Assistant

Absent: William Brezinski, MA and Rev. Jude Molnar, Lay Member;

Public Present: None

Call to Order: **Dr. Yost called the meeting to order at 9:17.**

AGENDA ITEMS

Minutes Approval

Motion: Ms. Sigley moved that the minutes from 11/20/10 be approved as written.

Second: Mr. Martin **Vote: Unanimous**

Title 17, Series 3 Update

Series 3 is moving through the legislative process at an appropriate pace.

Title 17, Series 2 Update

Motion: Dr. Yost moved that the revised version of Series 2 rules be submitted to the Secretary of State's Office once the Series 3 rule is passed by the Legislature.

Second: Ms. Sigley **Vote: Unanimous**

New Meeting Dates

April 23, 2010 – Charleston, WV

July 23, 2010 – Fairmont, WV

Communication With Psychologists

Motion: Mr. Folio moved that the Board will contact all psychologists and supervised psychologists to their last known address via email or postcard informing them that all updates relevant to the practice of psychology, deemed appropriate by the Board will be published on the Board's web site. Secondly, all psychologists will have the responsibility within 10 business days, of obtaining new contact information including email addresses, to provide notice to the Board of that new information. A form will be published on the Board's web site that psychologists and supervisees may complete. **Second:** Ms. Sigley **Vote: Unanimous**

Members Only Update

Pass codes were distributed for the Members Only page.

Record Keeping/Retention of Communications – Additional information will be sought.

Executive Session

Motion was seconded and passed to move into Executive Session.

Motion was seconded and passed to move out of Executive Session.

Ethics Committee Report

2009-4 Marie Veitia, Ph.D.

Motion: Ms. Sigley moved that the consent decree proposed by Dr. Veitia's lawyer be approved.

Second: Dr. Yost **Vote: Unanimous**

2009-3 Fred J. Krieg, Ph.D.

Motion: Ms. Sigley moved that this inquiry be closed with an educative letter and a finding of no probable cause. The educative letter will outline concerns that the Ethics Committee had regarding the psychological evaluation conducted by Dr. Krieg. **Second:** Dr. Parsons **Vote: Unanimous**

2009-6 Tabled

2009-10 David Clayman, Ph.D.

Motion: Ms. Sigley moved that this inquiry be closed with a finding of no probable cause. **Second:** Dr. Yost **Vote: Unanimous**

2009-13 Tanya Cook, MA

Motion: Dr. Yost moved that this inquiry be closed with a finding of no probable cause. **Second:** Ms. Sigley **Vote: Unanimous**

2009-14 Teresa Samscock, MA

Motion: Ms. Sigley moved that this inquiry be closed with a finding of no probable cause. **Second:** Dr. Parsons **Vote: Unanimous**

Ethics Query – MU – Discussion occurred and additional information will be gathered for the next meeting.

Newspaper Article Psychologist – This issue is tabled until additional documentation is received.

Ethics Investigator’s Pay Rate

Motion: Dr. Yost moved that the ethics investigators be reimbursed \$75 per hour for their work. **Second:** Dr. Parsons **Vote: Unanimous**

Executive Director Report

WVU Supervision Training – Training was approved.

Dr. Ganz – Approval to continue in the supervision track was granted.

CE Guidelines – Motion: Mr. Folio moved that in regard to the Guidelines for Continuing Education that item D. 2. be stricken from the document in its entirety. At the end of the current academic year professors and teachers shall no longer be given credit for teaching courses as CE credits, effective for the academic year 2009-10. In addition item G will be stricken in its entirety from this document and beginning immediately, Board members and the Executive Director will not be given CEU credit in performing work in regard to ethics. The board revisited the issue of CEU’s for dually licensed psychologists and based on today’s discussion the Board determined that it’s most feasible to require those who are dually licensed to obtain 3 CEU’s per 2 year cycle in their secondary licensure area. Mr. Folio moved that item 3 of the Guidelines for Continuing Education be revised to read: “Dually licensed psychologists must obtain 3 CE hours per cycle, 3 per renewal period, in their secondary area of practice which will be included in the requirements above for licensed psychologists. **Second:** Ms. Sigley **Vote: Unanimous**

Financial Review – A review occurred. No problems were noted.

Supervision Contracts Update – A review occurred. The process of approving supervision contracts is on schedule.

Break for Lunch 12:00

Executive Session

Motion was seconded and passed to move into Executive Session.

Motion was seconded and passed to move out of Executive Session.

Oral Examination Results

Motion: Ms. Sigley moved that the following people be granted psychology licenses: Nick DeFilippis, Ph.D.; Barbara Holcomb, MA; Melanie Nuskowski, Ph.D.; Michelle Wetzel, MA; Paul Castelino, Ph.D.; and Brian Hanasky, MA. **Second:** Mr. Martin **Vote: Unanimous**

Nick DeFilippis, Ph.D.	990	Passed
Barbara Holcomb, MA	991	Passed
Melanie Nuskowski, Ph.D.	992	Passed
Michelle Wetzel, MA	993	Passed
Paul Castelino, Ph.D.	994	Passed
Brian Hanasky, MA	995	Passed

Adjourn – Motion to adjourn at 4:50 was seconded and passed.

WV Board of Examiners of Psychologists Board
Meeting Minutes April 23, 2010
Location: Chase Building Virginia Street, Charleston, WV

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA, Ethics Chair; Mike Folio, Lay Member; Jeffrey Harlow, Ph.D., Executive Director and Kathleen Lynch, Administrative Assistant

Absent: Rev. Jude Molnar, Lay Member

Public Present: None

Ethics Committee meeting, Martin, Harlow and Folio, 8:30-9:15 a.m.
Meeting of the Board Called to Order by Dr. Yost at 9:20 am.

AGENDA ITEMS

Old Business - None

Minutes Approval for 2/19/10 – Motion: Ms. Sigley moved that the minutes be approved as written. **Second:** Dr. Yost **Vote: Unanimous**

Series 2 – Motion: Dr. Yost moved that the interim review process proposed by Mr. Brezinski be added to Series 2. **Second:** Ms. Sigley **Vote: Unanimous**

Series 3 – This rule was submitted to the Secretary of State’s Office for the Final Filing and is scheduled to go into effect on June 1, 2010.

