

# **West Virginia Board of Occupational Therapy**



**Annual Report**

**FY 2013 – FY 2014**

## **Table of Contents**

- **Board Members**
- **Financial Statements**
- **Board Meeting Minutes**
- **Newsletters**
- **Licensure Application**
- **Active Licensees**
- **Summary of Complaints**

**West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

**Board Members**

West Virginia Board of Occupational Therapy  
3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
www.wvbot.org

## Board Members:

Kathy Quesenberry, OTR/L  
President / Chairperson  
12/31/10

181 Gardenia Way  
Princeton, WV 24740  
[ques@citlink.net](mailto:ques@citlink.net)  
phone: 304-952-1099

Martin Douglas, OTR/L  
Secretary / Treasurer  
12/31/05

154 Colonial Acres  
Poca, WV 25159  
[martindouglas@wvbot.org](mailto:martindouglas@wvbot.org)  
phone: 304-561-4071

Phil Simpson, OTR/L  
12/31/10

1 Ivy Woods  
Huntington, WV 25701  
[philsimpson40@gmail.com](mailto:philsimpson40@gmail.com)  
phone: 304-526-2411

Bambi Hill, COTA/L  
12/31/11

102 Redbud Dr.  
Beckley, WV 25801  
[bhill252001@yahoo.com](mailto:bhill252001@yahoo.com)  
phone: 304-254-2262

Gene Brooks  
Consumer Member  
12/31/07

805 West Ave.  
Charleston, WV 25302  
[gene55brooks@gmail.com](mailto:gene55brooks@gmail.com)  
phone: 304-550-4368

## Staff:

Vonda Malnikoff  
Executive Secretary

2 Ashwood Ln.  
Morgantown, WV 26508  
[vmalnikoff@wvbot.org](mailto:vmalnikoff@wvbot.org)  
phone: 304-285-3150

**West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

**Financial**

West Virginia Board of Occupational Therapy  
3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
www.wvbot.org

## Receipts / Disbursements FY 2013 / 2014

<u>7/1/2012-6/30/2013</u>	<u>Receipts</u>	<u>Disbursements</u>
July	\$ 2,230.00	\$ 4,841.40
August	\$ 2,065.00	\$ 4,475.81
September	\$ 2,340.00	\$14,681.03
<b>Quarter Total:</b>	<b>\$ 6,635.00</b>	<b>\$23,998.24</b>
October	\$ 7,790.00	\$ 5,714.75
November	\$17,210.00	\$10,413.53
December	\$34,120.00	\$ 5,368.56
<b>Quarter Total:</b>	<b>\$59,120.00</b>	<b>\$21,496.84</b>
January	\$ 8,280.00	\$ 5,908.91
February	\$ 2,450.00	\$ 4,397.65
March	\$ 1,265.00	\$ 7,690.11
<b>Quarter Total:</b>	<b>\$11,995.00</b>	<b>\$17,996.67</b>
April	\$ 2,835.00	\$ 5,410.40
May	\$ 3,085.00	\$ 6,183.72
June	\$ 1,790.00	\$ 6,052.31
<b>Quarter Total:</b>	<b>\$ 7,710.00</b>	<b>\$17,646.43</b>
<b>Grand Total:</b>	<b>\$ 85,460.00</b>	<b>\$81,138.18</b>

**7/1/2013-6/30/2014**

**Receipts**

**Disbursements**

July	\$ 3,910.00	\$ 6,286.38
August	\$ 4,875.00	\$ 5,084.28
September	\$ 1,560.00	\$ 4,727.51
<b>Quarter Total:</b>	<b>\$10,345.00</b>	<b>\$16,098.17</b>
October	\$ 7,240.00	\$ 8,062.67
November	\$10,330.00	\$ 5,721.02
December	\$42,170.00	\$ 7,078.44
<b>Quarter Total:</b>	<b>\$59,740.00</b>	<b>\$20,862.13</b>
January	\$ 6,870.00	\$ 5,543.25
February	\$ 2,160.00	\$ 6,176.23
March	\$ 2,030.00	\$ 5,891.08
<b>Quarter Total:</b>	<b>\$11,060.00</b>	<b>\$17,610.56</b>
April	\$ 1,640.00	\$ 5,080.52
May	\$ 1,930.00	\$ 6,419.96
June	\$ 2,670.00	\$ 8,354.37
<b>Quarter Total:</b>	<b>\$ 6,240.00</b>	<b>\$19,854.85</b>
<b>Grand Total:</b>	<b>\$ 87,385.00</b>	<b>\$74,425.71</b>

**West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

**Board Meeting Minutes**





3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** September 7, 2012

**MEMBERS PRESENT:** Bambi Hill, Gene Brooks, Phil Simpson, Marty Douglas,  
Kathy Quesenberry (via phone)

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:03 a.m.

Gene motioned to enter Executive Session at 11:03 p.m. to discuss applicant and licensee issues. Marty seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2012 #02 – Case closed.

Issue 2012 #03 – Complaint

Issue 2012 #04 – COTA Applicant

Phil motioned to end Executive session at 11:15 pm. Bambi seconded. Vote 5-0.

Marty motioned to approve May 18, 2012 minutes as written. Gene seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. **Revised schedule submitted 4/26/12 per request of Dept. of Admin.**

**ACTION/FOLLOW-UP: Vonda to continue working to gain approval of Records Retention and Disposal Schedule in order to proceed with destruction of appropriate records.**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made.

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: iPad purchase**

**FINDINGS/CONCLUSIONS:** After discussion, Gene motioned to purchase iPads, including keyboard, stand, and cover for Board members/staff to conduct Board business in an effort to increase efficiency. After further discussion, the Board voted to table this item for now.

**ACTION/FOLLOW-UP: Purchase on hold.**

**TOPIC: Cash Receipts Handbook for WV Spending Units**

**FINDINGS/CONCLUSIONS:** Requirements reviewed and discussed. **Acknowledgement with qualifying statement returned with Cash Receipts Survey 7/11/12. Draft procedures reviewed and approved.**

**ACTION/FOLLOW-UP: Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

**TOPIC: ADIS Lite (Audit Detail Imaging System)**

**FINDINGS/CONCLUSIONS:** Board discussed new system for submitting documents to the State Auditor's office electronically. Gene motioned to proceed with implementation. Phil seconded. Vote 4-0. Global Science & Technology has been contacted. Program has not yet been final approved or implemented by Auditor's office. **Scan test completed with Auditor's office.**

**ACTION/FOLLOW-UP: Implement invoice scanning October 1, 2012.**

**TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June.

**ACTION/FOLLOW-UP: As required by PERD auditors.**

**TOPIC: New Medicaid regulations**

**FINDINGS/CONCLUSIONS:** Debbie Shamblin shared information with the Board regarding new Medicaid regulations which classify OT services as optional and not essential services. Debbie requested input from the Board regarding networking with state practitioners. **Information regarding contacts used throughout the state for meetings held during revision of Practice Act sent to Debbie.**

**ACTION/FOLLOW-UP: None.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

**TREASURER'S REPORT**

Cash Balance as of August 31, 2012

\$ 183,439.18

**MAY – AUGUST DEPOSITS**

5/01/12	\$ 180.00	7/03/12	60.00
5/03/12	203.00	7/05/12	160.00
5/04/12	180.00	7/09/12	200.00
5/07/12	150.00	7/13/12	400.00
5/09/12	100.00	7/17/12	390.00
5/10/12	30.00	7/18/12	150.00
5/14/12	370.00	7/23/12	560.00

5/16/12	130.00	7/27/12	100.00
5/18/12	30.00	7/30/12	210.00
5/21/12	160.00	8/01/12	60.00
5/23/12	130.00	8/02/12	110.00
5/24/12	420.00	8/06/12	480.00
5/30/12	440.00	8/09/12	230.00
5/31/12	150.00	8/13/12	310.00
6/06/12	120.00	8/16/12	130.00
6/07/12	140.00	8/20/12	125.00
6/11/12	430.00	8/22/12	280.00
6/12/12	175.00	8/24/12	150.00
6/14/12	280.00	8/27/12	60.00
6/19/12	160.00	8/30/12	130.00
6/21/12	130.00		
6/25/12	530.00		
6/27/12	330.00		
6/29/12	100.00		
<b>TOTAL DEPOSITS</b>			<b>\$ 9,363.00</b>

#### **MAY – AUGUST DISBURSEMENTS**

May	\$ 6,004.08
June	6,214.74
July	4,841.40
August	4,475.81

#### **NEW BUSINESS**

##### **TOPIC: Safety Training**

**FINDINGS/CONCLUSIONS:** Reviewed safety policy and defensive driving tips.

**ACTION/FOLLOW-UP:** Complete **BRIM Loss Control Questionnaire**

##### **TOPIC: Mailing List options**

**FINDINGS/CONCLUSIONS:** The Board has received multiple requests to make mailing list available electronically in excel format for sorting. We currently offer only in hard copy mailing label format for one-time use only. Marty motioned to keep mailing list as is. Phil seconded. Vote 5-0.

**ACTION/FOLLOW-UP:** None.

##### **TOPIC: FY2011-2012 Annual Report**

**FINDINGS/CONCLUSIONS:** Filed online at Legislative website 8/1/12.

**ACTION/FOLLOW-UP:** None.

##### **TOPIC: Renewal Newsletter**

**FINDINGS/CONCLUSIONS:** Draft newsletter reviewed and approved with no changes.

**ACTION/FOLLOW-UP:** Mail newsletter and renewal applications in October.

**TOPIC: Transfer of excess funds to general revenue fund**

**FINDINGS/CONCLUSIONS:** Per WV State Code, funds in excess of 2x annual budget must be transferred to the general revenue fund. Based on our FY2012 year-end balance, \$8,461.39 has been transferred.

**ACTION/FOLLOW-UP: None.**

**TOPIC: FY2013 Amended Expenditure Schedule and FY2014 Appropriation Request**

**FINDINGS/CONCLUSIONS:** FY2013 Expenditure Schedule was amended to add the unanticipated transfer of excess funds, and increase expenditures for upgrades to computer equipment and office furniture. FY2014 Appropriation Request filed by 9/4/12 due date keeping FY2014 expenditure request flat.

**ACTION/FOLLOW-UP: None.**

**TOPIC: Office furniture purchase**

**FINDINGS/CONCLUSIONS:** Board reviewed proposed office furniture order with WVCI. Phil motioned to proceed with purchase. Bambi seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Place order with WVCI. Arrange disposition of old furniture with Surplus Property.**

**TOPIC: NBCOT Annual Conference**

**FINDINGS/CONCLUSIONS:** Conference scheduled for October 26-27 in Alexandria, VA.

**ACTION/FOLLOW-UP: Marty to attend conference.**

**TOPIC: Office lease / Lessor requests**

**FINDINGS/CONCLUSIONS:** Lessor has asked if Board would pay part of utilities and have carpet professionally cleaned. Lease specifies utilities are included. Cost for carpet cleaning <\$500. Carpet cleaning approved by Board.

**ACTION/FOLLOW-UP: Schedule carpet cleaning to correspond with old furniture disposition / new furniture delivery.**

---

**financial**

---

<b>Vendor</b>	<b>Date Rec'd</b>	<b>Amount</b>	<b>Note</b>
1 IS&C	5/31/2012	\$76.08	WVFIMS transactions + IT Tech support for set-up of new copier
2 Auditor's Office	6/4/2012	\$17.00	Transactions for May 2012
3 IS&C	6/5/2012	\$125.00	EDP Acctg Svcs - 3rd quarter
4 Auditor's Office	7/9/2012	\$12.00	Transactions for June 2012
5 IS&C	7/19/2012	\$150.00	EDP Acctg Svcs - 4th quarter
6 Auditor's Office	8/20/2012	\$10.00	Transactions for July 2012

Marty motioned to pay all bills. Bambi seconded. Vote 5-0.

correspondence

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	Purchasing	6/4/2012	The Buyers Network - June 2012
2	WV OASIS	6/11/2012	June 2012 Newsletter
3	Purchasing	7/2/2012	The Buyers Network - July 2012
4	NPDB-HIPDB	7/9/2012	July 2012 Newsletter
5	Chuck Willmarth - AOTA	7/5/2012	email response re: licensing exemption for OT's in VA hospitals
6	Market Intelligence & Strategy Therapy Source, Inc.	7/9/2012	email re: telehealth
7	Government Org. Subcommittee C	7/10/2012	request for financial info for study re: financing of licensing boards
8	WV Bureau of Medical Services	7/12/2012	email re: reporting of disc. actions to the Bureau of Medical Svcs
9	WorkForce WV	7/17/2012	Bills passed related to the WV Unemployment Compensation Law
10	Purchasing	8/1/2012	The Buyers Network - August 2012
11	Secretary of State	8/9/2012	Letter regarding completion of rule making process for §13-3.
12	NBCOT	8/13/2012	Certification Matters Summer 2012 issue
13	Stateline	7/17/2012	Summer 2012 issue
14	Inside Brickstreet	8/23/2012	Summer 2012 issue

Meeting adjourned at 1:00 p.m. following the signing of applications. The next regular Board meeting is scheduled for Friday, November 2, 2012 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** November 2, 2012

**MEMBERS PRESENT:** Bambi Hill, Gene Brooks, Phil Simpson, Marty Douglas,  
Kathy Quesenberry

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.

