

State of West Virginia
Board of Examiners of Psychologists
P.O. Box 3955
Charleston, WV 25339-3955



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January 21, 2025

The Honorable Patrick Morrisey, Governor
Main Building – Capitol Complex
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Dear Governor Morrisey:

The West Virginia Board of Examiners of Psychologists is pleased to submit an annual report for fiscal years 2023 and 2024, in compliance with West Virginia Code §30-1-12(b).

Sincerely,


Sandra Stroebel, Ph.D.
Board President


Beverly Branson, MA
Board Secretary

cc: WV Legislature
Mac Warner, Secretary of State
DeAnnia Spelock, Legislative Librarian
Linda Lyter, President of the WV Licensing Board Association

WEST VIRGINIA BOARD OF EXAMINERS OF PSYCHOLOGISTS

ANNUAL REPORT FOR FISCAL YEARS

2023

AND

2024

COMPILED BY: NIKKI JONES, BOARD ADMINISTRATOR

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**WV Board of Examiners of Psychologists
Board Members - June 30, 2024**

Sandra Stroebel, Ph.D., School Psychologist, Chair

Term Expires June 30, 2027

South Charleston - Kanawha County

Beverly Branson, MA, Board Secretary

Term expires June 30, 2025

Charleston - Kanawha County

Charley Bowen, MA

Term expires June 30, 2026

Culloden - Putnam County

Scott Fields, Ph.D.

Term expires June 30, 2027

Charleston - Kanawha County

Steven Cody, Ph.D.

Term expires June 30, 2026

Huntington - Cabell

Lay Member - Jill Scarbro

Term expires June 30, 2026

Lay Member - Open

Term expired June 30, 2011

Report of Transactions - Fiscal Years 2023 and 2024

Applications, New Licenses, & Inactive Licenses: Applications were approved for 100 individuals (47/2023 & 53/2024) to become either supervised psychologists or reciprocity candidates. There were 5 temporary licenses issued to those with a psychology license in another state (3/2023 & 2/2024). 5 of these individuals became permanently licensed. The Board issued permanent licenses to 46 psychologists (28/2023 & 18/2024), and 5 (0/2023 & 5/2024) school psychologists during this time frame. Thus, a total of 51 licenses were granted, see pages 9 through 11 for names of those newly licensed and for those who became supervised psychologists. During this time period 43 holders of psychology licenses became inactive due to retirement, moving out of state, or death (26/2023 & 17/2024). 10 holders of school psychology licenses became inactive due to retirement, moving out of state, or death (8/2023 & 2/2024). The Board issued temporary permits to out of state psychologists holding a valid psychology license in another state. 22 were issued in 2024 and 24 were issued in 2023.

County Listing: On pages 12 and 13 is a listing of the number of licensed psychologists and school psychologists working in each WV county. Of the 55 counties, 7 counties have no individuals licensed by this Board, see note below.

Complaints: During fiscal years 2023 and 2024, the Board continued to fulfill its number one mission of protecting the public from professional misconduct by psychologists. There were 40 complaints lodged and/or processed during this period. 31 of these complaints have been finalized and are listed on page 15.

Meetings: During this same period, 14 Board meetings were held. Copies of all agendas and approved minutes are included on pages 16 through 54 of this report. During meetings, oral examinations were conducted which included an emphasis on the Code of Conduct. 56 oral examinations were completed, as noted above 51 were granted licensure and 5 oral examinations were continued.

Additional Transactions: Board staff attended the Annual Auditor's Training for Licensing Boards in 2023 and 2024. Ongoing business of the Board included processing complaints from the public, quarterly license renewals, annual supervision card renewals for supervised psychologists, and quarterly supervision reports. Continuing education credits and provider requests were reviewed and were approved or rejected. Business also included processing the national written Examination for the Professional Practice of Psychology, evaluating applications for licensure, assessing reciprocity applications, and handling of requests for information through written and verbal means. No fees were waived. No continuing education requirements were waived.

***Note on School Psychologists:** This Board does not license school psychologists who are full time employees of WV's county school boards so actual numbers of school psychologists within the state are not known to the WV Board of Examiners of Psychologists.

§30-1-12(b)(1) Statement of Disbursements Fiscal Year 2023

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1200	\$72,500.00	(\$57,292.59)	\$15,207.41
Board Member Per Diem	1201	\$28,000.00	(\$30,160.00)	(\$2,160.00)
Payroll Reimbursement	1202	\$0.00	\$0.00	\$0.00
Annual Increment	1206	\$1,200.00	(\$1,200.00)	\$0.00
PEIA Fee	2200		(\$47.06)	(\$47.06)
Social Sec. Matching	2202	\$7,000.00	(\$6,781.91)	\$218.09
Health Insurance	2203	\$6,000.00	(\$4,885.68)	\$1,114.32
Workers' Comp	2205	\$400.00	(\$300.00)	\$100.00
Unemployment Comp	2206			\$0.00
Pension & Retirement	2207	\$6,000.00	(\$5,284.73)	\$715.27
WV OPEB	2208	\$2,000.00	(\$840.00)	\$1,160.00
Office Expenses	3200	\$1,000.00	(\$404.17)	\$595.83
Printing	3201	\$500.00		\$500.00
Rental Expense	3202	\$5,600.00	(\$5,592.00)	\$8.00
Telecommunications	3204	\$2,000.00	(\$2,168.38)	(\$168.38)
Internet Service	3205	\$1,600.00	(\$1,595.76)	\$4.24
Con & Prof. AG/Invest/Train	3207	\$7,000.00	(\$17,217.25)	(\$10,217.25)
Travel-Employee	3211	\$6,000.00	(\$1,007.94)	\$4,992.06
Computer Services	3213	\$1,500.00	(\$825.03)	\$674.97
Computer Services	3214	\$480.00	(\$480.00)	\$0.00
Rentals, Misc	3217	\$1,800.00	(\$1,800.00)	\$0.00
Dues	3218	\$2,500.00	(\$2,240.00)	\$260.00
Fire Insurance	3219	\$2,820.00	(\$2,792.00)	\$28.00
Household Supplies	3222	\$0.00		\$0.00
Advertising	3224	\$200.00		\$200.00
Hospitality	3233	\$1,000.00		\$1,000.00
Energy Expense Utilities	3238	\$550.00	(\$602.29)	(\$52.29)
Miscellaneous	3241	\$100.00		\$100.00
Training & Develop-In State	3242	\$600.00	(\$100.00)	\$500.00
Training & Develop-Out of State	3243	\$300.00		\$300.00
Postal	3244	\$1,630.00	(\$2,444.85)	(\$814.85)
Freight	3245	\$50.00		\$50.00
Computer Sup. & Equip	3246	\$500.00		\$500.00
Misc. Equip. Purchases	3252	\$500.00		\$500.00
Office & Comp. Repair	6100	\$250.00		\$250.00
Other Interest and Penalties	3267	\$20.00		\$20.00
Public Emp. Insurance Transfer	3272	\$450.00	(\$554.00)	(\$104.00)
Fees Assessed by Commis.	3308	\$0.00	(\$370.00)	(\$370.00)
Treasury	3324			\$0.00
TOTALS		\$162,050.00	(\$146,985.64)	\$15,064.36
Board Office Summary	Budgeted	Actual		
FY 2022 Cash Balance		\$256,334.53		
2023 PFY Gross Revenue	\$162,050.00	\$147,043.00		
Total Cash		\$403,377.53		
2023 FY Expenditures	\$162,050.00	(\$146,985.64)		
FY 2023 Cash Balance		\$256,391.89		