ETHICS

Motion: Mr. Folio moved to enter Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Ms. Sigley moved to exit Executive Session. **Second:** Mr. Brezinski, **Vote: Unanimous**

2009-12 Thomas Horacek, Ph.D.

Motion: Dr. Yost moved that the Board follow the recommendation of the Ethics Committee and rule that no ethical violation occurred. A letter will be drafted to Mr. Deakins regarding his verbalization that he no longer wishes to pursue licensure as a psychologist in the state of WV. That letter will include a statement that if the Board doesn’t receive a written response within 30 days, such lack of response will be taken as acknowledgement of his representation that he has decided to no longer work toward licensure in WV. **Second:** Mr. Brezinski. Discussion that additional letters may be sent to Dr. Horacek and the agency in question regarding the situation. All letters will be processed and finalized by Robert Martin, MA the Ethics Committee Chair. Dr. Harlow is recused from this ethics inquiry.

Letter Review - Dr. Amerikaner’s letter was reviewed regarding PSI MED in the above inquiry.

2009-6 – Pamela Jensen, MA

Motion: Mr. Brezinski moved that the Board follow the Ethics Committee recommendation and rule that there is probable cause that an ethical violation occurred. A letter of reprimand will be sent to Ms. Jensen in regard to practicing psychology outside her scope of practice; such letter to include notice that should a similar violation occur again her license shall be immediately revoked; and that should she seek to expand her practice to a new area she shall first acquire Board approval by following appropriate protocol for such as described in her original licensure letter. **Second:** Ms. Sigley **Vote: Unanimous**

2009-4 – Marie Veitia, Ph.D.

Motion: Mr. Brezinski moved that the Veitia consent decree be accepted and signed. **Second:** Dr. Yost **Vote: Unanimous**

Newspaper Article Psychologist Update – Motion: Dr. Yost moved that the available evidence doesn’t warrant making a complaint at this time. **Second:** Ms. Sigley **Vote: Unanimous**

AGENDA ITEMS - continued

Personnel Committee – Dr. Yost appointed Mr. Folio as a Personnel Committee Chair and Mr. Brezinski to be a member of this committee.

Interim Supervision Review – A discussion occurred, which focused primarily on timelines. See Series 2 above.

Notification to Psychologists of New Rules – A letter, email, and/or postcard will be sent to all licensees and supervisees regarding implementation of Series 3 Rule on June 1, 2010 and requesting comments on the proposed revision to the Series 2 Rule.

Legislative Review Discussion – Board composition requirements for each state is to be placed on a chart, to be forwarded to Dr. Yost.

Data Collection – Identify data parameters. **Motion:** Dr. Yost moved that Mr. Folio send letters to Marshall and WVU in which he requests data by program of study regarding trends, including student state of origin, number of graduates, number licensed, and jurisdiction of licensure. **Second:** Ms. Sigley **Vote: Unanimous** In addition it was decided that Ms. Lynch will keep a log of when Board Members report visitation of schools and presentations to college and university courses.

Profiles International – Tabled - **Motion:** Dr. Yost moved to follow Dr. Harlow’s recommendation that he obtain input from his contact at Louisville University with expertise in the area of psychological testing, including input specific to the appropriateness of online personality testing. **Second:** Ms. Sigley **Vote: Unanimous**

Executive Director Report, Dr. Harlow

- **Cut off dates for using new tests** – Licensees and their supervisees must use new versions of psychological tests published at least 18 months prior, by January 1, 2011.
- **2009-13 Letter** – Reviewed letter from the complainant.
- **Carl Canfield** – **Motion:** Mr. Brezinski moved that Mr. Canfield can take the EPPP test before May 31, 2010. **Second:** Mr. Folio **Vote: Unanimous**
- **New Applicant Transcript Review** – Dr. Harlow seeks input regarding what constitutes acceptable coursework for required content area “Biological Bases of Behavior”. Specific examples are provided by Board members.
- **Possible New Applicant** – The Board approved Dr. Kazir’s transcript and supervision toward licensure pending review of the Florida Board’s decision not to admit Dr. Kazir into the licensure process.
- **Supervisee Status:** Monica Holden, MA, may take her focused oral examination at the next scheduled Board meeting.

Coville Letter – **Motion:** Ms. Sigley moved that Mr. Brezinski will send a letter to Ms. Coville expressing the Board’s conclusion that the issue raised in her recent letter to the Board is outside the Board’s purview. **Second:** Mr. Martin **Vote: Unanimous**

New Meeting Dates – It was decided that the Board will meet during WVPA conference, which is set for October 1 to 3, 2010 at Stonewall Jackson Resort. The Board will participate in the Town Hall per the WVPA request.

Financial Review – **Motion:** Mr. Brezinski moved that the proposed fiscal year 2011 budget be approved. **Second:** Ms. Sigley **Vote: Unanimous**

New Business - **None**

Break for Lunch 12:00

Oral Examinations

Motion: Mr. Folio moved to enter Executive Session. **Second:** Mr. Martin **Vote: Unanimous** **Motion:** Ms. Sigley moved to exit Executive Session. **Second:** Dr. Yost **Vote: Unanimous**

Motion: Ms. Sigley moved that the oral examinations of Robin Browning, MA and Emily Osterman, MA are continued and that Elisa Hatmaker, MA; Cheryl Taylor, MA; Shelley Savage, Psy.D. and Dana Nugent, Ed.D. are licensed. **Second:** Mr. Martin **Vote: Unanimous**

Elisa Hatmaker-Lusk, MA	996	Passed
Robin Browning, MA	----	Continued
Emily Osterman, MA	----	Continued
Cheryl Taylor, MA	997	Passed
Shelley Savage, Psy.D.	998	Passed
Dana Nugent, Ed.D.	999	Passed

Adjourn - Motion to adjourn was seconded and passed at 5:05 p.m.