Phil motioned to enter Executive Session at 11:05 p.m. to discuss applicant and licensee issues. Gene seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2012 #03 – Complaint

Issue 2012 #04 – Case closed.

Issue 2012 #05 – Complaint

Marty motioned to end Executive session at 11:25 pm. Bambi seconded. Vote 5-0.

Issue 2012#03 Phil motioned to issue Reprimand to licensee. Gene seconded. Vote 5-0.  
Information will be presented to AG office prior to proceeding for further review.

Gene motioned to approve September 7, 2012 minutes as written. Bambi seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin.

**ACTION/FOLLOW-UP: Vonda to continue working to gain approval of Records Retention and Disposal Schedule in order to proceed with destruction of appropriate records.**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made.

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: iPad purchase**

**FINDINGS/CONCLUSIONS:** After discussion, Gene motioned to purchase iPads, including keyboard, stand, and cover for Board members/staff to conduct Board business in an effort to increase efficiency. After further discussion, the Board voted to table this item. **Gene motioned to go forward with purchase of one iPad for investigator use. Bambi seconded. Vote 5-0.**

**ACTION/FOLLOW-UP: Proceed with purchase of one iPad with WiFi.**



**TOPIC: Cash Receipts Handbook for WV Spending Units**

**FINDINGS/CONCLUSIONS:** Requirements reviewed and discussed. Acknowledgement with qualifying statement returned with Cash Receipts Survey 7/11/12. Draft procedures reviewed and approved.

**ACTION/FOLLOW-UP: Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

**TOPIC: ADIS Lite (Audit Detail Imaging System)**

**FINDINGS/CONCLUSIONS:** Board discussed new system for submitting documents to the State Auditor's office electronically. Gene motioned to proceed with implementation. Phil seconded. Vote 4-0. Global Science & Technology has been contacted. Program has not yet been final approved or implemented by Auditor's office. Scan test completed with Auditor's office. **Invoice scanning implemented October 1, 2012.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. **Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board.**

**ACTION/FOLLOW-UP: Follow up on auditor recommendations as appropriate.**

**TOPIC: Safety Training**

**FINDINGS/CONCLUSIONS:** Reviewed safety policy and defensive driving tips. **Completed BRIM Loss Control Questionnaire.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Renewal Newsletter**

**FINDINGS/CONCLUSIONS:** Draft newsletter reviewed and approved with no changes. **Newsletter and renewal applications mailed 10/4/12.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Office furniture purchase**

**FINDINGS/CONCLUSIONS:** Board reviewed proposed office furniture order with WVCI. Phil motioned to proceed with purchase. Bambi seconded. Vote 5-0. **Furniture ordered; delivered 11/13/12. Old furniture sold through Surplus Property online auction.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: NBCOT Annual Conference**

**FINDINGS/CONCLUSIONS:** Conference scheduled for October 26-27 in Alexandria, VA. **Marty attended conference.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Office lease / Lessor requests**

**FINDINGS/CONCLUSIONS:** Lessor has asked if Board would pay part of utilities and have carpet professionally cleaned. Lease specifies utilities are included. Cost for carpet cleaning <\$500. **Carpet cleaning approved by Board. Carpet cleaned 11/9/12 at a cost of \$109.20.**

**ACTION/FOLLOW-UP: None.**

### PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Phil motioned to accept all purchases. Bambi seconded. Vote 5-0.

### TREASURER'S REPORT

Cash Balance as of October 31, 2012  
\$ 173,683.40

#### **SEPTEMBER - OCTOBER DEPOSITS**

9/04/12	\$ 190.00	10/04/12	\$380.00
9/06/12	170.00	10/10/12	540.00
9/10/12	360.00	10/11/12	700.00
9/11/12	180.00	10/15/12	1,680.00
9/13/12	30.00	10/16/12	260.00
9/18/12	180.00	10/17/12	420.00
9/19/12	150.00	10/18/12	240.00
9/20/12	270.00	10/22/12	830.00
9/24/12	430.00	10/23/12	280.00
9/27/12	380.00	10/24/12	280.00
10/1/12	340.00	10/25/12	240.00
10/2/12	130.00	10/29/12	1,230.00
10/3/12	130.00	10/31/12	430.00

TOTAL DEPOSITS	\$10,450.00
WVU Transfer	110.00

#### **SEPTEMBER - OCTOBER DISBURSEMENTS**

September	\$14,681.03
October	5,714.75

Beginning cash balance 7/1/12	\$188,461.39
FY2013 Revenue	14,935.00
FY2013 Expenditures	-29,712.99
Ending cash balance 10/31/12	\$173,683.40

### NEW BUSINESS

#### **TOPIC: HB4037**

**FINDINGS/CONCLUSIONS:** Letter received from the Legislative Rule-making Review Committee requesting plans to implement HB4037, which relates to consideration of military education, training and experience for licensure. **Phil motioned we respond to the committee that the Board will be flexible with regard to the extension and/or waiver of fees and continuing education requirements, and will continue to protect consumers by maintaining the requirement to pass the National Board exam for licensure in WV. Gene seconded. Vote 5-0.**

**ACTION/FOLLOW-UP: Respond to LRMRC.**

## Financial

<b>Vendor</b>	<b>Date Rec'd</b>	<b>Amount</b>	<b>Note</b>
1 Auditor's Office	9/13/2012	\$13.00	Transactions for August 2012
2 Auditor's Office	10/15/2012	\$15.00	Transactions for September 2012

Bambi motioned to pay all bills. Gene seconded. Vote 5-0.

<b><u>Correspondence</u></b>	<b><u>date rec'd</u></b>	<b><u>issue</u></b>
1 Purchasing	9/4/2012	The Buyers Network - September 2012
2 NPDB-HIPDB	9/5/2012	September 2012 Newsletter
3 Purchasing	10/1/2012	The Buyers Network - October 2012
4 NPDB-HIPDB	10/3/2012	October 2012 Newsletter
5 NBCOT	10/29/2012	Position Announcement - Asst. Director, Competency Assessment Dept.

Meeting adjourned at 1:15 p.m. following the signing of applications. The next regular Board meeting is scheduled for Friday, January 18th, 2013 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** January 18, 2013

**MEMBERS PRESENT:** Bambi Hill, Gene Brooks, Phil Simpson, Kathy Quesenberry

**ABSENT:** Marty Douglas

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 10:00 a.m.

Meeting was held by conference call due to unexpected snow in southern part of WV.

Gene motioned to approve November 2, 2012 minutes as written. Bambi seconded. Vote 4-0.

## **OLD BUSINESS**

### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin.

**ACTION/FOLLOW-UP: Vonda to continue working to gain approval of Records Retention and Disposal Schedule in order to proceed with destruction of appropriate records.**

### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made.

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

### **TOPIC: iPad purchase**

**FINDINGS/CONCLUSIONS:** After discussion, Gene motioned to purchase iPads, including keyboard, stand, and cover for Board members/staff to conduct Board business in an effort to increase efficiency.

After further discussion, the Board voted to table this item. **Gene motioned to go forward with purchase of one iPad for investigator use. Bambi seconded. Vote 5-0.**

**ACTION/FOLLOW-UP: Proceed with purchase of one iPad with WiFi.**

### **TOPIC: Cash Receipts Handbook for WV Spending Units**

**FINDINGS/CONCLUSIONS:** Requirements reviewed and discussed. Acknowledgement with qualifying statement returned with Cash Receipts Survey 7/11/12. Draft procedures reviewed and approved.

**ACTION/FOLLOW-UP: Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

### **TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. **Added meeting agenda and financial report to website.**

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate.**

**TOPIC: HB4037**

**FINDINGS/CONCLUSIONS:** Letter received from the Legislative Rule-making Review Committee requesting plans to implement HB4037, which relates to consideration of military education, training and experience for licensure. Phil motioned we respond to the committee that the Board will be flexible with regard to the extension and/or waiver of fees and continuing education requirements, and will continue to protect consumers by maintaining the requirement to pass the National Board exam for licensure in WV. Gene seconded. Vote 5-0. **Response sent to LRMRC 11/20/12. No response received.**

**ACTION/FOLLOW-UP: None.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Phil motioned to accept all purchases. Gene seconded. Vote 4-0.

**TREASURER’S REPORT**

Cash Balance as of December 31, 2012  
\$ 208,721.31

**NOVEMBER - DECEMBER DEPOSITS**

11/01/12	\$ 420.00	12/05/12	\$4,890.00
11/05/12	760.00	12/06/12	2,210.00
11/07/12	800.00	12/07/12	4,220.00
11/08/12	820.00	12/10/12	1,630.00
11/13/12	710.00	12/11/12	3,150.00
11/14/12	520.00	12/12/12	1,560.00
11/15/12	980.00	12/13/12	2,660.00
11/19/12	2750.00	12/17/12	2,790.00
11/20/12	560.00	12/18/12	3,790.00
11/21/12	890.00	12/19/12	1,400.00
11/26/12	1850.00	12/20/12	2,160.00
11/27/12	400.00	12/24/12	3,270.00
11/28/12	1220.00	12/27/12	1,710.00
11/29/12	1460.00	12/28/12	1,680.00
11/30/12	1330.00	12/31/12	3,330.00

TOTAL DEPOSITS		\$55,920.00
WVU Transfer 11/01/12		110.00
Chargeback 12/06/12		(120.00)
Chargeback 12/24/12		(140.00)

**NOVEMBER - DECEMBER DISBURSEMENTS**

November	\$10,413.53
December	5,368.56

Beginning cash balance 7/1/12	\$188,461.39
FY2013 Revenue	65,755.00
FY2013 Expenditures	-45,495.08
Ending cash balance 12/31/12	\$208,721.31

**NEW BUSINESS**

**TOPIC: Election of Officers**

**FINDINGS/CONCLUSIONS:** Phil motioned to maintain current officers for 2013. Bambi seconded. Vote 4-0.

**ACTION/FOLLOW-UP: None.**

**TOPIC: Renewal update**

**FINDINGS/CONCLUSIONS:** Total renewals mailed: 315 OT's, 204 OTA's; Non-renewals as of 1/16/13: 35 OT's, 34 OTA's  
Number of licensees as of 1/16/13: 605 OT's, 378 OTA's

**ACTION/FOLLOW-UP: None.**

**TOPIC: Request to post CE course on website**

**FINDINGS/CONCLUSIONS:** Gene motioned we create a section on the website to provide links to CE course opportunities on a trial basis, with a disclaimer that courses are not necessarily endorsed by the Board. Links would be added only upon request and after review of course by the Board at the next scheduled meeting. Phil seconded. Vote 4-0.

**ACTION/FOLLOW-UP: Vonda to experiment with adding current request to website. If successful, announce in Spring Newsletter.**

**Financial**

VENDOR	DATE REC'D	AMOUNT	NOTE
1 Auditor's Office	11/15/2012	\$11.00	Transactions for October 2012
2 Auditor's Office	12/6/2012	\$19.00	Transactions for November 2012
3 Attorney General	12/17/2012	\$28.50	November 2012 activity
4 IS&C	12/28/2012	\$122.07	WVFIMS accts/exp/trans; Technical Consultant fee
5 Auditor's Office	1/14/2013	\$9.00	Transactions for December 2012

Gene motioned to pay all bills. Phil seconded. Vote 4-0.

## Correspondence

Correspondence	Date rec'd	Issue
1 NPDB-HIPDB	11/7/2012	November 2012 Newsletter
2 Stateline	11/13/2012	Winter 2012 issue
3 AOTA	11/26/2012	New and revised official documents
4 Purchasing	12/5/2012	The Buyers Network - December 2012
5 NPDB-HIPDB	12/5/2012	December 2012 Newsletter
6 Inside Brickstreet	12/24/2012	Winter 2012 issue
7 Purchasing	12/27/2012	The Buyers Network - January 2013
8 NPDB-HIPDB	1/2/2013	January 2013 Newsletter
9 WV Ethics Commission	12/10/2012	Open Meetings Advisory Opinion No. 2012-04 re: whether each vendor and amount needs to be listed on agenda
10 Assoc of Licensing Bds	1/8/2013	proposed legislation re: transfer of excess funds to general revenue acct

Phil motioned to enter Executive Session at 10:35 p.m. to discuss licensee issues. Bambi seconded. Vote 4-0.