§30-1-12(b)(1) Statement of Disbursements Fiscal Year 2024

ITEMS	OBJECT CODE	BUDGET	EXPEN.	REMAINING
Salaries	1200	\$72,500.00	(\$67,801.02)	\$4,698.98
Board Member Per Diem - Temp	1201	\$28,000.00	(\$46,907.50)	(\$18,907.50)
Payroll Reimbursement	1202	\$0.00		\$0.00
Annual Increment	1206	\$1,260.00	(\$2,368.47)	(\$1,108.47)
PEIA Fee	2200	\$50.00	(\$100.00)	(\$50.00)
Social Sec. Matching	2202	\$7,000.00	(\$8,874.61)	(\$1,874.61)
Health Insurance	2203	\$6,000.00	(\$8,567.72)	(\$2,567.72)
Workers' Comp	2205	\$400.00		\$400.00
Unemployment Comp	2206			\$0.00
Pension & Retirement	2207	\$6,000.00	(\$5,819.40)	\$180.60
WV OPEB	2208	\$2,000.00		\$2,000.00
Office Expenses	3200	\$1,000.00	(\$499.79)	\$500.21
Printing	3201	\$450.00	(\$119.33)	\$330.67
Rental Expense	3202	\$5,600.00	(\$5,592.00)	\$8.00
Telecommunications	3204	\$2,000.00	(\$1,945.46)	\$54.54
Internet Service	3205	\$1,800.00	(\$2,004.04)	(\$204.04)
Con & Prof. AG/Invest/Train	3207	\$7,000.00	(\$15,152.41)	(\$8,152.41)
Travel-Employee	3211	\$3,000.00	(\$296.26)	\$2,703.74
Computer Services	3213	\$1,500.00	(\$1,664.17)	(\$164.17)
Webpage	3214	\$480.00	(\$480.00)	\$0.00
Rentals, Misc	3217	\$1,800.00	(\$1,650.00)	\$150.00
Dues	3218	\$2,500.00	(\$2,126.00)	\$374.00
Fire Insurance	3219	\$2,820.00	(\$2,792.00)	\$28.00
Household Supplies	3222	\$0.00		\$0.00
Advertising	3224	\$200.00		\$200.00
Hospitality	3233	\$500.00	(\$14.99)	\$485.01
Energy Expense Utilities	3238	\$600.00	(\$590.96)	\$9.04
Miscellaneous	3241	\$100.00		\$100.00
Training & Develop-In State	3242	\$600.00	(\$200.00)	\$400.00
Training & Develop-Out of State	3243	\$300.00		\$300.00
Postal	3244	\$1,630.00	(\$1,822.40)	(\$192.40)
Freight	3245	\$50.00		\$50.00
Computer Sup. & Equip	3246	\$365.00		\$365.00
Misc. Equip. Purchases	3252	\$425.00		\$425.00
Office & Comp. Repair	6100	\$250.00		\$250.00
Other Interest and Penalties	3267	\$20.00		\$20.00
Public Emp. Insurance Transfer	3272	\$600.00	(\$1,057.00)	(\$457.00)
Fees Assessed by Commis.	3308	\$400.00	(\$530.00)	(\$130.00)
Treasury	3324			\$0.00
TOTALS		\$159,200.00	(\$178,975.53)	(\$19,775.53)
Board Office Summary	Budgeted	Actual		
FY 2023 Cash Balance		\$256,391.89		
2024 PFY Gross Revenue	\$150,500.00	\$151,212.00		
Total Cash		\$407,603.89		
2024 FY Expenditures		(\$178,975.53)		
FY 2024 Cash Balance		\$228,628.36		

§30-1-12(b)(2) - List of Amounts Received in Each Year for the Following:

Requested Information From §30-1-12(b)(2)

	2023	2024
A		
License Applications	\$14,828	\$14,580
Registrations - Supervisees	\$5,653	\$5,700
Renewals	\$106,465	\$106,228
B	\$12,077	\$11,941
Examination Fees		
C	\$8,020	\$7,435
Other Fees		
D	0*	\$0 *
Fines		
E	0*	\$0 *
Exp Reimb Discipline Act		
F	0*	\$0
Grants, Spec. Approp		
Total	\$147,043	\$145,884

No fines were collected during this time period.

No reimbursements were collected during this time period.

*These amounts were not added into the totals received.

§30-1-12(b)(3) - List of Amounts Spent in Categories Requested:

Requested Information From §30-1-12(b)(3)

	FY 2023	FY 2024
A		
Personal Services	\$105,952	\$140,438
B	\$5,400	\$6,600
Board Member Per Diem		
C	\$1,008	\$296
Travel Expenses		
D	\$0	\$0
Professional Contracts		
E	\$5,592	\$5,592
Rent		
F	\$404	\$499
Office Supplies		
G	\$2,445	\$1,822
Postage		
H	\$0	\$15
Hospitality		
I	\$2,792	\$2,792
Insurance		
J	\$0	\$0
Bank Costs		

§30-1-12(b)(4) Complete List of Names of All Persons Newly Licensed

AR 4 New Psychologists									
L Name	F Name	Deg	Psych #	Psych # Effec	Psych # Exp	School #	School # Effec	School # Exp	Status
Celestin	Michel	Psy.D.	1335	6/2/2023	6/30/2025				Active
Myers	Elizabeth G.	Psy.D.	1313	7/22/2022	9/30/2026				Active
Dawkins	Brittany M.	Psy.D.	1315	9/23/2022	9/30/2026				Active
Blackburn	Courtney	Psy.D.	1309	7/22/2022	9/30/2026				Active
Tackett	Kyle	Psy.D.	1310	7/22/2022	9/30/2026				Active
Bernat	Donald J	Ph.D.	1311	7/22/2022	9/30/2026				Active
Ford	Kristyn	Psy.D.	1312	7/22/2022	9/30/2026				Active
Eckrich	Samuel	Ph.D.	1322	11/18/2022	12/31/2026				Active
Monk	Kara	Psy.D.	1353	4/26/2024	6/30/2026				Active
Kelly	Molly	Psy.D.	1354	4/26/2024	6/30/2026				Active
Khan	Maria	Ph.D.	1327	1/27/2023	3/31/2025				Active
Deluca	Emily	Psy.D.	1314	9/23/2022	9/30/2026				Active
Hampton	Colby	Psy.D.	1316	9/23/2022	9/30/2026				Active
Connelly	Christianne	Ph.D.	1317	9/23/2022	9/30/2026				Active
Doherty	Heather	Ph.D.	1318	9/23/2022	9/30/2026				Active
Bennett	Nicholas	Psy.D.	1336	6/2/2023	6/30/2025				Active
Morton	Christa	Psy.D.	1319	11/18/2022	12/31/2026				Active
Mandich	Olivia D	Psy.D.	1320	11/18/2022	12/31/2026				Active
Cottrill	Casey Jo	Psy.D.	1321	11/18/2022	12/31/2026				Active
Hart-Stevens	Brenda	MA	1323	11/18/2022	12/31/2026				Active
Davis	Amber	MA	1324	1/27/2023	3/31/2025				Active
Phelps	Holly E.	Ph.D.	1325	1/27/2023	3/31/2025				Active
Cui	Ruifeng	Ph.D.	1326	1/27/2023	3/31/2025				Active
Connelly	Cassandra	Psy.D.	1328	1/27/2023	3/31/2025				Active
Butcher	Colleen	Ph.D.	1329	4/28/2023	6/30/2025				Active
Cyrus-Hollingsworth	Brittany	Psy.D.	1330	4/28/2023	6/30/2025				Active
McCoy-Mills	Briana V	Psy.D.	1331	4/28/2023	6/30/2025				Active
Lehman	Justin	Psy.D.	1332	4/28/2023	6/30/2025				Active
Canales Anderson	Claudia	Ph.D.	1347	12/1/2023	12/31/2025				Active
Mahony	David	Ph.D.	1339	8/4/2023	9/30/2025				Active
Franklin	Benjamin	Ph.D.	1344	11/3/2023	12/31/2025				Active
Larzo	Mikayla	Psy.D.	1333	6/2/2023	6/30/2025				Active
Stucker-Rozovsky	Eliza	Psy.D.	1334	6/2/2023	6/30/2025				Active
Bean	Anthony	Ph.D.	1348	2/2/2024	3/31/2026				Active
Hill	James	MA	1337	8/4/2023	9/30/2025				Active

AR 4 New Psychologists

L Name	F Name	Deg	Psych #	Psych # Effec	Psych # Exp	School #	School # Effec	School # Exp	Status
Bass	Ryan "Jake"	Psy.D.	1338	8/4/2023	9/30/2025				Active
May	Kaitlin	Psy.D.	1340	8/4/2023	9/30/2025				Active
Mills	Jacob	Psy.D.	1341	8/4/2023	9/30/2025				Active
Roley-Roberts	Michelle	Ph.D.	1346	12/1/2023	12/31/2025				Active
Brown	Laura	Ph.D.	1349	2/2/2024	3/31/2026				Active
McAulay	John	Psy.D.	1342	11/3/2023	12/31/2025				Active
Eschler	Benjamin	Ph.D.	1343	11/3/2023	12/31/2025				Active
Depcrymski	Brianne	Psy.D.	1345	12/1/2023	12/31/2025				Active
Allen	Taylor	Ph.D.	1350	2/2/2024	3/31/2026				Active
Clark	Hilary	Ph.D.	1351	2/2/2024	3/31/2026				Active
McWilliams	Stephanie	MA	1352	2/2/2024	3/31/2026				Active

Annual Report 4 New School Psychology Supervisees

F Name	L Name	Deg	Approv Date	App
Shirley	Dempsey	MA	7/10/2023	School Psychology
Neely	Harvey	Ed.S.	3/24/2023	School Psychology
Rachel	Hendricks	Ed.S.	9/28/2022	School Psychology
April	Clendenin	MA, Ed.S.	10/13/2022	School Psychology
Autumn	Burns	Ed.S.	12/19/2022	School Psychology
Kristen	Thompson	MS	8/7/2023	School Psychology
Jennifer	York-Lilly	Ed.S.	9/8/2023	School Psychology
Kelly	Duffield	Ed. S.	3/12/2024	School Psychology
Kaitlin	Frymier	Ed.S.	4/15/2024	School Psychology
Autumn	Burns	Ed.S.	5/3/2024	School Psychology

Annual Report 4 New Supervisees

F Name	L Name	Deg	Approv Date	App
Shannon	White	Psy.D.	7/13/2022	Standard
Keyton	Sampson	MA	7/13/2022	Standard
Savannah	Adkins	MA	7/15/2022	Standard
Michelle	Yadrick	MA	8/19/2022	Standard
Joshua	Williams	Psy.D.	8/19/2022	Standard
Jamie	Humphrey	Psy.D.	8/19/2022	Standard
Justin	Gibson	MS	8/25/2022	Standard
Isabella	Gearhart	MS	8/25/2022	Standard
Adriana	Cook	MA	9/2/2022	Standard
Vanessa	Hissam	MA	9/13/2022	Standard
Rachael	Vance	MA	9/13/2022	Standard