WV Board of Examiners of Psychologists Board
Meeting Minutes July 23, 2010
Location: Fairfield Inn, Fairmont, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA, Rev. Jude Molnar, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and** Kathleen Lynch, **Administrative Assistant**

Absent: None

Public Present: None

Ethics Committee Meeting Mr. Martin and Dr. Harlow, 8:30 - 9:00 a.m.

Meeting of the Board Called to Order by Dr. Yost at 9:05 am.

AGENDA ITEMS

Old Business

The Board moved into and out of Executive Session to discuss personnel issues.

Mike Folio Participation: **Michael Folio resigned from the Board due to conflict of interest with his new position with the State of WV. State employees may not serve on state boards.** Motion: **Dr. Yost moved that the Board contract with Mike Folio to serve as an independent contractor with the title Legal Director, or similar suitable title, to advise the Board on legal issues, at Mr. Folio's non-profit rate of \$110 per hour.**
Second: **Mr. Martin** Vote: Unanimous

Personnel: **Part time help is discussed. The board agrees that the board is generating an increasing work load in pursuit of its obligations and duty. Mr. Martin is appointed to serve with Mr. Brezinski on the personnel committee. Due to his closer proximity to Charleston, Mr. Martin agrees to lead the committee.**

New Business

Minutes Approval for April 23, 2010: Motion: Mr. Brezinski moved that the minutes be approved as written.

Second: Dr. Yost **Vote: Unanimous**

Review of information collected on renewal form. Ms. Lynch will generate a list of areas of practice to add to the renewal form.

Survey Review: The survey was reviewed and this additional information will be gleaned from it: 1. Masters v. doctoral level who do commitments, child abuse, and school psychology; 2. Run the survey again with those licensed in the last 10 years; 3. Look at each decade of age and see what they are doing; Place this information in the database so that it can be easily analyzed and compared. Also, determine how many Psychologist 1 and Psychologist 2 there are within the state through the state system.

Interim Review: Review of DC and Evaluation Checklist; Need to take these forms to Town Hall meeting; Review the instructions for the oral examination. Add an outline of what is needed in the report.

Robert Rhodes, PhD.: Dr. Rhodes will need one year of supervision from a starting date the same as the degree granting departments documented date of degree completion.

Marshall University Steven Mewaldt, Ph.D.: Dr. Harlow will write a letter indicating that the program is acceptable to the Board and to also express support of Marshall's endeavors to assure it is meeting the state's minimum hours of study requirement.

Letters to Dr. Edelstein of WVU and Dr. Mewaldt of Marshall University: Letters were reviewed. Mr. Folio is asked to send them again at the end of August if there is still no response by that time.

Problem Gamblers Web Training Question: This training is approved if there is a meaningful assessment following the course.

VA Remote Supervision Request Via Television: Individuals may be supervised via live TV for up to 40% of the supervision required hours on condition that the details of the supervision are included and approved by the board in the supervision contract.

Thurston-Snoha Oral Request: May sit for an oral exam at the beginning of October. Her license would go into effect once all supervision requirements are met. Her supervisor is required to submit a letter attesting that all supervision requirements have been met.

Kazir Report Dates: Must be supervised in WV for one year.

Blake Letter & Question: Dr. Harlow will send Ms. Blake a letter citing WV Code.

Carl Canfield Letter and Request: Mr. Canfield is granted one additional time to take the EPPP.

CE Guidelines – Dr. Harlow will update the CE Guidelines to include supervisees.

Motion: Dr. Yost, Board to enter Exe. Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Dr. Parsons, Board to exit Exe. Session. **Second:** Rev. Molnar **Vote: Unanimous**

Ethics

Assistant Attorney General, Katherine Campbell Letter: Additional information will be sought from Mr. Foilo.

James Phifer Letter Requesting Meeting: Dr. Phifer will be invited to the next meeting.

PSIMED 7/2 Letter: This letter was reviewed.

2009-15 Paul Kradel, Ed.D.

- **Motion:** Dr. Yost moved that we accept the recommendation of the ethics committee and that this inquiry be closed due to no probable cause. **Second:** Dr. Parsons **Vote: Unanimous; Ethics committee abstains from voter per procedure.**

2009-16 – Board Review for Probable Cause - Tabled

Additional New Business

Series 2 & 3 Updates: Series 3 is complete and posted to the web. Series 2 is in the final stage and awaits final approval by the Secretary of State.

New Meeting Dates – Board wants Town Hall Forum on Saturday. Schedule a room for Saturday October 2nd all day.

Lay Member and Ethics Committee Member Needed: This issue will be addressed by Dr. Yost.

WV Code (VA License Required, Board Determine Scope, other laws, etc.): These issues were discussed and will be a topic at the next meeting.

Database Question –How long should records be kept for individuals who start the application process but don't complete it? The Legislative Auditor's advice will be sought on this issue.

Fiscal Year 2010 Financial Review: A brief review occurred.

Licensee Requesting Mental Hygiene Added to Scope – Copies of the licensees commitment work samples will be sent to each board member and the board will determine whether a focused oral examination is required based on the written product. This is and will be the board's standard protocol for adding Mental Hygiene as a scope of practice.

New Business

Policies: Dr. Harlow will generate a draft of policies i.e. record storage & destruction, scope of practice additions, etc.

Robin Browning, MA: Dr. Harlow was granted approval to supervise Ms. Browning specific to report writing. Dr. Ryan will continue to supervise as well.

Break for Lunch 12:00

Oral Examinations

Motion: Dr. Yost, Board to enter Exe. Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Dr. Parsons, Board to exit Exe. Session. **Second:** Rev. Molnar **Vote: Unanimous**

Motion: Dr. Yost moved that the following people are licensed: Monica Holden, MA; Martha Fernandez, Psy.D.; and Cassie Richards-Ward, MA and that Aleisha Arbogast's oral examination is continued until acceptable work samples are provided.