### **EXECUTIVE SESSION**

Issue 2012 #03 – Complaint

Issue 2012 #05 – Complaint

Issue 2012 #06 – Complaint

Issue 2012 #07 – NSF renewal check

Issue 2012 #08 – NSF renewal check

Bambi motioned to end Executive session at 10:40 am. Gene seconded. Vote 4-0.

Meeting adjourned at 10:45 a.m. The next regular Board meeting is scheduled for Friday, March 1<sup>st</sup>, 2013 at 11:00 a.m. at the Morgantown office. Tentative date for following meeting is May 17<sup>th</sup>, 2013.





3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** March 1, 2013

**MEMBERS PRESENT:** Bambi Hill, Gene Brooks, Phil Simpson, Kathy Quesenberry,  
Marty Douglas

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.

Gene motioned to enter Executive Session at 11:05 p.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2012 #03 – Complaint

Issue 2012 #05 – Complaint

Issue 2012 #06 – Complaint

Issue 2012 #08 – NSF renewal check

Issue 2013 #01 – NSF renewal check

Issue 2013 #02 – Complaint

Issue 2013 #03 – COTA applicant

Bambi motioned to end Executive session at 12:00 pm. Marty seconded. Vote 5-0.

Issue 2012#03 Gene motioned to issue written reprimand & report to appropriate agencies. Phil seconded. Vote 4-0.

Issue 2012#05 Gene motioned to revoke license. Phil seconded. Vote 4-0. Gene motioned Board file a complaint against supervising OT for inadequate supervision of COTA. Phil seconded. Vote 4-0.

Issue 2012#06 Gene motioned to dismiss case due to no probable cause found. Phil seconded. Vote 3-0 (Bambi recused herself from vote due to personal knowledge of case).

Issue 2013#02 Case dismissed due to insufficient evidence to warrant further action.

Marty motioned to approve January 18, 2013 minutes as written. Bambi seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin.

**ACTION/FOLLOW-UP: Vonda to continue working to gain approval of Records Retention and Disposal Schedule in order to proceed with destruction of appropriate records.**

**TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor’s office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made.

**ACTION/FOLLOW-UP: Continue to follow up with Governor’s office regarding status.**

**TOPIC: iPad purchase**

**FINDINGS/CONCLUSIONS:** After discussion, Gene motioned to purchase iPads, including keyboard, stand, and cover for Board members/staff to conduct Board business in an effort to increase efficiency. After further discussion, the Board voted to table this item. Gene motioned to go forward with purchase of one iPad for investigator use. Bambi seconded. Vote 5-0. **Purchased 2/1/13.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. **Mailed CD with past Annual Reports to Governor’s office 1/25/13.**

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

**TOPIC: Request to post CE course on website**

**FINDINGS/CONCLUSIONS:** Gene motioned we create a section on the website to provide links to CE course opportunities on a trial basis, with a disclaimer that courses are not necessarily endorsed by the Board. Links would be added only upon request and after review of course by the Board at the next scheduled meeting. Phil seconded. Vote 4-0. **Section added to website for Continuing Education opportunities**

**ACTION/FOLLOW-UP: Announce in Spring Newsletter.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 5-0.

**TREASURER’S REPORT**

Cash Balance as of February 28, 2013

\$ 209,114.75

**NOVEMBER - DECEMBER DEPOSITS**

1/02/13	\$1,050.00	2/04/13	\$ 240.00
1/03/13	460.00	2/06/13	530.00
1/07/13	740.00	2/11/13	480.00
1/08/13	220.00	2/14/13	100.00
1/10/13	20.00	2/19/13	250.00
1/14/13	180.00	2/21/13	130.00
1/16/13	300.00	2/25/13	30.00

1/22/13	480.00	2/27/13	200.00
1/24/13	60.00	2/28/13	30.00
1/28/13	400.00		
1/30/13	100.00		

TOTAL DEPOSITS \$ 6,000.00  
 Chargeback 1/22/13 (140.00)

**JANUARY - FEBRUARY DISBURSEMENTS**

January \$ 5,908.91  
 February 4,397.65

**NEW BUSINESS**

**TOPIC: Infineon website support contract**

**FINDINGS/CONCLUSIONS:** Gene motioned we continue contract and add online backup service for \$9.95/month for 5GB. Bambi seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Vonda to renew contract adding online backup.**

**TOPIC: Email regarding licensure requirements for Camp Take Hold**

**FINDINGS/CONCLUSIONS:** Phil motioned to send response clarifying that any therapist performing services as defined in scope of practice would require a WV license; license would not be required if information & education only to be provided. Marty seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Vonda send response.**

**TOPIC: Review CE course for posting on website**

**FINDINGS/CONCLUSIONS:** OTA refresher course flyer was reviewed.

**ACTION/FOLLOW-UP: Vonda to provide link to flyer on website.**

**TOPIC: Spring Newsletter**

**FINDINGS/CONCLUSIONS:** Draft newsletter was reviewed and approved.

**ACTION/FOLLOW-UP: Vonda to publish newsletter in April or May.**

**Financial**

VENDOR	DATE REC'D	AMOUNT	NOTE
1 IS&C	1/28/2013	\$150.00	EDP Acctg Svcs - 2nd quarter
2 IS&C	1/28/2013	\$125.00	EDP Acctg Svcs - 1st quarter
3 Auditor's Office	2/7/2013	\$13.00	January 2013 activity

Gene motioned to pay all bills. Marty seconded. Vote 5-0.

## Correspondence

	CORRESPONDENCE	DATE REC'D	ISSUE
1	AOTA	11/26/2012	New and revised official documents
2	Stateline	1/23/2013	Winter 2013: Volume 24, Number 1
3	AOTA	1/28/2013	2012 State Survey: Number of Licensed/Regulated OT/OTA's
4	Purchasing	2/3/2013	The Buyers Network - February 2013
5	NPDB-HIPDB	2/6/2013	February 2013 Newsletter
6	Assoc of Lic Bds	2/13/2013	Meeting minutes 1/18/13 re: transfer of excess funds to general rev acct.
7	Assoc of Lic Bds	2/14/2013	Legislation introduced affecting Chapter 30 licensing boards
8	Assoc of Lic Bds	2/25/2013	HB 2584 introduced to eliminate the requirement to transfer excess funds
		2/27/2013	Bill passed House Gov Org; referred to House Finance committee

Meeting adjourned at 2:00 p.m. The next regular Board meeting is scheduled for Friday, May 17<sup>th</sup>, 2013 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** May 17, 2013

**MEMBERS PRESENT:** Bambi Hill, Gene Brooks, Phil Simpson, Kathy Quesenberry,  
Marty Douglas

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.

Bambi motioned to enter Executive Session at 11:35 p.m. to discuss licensee issues. Marty seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2012 #03 – Closed

Issue 2012 #05 – Complaint

Issue 2012 #06 – Closed

Issue 2013 #02 – Closed

Issue 2013 #03 – COTA applicant

Issue 2013 #04 – Complaint

Issue 2007 #27 – Licensee request

Marty motioned to end Executive session at 12:00 pm. Phil seconded. Vote 5-0.

Issue 2012#05 Phil motioned to offer new Consent Agreement. Bambi seconded. Vote 5-0.

Issue 2013 #04 Bambi motioned to dismiss complaint due to lack of sufficient evidence of violation. Phil seconded. Vote 5-0.

Issue 2007 #27 Marty motioned to modify Reinstatement Order. Gene seconded. Vote 5-0.

Marty motioned to approve March 1, 2013 minutes as written. Bambi seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin.

**ACTION/FOLLOW-UP: Vonda to continue working to gain approval of Records Retention and Disposal Schedule in order to proceed with destruction of appropriate records.**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made.

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

**TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

**TOPIC: Request to post CE course on website**

**FINDINGS/CONCLUSIONS:** Gene motioned we create a section on the website to provide links to CE course opportunities on a trial basis, with a disclaimer that courses are not necessarily endorsed by the Board. Links would be added only upon request and after review of course by the Board at the next scheduled meeting. Phil seconded. Vote 4-0. Section added to website for Continuing Education opportunities. **Announced in Spring Newsletter mailed in May.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Infineon website support contract**

**FINDINGS/CONCLUSIONS:** Gene motioned we continue contract and add online backup service for \$9.95/month for 5GB. Bambi seconded. Vote 5-0. **Contract renewed. Online backup added.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Email regarding licensure requirements for Camp Take Hold**

**FINDINGS/CONCLUSIONS:** Phil motioned to send response clarifying that any therapist performing services as defined in scope of practice would require a WV license; license would not be required if information & education only to be provided. Marty seconded. Vote 5-0. **Response emailed.**

**Received licensure application from OT.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Review CE course for posting on website**

**FINDINGS/CONCLUSIONS:** OTA refresher course flyer was reviewed. **Link added to website.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Spring Newsletter**

**FINDINGS/CONCLUSIONS:** Draft newsletter was reviewed and approved. **Newsletter mailed in May.**

**ACTION/FOLLOW-UP: None.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Phil seconded. Vote 5-0.



**TREASURER'S REPORT**

Cash Balance as of April 30, 2013

\$ 200,144.24

**MARCH - APRIL DEPOSITS**

3/04/13	\$ 250.00	4/04/13	\$ 250.00
3/07/13	90.00	4/08/13	600.00
3/11/13	160.00	4/10/13	180.00
3/12/13	110.00	4/11/13	115.00
3/14/13	30.00	4/15/13	130.00
3/18/13	250.00	4/16/13	150.00
3/20/13	130.00	4/22/13	60.00
3/21/13	30.00	4/24/13	130.00
3/28/13	215.00	4/25/13	180.00
4/01/13	300.00	4/29/13	410.00
4/02/13	170.00	4/30/13	100.00
4/03/13	60.00		

TOTAL DEPOSITS \$4,100.00

**MARCH - APRIL DISBURSEMENTS**

March	\$ 7,690.11
April	5,410.40

**NEW BUSINESS**

**TOPIC: FY2014 budget**

**FINDINGS/CONCLUSIONS:** Budget submitted 4/30/13.

**ACTION/FOLLOW-UP: None.**

**TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals.

**ACTION/FOLLOW-UP: Vonda to explore other options to gain OTR approval of COTA applications.**

---

<b>Financial</b>			
VENDOR	DATE REC'D	AMOUNT	NOTE
1 Auditor's Office	3/7/2013	\$10.00	February 2013 transactions
2 Auditor's Office	4/8/2013	\$15.00	March 2013 transactions
3 AG's office	4/15/2013	\$114.00	March support from AG's office
4 Auditor's Office	5/6/2013	\$9.00	April 2013 transactions

---

Phil motioned to pay all bills. Bambi seconded. Vote 5-0.

Correspondence

	<u><b>correspondence</b></u>	<u><b>date rec'd</b></u>	<u><b>issue</b></u>
1	Purchasing	3/5/2013	The Buyers Network - March 2013
2	NPDB-HIPDB	3/7/2013	March 2013 Newsletter
3	AOTA	3/28/2013	Telehealth Position Paper
4	Assoc of Lic Bds	3/29/2013	HB 2584 to eliminate the requirement to transfer excess funds, did not move through House Finance.
5	Purchasing	4/1/2013	The Buyers Network - April 2013
6	NPDB-HIPDB	4/8/2013	April 2013 Newsletter
7	Brickstreet	4/24/2013	Annual Report
8	Purchasing	5/1/2013	The Buyers Network - May 2013
9	Stateline	4/29/2013	Spring 2013 issue
10	NPDB-HIPDB	5/6/2013	May 2013 Newsletter

Meeting adjourned at 1:00 p.m. The next regular Board meeting is scheduled for Friday, September 20<sup>th</sup>, 2013 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** September 20, 2013

**MEMBERS PRESENT:** Bambi Hill, Phil Simpson, Kathy Quesenberry, Marty Douglas

**ABSENT:** Gene Brooks

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:15 a.m.

Bambi motioned to enter Executive Session at 11:15 p.m. to discuss licensee issues. Marty seconded. Vote 4-0.

### **EXECUTIVE SESSION**

Issue 2013 #05 – Complaint

Issue 2013 #06 – OT Application

Issue 2013 #07 – LP Void

Issue 2013 #08 – LP Expired

Issue 2013 #09 – LP Expired

Issue 2013 #10 – LP Expired

Bambi motioned to end Executive session at 11:50 pm. Phil seconded. Vote 4-0.

Issue 2013#05 Phil motioned to dismiss complaint due to lack of sufficient evidence of violation, with reminder to licensee of the importance of accurate documentation for their protection and the welfare of the patient. Bambi seconded. Vote 4-0.