Annual Report 4 New Supervisees

F Name	L Name	Deg	Approv Date	App
John	Brittan	MA	9/27/2022	Standard
Jennifer	Bartlett	Ph.D.	12/8/2022	Standard
Unnati	Patel	Ph.D.	1/12/2023	Standard
Katelyn	Baker	Psy.D.	2/2/2023	Standard
Lexus	Crenshaw	Psy.D.	3/6/2023	Standard
Casey	Collins	Psy.D.	3/6/2023	Standard
Kaitlyn	Wood	MS	5/5/2023	Standard
Rashawnda	Walker	Psy.D.	5/16/2023	Standard
Collin	Morgan	MA	5/16/2023	Standard
Liberty	Kinder	MA	5/25/2023	Standard
Brittany	Davis	Psy.D.	7/11/2023	Standard
Gabrielle	Harrah	MA	7/18/2023	Standard
Luke	Ibach	MA	7/20/2023	Standard
Amanda	Chamberlain	Ph.D.	7/20/2023	Standard
Megan Sue	Thomas	Psy.D.	8/25/2023	Standard
Jensen	Davis	Ph.D.	8/28/2023	Standard
Molly	Kelly	Psy.D.	8/30/2023	Standard
Cassandra	Homick	Ph.D.	9/8/2023	Standard
Ronald	Conaway	MSEd	9/8/2023	Standard
Taylor	Muncy	MA	9/8/2023	Standard
Lindsey	Beck	MA	9/14/2023	Standard
Rachael	Englund	MA	9/18/2023	Standard
Spring	Szoka	Ph.D.	9/20/2023	Standard
Chelsea	Wallen	Psy.D.	1/10/2024	Standard
Crystal	Lively-Thompson	MA	1/22/2024	Standard
Tina	Yoke	MA	1/25/2024	Standard
Kari	Blizzard	MA	1/25/2024	Standard
Alison	Velasquez	MA	2/15/2024	Standard
Jessica	Tackett	MA	3/18/2024	Standard
Ashley	Pack	Psy.D.	4/18/2024	Standard
Jody	Job	MA	5/10/2024	Standard
Darrioun	Webb	Psy.D.	5/22/2024	Standard
Tyler	Kreitzer	MA	5/31/2024	Standard
Maria	Agit	ED.D.	6/1/2024	Standard
Marlee	Hartley	Psy.D.	6/18/2024	Standard
Natalie	Irey	MA	6/18/2024	Standard
Brittany	Foster	MA	6/18/2024	Standard
Rikki	Rodgers	MA	6/26/2024	Standard

§30-1-12(b)(5) List Showing Numbers of Licensees by WV County of Practice

County Listings of Psychologists and School Psychologists 11/17/2023

County	# Psychologists Licenses	# School Psychologists Licenses	Total People Licensed	Doc.	Mast.
Barbour	4		4	3	1
Berkeley	25	2	25	22	3
Boone	2		2		2
Braxton	1	3	4		4
Brooke	1		1		1
Cabell	76	4	80	52	28
Calhoun					
Clay	1		1		1
Doddridge		1	1		1
Fayette	3	2	5		5
Gilmer	1		1	1	
Grant	2	1	3		3
Greenbrier	9	1	9	3	6
Hampshire	2		2		2
Hancock					
Hardy	2	1	3	2	1
Harrison	22	3	25	13	12
Jackson	3		3		3
Jefferson	4		4	4	
Kanawha	96	8	99	45	54
Lewis	4	2	4	1	3
Lincoln		1	1		1
Logan	7		7		7
Marion	12	2	13	9	4
Marshall	1		1		1
Mason	2		2	1	1
McDowell		1	1		1
Mercer	11		11	3	8
Mineral	6	1	6	1	5
Mingo	5		5	1	4
Monongalia	84	5	87	78	9
Monroe	3		3		3
Morgan	1	2	3	1	2
Nicholas	2	1	3	1	2
Ohio	21	1	21	13	8
Pendleton	1		1	1	
Pleasants					

Pocahontas	1		1		1
Preston	2		2	1	1
Putnam	11	3	13	4	9
Raleigh	16	3	19	4	15
Randolph	4		4	2	2
Ritchie	2		2		2
Roane	1		1		1
Summers	2	1	3	1	2
Taylor					
Tucker	3		3	2	1
Tyler					
Upshur	1		1		1
Wayne	2		2	1	1
Webster					
Wetzel					
Wirt	1		1		1
Wood	20	3	23	8	15
Wyoming	1		1		1
	465	52	553	277	240

Current Statistics

- There are 600 people licensed through the WV Board of Examiners of Psychologists that hold active licenses.
- 465 of these individuals hold psychology licenses and 52 hold school psychology licenses. 18 of these are dually licensed and 39 just hold school psychology licensure. 34 have school psychologist level 2 licenses and 23 have just school psychology level 1 licenses.
- Of the 600, 103 work out of state.
- 519 work in state. 467 of these hold psychology licenses and 35 just hold school psychology licenses. Some are dually licensed. Some are not currently working.
- 7 counties have no psychologists.
- 12 counties just have 1 psychologist.
- 11 counties have more than 10 psychologists.

***Note on School Psychologists:** This Board does not license school psychologists who are full time employees of WV's county school boards so actual numbers of school psychologists within the state are not known to the WV Board of Examiners of Psychologists.

§30-1-12(b)(5) List Showing Numbers of Licensees by State of Residence

Updated 10/4/2021

Out of State Licensees by State or Country of Employment

Arizona	1
California	6
Connecticut	4
District of Columbia	2
Delaware	1
Florida	6
Georgia	2
Illinois	1
Indiana	0
Kansas	0
Kentucky	7
Louisiana	0
Massachusetts	0
Maryland	10
Michigan	1
Minnesota	0
Missouri	0
Mississippi	0
North Carolina	10
Nebraska	1
New Hampshire	0
New Jersey	0
New York	2
Ohio	9
Oklahoma	0
Oregon	0
Pennsylvania	19
South Carolina	1
Tennessee	1
Texas	6
Virginia	13
Washington	0
Wisconsin	0
Barbados	0
Total	103

§30-1-12(b)(6)&(7) Complaints Filed, Nature of Complaint, Dates, & Disposition

Ethics Inquiries - Fiscal Years 2023 and 2024

	A	B	C	D	E	F	G	H	I	J
1	Number		Start	End	First Name	Last Name	DEG.	LIC #	STATUS	Nature of the Complaint
2	2022-13		9/1/22	11/18/2022	Jame	Brandish	MA	1067	No Probable Cause	Unprofessional Treatment
3	2022-14		9/20/22	1/27/2023	Jennifer	Hartzell	Psy.D	1077	No Probable Cause	Evaluation Dispute
4	2022-15		11/9/22	1/27/2023	Gregory	Rodgers	MA	1184	No Probable Cause	Prison Treatment
5	2022-16		11/9/22	1/27/2023	Gregory	Rodgers	MA	1184	No Probable Cause	Prison Treatment
6	2022-17		11/9/22	1/27/2023	Gregory	Rodgers	MA	1184	No Probable Cause	Prison Treatment
7	2022-18		11/15/22	1/27/2023	Barbara	Nelson	MA	1181	No Probable Cause	Evaluation Dispute
8	2022-19		11/15/22	1/27/2023	Timothy	Saar	Ph.D.	654	No Probable Cause	Evaluation Dispute
9	2023-1		1/3/23	4/28/2023	Timothy	Saar	Ph.D.	654	No Probable Cause	Evaluation Dispute
10	2023-2		1/3/23	6/2/2023	Barbara	Nelson	MA	181	No Probable Cause	Evaluation Dispute
11	2023-3		1/20/23	8/4/2023	Jennifer	Myers	Ph.D.	926	No Probable Cause	Employment Complaint
12	2023-4		1/24/23	4/28/2023	Jennifer	Myers	Ph.D.	926	No Probable Cause	Employment Complaint
13	2023-5		1/26/23	6/2/2023	Cassie	Richards-Ward	MA	1002	No Probable Cause	Unprofessional Treatment
14	2023-6		1/31/23	12/1/2023	Sarah	Setran	Psy.D	1101	No Probable Cause	Unprofessional Treatment
15	2023-7		2/8/23	12/1/2023	Sarah	Setran	Psy.D	1101	No Probable Cause	Unprofessional Treatment
16	2023-8		2/16/23	6/2/2023	Jonathan	Hartkens	Ph.D.	928	No Probable Cause	Unprofessional Treatment
17	2023-9	A	3/9/23	12/1/2023	Timothy	Saar	Ph.D.	654	No Probable Cause	Collegial Issues
18	2023-9	B	3/9/23	12/1/2023	Barbara	Nelson	MA	1181	No Probable Cause	Collegial Issues
19	2023-10	A	3/27/23	12/1/2023	Eric	Walls	MA	1113	No Probable Cause	Evaluation Dispute
20	2023-10	B	3/27/23	12/1/2023	Timothy	Saar	Ph.D.	654	No Probable Cause	Evaluation Dispute
21	2023-11		4/11/23	4/9/2024	Henry	Lynn	Ed.D.	20024	Probable Cause - Consent Decree	Evaluation Dispute
22	2023-12		5/1/23	8/4/2023	Gregory	Rodgers	MA	1184	No Probable Cause	Prison Treatment
23	2023-13		5/17/23	12/1/2023	Barbara	Nelson	MA	1181	No Probable Cause	Evaluation Dispute
24	2023-14		6/5/23	12/1/2023	Paul	Kradel	Ed.D.	159	No Probable Cause	Dual Relationship
25	2023-15		6/5/23	6/5/2024	Paul	Kradel	Ed.D.	159	Probable Cause	Dual Relationship
26	2023-16		6/15/23	12/1/2023	Barbara	Nelson	MA	1181	No Probable Cause	Evaluation Dispute
27	2023-17		7/18/23	12/11/2024	Sarah	Setran	Psy.D	1101	Probable Cause - Consent Decree	Supervision
28	2023-18		7/20/23	12/1/2023	David	Ellis	Psy.D	986	No Probable Cause	Improper Psychotherapy Treatment
29	2023-19		7/25/23	12/1/2023	Megan	Green	Psy.D	1180	No Probable Cause	Court Evaluation
30	2024-1		2/29/24						In Process	Collegial Issues
31	2024-2		4/8/24						In Process	Ethical Issue
32	2024-3		5/16/24	9/16/2024	Ashley	Cavender	MA	1280	No Probable Cause	Ethical Issue
33	2024-4		7/8/24						In Process	Ethical Issue
34	2024-5		7/17/24	10/11/2024	Merideth	Smith	Ph.D.	1099	No Probable Cause	Ethical Issue
35	2024-6		8/1/24						In Process	Ethical Issue
36	2024-7		8/21/24	10/11/2024	Charley	Bowen	MA	932	No Probable Cause	Ethical Issue
37	2024-8		8/23/24						In Process	Ethical Issue
38	2024-9		9/13/24						In Process	Ethical Issue
39	2024-10		9/13/24						In Process	Ethical Issue
40	2024-11		12/23/24						In Process	Ethical Issue
41	2024-12		12/30/24						In Process	Ethical Issue
42										
43										
44										
45	40 Cases were address during FY's 2023 through 2024.									
46	31 Cases were finalized during this time period.									
47	9 Cases are open.									
48									<i>Sandra Stroebel PhD</i>	2/3/25
49									Sandra Stroebel, Ph.D., Board President	Date
50	0 Cases were withdrawn by the complainants.									
51	28 Cases were found to have No Probable Cause.									
52	3 Cases were found to have violations.									
									<i>Beverly Branson MA</i>	2/3/25
									Beverly Branson, MA, Board Secretary	Date