Monica Holden, MA	Passed	#1000
Martha Fernandez, Ph.D.	Passed	#1001
Cassie Richards-Ward, MA	Passed	#1002
Aleisha Broce Arbogast, MA	Continued	

WV Board of Examiners of Psychologists Board
Meeting Minutes October 1 & 2, 2010
Location: Stonewall Resort, Roanoke, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: Rev. Jude Molnar, Lay Member Public Present: None

Friday Evening

Call to Order – 4:30 by Dr. Yost.

Introduction of New Board Member Shirley Vinciguerra.

Oral Examinations

Motion: Mr. Brezinski moved that the Board enter Executive Session. **Second:** Dr. Parsons

Vote: Unanimous

Motion: Mr. Martin moved that the Board exit Executive Session. **Second:** Dr. Yost **Vote: Unanimous**

Motion: Ms. Sigley moved that Dr. Hayman's oral examination be continued for 6 months and that Mr. Wellman, Dr. LeGrow and Dr. Thurston-Snoha are licensed. Dr. Thurston-Snoha's license will be issued on 10/26/10.

Second: Dr. Parsons **Vote: Unanimous**

Diedra Hayman, Ph.D.	Continued	
Leonard Wellman, MA	Passed	1003
Tracy LeGrow, Psy.D.	Passed	1004
Bonnie Thurston-Snoha, Ph.D.	Passed	1009 (after 10/26/10)

Ethics

2006-8 James Phifer, Ph.D. – The Board met with Dr. Phifer. All conditions of the 2006-8 consent decree have been met and this ethics inquiry is closed.

Adjourn for the Evening

Saturday Morning

Call to Order 8:50 AM

Election of Officers

Motion: Mr Brezinski moved that Dr. Yost and Ms. Sigley continue to serve in their present offices.

Second: Dr. Parsons **Vote: Unanimous**

Ethics

New Attorney General Representative Stacy Delong was introduced

Motion: Ms. Sigley moved that the Board move into Executive Session. **Second:** Mr. Brezinski

Vote: Unanimous

Motion: Mr. Martin moved that the Board exit Executive Session. **Second:** Dr. Parsons **Vote: Unanimous**

2010-1 – Beverly Branson, MA

Motion: Ms. Sigley moved that the Board take the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Yost **Vote: 5 for, Mr. Martin abstained**

2009-16 – Tammie Smith, MA

Motion: Ms. Sigley moved that the Board take the recommendation of the Ethics Committee and find probable cause in 2009-16. **Second:** Dr. Parsons **Vote: Vote 5 for, Mr. Martin abstained**

Motion: Dr. Yost moved that the Board enter Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Ms. Vinciguerra moved that the Board exit Executive Session. **Second:** Ms. Sigley

Vote: Unanimous

Dr. Yost appoints Shirley Vinciguerra as a lay member of the Ethics Committee.

Oral Examinations

Motion: Ms. Sigley moved that the Board enter Executive Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Ms. Sigley moved that the Patrick Kerr, Steven Fink, and Billy Rutherford be approved for licensure.

Second: Mr. Brezinski **Vote: Unanimous**

Adrienne Bean, Psy.D.

Postponed

Patrick Kerr, Ph.D.

Passed

1005

Steven Fink, Psy.D.

Passed

1006

Billy Rutherford, Psy.D.

Passed

1007

Old Business

Policies for Web – Revisions of proposed policies were suggested. Drafts will be sent to Board members for their review.

Additions to Renewal Form – These were reviewed.

Database Reduction/Psychologist I & II – It was decided not to remove incomplete applicants from the data base. Currently, the Division of Personnel reports that the state employs twelve Psychologist 1's and three Psychologist 2's.

New Business

Minutes Approval for 7/23/10: **Motion:** Mr. Brezinski moved that the minutes be approved with revisions.

Second: Ms. Sigley **Vote: Unanimous**

Liaison: Dr. Yost appointed Ms. Sigley to function as a liaison to the WVPA Executive Committee meetings with Robert Martin as the alternate.

I/O Application Requirements – Requirements are the same for all.

Question Regarding Tele-health by AZ Psychologist - Individual may apply for a WV license.

Request for MDTV Supervision – Need additional information and a plan that follows the supervision contract.

Dr. Cody Letter – This letter was reviewed.

Interim Review – Mr. Brezinski and Dr. Parsons described the process.

Addition to Scope of Practice Request – Mr. Martin will write a letter to the licensee and her supervisor.

Aleisha Broce Arbogast, MA – **Motion:** Mr. Martin moved that Ms. Arbogast be licensed in light of the review of the additional reports she submitted. **Second:** Ms. Sigley **Vote: Unanimous**

Aleisha Broce Arbogast, MA

Passed

1008

New Business

New Meeting Date - December 3 – Charleston 9:00 AM

Adjourn

WV Board of Examiners of Psychologists Board
Meeting Minutes Teleconference October 6, 2010

Location: Board Office, Charleston, WV

Present: Tina Yost, Ed.D, President; Terry Sigley, MA, Secretary; William Brezinski, MA; Robert Martin, MA; Toni Parsons, Ed.D.; Shirley Vinciguerra, Lay Member; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Jude Molnar, Lay Member

Public Present: None

Call to Order **Dr. Yost called the meeting to order at 7:45 PM.**

Agenda Items

Meeting in December: **December 3, 2010 will be the next meeting date.**

Liaison Report -**Terry reported on the meeting with the WVPA.**

Other Old Business

General Licensing Issues were discussed.

Adjourn

WV Board of Examiners of Psychologists Board
Meeting Minutes December 3, 2010
Location: 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**; Stacy DeLong, Esq., **Attorney General Representative**

Absent: Rev. Jude Molnar, Lay Member Public Present: None

Ethics Committee Meeting at 8:00 a.m.

Call to Order – Dr. Yost called the Board meeting to order at 9:10 a.m.