Issue 2013 #06 Marty motioned to require applicant to re-apply after end of probation period, with no additional fee required. Bambi seconded. Vote 4-0.

Phil motioned to approve May 17, 2013 minutes as written. Bambi seconded. Vote 4-0.

### **OLD BUSINESS**

#### **TOPIC: Records Retention and Disposal Schedule**

**FINDINGS/CONCLUSIONS:** Proposed schedule reviewed. Marty motioned to approve schedule and submit to State Records Administrator. Bambi 2<sup>nd</sup>. Vote 5-0. Minor revision made to schedule per suggestion from Director of Archives and History. Revised schedule submitted to State Records Administrator. Approval process is underway. Revised schedule submitted 4/26/12 per request of Dept. of Admin. **Schedule approved 9/13/13.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email.

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

**TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate.**

**Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

**TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications.

**ACTION/FOLLOW-UP: Attended presentation by System Automation 9/12/13. Follow up with Association of Licensing Boards regarding interest in pursuing.**

**NEW BUSINESS**

**TOPIC: Safety Training**

**FINDINGS/CONCLUSIONS:** Reviewed safety policy and defensive driving tips.

**ACTION/FOLLOW-UP: Complete BRIM Loss Control Questionnaire**

**TOPIC: NBCOT Annual Conference**

**FINDINGS/CONCLUSIONS:** Scheduled for November 8-9 in Cincinnati OH.

**ACTION/FOLLOW-UP: Register Phil or Marty to attend.**

**TOPIC: Annual Report**

**FINDINGS/CONCLUSIONS:** Electronically filed on Legislative website 8/6/13; CD sent to Governor's office.

**ACTION/FOLLOW-UP: None.**

**TOPIC: FY2015 Appropriation Request**

**FINDINGS/CONCLUSIONS:** Filed in OASIS on 8/27/13 at same spending/revenue level as FY2014 budget.

**ACTION/FOLLOW-UP: None.**

**TOPIC: CLEAR Board Member training**

**FINDINGS/CONCLUSIONS:** Scheduled for Friday, November 22, in Charleston. Registration due by 11/1/13.

**ACTION/FOLLOW-UP: Notify board members of date of Auditor's Licensing Board Seminar before making decision.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 4-0.

**TREASURER'S REPORT**

Cash Balance as of August 31, 2013

\$ 190,197.55

**MAY - AUGUST DEPOSITS**

5/06	\$ 330.00	6/03	\$ 220.00	7/15	\$ 540.00	8/20	\$ 360.00
5/07	270.00	6/06	170.00	7/18	290.00	8/22	330.00
5/09	25.00	6/11	30.00	7/23	360.00	8/23	450.00
5/13	300.00	6/12	360.00	7/26	460.00	8/26	695.00
5/14	270.00	6/13	340.00	7/30	230.00	8/28	450.00
5/15	240.00	6/17	150.00	8/05	530.00	8/29	200.00
5/17	100.00	6/19	420.00	8/07	450.00		
5/21	30.00	6/20	100.00	8/08	130.00		
5/22	130.00	7/01	850.00	8/12	720.00		
5/23	440.00	7/03	60.00	8/14	280.00		
5/28	650.00	7/08	930.00	8/15	30.00		
5/30	300.00	7/10	190.00	8/19	250.00		
<b>TOTAL DEPOSITS</b>							<b>\$ 13,660.00</b>

**MAY - AUGUST DISBURSEMENTS**

May	\$ 6,183.72
June	6,052.31
July	6,286.38
August	5,084.28

---

**Financial**

---

<b>VENDOR</b>	<b>DATE REC'D</b>	<b>AMOUNT</b>	<b>NOTE</b>
* 1 AG's office	5/28/2013	\$142.50	April support from AG's office
* 2 AG's office	6/17/2013	\$209.00	May support from AG's office
* 3 AG's office	7/15/2013	\$389.50	June support from AG's office
* 4 AG's office	7/15/2013	\$19.00	June support from AG's office
** 5 Auditor's Office	6/10/2013	\$15.00	May 2013 transactions
** 6 Auditor's Office	7/15/2013	\$8.00	June 2013 transactions
7 Auditor's Office	8/15/2013	\$9.00	July 2013 transactions
8 AG's office	8/19/2013	\$47.50	July support from AG's office
9 Auditor's Office	9/9/2013	\$9.00	August 2013 transactions

\* paid 7/24/13 per AG office request; approved by Marty

\*\* paid 8/1/13 per Auditor's office request; approved by Marty

Phil motioned to pay all bills. Bambi seconded. Vote 4-0.

**Correspondence**

<b><u>correspondence</u></b>	<b><u>date rec'd</u></b>	<b><u>issue</u></b>
1 Kate Campbell	5/23/2013	Order re: appropriate charges for FOIA requests
2 AOTA	5/30/2013	2013 Number of Licensed OT/OTAs by state
3 Purchasing	6/3/2013	The Buyers Network - June 2013
4 NPDB-HIPDB	6/5/2013	Data Bank News - June 2013
5 DHHR	6/11/2013	Discrimination Complaint & subsequent response
6 NPDB-HIPDB	7/3/2013	Data Bank News - July 2013
7 State Treasurer's Office	7/15/2013	Summer 2013 newsletter
8 NBCOT	7/23/2013	New Provider Registry announcement
9 NPDB-HIPDB	8/7/2013	Data Bank News - August 2013
10 State Auditor/Treasurer	8/8/2013	WV pay card to replace paper payroll checks
11 Governor's office	8/8/2013	Stateline - Summer 2013
12 Wheeling Jesuit Univ.	8/6/2013	CE courses
13 Jordan Burgess	7/29/2013	FOIA / Records Request and response
14 Brickstreet	Aug-13	Inside Brickstreet - Summer 2013
15 ACOTE	9/5/2013	August Accreditation Actions - New River Community & Technical College – Action deferred
16 BRIM	9/9/2013	On-line defensive driver training course for 2014

Meeting adjourned at 2:30 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, November 15<sup>th</sup>, 2013 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** November 15, 2013

**MEMBERS PRESENT:** Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas

**ABSENT:** Kathy Quesenberry

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:10 a.m.



Bambi motioned to enter Executive Session at 11:15 a.m. to discuss licensee issues. Phil seconded. Vote 4-0.

### **EXECUTIVE SESSION**

Issue 2012 #05

Issue 2013 #05 – Closed

Issue 2013 #06 – Closed

Gene motioned to end Executive session at 11:20 pm. Phil seconded. Vote 4-0.

Gene motioned to approve September 20, 2013 minutes as written. Bambi seconded. Vote 4-0.

### **OLD BUSINESS**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. **No response to 11/14/13 email.**

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate.**

**Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

#### **TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

**ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.**

#### **TOPIC: Safety Training**

**FINDINGS/CONCLUSIONS:** Reviewed safety policy and defensive driving tips. **Completed BRIM Loss Control Questionnaire 9/24/13.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: NBCOT Annual Conference**

**FINDINGS/CONCLUSIONS:** Scheduled for November 8-9 in Cincinnati OH. **Marty attended conference.**

**ACTION/FOLLOW-UP: None.**

**TOPIC: CLEAR Board Member training**

**FINDINGS/CONCLUSIONS:** Scheduled for Friday, November 22, in Charleston. Registration due by 11/1/13. **No members attending CLEAR training. Kathy and Phil will attend Auditor’s Licensing Board seminar.**

**ACTION/FOLLOW-UP: None.**

**NEW BUSINESS**

**TOPIC: AG Office email regarding NC Dental Board case**

**FINDINGS/CONCLUSIONS:** Phil motioned to send email to Assistant AG regarding potential impacts to the Board. Gene seconded. Vote 4-0.

**ACTION/FOLLOW-UP: Vonda to send email to Kate Campbell.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Bambi motioned to accept all purchases. Phil seconded. Vote 4-0.

**TREASURER’S REPORT**

Cash Balance as of October 31, 2013

\$ 186,207.37

**SEPTEMBER - OCTOBER DEPOSITS**

9/3	\$ 180.00	10/7	\$ 270.00
9/4	180.00	10/10	430.00
9/9	60.00	10/15	1,540.00
9/11	150.00	10/17	990.00
9/13	310.00	10/18	320.00
9/23	230.00	10/21	1,160.00
9/26	360.00	10/23	490.00
9/30	90.00	10/25	450.00
		10/27	770.00
		10/31	820.00
<b>TOTAL DEPOSITS</b>			<b>\$ 8,800.00</b>

## SEPTEMBER - OCTOBER DISBURSEMENTS

September \$ 4,727.51  
October 8,062.67

### financial

	<b>VENDOR</b>	<b>DATE REC'D</b>	<b>AMOUNT</b>	<b>NOTE</b>
1	Auditor's Office	10/7/2013	\$14.00	September 2013 transactions
2	AG's office	10/24/2013	\$66.50	September support from AG's office
3	IS&C	10/31/2013	\$125.00	EDP Accounting Svcs - 1st Qtr 2012
4	Auditor's Office	11/4/2013	\$9.00	October 2013 transactions

Gene motioned to pay all invoices. Bambi seconded. Vote 4-0.

### correspondence

	<b><u>correspondence</u></b>	<b><u>date rec'd</u></b>	<b><u>issue</u></b>
1	State Treasurer's Office	9/26/2013	WV Currency Notes Fall 2013

Meeting adjourned at 12:30 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, January 17<sup>th</sup>, 2014 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** January 17, 2014

**MEMBERS PRESENT:** Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:00 a.m.

Phil motioned to enter Executive Session at 11:00 a.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2012 #05 – Case closed.

Bambi motioned to end Executive session at 11:05 pm. Phil seconded. Vote 5-0.

Marty motioned to approve November 15, 2013 minutes as written. Gene seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. **No response to 11/14/13 email.**

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

#### **TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

**ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.**

#### **TOPIC: AG Office email regarding NC Dental Board case**

**FINDINGS/CONCLUSIONS:** Phil motioned to send email to Assistant AG regarding potential impacts to the Board. Gene seconded. Vote 4-0. WV Attorney General, along with AG's in 9 other states, filed amicus brief in the U.S. Supreme Court supporting the NC Dental Board.

**ACTION/FOLLOW-UP: None.**

## **NEW BUSINESS**

### **TOPIC: Election of Officers**

**FINDINGS/CONCLUSIONS:** Phil motioned to retain current officers. Bambi seconded. Vote 5-0.

**ACTION/FOLLOW-UP:** None.

### **TOPIC: Infineon name change / contract renewal**

**FINDINGS/CONCLUSIONS:** New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Renew contract with Tekswift Inc.**

### **TOPIC: Office Lease**

**FINDINGS/CONCLUSIONS:** Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor.

**ACTION/FOLLOW-UP: Work with Real Estate Division / lessor to renew lease.**

## **PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

## **TREASURER'S REPORT**

Cash Balance as of December 31, 2013

\$ 225,907.91

### **NOVEMBER - DECEMBER DEPOSITS**

11/4	\$ 940.00	12/2	\$1,900.00	12/19	\$2,850.00
11/6	660.00	12/4	5,160.00	12/20	1,360.00
11/7	640.00	12/5	1,460.00	12/23	3,130.00
11/12	1,280.00	12/6	2,130.00	12/24	520.00
11/14	770.00	12/9	4,410.00	12/26	2,000.00
11/18	950.00	12/10	1,900.00	12/27	800.00
11/19	1,310.00	12/11	820.00	12/30	2,320.00
11/20	570.00	12/12	4,420.00	12/31	780.00
11/21	890.00	12/16	1,690.00		
11/25	2,040.00	12/17	3,520.00		
11/26	280.00	12/18	1,780.00		

TOTAL DEPOSITS

\$ 53,280.00

### **NOVEMBER - DECEMBER DISBURSEMENTS**

November	\$ 5,721.02
December	7,078.44

Financial

VENDOR	DATE REC'D	AMOUNT	NOTE
1 AG's office	11/25/2013	\$104.50	October support from AG's office
2 AG's office	12/23/2013	\$9.50	11/1/13 support from AG's office
3 AG's office	12/23/2013	\$19.00	11/18/13 support from AG's office
4 Auditor's Office	12/9/2013	\$13.00	November 2013 transactions
5 Auditor's Office	1/9/2014	\$9.00	December 2013 transactions
6 IS&C	1/17/14	175.00	EDP Accounting Svcs 2 <sup>nd</sup> Qtr

Gene motioned to pay all invoices. Marty seconded. Vote 5-0.

	correspondence	<u>date rec'd</u>	<u>issue</u>
1	NPDB	12/5/2013	Data Bank News - Dec 2013
2	AOTA	12/9/2013	New and revised official documents
3	Brickstreet	12/23/2013	Inside Brickstreet - Winter 2013
4	AOTA	1/8/2014	ACOTA December 2013 Accreditation Actions
5	Distinctive Homecare	1/9/2014	OT/OTA positions at Ft. Bragg
6	Grady Bowyer	1/15/2014	Bill Tracking List - 2014 Legislative session

Meeting adjourned at 12:45 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, March 7<sup>th</sup>, 2014 at 11:00 a.m. at the Morgantown office. Tentative meeting date in May scheduled for Friday, the 16<sup>th</sup>.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** March 7, 2014

**MEMBERS PRESENT:** Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.



Phil motioned to enter Executive Session at 11:05 a.m. to discuss licensee issues. Marty seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2014 #01 – NSF Renewal check

Phil motioned to end Executive session at 11:10 pm. Bambi seconded. Vote 5-0.