§30-1-12(b)(8) Agendas and Minutes

WV Board of Examiners of Psychologists Agenda, Friday, July 22, 1:00 PM Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

1. Supervision Training for Associations – Mr. Bowen

New Business

1. Minutes Approved for 2/11/2022 and 5/6/2022
2. Virtual Supervision
3. On Campus Instruction
4. Dr. Clayman Request Letter
5. Letter Regarding Title 17, Series 6
6. WVPA CE Request for Ethics and Technology Course
7. Retention Schedule Updates – Continue to Retain Oral Work Samples?
8. Approval of PCard Purchases February, March, April, May, & June
9. Financial Review
10. Next Meeting(s)

Ethical Concerns

- 2020-5 – Update
- 2021-5 – Update
- 2022-5, 7, & 10 - Update
- 2022-1 - Update
- 2022-4 – Possible Board Vote
- 2022-6 = Update
- 2022-8 – Possible Board Vote
- 2022-9 – Possible Board Vote

Oral Examinations

- 2:30 – Courtney Blackburn, Psy.D. - Continued Oral**
- 2:50 – Kara Lucado, Psy.D. - Continued Oral**
- 3:10 – Kyle Tackett, Psy.D.**
- 3:30 – Kristyn Ford, Psy.D.**
- 3:50 – Elizabeth Myers, Psy.D. - Reciprocity**
- 4:10 – Donald Bernat, Ph.D.**

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, July 22, 2022
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:00 PM

Old Business

Supervision Training for Associations – Mr. Bowen – WVAPP decided to go in a different direction at this time.

New Business

Minutes Approved for 2/11/2022 and 5/6/2022 – *Motion:* Ms. Branson moved that both sets of minutes be approved as written. *Second:* Dr. Poe, *Vote: Unanimous*

Virtual Supervision – The Board will review the supervision contracts and propose changes for a future meeting.

On Campus Instruction -

Dr. Clayman Request Letter – *Motion:* Dr. Poe moved that due to the way Title 17, Series 3 is written the request is denied. *Second:* Mr. Bowen, *Vote: 4 for, Ms. Branson abstained.* The Board agreed to consider changing the Series 3 rules.

Letter Regarding Title 17, Series 6 – Dr. Harlow will respond to the letter.

WVPA CE Request for Ethics and Technology Course – Dr. Fields will reach out to WVPA for a more inclusive ethics course that can involve other Board members.

Retention Schedule Updates – Continue to Retain Oral Work Samples? – *Motion:* Ms. Branson moved that the retention schedule be changed to read that oral work samples for licensees be kept for 1 year after licensure and then destroyed and that oral exam forms be kept in the files 1 fiscal year after death or 20 years after inactive date. *Second:* Dr. Poe, *Vote: Unanimous*

Approval of PCard Purchases February, March, April, May, June, & July – *Motion:* Ms. Branson moved that the Pcard purchases for the months indicated be approved. *Second:* Mr. Bowen, *Vote: Unanimous*

Financial Review – A review occurred.

Next Meeting(s) – September 23 and November 18

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2020-5 – Consent Decree was accepted.

2021-5 – Consent Decree was accepted.

2022-5, 7, & 10 - Update – An update occurred

2022-1 – Update – An update occurred.

2022-4 – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-6 – Update

2022-8 – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-9 – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Courtney Blackburn, Psy.D.; Kyle Tackett, Psy.D.; Donald Bernat, Ph.D.; Kristyn Ford, Psy.D.; and Elizabeth Myers, Psy.D. be approved as licensed psychologists. Second: Mr. Bowen Vote: Unanimous

Courtney Blackburn, Psy.D.	Passed	#1309
Kara Lucado, Psy.D.	Postponed	
Kyle Tackett, Psy.D.	Passed	#1310
Donald J. Bernat, Ph.D.	Passed	#1311
Kristyn Ford, Psy.D.	Passed	#1312
Elizabeth G. Myers, Psy.D.	Passed	#1313

Adjourn – It was moved, seconded, and passed to adjourn at 3:50 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, September 23, 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

1. Minutes Approved for July 22, 2022
2. School Psychology Statement
3. PSYPACT Updates
4. Letter Requesting Re-Approval
5. Approval of PCard Purchases August and September
6. Financial Review
7. Next Meeting(s)

Ethical Concerns

- 2022-1 – Possible Board Vote
- 2022-6 – Update
- 2022-11 – Update
- 2022-12 – Possible Board Vote

Oral Examinations

- 2:00 – Emily Melhorn, Psy.D.**
- 2:20 – Brittany Dawkins, Psy.D.**
- 2:40 – Colby Hampton, Psy.D.**
- 3:00 – Christianne Connelly, Psy.D.**
- 3:20 – Heather Doherty, Ph.D.**

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, September 23, 2022
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, AG Rep. and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:00 PM

New Business

Minutes Approved for July 22, 2022 – Motion: Dr. Fields moved that the minutes be approved with changes. Second: Mr. Bowen Vote: Unanimous

School Psychology Statement – Dr. Stroebel explained the need for statement to be provided to the WV State School Board in regarding the Ed.S. degree's equivalency. Motion: Dr. Poe moved that the Board would provide a statement of support that indicates that the Marshall University Ed.S. degree is equal to the WV School Board's Master's plus 30-hour designation. Second: Dr. Fields Vote: Unanimous

PSYPACT Updates – Dr. Fields updated the Board on his work in the compliancy committee. He reported that the WV Board office has added PSYPACT rule changes to the webpage and will need to add fingerprinting in the future.

Letter Requesting Re-Approval – This letter was reviewed.

Approval of PCard Purchases August and September – Motion: Ms. Branson moved that the PCard purchases for August and September be approved. Second: Dr. Poe Vote: Unanimous

Financial Review – Ms. Lynch reported that expenses are up for the year because of the number of ethical complaints.

Next Meeting(s) – November 18, 2022 & January 27, 2023.

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-1 – Possible Board Vote – Motion: Dr. Fields moved that probable cause be found in this case. Second: Ms. Branson, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-6 – Update – An update occurred.

2022-11 – Update – An update occurred.