Agenda Items

Motion: Ms. Sigley moved that the Board enter Executive Session. **Second:** Mr. Brezinski. **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board exit Executive Session. **Second:** Ms. Sigley. **Vote: Unanimous**

Old Business

Minutes Approval for October 1 & 2, 2010 and October 6, 2010: **Motion:** Mr. Martin moved that the minutes be approved as written. **Second:** Ms. Sigley. **Vote: Unanimous**

WVPA Letter – Motion: Mr. Martin moved that a committee of the Board meet with WVPA. **Second:** Mr. Brezinski **Call for discussion:** Discussion occurred. **Amended Motion:** Mr. Martin moved that Dr. Yost appoint a committee of the Board to meet with representatives of the WVPA leadership for the purpose of improving communication and enhancing psychological services to the public. **Second:** Ms. Sigley. **Vote: Unanimous**

Motion: Dr. Yost moved to enter Ex Session. **Second:** Ms. Sigley. **Vote: Unanimous**

Motion: Mr. Martin moved to exit Ex Session. **Second:** Ms. Sigley **Vote: Unanimous**

Motion: Mr. Brezinski moved that the Board renew its previous offer of a Board liaison to WVPA in order to enhance communication. **Second:** Ms. Sigley **Vote: Unanimous**

ASPPB Debriefing – Mr. Martin reported on the ASPPB Meeting that was attended by Dr. Yost and himself. Dr. Yost provided additional comments. It was decided to add Criminal Background Checks on New Applicants to next agenda.

Revised Policy Statements - Motion: Mr. Brezinski moved that the Board approve the revised policies to be posted on the web page. **Second:** Mr. Martin **Vote: Unanimous**

Romfo – Expansion of Scope of Practice Request

Motion: Ms. Sigley moved to accept Dr. Harlow's recommendation to approve the addition of eating disorders to Dr. Romfo's scope of practice based upon the review of appropriate supporting materials. **Second:** Mr. Martin **Vote: Unanimous**

Boston – Expansion of Scope of Practice Request

Motion: Ms. Sigley moved that work samples be submitted. **Second:** Mr. Brezinski **Vote: Unanimous**

Waller – Expansion of Scope of Practice Request

Motion: Based on provided documentation, Ms. Sigley moved to expand Dr. Waller’s scope of practice to include forensic psychology. **Second:** Mr. Brezinski **Vote: Unanimous**

CPQ and National Register candidates – Dr. Harlow

Question regarding phone and skype psychotherapy sessions

A 10 day temp license may be granted. The Board will look into skype sessions in the future.

CE Question regarding new Supervisees – Use coursework as CE’s? Coursework can be counted for CE’s and no CE’s are needed until the first full year for the 2010 December renewal.

EPPP Seminars – May they be accepted as CE credits? – Dr. Harlow **Motion:** Mr. Martin moved that EPPP Seminars may count toward CE requirements for supervisees. **Second:** Mr. Brezinski **Vote: Unanimous**

Dr. Hayman – Letters were reviewed by Board.

Financial Information – This data was briefly reviewed.

New Meeting Dates

February 18, 2011 in Flatwoods Days Hotel
April 22, 2011 in Beckley, WV at Tamarack

New Business – **There was no New Business**

Ethics

Motion: Ms. Sigley moved to enter Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Ms. Sigley moved to exit Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

2010-2 Shanna Coleman, MA

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Dr. Parsons

Vote: 4 for, Ethics Committee members Mr. Martin and Ms. Vinciguerra abstained per protocol.

2010-3 Janice Blake, MA

Motion: Ms. Sigley moved that the Board accept the recommendation of the Ethics Committee with a finding of no probable cause. **Second:** Mr. Brezinski

Vote: 4 for, Ethics Committee members Mr. Martin and Ms. Vinciguerra abstained per protocol.

Oral Examinations

Motion: Ms. Sigley moved to enter Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Ms. Sigley moved to exit Ex. Session. **Second:** Mr. Brezinski **Vote: Unanimous**

Motion: Dr. Yost moved that Katie Tharp, MA; Jasen Nichols, MA; Adrienne Bean, Psy.D.; and Brian Lees, Psy.D. are granted psychology licensure and Crystal Smithson, Ed.S. is granted a level 2 school psychology license. **Second:** Ms. Sigley **Vote: Unanimous**

Katie Tharp, MA	Pass	#1010
Jasen Nichols, MA	Pass	#1011
Adrienne Bean, Psy.D.	Pass	#1012
Brian Lees, Psy.D.	Pass	#1013
Crystal Smithson, Ed.S. – Level 2	Pass	#22062

Motion: Dr. Parsons moved to adjourn. **Second:** Mr. Martin. **Vote: Unanimous**

Adjourn – 5:30 p.m.

WV Board of Examiners of Psychologists
Meeting Minutes 2/18/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Shirley Vinciguerra, **Lay Member**; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**

Absent: None **Public Present: None**

Dr. Yost called the meeting to order at 9:00 a.m.

AGENDA ITEMS

Old Business: General discussion concerning meeting with WVPA. There was an update on discussions with AG Stacy Delong on legislative issues.

Written Communication: A discussion occurred on the merits of having communication in writing between WVPA and the Board.

Minutes Approval for 12/3/10: **Motion:** Ms. Sigley moved that the minutes be approved as written. **Second:** Mr. Martin **Vote: Unanimous**

Criminal Background Checks on New Applicants: Information was reviewed.

Barry Row, MS Letter: Mr. Row will need to sit for a continued oral exam in his DC areas.

Reciprocity Candidates Discussion of Oral Needs: A discussion occurred; this will be addressed at a later time.

Policy Statement: Dr. Harlow will look at ASPPB Guidelines on electronic psychotherapy and submit a revised policy. On the web, the Board will ask for opinions on this topic.

EPPP Report: The EPPP report was reviewed.

WVU – Applied Behavioral Analysis Degree: A discussion occurred the Board has in its rules an outline of what is needed to apply for a psychology license.

Recent WVPA Letters: Dr. Yost will write a letter to WVPA.

Psychopharmacology Update: This was reviewed.

Financial Report: This was reviewed.