Bambi motioned to approve January 17, 2014 minutes as written. Phil seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. **No communication from Governor's office.**

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate.**

**Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

#### **TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

**ACTION/FOLLOW-UP: Follow up with Association of Licensing Boards regarding interest in pursuing licensing software.**

#### **TOPIC: Infineon name change / contract renewal**

**FINDINGS/CONCLUSIONS:** New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0.

**Notified by Tekswift of reduction in rate due to actual backup storage used.**

**ACTION/FOLLOW-UP: Renew contract with Tekswift Inc.**

**TOPIC: Office Lease**

**FINDINGS/CONCLUSIONS:** Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor.

**ACTION/FOLLOW-UP: Work with Real Estate Division / lessor to renew lease.**

**NEW BUSINESS**

**TOPIC: Review of CE courses**

**FINDINGS/CONCLUSIONS:** Reviewed letter from licensee requesting Board review EMT course for CE credit. Phil motioned to allow 12 hours. Bambi seconded. Vote 5-0. Board also reviewed OTA Refresher Course from St. Catherine University for posting on website. Marty motioned to approve posting. Phil seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Communicate with licensee regarding EMT course; post OTA refresher course link on website.**

**TOPIC: On-line Defensive Driver Training**

**FINDINGS/CONCLUSIONS:** Board members and staff required to complete online defensive driver training from WV BRIM.

**ACTION/FOLLOW-UP: Complete training by July 1, 2014.**

**TOPIC: Regulation of Athletic Trainers**

**FINDINGS/CONCLUSIONS:** During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the “Practice of athletic training” as “services performed for physically active patients...” and the lack of detail as to “appropriate education and training”. Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.

**ACTION/FOLLOW-UP: Research process for submitting comments during study. Follow study and submit concerns at the appropriate time.**

**PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

**TREASURER'S REPORT**

Cash Balance as of February 28, 2013

\$ 223,218.43

**JANUARY - FEBRUARY DEPOSITS**

1/2	\$2,610.00	2/4	\$ 460.00
1/6	1,010.00	2/6	440.00
1/8	120.00	2/10	510.00
1/9	240.00	2/12	130.00
1/13	130.00	2/18	240.00
1/15	280.00	2/20	150.00
1/16	220.00	2/25	60.00
1/23	620.00	2/26	390.00
1/27	860.00		
1/29-CB	(220.00)		
TOTAL DEPOSITS			\$ 8,250.00

**JANUARY - FEBRUARY DISBURSEMENTS**

January	\$ 5,543.25
February	6,176.23

financial

<b>VENDOR</b>	<b>DATE REC'D</b>	<b>AMOUNT</b>	<b>NOTE</b>
1 Auditor's Office	2/6/2014	\$14.00	January 2014 transactions

Gene motioned to pay all invoices. Bambi seconded. Vote 5-0.

correspondence

	<b><u>correspondence</u></b>	<b><u>date rec'd</u></b>	<b><u>issue</u></b>
1	WV Treasurer's Office	1/22/2014	Winter 2014 Currency Notes
2	Purchasing Dept	2/4/2014	February 2014 Buyers Network
3	NPDB	2/5/2014	February 2014 Data Bank News
4	NPDB	3/5/2014	March 2014 Data Bank News

Meeting adjourned at 1:00 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, May 16<sup>th</sup>, 2014 at 11:00 a.m. at the Morgantown office.



3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
[www.wvbot.org](http://www.wvbot.org)

**WVBOT MINUTES:** May 16, 2014

**MEMBERS PRESENT:** Bambi Hill, Phil Simpson, Gene Brooks, Marty Douglas, Kathy Quesenberry  
(via phone)

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.

Phil motioned to enter Executive Session at 11:05 a.m. to discuss licensee issues. Bambi seconded. Vote 5-0.

### **EXECUTIVE SESSION**

Issue 2014 #01 – NSF Renewal check; **Case closed.**

Issue 2014 #02 – Complaint

Gene motioned to end Executive session at 11:25 pm. Bambi seconded. Vote 5-0.

Issue 2014#02 Phil motioned to dismiss complaint due to lack of sufficient evidence of violation to require further action. Bambi seconded. Vote 4-0.

Phil motioned to approve March 7, 2014 minutes as written. Bambi seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Applications for OTR Board position**

**FINDINGS/CONCLUSIONS:** Board reviewed applications received. All resumes mailed to Governor's office with letter requesting re-appointments and appointment of OTR representative. Multiple emails have been sent regarding status. No appointments made per 9/16/13 email. No response to 11/14/13 email. **No response from Governor's office to May 6<sup>th</sup> email.**

**ACTION/FOLLOW-UP: Continue to follow up with Governor's office regarding status.**

#### **TOPIC: Legislative Performance Audit**

**FINDINGS/CONCLUSIONS:** Package of information sent in response to letter requesting information for entrance conference. Entrance conference held 3/21 via phone. Expect to complete audit process in June. Audit report presented to Interim Committee 10/9/12. Audit report reviewed by Board. Mailed CD with past Annual Reports to Governor's office 1/25/13.

**ACTION/FOLLOW-UP: Continue to follow up on auditor recommendations as appropriate. Work with STO to explore alternative cash receipts handling methods (i.e. credit card payments, scanning of checks, lockbox, etc.)**

#### **TOPIC: Online renewal applications**

**FINDINGS/CONCLUSIONS:** Initial discussions with STO have raised a few issues, i.e. inability to attach documents or photos, OTR unable to sign COTA applications, convenience fee to cover merchant fees to accept credit cards. Board agreed the convenience fee could be absorbed by the Board. Also agreed the OTR signature is an important requirement for COTA renewals. Agreed to explore other options to gain OTR approval of COTA applications. Attended presentation by System Automation 9/12/13.

**ACTION/FOLLOW-UP: Research systems recently purchased by Board of Osteopathic Medicine, Board of Medicine, and Engineering Board.**

**TOPIC: Infineon name change / contract renewal**

**FINDINGS/CONCLUSIONS:** New name Tekswift Inc.; no change to monthly rate of \$48.90 for website hosting and online backup. Marty motioned to renew contract. Gene seconded. Vote 5-0. **Notified by Tekswift of reduction in rate due to actual backup storage used. Contract renewed.**  
**ACTION/FOLLOW-UP: None.**

**TOPIC: Office Lease**

**FINDINGS/CONCLUSIONS:** Responded to email from Real Estate Division regarding office lease; current lease expires 5/31/14. Real Estate Division will initiate communication with lessor. **Lease renewed through July 2015 for \$565/month.**  
**ACTION/FOLLOW-UP: None.**

**TOPIC: Review of CE courses**

**FINDINGS/CONCLUSIONS:** Reviewed letter from licensee requesting Board review EMT course for CE credit. Phil motioned to allow 12 hours. Bambi seconded. Vote 5-0. Board also reviewed OTA Refresher Course from St. Catherine University for posting on website. Marty motioned to approve posting. Phil seconded. Vote 5-0. Communicate with licensee regarding EMT course; post OTA refresher course link on website. **Complete.**  
**ACTION/FOLLOW-UP: None.**

**TOPIC: On-line Defensive Driver Training**

**FINDINGS/CONCLUSIONS:** Board members and staff required to complete online defensive driver training from WV BRIM. **Kathy, Bambi, and Vonda have completed training.**  
**ACTION/FOLLOW-UP: Complete training by July 1, 2014.**

**TOPIC: Regulation of Athletic Trainers**

**FINDINGS/CONCLUSIONS:** During the Legislative session, it was requested that a study be authorized on the regulation of athletic trainers, based on the introduction of HB 4413. The Board reviewed the proposed changes of HB 4413 as related to the regulation of athletic trainers and expressed concerns with the broad, vague definition of the "Practice of athletic training" as "services performed for physically active patients..." and the lack of detail as to "appropriate education and training". Without further clarity as to the scope of practice, this definition would allow the opportunity to easily infringe on the practice of occupational therapy. The Board is also concerned that occupational therapy was not included in the list of professions protected from the practice of athletic trainers. Phil motioned the Board send letter during appropriate comment period expressing concerns. Bambi seconded. Vote 5-0.  
**ACTION/FOLLOW-UP: Research process for submitting comments during study. Follow study and submit concerns at the appropriate time.**

## **NEW BUSINESS**

**TOPIC: FY2015 Budget**

**FINDINGS/CONCLUSIONS:** Budget submitted through WVOasis.

**ACTION/FOLLOW-UP: None.**

**TOPIC: Board sponsored CE conference**

**FINDINGS/CONCLUSIONS:** Information received from Flatwoods Conference Center regarding facility/meal prices.

**ACTION/FOLLOW-UP: Contact Days Inn to hold September board meeting at conference center to view facility and discuss details. Set tentative date for late March/April 2015 avoiding Easter/Spring Break/AOTA National Conference. Contact AOTA regarding potential speaker.**

**TOPIC: Spring Newsletter**

**FINDINGS/CONCLUSIONS:** Reviewed draft of newsletter.

**ACTION/FOLLOW-UP: Add information regarding CE conference to be held Spring 2015 and Title 13, Series 5 Legislative Rule.**

**TOPIC: NBCOT e-verify**

**FINDINGS/CONCLUSIONS:** Reviewed NBCOT's new e-verify to determine whether to accept for licensure verification requirement. The Board agreed to continue to require current Verification of Certification for licensure.

**ACTION/FOLLOW-UP: None.**

## **PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card since the last board meeting. Gene motioned to accept all purchases. Marty seconded. Vote 5-0.

## **TREASURER'S REPORT**

Cash Balance as of April 30, 2013

\$ 215,916.83

### **MARCH - APRIL DEPOSITS**

3/5	\$ 250.00	4/3	\$ 120.00
3/10	450.00	4/8	420.00
3/11	220.00	4/10	190.00
3/18	590.00	4/14	170.00
3/20	30.00	4/22	110.00
3/24	220.00	4/24	90.00
3/27	270.00	4/28	280.00
		4/29	130.00
		4/30	130.00
<b>TOTAL DEPOSITS</b>			<b>\$ 3,670.00</b>

### **MARCH - APRIL DISBURSEMENTS**

March	\$ 5,891.08
April	5,080.52

financial

<b>VENDOR</b>	<b>DATE REC'D</b>	<b>AMOUNT</b>	<b>NOTE</b>
1 Auditor's Office	3/10/2014	\$7.00	February 2014 transactions
2 Auditor's Office	4/8/2014	\$13.00	March 2014 transactions
3 Auditor's Office	5/7/2014	\$8.00	April 2014 transactions

Bambi motioned to pay all invoices. Gene seconded. Vote 5-0.

Due to WV Oasis conversion at year end, Gene motioned to approve payment of bills received in June prior to year end closing. Phil seconded. Vote 5-0.

correspondence

	<b><u>correspondence</u></b>	<b><u>date rec'd</u></b>	<b><u>issue</u></b>
1	Purchasing Dept	4/1/2014	April 2014 Buyers Network
2	NBCOT	4/10/2014	Spring Newsletter
3	Brickstreet	5/1/2014	Annual Report 2013
4	State Auditor	5/12/2014	OASIS conversion to bi-weekly pay

Meeting adjourned at 1:15 p.m. after the signing of licensure applications. The next regular Board meeting is scheduled for Friday, September 19, 2014 at 11:00 a.m. at the Days Inn conference center in Flatwoods.



# **West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

## **Newsletters**

# WV Board of Occupational Therapy



## 2013 Renewal Newsletter

### WVBOT

3041 University Ave.

2nd Floor, Suite 6

Morgantown, WV 26505

304-285-3150

[www.wvbot.org](http://www.wvbot.org)

[help@wvbot.org](mailto:help@wvbot.org)

## License Renewal



### Board Members

- Kathy Quesenberry,  
MSM, OTR/L,  
Chairperson
- Martin Douglas, MS, OTR/L,  
Secretary / Treasurer
- Phil Simpson, MS, OTR/L
- Bambi Hill, COTA/L
- Gene Brooks,  
Consumer Member

### Disciplinary Actions

Investigations into complaints continue to be conducted as necessary to assure compliance with licensure laws and to protect the public. There have been no new disciplinary actions taken.