2022-12 – Possible Board Vote – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Emily Melhorn, Psy.D.; Brittany Dawkins, Psy.D.; Colby Hampton, Psy.D.; Christianne Connelly, Ph.D.; and Heather Doherty, Ph.D. be approved as licensed psychologists. Second: Mr. Bowen Vote: Unanimous

Emily Melhorn, Psy.D.	Passed	#1314
Brittany Dawkins, Psy.D	Passed	#1315
Colby Hampton, Psy.D.	Passed	#1316
Christianne Connelly, Ph.D.	Passed	#1317
Heather Doherty, Ph.D.	Passed	#1318

Adjourn – It was moved, seconded, and passed to adjourn at 5:00 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, November 18, 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

1. School Psychology Statement Letter

New Business

2. Minutes Approved for September 23, 2022
3. PSYPACT Compliance Report and Updates
4. School Psychology Level 1 Licensure
5. ASPPB Vote Concerning the EPPP 2
6. Legislative Rule Making Notice: RE Series 6 Extending Sunset Date to 8/1/2028
7. Annual Report
8. Possible Record Retention File Reductions - 1970 Through 2000
9. Retention Schedule Updates
10. Approval of PCard Purchases October & November
11. Financial Review
12. Next Meeting(s) - January 27, 2023

Ethical Concerns

- 2022-1 – Update
- 2022-6 – Possible Board Vote
- 2022-11 – Possible Board Vote
- 2022-13 – Possible Board Vote
- 2022-14 – Possible Board Vote

Oral Examinations

- 2:20 – Christa Morton, Psy.D.
- 2:40 – Olivia Runyon, Psy.D.
- 3:00 – Casey Cottrill, Psy.D.
- 3:20 – Samuel Eckrich, Ph.D. - Reciprocity
- 3:40 – Brenda Hart-Stevens, MA

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, November 18, 2022
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, AG Rep. and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:03 PM

Old Business

School Psychology Statement Letter – This letter and the response were reviewed.

New Business

Minutes Approved for September 23, 2022 – *Motion:* Ms. Branson moved that the minutes be approved as written. *Second:* Dr. Fields *Vote: Unanimous*

PSYPACT Compliance Report and Updates – Dr. Fields presented the PSYPACT compliance report.

School Psychology Level 1 Licensure – A discussion occurred to allow Level 1 licensure to school psychologists with the following requirements: 5 years of full-time work experience with a county school board, passing the Praxis exam at the National Association of School Psychologists pass level, and an oral examination. A committee will be formed to review this matter.

ASPPB Vote Concerning the EPPP 2 – ASPPB voted to make mandatory the EPPP 2 starting in 2026. The Board will be in contact with ASPPB regarding this decision.

Legislative Rule Making Notice: RE Series 6 Extending Sunset Date to 8/1/2028 – This was reviewed.

Annual Report – *Motion:* Ms. Branson moved that the 2021-2022 Annual Report be approved. *Second:* Mr. Bowen *Vote: Unanimous*

Possible Record Retention File Reductions - 1970 Through 2000 - *Motion:* Mr. Bowen moved that inactive licensee and supervisee files from 1970 through 2000 be disposed according to the Board's Retention Schedule. *Second:* Ms. Branson *Vote: Unanimous*

Retention Schedule Updates – None at this time.

Approval of PCard Purchases October & November – *Motion:* Dr. Poe moved that the PCard purchases for October and November be approved. *Second:* Ms. Branson *Vote: Unanimous*

Financial Review – A review occurred

Next Meeting - January 27, 2023

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-1 – Update – Due to the psychologist becoming inactive, a letter was sent from the Attorney General's Office, prepared by Mark Weiler, to this psychologist stipulating the

requirements to reactivate his license if reinstatement is sought. This letter was reviewed by the Board.

2022-6 – Motion; Dr. Poe moved that probable cause be found in this case. Second: Dr. Fields Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-11 – Motion: Dr. Poe moved that probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-13 – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-14 – Possible Board Vote – This was tabled to the next meeting.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Christa Morton, Psy.D.; Olivia Runyon, Psy.D.; Casey Cottrill, Psy.D.; Samuel Eckrich, Ph.D.; and Brenda Hart-Stevens, MA be approved as licensed psychologists. Second: Mr. Bowen Vote: Unanimous

Christa Morton, Psy.D.	Passed	#1319
Olivia Runyon, Psy.D.	Passed	#1320
Casey Jo Cottrill, Psy.D.	Passed	#1321
Samuel Eckrich, Ph.D.	Passed	#1322
Brenda Hart-Stevens, MA	Passed	#1323

Adjourn – It was moved, seconded, and passed to adjourn at 5:00 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, January 27, 2023 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

1. Minutes Approved for November 18, 2022
2. School Psychology Level 1 Licensure
3. Approval of PCard Purchases December & January
4. Financial Review
5. Next Meeting(s) -

Ethical Concerns

- 2021-5 – Review of Completed Consent Requirements
- 2022-1 – Update
- 2022-6 – Update
- 2022-11 – Update
- 2022-14 – Possible Board Vote
- 2022-15 – Possible Board Vote
- 2022-16 – Possible Board Vote
- 2022-17 – Possible Board Vote
- 2022-18 – Possible Board Vote
- 2022-19 – Possible Board Vote

Oral Examinations

2:10 – Amber Davis, MA

2:30 – Holly Phelps, Ph.D.

2:50 – Ruifeng Cui, Ph.D.

3:10 – Cassandra Connelly, Psy.D.

3:30 – Maria Khan, Ph.D. – Reciprocity

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, January 27, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:13 PM

Old Business - None

New Business

Minutes Approved for November 18, 2022 – Motion: Dr. Poe moved that the minutes be approved as written. Second: Ms. Branson Vote: Unanimous

School Psychology Level 1 Licensure – A discussion occurred as well as a review of information on what’s required for several other Boards around the country. Also reviewed was possible wording for rules.

Approval of PCard Purchases December and January – Motion: Ms. Branson moved that the PCard purchases for October and November be approved. Second: Ms. Bowen Vote: Unanimous

Financial Review – A review occurred.

Next Meeting – March 24, 2023

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2021-5 – Review of Completed Consent Requirements – A review of completed requirements, laid out in the consent decree, were met except for the meeting with the Board. This meeting will take place at a future meeting to be determined.

2022-1 – An update occurred.

2022-6 – An update occurred.

2022-11 – An update occurred.

2022-14 – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-15 – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-16 – Motion: Dr. Fields moved that no probable cause be found in this case. Second: Dr. Poe, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-17 – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-18 – Motion: Dr. Fields moved that no probable cause be found in this case. Second: Dr. Poe, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2022-19 – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Amber Davis, MA; Holly Phelps, Ph.D.; Ruifeng Cui, Ph.D.; Maria Khan, Ph.D;. and Cassandra Connelly, Psy.D. be approved as licensed psychologists.

Second: Mr. Bowen Vote: Unanimous

Amber Davis, MA	Passed	#1324
Holly Phelps, Ph.D.	Passed	#1325
Ruifeng Cui, Ph.D.	Passed	#1326
Maria Khan, Ph.D.	Passed	#1327
Cassandra Connelly, Psy.D.	Passed	#1328

Adjourn – It was moved, seconded, and passed to adjourn at 4:08 pm.

**WV Board of Examiners of Psychologists
Agenda, Friday, March 3, 2023 1:00 PM
Meeting Location: Video Conference, Charleston, WV**

AGENDA

Call to Order – 1:00 PM

New Business

Ethical Concerns

2021-5 – Meeting with the psychologist to finalize this ethical case.

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, March 3, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Susannah Poe, Ed.D.; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Beverly Branson, MA, Board Secretary and Charley Bowen, MA

Public Present: Barbara Nelson, MA and Joseph Ward, Esq.

Call to Order – Dr. Stroebel called the meeting to order at 1:07 PM

Old Business - None

New Business

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2021-5 – Review of Completed Consent Requirements and Meeting with Ms. Nelson –

Motion: Dr. Fields moved that all requirements of the consent decree for 2021-5 have been met and a letter of completion will be mailed to the psychologist. **Second:** Dr. Poe **Vote:**
Unanimous

Adjourn – It was moved, seconded, and passed to adjourn at 1:18 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, April 28, 2023 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

1. Minutes Approved for January 27 and March 3, 2023
2. School Psychology Level 1 Licensure & Series 2
3. 1,800 Hour Internship vs. Fellowship
4. Personnel Planning for Board Staff
5. Vote for Board Officers
6. Consideration of Series 1 Rule Change in Regard to Current Expenses
7. West Liberty Question About Virtual Classes
8. Approval of PCard Purchases February, March, and April
9. Financial Review
10. Next Meeting(s) -

Ethical Concerns

- 2022-1 – Update
- 2022-6 – Update
- 2022-11 – Update
- 2023-1 – Possible Board Vote
- 2023-3 – Update
- 2023-4 - Possible Board Vote
- 2023-6 - Update
- 2023-7 - Update

Oral Examinations

- 2:30 – Colleen Butcher, Ph.D., Reciprocity**
- 2:50 – Nicholas Bennett, Psy.D., Reciprocity**
- 3:10 – Brittany Cyrus-Hollingsworth, Psy.D.**
- 3:30 – Briana McCoy, Psy.D.**
- 3:50 – Justin Lehman, Psy.D.**

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, April 28, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Susannah Poe, Ed.D.; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, AG Rep; and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:02 PM

AGENDA ITEMS

Old Business - None

New Business

Minutes Approved for January 27 and March 3, 2023 – Motion: Dr. Poe moved that both sets of minutes be approved as written. **Second:** Mr. Bowen **Vote: Unanimous**

School Psychology Level 1 Licensure & Series 2 – An addition to the Series 2 rules was reviewed that allows those applying for a Level 1 license who have worked in a county school board for at least two years to have the required supervision reduced to half a school year or 5 months. **Motion:** Mr. Bowen moved that the Board complete a rule change to Series 2 to add the above information. **Second:** Dr. Fields **Vote Unanimous**

1,800 Hour Internship vs. Fellowship – This was reviewed and will be explored.