Motion: Ms. Sigley moved to enter executive session. **Second:** Dr. Parsons **Vote: Unanimous** **Motion:** Mr. Martin moved to exit executive session. **Second:** Dr. Parsons **Vote: Unanimous**

Staff Raise: **Motion:** Mr. Brezinski moved that the Board grant Ms. Lynch and Dr. Harlow, a 10% raise for yearly salary for Ms. Lynch and a 10% per hour increase for Dr. Harlow. **Second:** Mr. Martin. Discussion occurred. **Vote: unanimously passed**

New Meeting Dates:

April 29, 2011 – Charleston - Business 9 – 10:30, 2 orals, afternoon training for Ethics Investigators

April 30, 2011 – Oral Examinations

Oral Materials: The Board requested to reduce the number of oral reports and regarding commitment hearings submit 1 work sample plus additional documentation.

Oral Examinations

Motion: Mr. Martin moved to enter executive session. **Second:** Dr. Parsons **Vote: Unanimous** **Motion:** Mr. Martin moved to exit executive session. **Second:** Dr. Parsons **Vote: Unanimous**

Motion: Ms. Sigley moved that David Lawson, MA; Lisa Richards, MA; Glenn Ratliff, MA; Melissa Hardin, MA; and Donna Vanatta, Ph.D. be granted licensure. **Second:** Mr. Martin **Vote: Unanimous**

David Lawson, MA	Passed	1014
Lisa Richards, MA	Passed	1015
Glenn Ratliff, MA	Passed	1016
Melissa Hardin, MA	Passed	1017
Donna Vanatta, Ph.D.	Passed	1018

Adjourn – It was moved seconded and passed to adjourn at 5:00 pm.

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – March 15, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra; Stacy Delong, AG; Kathleen Lynch, staff

Absent: Jeffrey Harlow, Ph.D., Executive Director

Dr. Yost called the meeting to order at 7 pm.

HB 2693

Certified Behavior Analysts – A discussion took place regarding the contents of HB 2693 and the unlicensed practice of these individuals and their hierarchy in the mental health profession. Board changes to this bill were reviewed.

It was moved, seconded and passed to adjourn at 9:30.

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – April 11, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; Shirley Vinciguerra; and Kathleen Lynch, staff

Absent: Jeffrey Harlow, Ph.D., Executive Director

Dr. Yost called the meeting to order at 7 pm.

HB 2693

WVPA Notification – Discussion took place regarding HB 2693 and the unlicensed practice of Certified Behavior Analysts. A letter to WVPA will be drafted and sent.

A letter will be requested from the Attorney General's Office documenting their position and recommendations on ABA.

Legislator Mailing – A mailing to each Legislator will be sent that will include a cover letter, Board contact information, and the October 2010 Report.

It was moved, seconded and passed to adjourn at 8:30.

WV Board of Examiners of Psychologists
Meeting Minutes 4/29/11 – 1st Presbyterian Church, Charleston, WV

Present: Tina Yost, Ed.D., **President**; Terry Sigley, MA, **Secretary**; Toni Parsons, Ed.D.; William Brezinski, MA; Robert Martin, MA; Jeffrey Harlow, Ph.D., **Executive Director and Kathleen Lynch, Administrative Assistant**; Gregory Skinner, **Attorney General Rep.**

Absent: Shirley Vinciguerra, Lay Member

Public Present: Fred Krieg, Ph.D.;

Dr. Yost called the meeting to order at 9:10 a.m.

AGENDA ITEMS

Fred Krieg, Ph.D. spoke to the Board concerning ethics inquiry 2008-3.

Motion: Mr. Brezinski moved to enter Executive Session. **Second:** Mr. Martin **Vote: Unanimous**

Motion: Mr. Brezinski moved to exit Executive Session. **Second: Vote: Unanimous**

2008-3 Fred J. Krieg, Ph.D. – Review of Hearing and Board Findings

Motion: Mr. Brezinski moved that the Board accept the findings of the Hearing Examiner. **Second:** Ms. Sigley. Call for discussion. **Vote:** 4 for, 1 abstain, Mr. Martin per protocol as the Ethics Chair.

Enter Executive Session moved, seconded and passed.

Exit Executive Session moved, seconded and passed.

Motion: In regard to ethics inquiry **2008-3**, Ms. Sigley moved that the board determine that **Fred J. Krieg, Ph.D.** violated the APA ethics code sections 9.01[b] and 4.04[a], and that Dr Krieg licenses #141 and #22035 shall be placed on probation for 3 years; during such period Dr. Krieg’s psychological and school-psychological practice shall be supervised and monitored by a Board approved supervisor, whom shall meet with Dr. Krieg at least once per month and cosign all of Dr. Krieg’s evaluations, and submit quarterly reports to the Board; Dr Krieg shall pay the maximum WV State penalty of \$1,000 and Board administrative costs, and the probationary period will be extended until the date that a new ethical inquiry is resolved if such complaint is lodged during the probationary period and is determined that there is probable cause that violation of the ethical code occurred; and Dr. Krieg’s licenses shall be immediately suspended if it is ruled that the ethical code was violated. **Second:** Dr. Parsons. **Vote:** 4 for, 1 abstain, Mr. Martin per protocol as the Ethics Chair.

Supervision Coordinator - Dr. Harlow was appointed Supervision Coordinator by Dr. Yost.

Oral Examinations

It was moved, seconded and passed to enter Executive Session.

It was moved, seconded and passed to exit Executive Session.

Motion: Ms. Sigley moved that Agnieszka Hornich, Psy.D. and Emily Osterman, MS be licensed. **Second:** Dr. Yost **Vote: Unanimous**

Agnieszka Hornich, Psy.D.

Passed

#1019

Emily Osterman, MA

Passed

#1020

2009-16 Update – An update occurred.

Minutes Approval for 2/18/11; 3/15/11; and 4/11/11 – **Motion:** Ms. Sigley moved that the minutes be approved as amended. **Second:** Mr. Martin **Vote: Unanimous**

Emergency Rule – Covered CBA emergency rule. Communications with the Attorney General, WVU’s ABA program, WVPA and ASPPB discussed.

Meeting Report with WVPA on 3/28/11 – Mr. Brezinski, Ms. Sigley and Dr. Parsons reported on this meeting.

WVPA Article 21 Request to WVPA – Mr. Brezinski, Ms. Sigley and Dr. Parsons requested that WVPA work with the Board on updating Article 21 at their 3/28/11 meeting.