If your current license expires 12/31/12, it is now time to renew your license to continue practicing Occupational Therapy in WV. Enclosed you will find the renewal application and information related to continuing competency requirements.

If you did not receive a renewal application in this packet, your current license should be valid through 12/31/13. If not, please call the office immediately at the number shown above.

As noted at the top of the application, the fee for a two-year license renewal is \$140 for an OT license and \$120 for a COTA license.

Your renewal application and associated fee must be returned to the Board office prior to the issuance of new license cards. You may not practice Occupational Therapy in WV after December 31, 2012 without the actual license cards in your possession.

To assure receiving your new license cards prior to January 1, 2013, submit your properly completed application not later than December 1, 2012. The Board recommends that you make copies of your renewal application before mailing it. Renewal applications must be postmarked by December 31, 2012 to avoid late fee.

Delinquent application and late fee payment submission does not constitute an extension of the licensure privilege beyond December 31, 2012.

## ***Continuing Education***

License renewal requires 24 hours of continuing education and competency activities, as it has been two years since your last renewal. If you obtained your initial WV license in 2011, you only need 12 hours of continuing education hours.

The enclosed summary of the broad variety of activities you may claim is included to aid in the completion of your renewal application. Please note that there is a maximum allowable credit for some activities. This is intended to encourage a varied competency experience. Six (6) excess contact hours may carry over from one licensure period to the next immediate renewal period. Therefore, if you have excess CE hours from 2010, you may list up to six of these hours on your renewal application.

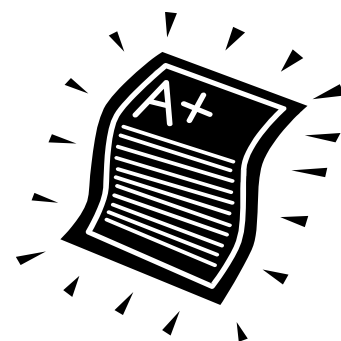
The Board conducts a random audit of continuing education credits annually. If you have been selected to participate in this audit, further instructions are attached to your renewal application. Copies of continuing education documents are only required to be returned with your renewal application if you have been selected for this audit.

WVBOT does not require a licensee or provider to obtain pre-approval of courses by the Board. Acceptable courses must be related to the practice and theory of occupational therapy and be relevant to the licensees area of practice.

Courses that do not meet the CE requirements include ethics courses, training in coding, billing, and payment systems, such as Medicare, CPR, and first aid training. Although these courses may be beneficial, and the Board certainly does not discourage them, please do not submit them on your renewal application to fulfill your continuing competency requirements.

## ***Practice Act Exam***

Many licensees have taken the online Practice Act exam and earned 1 hour of continuing education credit. The exam is available at [www.wvbot.org](http://www.wvbot.org) for new licensees or those who have not yet taken the exam for CE credit.



**LEGISLATIVE RULES, (§13-4-1.), OF THE WEST VIRGINIA BOARD OF OCCUPATIONAL THERAPY CONTINUING COMPETENCY ACTIVITIES FOR RENEWAL OF WV LICENSE.**

**Requirement: 24 contact hours per two year renewal period through participation in:**

<u>Activity</u>	<u>Page#</u>	<u>Rule #</u>	<u>Maximum Allowed</u>
Workshop, Seminar, Conference	3	3.8.b.1	No maximum
University Courses, College Courses	3	3.8.b.2	No maximum
Vo. Tech Adult Education Courses	3	3.8.b.2	No maximum
Education Telecommunication Courses	3	3.8.b.3	No maximum
Videotaped Presentation of Courses, Seminars, Workshops, or Conferences	3	3.8.b.4	No maximum
In-service Training	3	3.8.b.5	No maximum
Presentations of OT Education Programs, Workshops, Seminars, In-services, Conferences or Guest Lectures	3	3.8.b.6	No maximum for presenting, but maximum of 6 continuing competency credits allowed for reviewing presentations.
Publications and other media	4	3.8.b.7	Maximum of <u>10</u> hours for authorship/editorship; Maximum of <u>3</u> hours for authorship of an article, book review or abstract in a weekly periodical or professional newsletter. Maximum of <u>6</u> hours for development of other media, such as video, slides, etc. for public and professional viewing.
Research Projects	4	3.8.b.8	6 hours/project
Quality Assurance Studies/Publisher	4	3.8.b.9	4 hours/study
Paper and Proposals for Conference presentation	4	3.8.b.10	2 hours/paper
Formal Self-Study	4	3.8.b.11	the full contact hour that is awarded by provider
Informal Self-Study	4	3.8.b.12	.5 hrs per activity up to 6 total hours
Clinical Student Instruction	4	3.8.b.13	2 hours/level 1 student (Max. of 3 students) 6 hours/level 2 student (Max. of 2 students)

For more detailed information please consult the Legislative Rules of the Board of Occupational Therapy (§13-4-1.).

--A contact hour is defined as 1 hour spent in a continuing education activity. It excludes breaks, receptions, meals, social events, etc.

--6 **excess** contact hours may carry over from one consecutive licensure period to the next immediate renewal period.

--Licensees must obtain a certificate of completion or other record of providers of continuing education providers stating the: Date of completion

Title and location of the course

Name of participant and provider

Number of hours for the course

Signature of provider

Core job specific, job related requirements of your chosen industry of occupational therapy DO NOT count toward continuing competency requirements for licensure renewal. Examples will include CPR, First Aid Training, Ethics courses, Documentation In-services, Training in the implementation of coding, billing, payment systems, Facility or organization specific accreditation requirements, etc. These types of activities do not meet the intent of the continuing competency requirements related to contributing to the development of the professional and updating competency in Occupational Therapy Theory and Practice.

Continuing competency audits may be performed by WVBOT members or the Board's certified complaint investigator.

# WV Board of Occupational Therapy



Midyear 2013 Newsletter

WVBOT

3041 University Ave.

2nd Floor, Suite 6

Morgantown, WV  
26505

304-285-3150

[www.wvbot.org](http://www.wvbot.org)

[help@wvbot.org](mailto:help@wvbot.org)

## Board Members

- Kathy Quesenberry  
MSM, OTR/L,,  
Chairperson
- Martin Douglas  
MS, OTR/L  
Secretary /  
Treasurer
- Phil Simpson  
MS, OTR/L
- Bambi Hill  
COTA/L
- Gene Brooks,  
Consumer Member

## OTA SUPERVISION

Many of the questions received by the Board relate to the rules regarding supervision of OTA's.

Per W.Va. Code §30-28-3(l), "Occupational Therapy Assistant" means a person licensed by the board under the provisions of this article to assist in the practice of occupational therapy *under the general supervision of an Occupational Therapist*.

As defined in §30-28-3(h), "General supervision" means *initial direction and periodic inspection* of the activities of a licensed occupational therapist assistant by the supervising licensed occupational therapist, but does not necessarily require constant physical presence on the premises while the activities are performed.

*Prior to an OTA providing services, a Supervisory Statement, signed by the OTA and the supervising OT(s) at each facility the OTA provides services, must be filed with the Board. This requirement applies to all practice, including prn work.*

The purpose of the WV Board of Occupational Therapy is to protect consumers and promote quality of occupational therapy services, and to assure the highest degree of professional care and conduct on the part of occupational therapists and occupational therapy assistants. The supervision requirements set forth in the WV Occupational Therapy Practice Act and Legislative Rules are designed to support this purpose and all practitioners licensed by the Board are subject to such requirements.

## ***SUPERVISION RULES (Cont'd)***

With the changes to our Legislative Rules that became effective July 1, 2010, the Board added the following new section to Title 13, Series 1, Administrative Rules of the Board.

### **§13-1-12. Responsibilities and Supervision Requirements of the Occupational Therapist, Occupational Therapy Assistant, or Limited Permit Holder.**

12.1. It is the responsibility of each licensee or limited permit holder engaged in the practice of occupational therapy to be familiar with the requirements of the law regulating those activities in West Virginia and with the rules of the Board.

12.2. The occupational therapist is responsible for all aspects of occupational therapy service delivery and is accountable for the safety and effectiveness of the occupational therapy service delivery process. The occupational therapy service delivery process involves evaluation, intervention planning, intervention, implementation, intervention review, and outcome evaluation.

12.2.a. The occupational therapist must be directly involved through a face-to-face visit with the patient during the initial evaluation and establishment of the intervention plan, and prior to any change in the plan, such as adding, changing, renewing, or discontinuing occupational therapy goals.

12.3. The occupational therapy assistant is responsible for delivering occupational therapy services under the supervision of and in partnership with the occupational therapist.

12.4. It is the responsibility of the occupational therapist and the occupational therapy assistant to seek the appropriate quality and frequency of supervision to ensure safe and effective occupational therapy service delivery.

12.4.a. The specific frequency, methods, and content of supervision may vary by practice setting and are dependent upon the

12.4.a.1. Complexity of client needs,  
12.4.a.2. Number and diversity of clients,  
12.4.a.3. Skills of the occupational therapist and the occupational therapy assistant,  
12.4.a.4. Type of practice setting,  
12.4.a.5. Requirements of the practice setting, and  
12.4.a.6. Other regulatory requirements.

12.4.b It is the responsibility of the occupational therapist supervising an occupational therapy assistant with less than one year's experience to provide general supervision with direct contact at least every two weeks at the site of work and supervision available as needed by telephonic, electronic, or written communication.

Documentation by the occupational therapist must reflect that this supervision has occurred.

12.4.c. It is the responsibility of the occupational therapist supervising an occupational therapy assistant with increased skill development and mastery of basic role functions for the delivery of occupational therapy services to provide general supervision with monthly direct contact and supervision available as needed by telephonic, electronic, or written communication.

Documentation by the occupational therapist must reflect that this supervision has occurred.

12.4.d. General Supervision is demonstrated through co-signatures on all paperwork or electronic notes pertaining to the practice of occupational therapy for the person requiring general supervision. All paperwork or electronic notes pertaining to the practice of occupational therapy must be signed and dated, electronically or otherwise, by the supervising licensed occupational therapist. The supervisor need not be present or on the premises at all times where the licensed occupational therapy assistant is performing the professional services.

## *Continuing Education Opportunities*

A new feature has been added on a trial basis to the Board's website, [www.wvbot.org](http://www.wvbot.org). A Continuing Education section has been added to the Main Menu. Upon request by a CE provider, and subsequent review by the Board, information regarding CE Opportunities will be provided as a service to licensees. Courses listed are not necessarily endorsed by the Board.

It remains the responsibility of the licensee to choose CE courses that are applicable and relevant to their particular area of practice to further their skills and competency. If your organization is sponsoring a CE course and would like to have information included on the Board's website, pdf documents may be emailed to [help@wvbot.org](mailto:help@wvbot.org) for review at the next Board meeting.

## *Disciplinary Actions*

Investigations into complaints continue to be conducted as necessary to assure compliance to licensure laws and to protect the public. The following disciplinary actions have been taken for violations of the Practice Act and/or Legislative Rules governing the practice of Occupational Therapy in WV.

Eileen Isner, COTA

License #C1025

Consent Agreement



# WV Board of Occupational Therapy



2014 Renewal Newsletter

WVBOT

3041 University Ave.  
2nd Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
www.wvbot.org  
help@wvbot.org

## License Renewal



### Board Members

- Kathy Quesenberry  
MSM, OTR/L  
Chairperson
- Martin Douglas  
MS, OTR/L  
Secretary / Treasurer
- Phil Simpson  
MS, OTR/L
- Bambi Hill  
COTA/L
- Gene Brooks  
Consumer Member

If your current license expires 12/31/13, it is now time to renew your license to continue practicing Occupational Therapy in WV. If you are due for renewal, you will find the renewal application and information related to continuing competency requirements enclosed.

If you did not receive a renewal application in this packet, your current license should be valid through 12/31/14. If not, please call the office immediately at the number shown above.

As noted at the top of the application, the fee for a two-year license renewal is \$140 for an OT license and \$120 for a COTA license.

Your renewal application and associated fee must be returned to the Board office prior to the issuance of new license cards. You may not practice Occupational Therapy in WV after December 31, 2013 without the actual license cards in your possession.

To assure receiving your new license cards prior to January 1, 2014, submit your properly completed application not later than December 1, 2013. The Board recommends that you make copies of your renewal application before mailing it. Renewal applications must be postmarked by December 31, 2013 to avoid late fee.

Please do not mail your renewal application via an express or overnight service that requires a signature for delivery. This may delay delivery of your application.