Personnel Planning for Board Staff – Dr. Stroebel asked Mr. Bowen and Dr. Fields join her in a committee to review staff needs.

Vote for Board Officers – Dr. Stroebel invited the members to serve as president, secretary, or Ethics Committee representative, a discussion occurred. **Motion:** Dr. Fields moved that Dr. Stroebel will remain as Board President, Beverly Branson remain as Board Secretary, and Charley Bowen remain as Ethics Committee member. **Second:** Dr. Poe **Vote: Unanimous**

Consideration of Series 1 Rule Change in Regard to Current Expenses – Information was presented to the Board by Ms. Lynch regarding a deficit in income to expenses in the next fiscal year according to budgetary expenditure schedule completion.

West Liberty Question About Virtual Classes – This was discussed. Dr. Stroebel will assist on a reply to West Liberty.

Approval of PCard Purchases February, March, and April - Motion: Ms. Branson moved that the PCard purchases for February, March, and April be approved. **Second:** Mr. Bowen **Vote: Unanimous**

Financial Review – While completing the fiscal year 2024 budget it appears that income and expenses will be pretty much equal for fiscal year 2023 according to Ms. Lynch.

Next Meeting(s) – June 2, 2023

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-1 – An update occurred.

2022-6 – An update occurred.

2022-11 – An update occurred.

2023-1 – Motion: Dr. Poe moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2023-3 – An update occurred.

2023-4 – – Motion: Ms. Branson moved that no probable cause be found in this case. Second: Dr. Fields, Vote: 4 for, Mr. Bowen, Ethics Committee member abstained.

2023-6 - An update occurred.

2023-7 - An update occurred.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Colleen Butcher, Ph.D.; Brittany Cyrus-Hollingsworth, Psy.D.; Briana McCoy, Psy.D.; and Justin Lehman, Psy.D. be approved as licensed psychologists and the oral examination of Nicholas Bennett, Psy.D. be continued to the next meeting. Second: Mr. Bowen Vote: Unanimous

Colleen Butcher, Ph.D.	Pass	#1329
Nicholas Bennett, Psy.D.	Continued to next meeting.	
Brittany Cyrus-Hollingsworth, Psy.D.	Pass	#1330
Briana McCoy, Psy.D.	Pass	#1331
Justin Lehman, Psy.D.	Pass	#1332

Adjourn – It was moved, seconded, and passed to adjourn at 4:44 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, June 2, 2023 at 1:00 pm
Meeting Location: Video Conference, Charleston, WV

AGENDA

Old Business

New Business

1. **Minutes Approved for April 28, 2023**
2. **Series 2 Rule Change Update**
3. **Series 4 and 5 Rule Changes**
4. **1,800 Hour Internship vs. Fellowship**
5. **Personnel Planning for Board Staff**
6. **Approval of PCard Purchases May**
7. **Safety Policy and Safety Meeting and BRIM Loss Control Questionnaire**
8. **Financial Review**
9. **Next Meeting(s)**

Ethical Concerns

2023-2 – Possible Vote for Probably Cause

2023-5 – Possible Vote for Probably Cause

2023-8 – Possible Vote for Probably Cause

2023-9 A&B – Possible Vote for Probably Cause

Oral Examinations

2:20 - Kaitlin May, Psy.D.

2:40 - Mikayla Larzo, Psy.D.

3:00 - Jacob Mills, Psy.D.

3:20 - Eliza Stucker-Rozovsky, Psy.D.

3:40 - Michael Celestin, Psy.D.

4:00 - Nicholas Bennett, Psy.D.

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, June 2, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; and Kathleen Lynch, Administrative Assistant

Absent: Susannah Poe, Ed.D.

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:02 PM

AGENDA ITEMS

New Business

Minutes Approved for April 28, 2023 – Motion: Ms. Branson moved that the minutes be approved with the noted change. **Second:** Mr. Bowen **Vote: Unanimous**

Series 2 Rule Change Update – The Board reviewed the 14 comments received so far. The comment period ends June 12th at noon.

Series 4 and 5 Rule Changes – SB 275 made a change in the Code regarding which court system would be used for appeals. Ms. Lynch will make changes to these documents and file them for a comment period.

1,800 Hour Internship vs. Fellowship – The Board requires an 1,800 hour formal internship in lieu of a year of supervision. If a formal internship was completed that was less than 1,800 hours one year of supervision is required. If no internship was completed 2 years of supervised experience is required.

Personnel Planning for Board Staff – The committee will meet in the near future. Ms. Lynch is creating training documents.

Approval of PCard Purchases May – Motion: Mr. Bowen moved that the PCard purchases for May be approved. **Second:** Dr. Fields **Vote: Unanimous**

Safety Policy and Safety Meeting and BRIM Loss Control Questionnaire – The Board was encouraged to discuss any safety issues that they had and also reviewed the questionnaire. No safety issues were identified at this time.

Financial Review – A review occurred.

Next Meeting(s) – August 4, 2023.

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2023-2 – Motion: Dr. Fields moved that no probable cause be found in this case. **Second:** Dr. Stroebel, **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

2023-5 – Motion: Ms. Branson moved that no probable cause be found in this case. **Second:** Dr. Fields, **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

2023-8 – Motion: Ms. Branson moved that no probable cause be found in this case. **Second:** Dr. Fields, **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

2023-9 A&B – Tabled.

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Mikayla Larzo, Psy.D.; Eliza Stucker-Rozovsky, Psy.D. Michael Celestin, Psy.D. and Nicholas Bennett, Psy.D. be approved as licensed psychologists and that the oral examinations of Kaitlin May, Psy.D. and Jacob Mills, Psy.D. be continued.

Second: Mr. Bowen Vote: Unanimous

Kaitlin May, Psy.D.	Continued	
Mikayla Larzo, Psy.D.	Passed	#1333
Jacob Mills, Psy.D.	Continued	
Eliza Stucker-Rozovsky, Psy.D.	Passed	#1334
Michael Celestin, Psy.D.	Passed	#1335
Nicholas Bennett, Psy.D.	Passed	#1336

Adjourn – It was moved, seconded, and passed to adjourn at 4:59 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, August 4, 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

1. Minutes Approved for June 2, 2023
2. Series 2 In Effect July 15, 2023
3. Series 4 and 5 Rule Changes - Update
4. Personnel Planning for Board Staff
5. Question Regarding Series 2
6. Approval of PCard Purchases June & July
7. Financial Review
8. Next Meeting(s) -

Ethical Concerns

- 2022-6 – Update
- 2022-11 – Update
- 2023-3 – Possible Vote for Probable Cause
- 2023-6 – Possible Vote for Probable Cause
- 2023-7 – Possible Vote for Probable Cause
- 2023-9 A&B – Possible Vote for Probable Cause
- 2023-12 – Possible Vote for Probable Cause

Oral Examinations

2:00 – James Hill, MA

2:20 – Ryan Jake Bass, Psy.D.

3:40 – David Mahony, Ph.D., Reciprocity

3:00 – Kaitlin May, Psy.D.

3:20 – Jacob Mills, Psy.D.

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, August 4, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq. and Kathleen Lynch, Administrative Assistant

Absent: Susannah Poe, Ed.D.

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:02 PM

AGENDA ITEMS

New Business

Minutes Approved for June 2, 2023 – Motion: Ms. Branson moved that the minutes be approved as written. **Second:** Mr. Bowen **Vote: Unanimous**

Series 2 In Effect July 15, 2023 – The Board reviewed the approved Series 2 Rule which went into effect on July 15, 2023.

Series 4 and 5 Rule Changes – Update – No comments were submitted for the changes to these two rules which add new appeal information and includes sunset dates. The rules were submitted to the SOS Office and reviewed by HGO attorney for corrections. The corrections were also reviewed.

Personnel Planning for Board Staff – Ms. Lynch will provide information to the committee in the near future.

Question Regarding Series 2 – A question regarding retroactive supervision was presented. Two years of school psychology employment must be completed after graduation then six months of school psychology supervision must be completed prior to an oral examination for a Level 1 school psychology license.

Approval of PCard Purchases June & July – Motion: Mr. Bowen moved that the PCard purchases for May be approved. **Second:** Dr. Fields **Vote: Unanimous**

Financial Review – A review of FY 2023 and July 2023 financial statements were reviewed. Next Meeting(s) – November 3, 2023.

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-6 – An update occurred.

2022-11 – An update occurred.

2023-3 – Motion: Ms. Branson moved that no probable cause be found in this case. **Second:** Dr. Stroebel **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

2023-6 – Tabled

2023-7 – Tabled

2023-9 A&B – Motion: Ms. Branson moved that no probable cause be found in this case. **Second:** Dr. Fields, **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

2023-12 – Motion: Ms. Branson moved that no probable cause be found in this case. **Second:** Dr. Fields, **Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.**

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that James Hill, MA; Ryan Jake Bass, Psy.D. David Mahoney, Ph.D., Kaitlin May, Psy.D.; and Jacob Mills, Psy.D. be approved as licensed psychologists.