WVPA Letter review concerning Certified Behavioral Analyst – This letter was reviewed and approved for mailing.

Disputed Interim Review – Mr. Brezinski reported on this Interim Review. The Board reviewed the candidate’s materials and unanimously agrees with the committee. A letter to this effect will be sent to the candidate. Also, the appeal process will be outlined, and provided to those participating in Interim Reviews.

Oral Examinations

It was moved, seconded and passed to enter Executive Session.
It was moved, seconded and passed to exit Executive Session.

Motion: Mr. Brezinski moved that Michelle McFarland, MA; Beverly Branson, MA and Stacy Riggs, MA are licensed. **Second:** Ms. Sigley **Vote: Unanimous**

Michelle McFarland, MA	Passed	#1021
Beverly Branson, MA	Passed	#1022
Stacy Riggs, MA	Passed	#1023

EPPP: Report on 2013 Increase in fees by ASPPB, Status of Supervisees, and Extension Request – This was discussed.

Data Report on Oral Exams – The report was reviewed.

Clarification on Necessary Oral Materials – Information provided to Dr. Harlow.

Society of Consulting Psychology Letter – The letter was reviewed.

New Meeting Dates July 22, 2011

Financial Review – This was reviewed.

Adjourn 4:05

**WV Board of Examiners of Psychologists
Board Meeting Minutes – Teleconference – May 26, 2011
Main Site, Board Office, Charleston, WV**

Present: Tina Yost, Ed.D., President; Terry Sigley, MA, Secretary, William Brezinski, MA; Toni Parsons, Ed.D.; Robert Martin, MA; and Kathleen Lynch, staff

Absent: Shirley Vinciguerra and Jeffrey Harlow, Ph.D., Executive Director

Call to Order: Dr. Yost called the meeting to order at 7 p.m.

AGENDA ITEMS

Updated Article 30-21: **Motion:** Mr. Brezinski moved to accept Article 21 and the additions and deletions discussed. **Second:** Mr. Martin **Vote: Unanimous**

Notification to Psychologists Letter – Discussion occurred, motion below.

WVPA Notification Letter – Discussion occurred, motion below.

Update Letter to Senators and Delegates – Discussion occurred, motion below.

- **Motion:** Mr. Brezinski moved to send an email to all psychologists with an attachment of Article 30-21 calling for comments; an email to all WVPA Executive Committee members with an attachment of proposed Article 30-21 and update letter to WV Senators and Delegates. The emails are to be sent on 5/27/11 and the letter to Senators and Delegates sent as soon as they are ready to mail, at the latest by 6/3/11. **Second:** Dr. Parsons **Vote: Unanimous**

Emergency Rule: **Motion:** Mr. Brezinski moved that the Board complete the emergency rule process on Title 17, Series 3 to add information on Behavior Analysts. **Second:** Ms. Sigley **Vote: Unanimous**

Meeting with Senator Jenkins: This was discussed for the July Interim Sessions.

Adjourn: Motion was moved, seconded and passed to adjourn at 8:45 p.m.

Statement of Disbursements Fiscal Year 2010

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$50,000.00	(\$49,983.84)	\$16.16
Board Member Per Diem	2	\$8,000.00	(\$9,000.00)	(\$1,000.00)
Annual Increment	4	\$480.00	(\$420.00)	\$60.00
PEIA Fee	10	\$400.00	(\$250.00)	\$150.00
Social Sec. Matching	11	\$4,500.00	(\$4,544.48)	(\$44.48)
Health Insurance	12	\$5,000.00	(\$2,868.04)	\$2,131.96
Workers' Comp	14	\$500.00	(\$340.00)	\$160.00
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$6,500.00	(\$3,683.16)	\$2,816.84
Office Expenses	20	\$1,500.00	(\$1,117.22)	\$382.78
Printing	21	\$500.00	(\$932.77)	(\$432.77)
Rental Expense	22	\$5,000.00	(\$4,889.98)	\$110.02
Utilities	23	\$500.00	(\$313.49)	\$186.51
Telecommunications	24	\$2,500.00	(\$3,518.24)	(\$1,018.24)
Con & Prof. AG/Invest/Train	25	\$7,000.00	(\$275.06)	\$6,724.94
Travel	26	\$7,000.00	(\$3,432.49)	\$3,567.51
Computer Services	27	\$6,320.00	(\$4,864.39)	\$1,455.61
Rentals, Misc	30	\$2,000.00	(\$2,484.00)	(\$484.00)
Dues	31	\$2,500.00	(\$2,096.00)	\$404.00
Fire Insurance	32	\$3,000.00	(\$2,860.00)	\$140.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$100.00		\$100.00
Hospitality	42	\$1,000.00	(\$727.30)	\$272.70
Energy Exp. Motor Veh/Aircraft	44	\$0.00	(\$44.81)	(\$44.81)
Energy Expense Utilities	47	\$0.00	(\$129.84)	(\$129.84)
Miscellaneous	51	\$0.00	(\$3.70)	(\$3.70)
Training & Develop.	52	\$400.00	(\$380.00)	\$20.00
Postal and Freight	53	\$2,500.00	(\$2,523.86)	(\$23.86)
Computer Sup. & Equip	54	\$1,000.00	(\$99.95)	\$900.05
Misc. Equip. Purchases	58	\$1,000.00		\$1,000.00
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$0.26)	(\$0.26)
Public Emp. Insurance Transfer	110	\$0.00	(\$331.00)	(\$331.00)
Computer Equipment	160	\$1,680.00	(\$1,676.28)	\$3.72
TOTALS		\$121,580.00	(\$103,790.16)	\$17,789.84
Board Office Summary	Budgeted	Actual		
7/1/08 Cash Balance		\$39,745.03		
2010 PFY Gross Revenue	\$122,000.00	\$112,735.00		
Total Cash	\$122,000.00	\$152,480.03		
Revenue Refunds				
13th Month Expenditures				
2009 PFY Expenditures	\$0.00	(\$103,790.16)		
2010 Cash Balance	\$122,000.00	\$48,689.87		