## Continuing Education

License renewal requires **24** hours of continuing education and competency activities, as it has been two years since your last renewal. If you obtained your initial WV license in 2012, you only need **12** hours of continuing education hours.

The enclosed summary of the broad variety of activities you may claim is included to aid in the completion of your renewal application. Please note that there is a maximum allowable credit for some activities. This is intended to encourage a varied competency experience. Six (6) excess contact hours may carry over from one licensure period to the next immediate renewal period. Therefore, if you have excess CE hours from 2011, you may list up to six of these hours on your renewal application.

### Disciplinary Actions

Investigations into complaints continue to be conducted as necessary to assure compliance to licensure laws and to protect the public. The following disciplinary actions have been taken for violations of the Practice Act and/or Legislative Rules governing the practice of occupational therapy in WV.

Jeramey Bair, COTA

License C1795      Suspended

The Board conducts a random audit of continuing education credits annually. If you have been selected to participate in this audit, further instructions are attached to your renewal application. Copies of continuing education documents are only required to be returned with your renewal application if you have been selected for this audit.

WVBOT does not require a licensee or provider to obtain pre-approval of courses by the Board. Acceptable courses must be related to the practice and theory of occupational therapy and be relevant to the licensee's area of practice.

**Courses that *do not* meet the CE requirements include ethics courses, training in coding, billing, and payment systems, such as Medicare courses, CPR, and first aid training.** Although these courses may be beneficial, and the Board certainly does not discourage them, please do not submit them on your renewal application to fulfill your continuing competency requirements.

### Practice Act Exam

Many licensees have taken the online Practice Act exam and earned 1 hour of continuing education credit. The exam is available at [www.wvbot.org](http://www.wvbot.org) for new licensees or those who have not yet taken the exam for CE credit.

**LEGISLATIVE RULES, (§13-4-1.), OF THE WEST VIRGINIA BOARD  
OF OCCUPATIONAL THERAPY CONTINUING COMPETENCY  
ACTIVITIES FOR RENEWAL OF WV LICENSE.**

**Requirement: 24 contact hours per two year renewal period through participation in:**

<u>Activity</u>	<u>Page#</u>	<u>Rule #</u>	<u>Maximum Allowed</u>
Workshop, Seminar, Conference	3	3.8.b.1	No maximum
University Courses, College Courses	3	3.8.b.2	No maximum
Vo. Tech Adult Education Courses	3	3.8.b.2	No maximum
Education Telecommunication Courses	3	3.8.b.3	No maximum
Videotaped Presentation of Courses, Seminars, Workshops, or Conferences	3	3.8.b.4	No maximum
In-service Training	3	3.8.b.5	No maximum
Presentations of OT Education Programs, Workshops, Seminars, In-services, Conferences or Guest Lectures	3	3.8.b.6	No maximum for presenting, but maximum of 6 continuing competency credits allowed for reviewing presentations.
Publications and other media	4	3.8.b.7	Maximum of <u>10</u> hours for authorship/editorship; Maximum of <u>3</u> hours for authorship of an article, book review or abstract in a weekly periodical or professional newsletter. Maximum of <u>6</u> hours for development of other media, such as video, slides, etc. for public and professional viewing.
Research Projects	4	3.8.b.8	6 hours/project
Quality Assurance Studies/Publisher	4	3.8.b.9	4 hours/study
Paper and Proposals for Conference presentation	4	3.8.b.10	2 hours/paper
Formal Self-Study	4	3.8.b.11	the full contact hour that is awarded by provider
Informal Self-Study	4	3.8.b.12	.5 hrs per activity up to 6 total hours
<del>Clinical Student Instruction</del>	<del>4</del>	<del>3.8.b.13</del>	<del>2 hours/level 1 student (Max. of 3 students) 6 hours/level 2 student (Max. of 2 students)</del>

For more detailed information please consult the Legislative Rules of the Board of Occupational Therapy (§13-4-1.).

--A contact hour is defined as 1 hour spent in a continuing education activity. It excludes breaks, receptions, meals, social events, etc.

--6 **excess** contact hours may carry over from one consecutive licensure period to the next immediate renewal period.

--Licensees must obtain a certificate of completion or other record of providers of continuing education providers stating the:

Date of completion  
Title and location of the course  
Name of participant and provider  
Number of hours for the course  
Signature of provider

Core job specific, job related requirements of your chosen industry of occupational therapy DO NOT count toward continuing competency requirements for licensure renewal. Examples will include CPR, first aid training, documentation in-services, ethics courses, training in the implementation of coding, billing, payment systems, facility or organization specific accreditation requirements, etc. These types of activities do not meet the intent of the continuing competency requirements related to contributing to the development of the professional and updating competency in Occupational Therapy Theory and Practice.

Continuing competency audits may be performed by WVBOT members or the Board's certified complaint investigator.

---

# WV Board of Occupational Therapy



Midyear 2014 Newsletter

WVBOT  
3041 University Ave.  
2nd Floor, Suite 6  
Morgantown, WV  
26505  
304-285-3150  
www.wvbot.org

## ***Board Members***

- Kathy Quesenberry  
MSM, OTR/L,  
Chairperson
- Martin Douglas  
MS, OTR/L  
Secretary / Treasurer
- Phil Simpson  
MS, OTR/L
- Bambi Hill  
COTA/L
- Gene Brooks,  
Consumer Member

## **CONTINUING EDUCATION and COMPETENCY**

Many of the questions received by the Board relate to the rules regarding continuing education and competency requirements and what does or does not qualify.

Per W.Va. Code §13-4-2.5, "Continuing education and competency" means those learning activities intended to build upon the educational and experiential basis of the occupational therapist or occupational therapy assistant for the enhancement of practice, education, administration, research, or theory development.

**Key points to remember when choosing activities intended to meet continuing education requirements for renewal of a license:**

- **Must relate to the *practice of occupational therapy* and be relevant to the licensee's area of practice.**
- **Training in documentation, coding, billing, payment systems (such as Medicare), ethics, CPR, and first aid training DO NOT qualify.**
- **WVBOT does not pre-approve CE courses or providers.**
- **Online courses must include an assessment component and provide licensee with a certificate of completion to qualify as formal self-study.**

*The purpose of the WV Board of Occupational Therapy is to protect consumers and promote quality of occupational therapy services, and to assure the highest degree of professional care and conduct on the part of occupational therapists and occupational therapy assistants. The continuing competency requirements set forth in the WV Occupational Therapy Practice Act and Legislative Rules are designed to support this purpose and all practitioners licensed by the Board are subject to such requirements.*

## Continuing Education & Competency (Cont'd)

### *Coming soon....*

The Board is planning to sponsor a one-day continuing education seminar in the Spring of 2015. This seminar will be offered at no charge to WV licensees.

We would like your input as to suggested topics / speakers and also if you prefer a Saturday or weekday conference. Please email your input to the Board at [help@wvbot.org](mailto:help@wvbot.org) by August 1, 2014.

Additional information will be communicated as it becomes available through our Fall Renewal Newsletter and on our website at [www.wvbot.org](http://www.wvbot.org).

### **Physical Agent Modalities**

Below is an excerpt from our Title 13, Series 5 Legislative Rule that pertains to the competency requirements for the use of PAM's by COTA's.

#### **§13-5-4. Competency Requirements for Occupational Therapy Assistants in the use of Physical Agent Modalities.**

4.1. To promote the safe provision of occupational therapy, this section sets forth the requirements which must be met before an occupational therapy assistant may apply physical agent modalities.

4.2. Occupational therapy assistants may apply superficial thermal and mechanical modalities including, but not limited to, hot packs, cold packs, paraffin, fluidotherapy, and icing, under the general supervision of an occupational therapist, consistent with ACOTE standards for an educational program for occupational therapy assistants.

4.3. Any occupational therapy assistant who wishes to utilize advanced practice occupational therapy techniques involving deep thermal or electrical modalities under the general supervision of an occupational therapist, must maintain documented evidence of possessing the theoretical background and

technical skills for safe and competent use.

4.4. The occupational therapy assistant is responsible for proving competency in the use of specific modalities and techniques.

4.5. Competency may be displayed through documented educational programs which include a method of evaluation and testing the knowledge of the occupational therapy assistant, including, but not limited to:

4.5.a. Accredited educational programs ;

4.5.b. Specific certification as endorsed by the American Occupational Therapy Association or its successor, or as approved by the WVBOT;

4.5.c. Successful completion of an appropriate continuing education course which includes theory, indications, contra-indications and applications.

4.6. Training shall be completed prior to the use of the specific modality. Documentation of training shall be made available to the Board upon request.

4.6.a. The Board shall conduct random audits of occupational therapy assistants to substantiate competency in physical agent modalities.

**West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

**Licensure Application**





Certification in special areas of practice (please list): \_\_\_\_\_

Physical Agent Modality training (please specify modality): \_\_\_\_\_

Field Work Experience:

<u>Facility</u>	<u>City/State</u>	<u>From/To</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you taken or are you scheduled to take the NBCOT Certification Exam? Yes \_\_\_ No \_\_\_

Place of Exam: \_\_\_\_\_ Date of Exam: \_\_\_\_\_

Passing results: Yes \_\_\_ No \_\_\_ Pending \_\_\_\_\_

Certification Number: \_\_\_\_\_ Is Certificate current? \_\_\_\_\_

If applying for a Limited Permit, have you previously taken and failed the Certification Exam? Yes \_\_\_ No \_\_\_

Have you previously been licensed, held a Limited Permit, or practiced under Reciprocity in WV?

Yes \_\_\_ No \_\_\_

Do you hold a current License, Certification or Registration in another state? Yes \_\_\_ No \_\_\_

- List:
- a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_

Do you hold an expired License, Certification or Registration in another State? Yes \_\_\_ No \_\_\_

- List:
- a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_

Have you ever had a Professional Occupational License, Certification or Registration revoked?

Yes \_\_\_ No \_\_\_ if yes, where: \_\_\_\_\_

Date: \_\_\_\_\_ please explain: \_\_\_\_\_

Reinstated: \_\_\_\_\_ Date: \_\_\_\_\_

Have you ever voluntarily surrendered a License, Certification or Registration? Yes \_\_\_ No \_\_\_

If yes, where: \_\_\_\_\_ Date: \_\_\_\_\_

Please explain: \_\_\_\_\_

Have you ever been disciplined by a regulatory Agency/Board? Yes \_\_\_ No \_\_\_

If yes, where: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide details: \_\_\_\_\_

Is there Disciplinary Action pending against you in any Jurisdiction? Yes \_\_\_ No \_\_\_

If yes, where: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide details: \_\_\_\_\_

Have you ever been convicted of a Felony? Yes \_\_\_ No \_\_\_

If yes, where: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide details: \_\_\_\_\_

Have you pleaded guilty to or been convicted of a lesser charge? Yes \_\_\_ No \_\_\_

If yes, where: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide details: \_\_\_\_\_

What is your current status?

Full time OT or OTA \_\_\_\_\_ Part time OT or OTA \_\_\_\_\_ Employed outside OT \_\_\_\_\_

Unemployed \_\_\_\_\_ Retired \_\_\_\_\_

If employed or anticipating employment for practice in WV:

Date of employment: \_\_\_\_\_

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Number/Street

City County State Zip Code

Telephone number: \_( ) \_\_\_\_\_ Hours/Week: \_\_\_\_\_

Describe duties/area of practice: \_\_\_\_\_

If employed by an agency (3<sup>rd</sup> party) other than where services are provided:

Agency/group name: \_\_\_\_\_

Address: \_\_\_\_\_

Number/Street

City County State Zip Code

Telephone number: \_( ) \_\_\_\_\_ Hours/Week: \_\_\_\_\_

Describe duties/area of practice: \_\_\_\_\_

**\*\*NOTE: Continue on a separate sheet if practicing at more than one facility or for more than one employer. \*\***

If unemployed, are you seeking employment as an OT or OTA? Yes \_\_\_\_\_ No \_\_\_\_\_

If you are a COTA, please state your level of experience:

Level I \_\_\_\_\_ Level II \_\_\_\_\_ Level III \_\_\_\_\_

(Entry)

(1-2 yrs)

(3 yrs plus)

If supervising Occupational Therapy Assistant(s) or Limited Permit Holder(s), list names and locations:

\_\_\_\_\_  
\_\_\_\_\_

I do \_\_\_ do not \_\_\_ wish for my name, license number and address to be made available for non-WVBOT business through the mailing list provided to third parties under the Freedom of Information Act. List does not include telephone numbers or employment information.

Name/signature/date/telephone/relationship of individual(s) (if any) assisting with completion of application.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

**SUBMIT WITH ATTACHED AFFIDAVIT COMPLETED**

PURSUANT TO W.VA. CODE §48-15-303 EACH APPLICANT FOR LICENSE MUST ANSWER THE FOLLOWING QUESTIONS AND CERTIFY, UNDER PENALTY OF FALSE SWEARING, THAT THESE ANSWERS ARE TRUE AND CORRECT.