Second: Mr. Bowen Vote: Unanimous

James Hill, MA	Passed	#1337
Ryan Jake Bass, Psy.D.	Passed	#1338
David Mahony, Ph.D.	Passed	#1339
Kaitlin May, Psy.D.	Passed	#1340
Jacob Mills, Psy.D.	Passed	#1341

Adjourn – It was moved, seconded, and passed to adjourn at 4:59 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, November 3, 2023, at 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

Oral Examinations

1:00 – John McAulay, Psy.D.

1:20 – Benjamin Eschler, Ph.D.

1:40 – Benjamin Franklin, Ph.D. - Reciprocity

2:00 – Stacy M. Stefaniak Luther, Psy.D. - Reciprocity

2:20 – Kara Lucado, Psy.D. – Continued Oral

New Business

1. Meet with Psychologist and Attorney 3:30
2. Personnel Information
3. Minutes Approved for August 4, 2023
4. West Liberty Letter RE Student & Series 7
5. Letter Concerning Fellowship
6. PSYPACT Information
7. Series 2 – New Updates
8. Series 4 and 5 Rule Changes – Update
9. Approval of PCard Purchases August, September & October
10. Financial Review
11. Next Meeting(s) -

Ethical Concerns

- 2022-6 – Update
- 2022-11 – Vote to Close Case
- 2023-6 – Possible Vote for Probable Cause
- 2023-7 – Possible Vote for Probable Cause
- 2023-10 A&B – Possible Vote for Probable Cause
- 2023-13 – Possible Vote for Probable Cause
- 2023-14 – Possible Vote for Probable Cause
- 2023-16 – Possible Vote for Probable Cause
- 2023-18 – Possible Vote for Probable Cause
- 2023-19 – Possible Vote for Probable Cause

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, November 3, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq. and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:02 PM

AGENDA ITEMS

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that John McAulay, Psy.D.; Benjamin Eschler, Ph.D.; and Benjamin Franklin, Ph.D. be approved as licensed psychologists and Kara Lucado, Psy.D. be approved as a Level 2 school psychologist. The oral of Stacy M. Stefaniak Luther, Psy.D. is continued. **Second:** Mr. Bowen **Vote: Unanimous.**

John McAulay, Psy.D.	Passed	#1342
Benjamin Eschler, Ph.D.	Passed	#1343
Benjamin Franklin, Ph.D.	Passed	#1344
Stacy M. Stefaniak Luther, Psy.D.	Continued	
Kara Lucado, Psy.D.	Passed	#22072

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-6 – Motion: Dr. Fields moved that the proposed consent decree be approved. **Second:** Ms. Branson **Vote: Unanimous**

2022-11 – Tabled

2023-6 – Tabled

2023-7 – Tabled

2023-10 A&B – Tabled

2023-13 – Tabled

2023-14 – Tabled

2023-16 – Tabled

2023-18 – Tabled

2023-19 – Tabled

New Business

Meet with Psychologist and Attorney 3:30 – This meeting occurred.

Personnel Information – Dr. Poe submitted her resignation on October 31st. The Board has requested a slate of names from WVPA to be submitted as recommendations to the

Governor's Office for the open Board position. Also, the members of the personnel committee have held interviews for the Board Administrator position.

Minutes Approved for August 4, 2023 – Motion: Dr. Fields moved that the minutes for August 4th be approved as written. Second: Ms. Branson Vote: Unanimous

West Liberty Letter RE Student & Series 7 – Tabled

Letter Concerning Fellowship – Tabled

PSYPACT Information – Dr. Fields presented an update. A 3rd quarter compliance letter from PSYPACT was reviewed saying that the Board was in compliance with all requirements.

Series 2 – New Updates – Tabled

Series 4 and 5 Rule Changes – Update – Tabled

Approval of PCard Purchases August, September & October – Tabled

Financial Review – Tabled

Next Meeting(s) – December 1, 2023

Adjourn – It was moved, seconded, and passed to adjourn at 4:59 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, December 1, 2023, at 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

Oral Examinations

1:00 – Kristy Lowther, Ed.S.

1:20 – Brianne, Depcrymski, Psy.D.

1:40 – Michelle Roley-Roberts, Ph.D. - Reciprocity

2:00 – Elise Moore, Ph.D. – Level 2 School Psychology

2:20 – Claudia Canales, Ph.D. - Reciprocity

New Business

1. Minutes Approved for November 3, 2023
2. Personnel Search
3. West Liberty Letter RE Student & Series 7
4. Annual Report Draft
5. Letter Concerning Fellowship
6. Approval of PCard Purchases August, September, October, & November
7. Financial Review
8. Next Meeting(s) -

Ethical Concerns

2022-6 – Update

2022-11 – Vote to Close Case

2023-6 – Possible Vote for Probable Cause

2023-7 – Possible Vote for Probable Cause

2023-10 A&B – Possible Vote for Probable Cause

2023-11 - Possible Vote for Probable Cause

2023-13 – Possible Vote for Probable Cause

2023-14 – Possible Vote for Probable Cause

2023-15 – Possible Vote for Probable Cause

2023-16 – Possible Vote for Probable Cause

2023-17 – Possible Vote for Probable Cause

2023-18 – Possible Vote for Probable Cause

2023-19 – Possible Vote for Probable Cause

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, December 1, 2023
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Jeffrey Harlow, Ph.D., Executive Director; Mark Weiler, Esq. and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:04 PM

AGENDA ITEMS

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Brianne Depcrymski, Psy.D.; Michelle Roley-Roberts, Ph.D.; and Claudia Canales, Ph.D. be approved as licensed psychologists and Elise Moore, Ph.D. be approved as a Level 2 school psychologist and Kristy Lowther, Ed.S. be approved as a Level 1 school psychologist. **Second:** Mr. Bowen **Vote: Unanimous.**

Kristy Lowther, Ed.S.	Passed	#11130
Brianne, Depcrymski, Psy.D.	Passed	#1345
Michelle Roley-Roberts, Ph.D.	Passed	#1346
Elise Moore, Ph.D.	Passed	#22073
Claudia Canales, Ph.D.	Passed	#1347

New Business

Minutes Approved for November 3, 2023 - Motion: Dr. Fields moved that the minutes for November 3rd be approved with corrections. **Second:** Ms. Branson **Vote: Unanimous**

Personnel Search – It was decided that Ms. Lynch and Dr. Harlow will interview candidates for the Board Administrator position and then refer them to the committee.

West Liberty Letter RE Student & Series 7 – This material was reviewed. Dr. Harlow will hold a discussion with West Liberty.

Annual Report Draft – The report was reviewed, signatures will be sought, and the report will be submitted.

Letter Concerning Fellowship – The Board requires 1 year of supervised experience in WV with a WV supervisor.

Approval of PCard Purchases August, September, October, & November - Motion: Mr. Bowen moved that the PCard purchases be approved. **Second:** Ms. Branson **Vote: Unanimous**

Financial Review – A review occurred.

Next Meeting(s) – Friday, January 26, 2024

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2022-6 – An update occurred.

2022-11 – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Ms. Branson, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-6 – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Ms. Branson, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-7 – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Ms. Branson, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-10 A&B – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Dr. Stroebel, Vote: 3 for, Ms. Branson abstained.

2023-11 – Motion: Dr. Fields moved that a finding of probable cause be found in this case. Second: Dr. Stroebel, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-13 – Motion: Ms. Branson moved that this case be closed with a finding of no probable cause. Second: Dr. Stroebel, Vote: 2 for, Mr. Bowen, Ethics Committee member abstained as did Dr. Fields.

2023-14 – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Ms. Branson, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-15 – Motion: Dr. Fields moved that a finding of probable cause be found in this case. Second: Dr. Stroebel, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-16 – Motion: Dr. Fields moved that this case be closed with a finding of no probable cause. Second: Dr. Stroebel, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

2023-17 – An update occurred.

2023-18 – Motion: Dr. Fields moved that this case be closed due to the withdraw of the complaint by the complainant. Second: Mr. Bowen, Vote: Unanimous

2023-19 – Motion: Ms. Branson moved that this case be closed with a finding of no probable cause. Second: Dr. Fields, Vote: 3 for, Mr. Bowen, Ethics Committee member abstained.

Adjourn – It was moved, seconded, and passed to adjourn at 5:00 pm.

**WV Board of Examiners of Psychologists
Agenda, Wednesday, January 3, 2024, at 3:00 PM
Meeting Location: Video Conference, Charleston, WV**

AGENDA

Call to Order – 3:00 PM

Old Business

New Business

Agenda Items

1. Introduction of Steven Cody, Ph.D. New Board Member
2. Executive Director Salary Request Reviewed
3. Interviews with 2 Candidates for Board Administrator Position

Adjourn

WV Board of Examiners of Psychologists
Minutes Wednesday, January 3, 2024
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Steven Cody, Ph.D. and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 3:00 PM

AGENDA ITEMS

Old Business: None

New Business

Introduction of Steven Cody, Ph.D. New Board Member: The Board welcomed Dr. Cody who replaces Dr. Poe.