Statement of Disbursements Fiscal Year 2011

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1	\$51,600.00	(\$52,076.08)	(\$476.08)
Board Member Per Diem	2	\$9,000.00	(\$8,325.00)	\$675.00
Annual Increment	4	\$480.00	(\$480.00)	\$0.00
PEIA Fee	10	\$300.00	(\$226.25)	\$73.75
Social Sec. Matching	11	\$4,675.00	(\$4,657.51)	\$17.49
Health Insurance	12	\$3,000.00	(\$2,750.72)	\$249.28
Workers' Comp	14	\$400.00	(\$330.00)	\$70.00
Unemployment Comp	15	\$0.00		\$0.00
Pension & Retirement	16	\$7,635.00	(\$4,330.80)	\$3,304.20
Office Expenses	20	\$1,210.00	(\$1,097.02)	\$112.98
Printing	21	\$1,000.00	(\$708.09)	\$291.91
Rental Expense	22	\$4,600.00	(\$3,561.25)	\$1,038.75
Utilities	23	\$500.00	(\$295.36)	\$204.64
Telecommunications	24	\$4,000.00	(\$1,911.35)	\$2,088.65
Con & Prof. AG/Invest/Train	25	\$4,803.00	(\$13,178.15)	(\$8,375.15)
Travel	26	\$4,000.00	(\$6,745.02)	(\$2,745.02)
Computer Services	27	\$4,500.00	(\$3,964.02)	\$535.98
Rentals, Misc	30	\$2,500.00	(\$2,801.00)	(\$301.00)
Dues	31	\$2,300.00	(\$2,108.00)	\$192.00
Fire Insurance	32	\$2,597.00	(\$2,308.00)	\$289.00
Advertising	35	\$200.00		\$200.00
Maintenance Contracts	38	\$0.00	(\$395.00)	(\$395.00)
Hospitality	42	\$1,000.00	(\$1,002.26)	(\$2.26)
Energy Exp. Motor Veh/Aircraft	44	\$0.00	(\$129.61)	(\$129.61)
Energy Expense Utilities	47	\$0.00	(\$356.52)	(\$356.52)
Miscellaneous	51	\$100.00	(\$6.34)	\$93.66
Training & Develop.	52	\$500.00	(\$389.00)	\$111.00
Postal and Freight	53	\$2,000.00	(\$2,097.89)	(\$97.89)
Computer Sup. & Equip	54	\$500.00		\$500.00
Misc. Equip. Purchases	58	\$2,000.00		\$2,000.00
Office & Comp. Repair	61	\$500.00		\$500.00
Other Interest and Penalties	96	\$0.00	(\$3.73)	(\$3.73)
Public Emp. Insurance Transfer	110	\$0.00	(\$364.00)	(\$364.00)
WV OPEB	160	\$1,932.00	(\$1,932.00)	\$0.00
TOTALS		\$117,832.00	(\$118,529.97)	(\$697.97)
Board Office Summary	Budgeted	Actual		
7/1/10 Cash Balance		\$48,689.87		
2011 PFY Gross Revenue	\$122,000.00	\$125,270.62		
Total Cash	\$122,000.00	\$173,960.49		
Revenue Refunds				
13th Month Expenditures				
2011 PFY Expenditures	\$0.00	(\$118,529.97)		
2011 Cash Balance	\$122,000.00	\$55,430.52		

Ethical Inquiries Fiscal Years 2010 - 2011 - Board of Examiners of Psychologists

Number	Start	End	PSY FIRST	PSY LAST	DEG.	LIC #	COM FIRST	COM LAST	STATUS
2009-2	2/19/2009	7/31/2009	John	Damm	Ed.D.	506	Jack	Mitchell	No Violation
2009-3	3/6/2009	2/19/2010	Fred	Krieg	Ph.D.	141	Walter	McMann	No Violation
2009-4	3/17/2009	4/23/2010	Maria	Veitia	Ph.D.	437	William	Pelphrey	Violation - Consent Decree
2009-5	3/19/2009	9/25/2009	Douglas	Hawkins	Ed.D.	386	Nanette	Howard	No Violation
2009-6	5/7/2009	10/2/2010	Pamela	Jensen	MA	941	Jeffery	Harlow	Violation - Consent Decree
2009-7	4/30/2009	9/25/2009	Cynthia	Clay	MA	631	Daniele	Carter	No violation - Educative Letter
2009-8	5/11/2009	9/25/2009	Chanin	Kennedy	MA	807	Penny	Bolyard	No Violation
2009-9	6/5/2009	11/20/2009	E. Courtney	Laine	MA	SP	Charity	Ohse	No violation - Educative Letter
2009-10	7/15/2009	2/19/2010	David	Clayman	Ph.D.	147	John	Godfrey	No Violation
2009-11	7/28/2009	11/20/2009	Heather	Paxton	MA	SP	Keyota	Jarvis	No Violation
2009-12	8/3/2009	4/23/2010	Thomas	Horacek	Ph.D.	482	Robert	Deakins, Psy.D.	No violation - Educative Letter
2009-13	8/17/2009	2/19/2010	Tonya	Cook	Ed.S.	21035	Donna	Bailey	No Violation
2009-14	8/28/2009	2/19/2010	Teresa	Samsock	MA	967	Angelique	Adams	No Violation
2009-15	12/4/2009	7/23/2010	Paul	Kradel	Ed.D.	159	Stanley	Myers Lares,	No Violation
2010-1	5/14/2010	10/2/2010	Beverly	Branson	MA	SP	Todd	M.D.	No Violation
2010-2	6/29/2010	12/3/2010	Shanna	Coleman	MA	SP	Miguel	Delgado	No Violation
2010-3	7/27/2010	12/3/2010	Janice	Blake	MA	922	Susannah	Reid	No Violation
2011-1	5/5/2011	9/23/2011	Pricilla	Leavitt	Ph.D.	414	Carol	Baker	No Violation

- 20 Inquiries were worked on during this period
- 18 Were closed during this period.
- 2 Are still in process.

Register and Roster information is available and will be provided upon request.