Executive Director Salary Request Reviewed: Financial information and information from Dr. Stroebel was reviewed and a discussion occurred.

Interviews with Two Candidates for Board Administrator Position: The Board met with the two candidates for the Board Administrator position. They divided up the candidates' references and will meet again on January 11th to report on their findings.

Adjourn: It was moved, seconded, and passed to adjourn at 5:15.

**WV Board of Examiners of Psychologists
Agenda, Thursday, January 11, 2024, at 4:30 PM
Meeting Location: Video Conference, Charleston, WV**

AGENDA

Call to Order – 4:30 PM

Old Business

New Business

Agenda Items

1. Discussion Regarding Level 1 Supervision
2. Executive Director Salary Request Reviewed
3. Results of References for 2 Candidates for Board Administrator Position
4. Decisions on New Staffing

Adjourn

WV Board of Examiners of Psychologists
Minutes Thursday, January 11, 2024
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Steven Cody, Ph.D. Jeffrey Harlow, Ph.D, Executive Director and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 4:30 PM

AGENDA ITEMS

Old Business: None

New Business

Discussion Regarding Level 1 Supervision: A discussion took place on shortening the supervision training hours for Level 1 school psychologists who will be training Level 1 supervisees to 7 hours. The current training for all approved supervisor is 14 hours. Motion: Dr. Cody moved that the training for Level 1 supervisors be reduced to 7 hours of training. Second: Mr. Bowen Vote: Unanimous. Dr. Stroebel and Dr. Harlow will plan training in the near future.

Executive Director Salary Request Reviewed: Motion: Ms. Branson moved that Dr. Harlow's hourly rate be increased to \$100 per hour. Second: Mr. Bowen Vote: Unanimous.

Results of References for 2 Candidates for Board Administrator Position: A discussion took place. Both candidates had very good references.

Decisions on New Staffing: After a discussion on the merits of both candidates the Board decided that Nikki Jones would be hired to fill the Board Administrator position. The following motion was introduced. Motion: Dr. Cody moved that Nikki Jones be hired to fill the Board Administrator position at a salary of \$48,000 per year. Second: Ms. Branson Vote: Unanimous. It is noted that Ms. Jones is to take over the responsibilities of the Board office after an undetermined training period so that Ms. Lynch can retire. Dr. Stroebel will contact both candidates.

Adjourn: It was moved, seconded, and passed to adjourn at 5:30.

**WV Board of Examiners of Psychologists
Agenda, Friday, February 2, 2024, at 1:00 PM
Meeting Location: Video Conference, Charleston, WV**

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

Oral Examinations

1:00 – Anthony Bean, Ph.D. - Reciprocity

1:20 – Laura Brown, Ph.D. - Reciprocity

1:40 – Taylor Allen, Ph.D.

2:00 – Hilary Clark, Ph.D.

2:20 – Stephanie McWilliams, MA

Agenda Items

1. Minutes Approved for 12/1/2023, 1/3/2024, and 1/11/2024.
2. Lay Member Possibilities
3. PSYPACT Report
4. Series 2 Changes for School Psychologist Supervisor Training
5. Series 4 and 5 Updates
6. Series 7 Sunset Date Needs to be Extended.
7. Letter Draft RE HB 4951 and Review of HB 4951
8. HB 5372 Review
9. Approval of PCard Purchases December and January
10. Financial Review
11. Next Meeting(s) -

Ethical Concerns

2023-11 Update

2023-15 Update

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, February 2, 2024
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Steven Cody, Ph. D.; Jeffrey Harlow, Ph.D., Executive Director, Nikki Jones, Board Administrator and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:03

AGENDA ITEMS

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Ms. Branson moved that Anthony Bean, Ph.D.; Laura Brown, Ph.D.; Taylor Allen, Ph.D.; Hilary Clark, Ph.D.; and Stephanie Williams, MA be approved as licensed psychologists. **Second:** Mr. Bowen **Vote: Unanimous.**

Anthony Bean, Ph.D.	Passed	#1348
Laura Brown, Ph.D.	Passed	#1349
Taylor Allen, Ph.D.	Passed	#1350
Hilary Clark, Ph.D.	Passed	#1351
Stephanie McWilliams, MA	Passed	#1352

Minutes Approved for 12/1/2023, 1/3/2024, and 1/11/2024: **Motion:** Mr. Bowen moved that the minutes for the above minutes be approved with corrections. **Second:** Ms. Branson **Vote: Unanimous**

Lay Member Possibilities: This was discussed.

PSYPACT Report: Dr. Fields reported on the Fourth Quarter PSYPACT Compliance Report. Currently, we have 57 WV Psychologists involved in PSYPACT.

Series 2 Changes for School Psychologist Supervisor Training: Dr. Stroebel and Dr. Harlow developed wording to go into the Series 2 Rules. Ms. Lynch and Mrs. Jones will begin the process to submit this procedural rule.

Series 4 and 5 Updates: Ms. Lynch updated the Board on this information.

Series 7 Sunset Date Needs to be Extended: The Board reviewed the information from the Secretary of State’s office regarding the Sunset Date expiration. Ms. Lynch and Mrs. Jones will begin the process to change this Legislative Rule.

Letter Draft RE HB 4951 and Review of HB 4951: Dr. Stroebel presented this information and will look into the matter further.

HB 5372 Review: This change to the Board’s section of the law was reviewed.

Approval of PCard Purchases December and January: **Motion:** Mr. Bowen moved that the PCard purchases be approved. **Second:** Ms. Branson **Vote: Unanimous**

Financial Review: A review occurred.

Next Meeting(s): April 26, 2024

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2023-11 Update: An update occurred.

2023-15 Update: An update occurred.

Adjourn: It was moved, seconded, and passed to adjourn at 3:44 pm.

WV Board of Examiners of Psychologists
Agenda, Friday, April 26, 2024, at 1:00 PM
Meeting Location: Video Conference, Charleston, WV

AGENDA

Call to Order – 1:00 PM

Old Business

New Business

Oral Examinations

1:00 – Autumn Burns, Ed.S.

1:20 – Rachel Hendricks, Ed.S.

1:40 – Angela Barker, Psy.D.

2:00 – Kara Monk, Psy.D.

2:20 – Molly Kelly, Psy.D.

Agenda Items

1. New Lay Member
2. Minutes Approved for 2/2/2024.
3. PSYPACT Updates
4. Approval of PCard Purchases February, March, and April
5. Financial Review
6. Out of State Licensure Question
7. Email from Charlotte Norris
8. Email from Jessica Wagner
9. Document for Oral Candidates
10. Next Meeting(s) -

Ethical Concerns

2023-11 Consent Decree

2023-15 Update

Adjourn

WV Board of Examiners of Psychologists
Minutes, Friday, April 26, 2024
Meeting Location: Video Conference, Charleston, WV

Present: Sandra Stroebel, Ph.D. Board President; Beverly Branson, MA, Board Secretary; Charley Bowen, MA; Scott Fields, Ph.D.; Steven Cody, Ph.D.; Jill Scarbro; Jeffrey Harlow, Ph.D., Executive Director, Nikki Jones, Board Administrator and Kathleen Lynch, Administrative Assistant

Absent: None

Public Present: None

Call to Order – Dr. Stroebel called the meeting to order at 1:00 PM

AGENDA ITEMS

Oral Examinations

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

Motion: Beverly Branson moved that Autumn Burns, Ed.S., Rachel Hendricks, Ed.S., Kara Monk, Psy.D., and Molly Kelly, Psy.D. be approved as licensed psychologists. **Second:** Scott Fields **Vote: Unanimous.**

Autumn Burns, Ed.S.	Passed	#11131
Rachel Hendricks, Ed.S.	Passed	#11132
Angela Barker, Psy.D.	Continued	
Kara Monk, Psy.D.	Passed	#1353
Molly Kelly, Psy.D.	Passed	#1354

New Lay Member: Our new member, Jill Scarbro, was introduced.

Minutes Approved for 2/2/2024: **Motion:** Steven Cody moved that the minutes for the above minutes be approved with corrections. **Second:** Charlie Bowen **Vote: Unanimous**

PSYPACT Report: Scott Fields discussed the quarterly compliance report. We are in full compliance.

Approval of PCard Purchases February, March, April: **Motion:** Beverly Branson moved that the PCard purchases be approved. **Second:** Scott Fields **Vote: Unanimous**

Financial Review: A review occurred.

Out of State Licensure: Dr. Harlow discussed a question regarding someone being licensed here in WV without living here.

Email from Charlotte Norris: Dr. Harlow discussed a question regarding treatment summaries post-retirement. This was sent to Mark Weiler for review.

Email from Jessica Wagner: Sandra discussed a question from a professor at UC.

Guidelines for Oral Examination Materials: Sandra stated this is still being reviewed.

Foreign Applicants: We have received three of these recently. We are able to be in contact with World Education Services to evaluate these transcripts for applicants.

Next Meeting(s): 7/19/2024

Ethical Concerns

It was moved seconded and passed to enter executive session.

It was moved seconded and passed to exit executive session.

2023-11 We have the Consent Decree

Adjourn: It was moved, seconded, and passed to adjourn at 4:34 pm.