	YES	NO
1. Do you have a child support obligation?	<input type="checkbox"/>	<input type="checkbox"/>
2. If you answer to question 1, above, is yes, are you in arrearage?	<input type="checkbox"/>	<input type="checkbox"/>
3. If the answer to question 2, above is yes, does your arrearage equal or exceed the amount of child support payable for six (6) months?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you the subject of a child support related subpoena or warrant?	<input type="checkbox"/>	<input type="checkbox"/>

If you make a false statement concerning any question on this application, you may be subject to disciplinary action including, but not limited to, immediate revocation or suspension of your license.

I, \_\_\_\_\_, do hereby certify, under penalties of perjury and false swearing, that the above questions are true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant signature

**NOTICE**

To insure compliance with Federal Law, the WV Board of Occupational Therapy is obligated to inform each applicant or licensee that reporting of the Social Security Number on licensure application is mandatory according to W. Va. Code §30-1-6 (d). In the event this Board is required to submit a report about an applicant or licensee to the National Practitioners Data Bank and the Healthcare Integrity and Protection Data Bank, such reporting requires the licensee's Social Security Number.

## Affidavit

I, the undersigned, being duly sworn, according to law, do depose and say that I am the person making this application; that the statements therein are true to the best of my knowledge and belief; that I have complied with the requirement of the law; and that I have read and understand it.

I hereby authorize all hospital(s), institution(s), or organizations(s), personal physicians, employers (past and present), and all governmental agencies and instrumentalities (local, state, federal) and American Occupational Therapy Certification Board, Inc., to release to the Board of Occupational Therapy any information which is material to my application for licensure.

I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I here agree that such act shall constitute cause for denial, suspension or revocation of my license to practice as an Occupational Therapist or Occupational Therapy Assistant in the State of West Virginia.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

Subscribed and sworn to before me:

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
DATE

State of \_\_\_\_\_

County of \_\_\_\_\_

SEAL

My commission Expires \_\_\_\_\_

### BOARD USE ONLY

#### WVBOT APPROVAL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

**West Virginia Board of Occupational Therapy**

**Annual Report  
2013-2014**

**Active Licensees**

**Licensee  
list:**

updated on 2-Oct-14

*Supervision A ( C )OTA with less than 1 yr experience - direct supervision is recommended every two weeks*

*Guidelines: A ( C )OTA with greater than 1 yr experience requires monthly direct supervision*

<b>COTA/L- OTR/L</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>WV#</b>	<b>Date Granted</b>	<b>Expires</b>	<b>Licensure Status</b>
COTA/L	<b>Abbott</b>	Amelia	Marie	C1766	11/8/2010	12/31/2015	Good Standing
COTA/L	<b>Abbott</b>	Sabrina	Amber	C1794	5/16/2011	12/31/2014	Good Standing
OTR/L	<b>Abella</b>	Maria Minerva	Bordallo	827	12/1/1998	12/31/2015	Good Standing
COTA/L	<b>Aboulhosn</b>	Khaled	Jaudat	C1036	10/31/1990	12/31/2015	Good Standing
COTA/L	<b>Absher</b>	Carlene	Michele	C1526	10/20/2004	12/31/2015	Good Standing
COTA/L	<b>Acord-Fain</b>	Corey	Adrian	C1805	7/26/2011	12/31/2014	Good Standing
OTR/L	<b>Acord-Vira</b>	Stephania	Amanda	1059	10/9/2002	12/31/2015	Good Standing
OTR/L	<b>Adams</b>	Carrie	Beth	1074	10/10/2002	12/31/2015	Good Standing
OTR/L	<b>Adams</b>	Linda	Kay	1344	7/30/2007	12/31/2014	Good Standing
COTA/L	<b>Adams</b>	Megan	Melissa	C1736	12/8/2009	12/31/2014	Good Standing
COTA/L	<b>Adams</b>	Sarah	Kate	C1782	2/7/2011	12/31/2014	Good Standing
OTR/L	<b>Adams</b>	Stephanie	Lynn	1372	5/12/2008	12/31/2015	Good Standing
COTA/L	<b>Adkins</b>	Alexis	Ann	C1845	4/19/2012	12/31/2015	Good Standing
COTA/L	<b>Adkins</b>	Amy	Juanita	C1141	9/14/1995	12/31/2014	Good Standing
OTR/L	<b>Adkins</b>	Christina	Lynn	1128	8/20/2003	12/31/2014	Good Standing
OTR/L	<b>Adkins</b>	Heather	Laine	1433	7/7/2009	12/31/2014	Good Standing
OTR/L	<b>Adkins</b>	John	Tyler	1559	9/26/2011	12/31/2014	Good Standing
OTR/L	<b>Agutu</b>	Beatrice	Ann	1534	5/10/2011	12/31/2014	Good Standing
COTA/L	<b>Akers</b>	Tiffany	Renea	C1664	4/2/2008	12/31/2015	Good Standing
COTA/L	<b>Alexander</b>	Jordan	P	C1824	11/16/2011	12/31/2014	Good Standing
OTR/L	<b>Al-fares</b>	Ali	Waleed	1557	9/12/2011	12/31/2014	Good Standing
OTR/L	<b>Alford</b>	Robert	William	1016	11/15/2001	12/31/2014	Good Standing
OTR/L	<b>Allen</b>	Dana	Lee	1666	8/6/2013	12/31/2014	Good Standing
COTA/L	<b>Allen</b>	Kristen	Ann	C1704	4/2/2009	12/31/2014	Good Standing
OTR/L	<b>Allen</b>	Lisa		1695	11/26/2013	12/31/2014	Good Standing
OTR/L	<b>Alvarez</b>	Meridith	Catherine	1187	8/18/2004	12/31/2015	Good Standing
OTR/L	<b>Ambrose</b>	Kristina	Marie	1103	4/3/2003	12/31/2014	Good Standing
OTR/L	<b>Ameredes</b>	Samantha	Lynne	1528	8/26/2014	12/31/2015	Good Standing
OTR/L	<b>Amuthavalli</b>	Anne	Navaneetha	444	9/27/1994	12/31/2015	Good Standing
OTR/L	<b>Anderson</b>	Jacob	Stewart	1738	8/21/2014	12/31/2015	Good Standing
OT/L	<b>Anderson</b>	Laura	Dawn	1702	2/28/2014	12/31/2015	Good Standing
COTA/L	<b>Anderson</b>	Melissa	Dawn	C1906	7/2/2013	12/31/2014	Good Standing
OTR/L	<b>Anderson</b>	Todd	Michael	833	12/28/1998	12/31/2015	Good Standing
OTR/L	<b>Anderson</b>	Violet	Marie	1479	5/10/2010	12/31/2015	Good Standing
OTR/L	<b>Antill</b>	Kayla	Di-Ayne	1682	9/17/2013	12/31/2014	Good Standing
OTR/L	<b>Arbogast</b>	Cynthia	Lea	1708	3/20/2014	12/31/2015	Good Standing
OTR/L	<b>Ardire</b>	Deborah	Rose	1298	10/18/2006	12/31/2015	Good Standing
COTA/L	<b>Argentine</b>	Jessica	Dawn	C1969	8/28/2014	12/31/2015	Good Standing
OTR/L	<b>Armann</b>	Carol	Lorraine	257	3/11/1991	12/31/2014	Good Standing
COTA/L	<b>Armenti</b>	Catherine	Anne	C1946	3/13/2014	12/31/2015	Good Standing
OTR/L	<b>Armstrong</b>	Ashley	Nicole	1688	10/15/2013	12/31/2014	Good Standing
OT/L	<b>Armstrong</b>	Richard	Norman	213	12/26/1988	12/31/2015	Good Standing
COTA/L	<b>Asbury</b>	Kristen	Renae	C1911	7/30/2013	12/31/2014	Good Standing

OTR/L	<b>Ashby</b>	Jennifer	Susan	856	4/28/1999	12/31/2014	Good Standing
COTA/L	<b>Ashley</b>	Amy	Jeanne	C1659	2/11/2008	12/31/2015	Good Standing
OTR/L	<b>Aylor-Biggs</b>	Raegan	Whitney	1160	2/17/2004	12/31/2015	Good Standing
OTR/L	<b>Ayres</b>	Gina	Marie	1679	9/4/2013	12/31/2014	Good Standing
COTA/L	<b>Bailey</b>	Andrea	Ruth	C1626	4/3/2007	12/31/2014	Good Standing
OTR/L	<b>Baillie</b>	Michele	Dorgan	193	7/6/1988	12/31/2014	Good Standing
COTA/L	<b>Bair</b>	Jeramey	Lee	C1795	5/17/2011	12/31/2014	Probation
COTA/L	<b>Baker</b>	Diane	Renee	C1539	5/15/2005	12/31/2014	Good Standing
COTA/L	<b>Baker</b>	Rosemary	Lannen	C1347	2/24/2000	12/31/2015	Good Standing
COTA/L	<b>Ball</b>	Virginia	Ann	C1935	11/12/2013	12/31/2014	Good Standing
COTA/L	<b>Ballenger</b>	Tanya	Dawn	C1512	4/6/2004	12/31/2015	Good Standing
OTR/L	<b>Banerjee</b>	Abhijit		850	3/31/1999	12/31/2014	Good Standing
OTR/L	<b>Banzon</b>	Jasper	Sorongon	1092	2/25/2003	12/31/2014	Good Standing
OTR/L	<b>Barberio</b>	Sandee	Dee	1000	9/5/2001	12/31/2014	Good Standing
OTR/L	<b>Barcinas</b>	Jennifer	Angelina	988	12/17/2013	12/31/2014	Good Standing
OTR/L	<b>Bare</b>	Brian	Joseph	826	11/19/1998	12/31/2015	Good Standing
OTR/L	<b>Barker</b>	Erica	Dawn	1330	7/3/2007	12/31/2014	Good Standing
COTA/L	<b>Barker</b>	Paula	Nicole	C1578	2/8/2006	12/31/2015	Good Standing
COTA/L	<b>Barnes</b>	Donald	Mark	C1881	12/6/2012	12/31/2015	Good Standing
OTR/L	<b>Barnett</b>	Crystal	Gayle	1531	4/19/2011	12/31/2014	Good Standing
COTA/L	<b>Barrow</b>	Danielle	Marie	C1433	11/15/2001	12/31/2014	Good Standing
COTA/L	<b>Barte</b>	Marianne	Livia	C1094	5/9/1994	12/31/2015	Good Standing
COTA/L	<b>Bartlette</b>	Laura	Renee	C1863	9/25/2012	12/31/2015	Good Standing
COTA/L	<b>Bartram</b>	Phillip	Holbrook	C1553	7/1/2014	12/31/2015	Good Standing
OTR/L	<b>Bates</b>	Samantha	Desiree	1502	8/18/2010	12/31/2015	Good Standing
OTR/L	<b>Bauer</b>	Amanda	Joyce	1350	8/28/2007	12/31/2014	Good Standing
OTR/L	<b>Beard</b>	Joan	Elaine	371	7/12/1993	12/31/2014	Good Standing
COTA/L	<b>Beaver</b>	Cindy	Sue	C1868	10/9/2012	12/31/2015	Good Standing
OTR/L	<b>Becker</b>	Rosalyn		289	11/4/1991	12/31/2014	Good Standing
OTR/L	<b>Beckett</b>	Rebecca	Ann	899	11/9/1999	12/31/2014	Good Standing
OTR/L	<b>Beckner</b>	Nicole	Elizabeth	1743	9/9/2014	12/31/2015	Good Standing
OTR/L	<b>Been</b>	Franklin	Ray	1082	12/10/2002	12/31/2015	Good Standing
OTR/L	<b>Belcastro</b>	Jaclyn	Michele	1349	8/27/2007	12/31/2014	Good Standing
OTR/L	<b>Bell</b>	Rebekah	A.	1478	5/5/2010	12/31/2015	Good Standing
OTR/L	<b>Bellomy</b>	Gina	Gail	1627	2/14/2013	12/31/2014	Good Standing
OTR/L	<b>Bennett</b>	Susan	Nicole	1273	6/19/2006	12/31/2015	Good Standing
OTR/L	<b>Bennington</b>	Crystal	Gayle	1131	8/26/2003	12/31/2014	Good Standing
OTR/L	<b>Bergen</b>	Bethany	M.	1643	6/11/2013	12/31/2014	Good Standing
OTR/L	<b>Bergstein</b>	Lauren	Muriel	1428	6/16/2009	12/31/2014	Good Standing
COTA/L	<b>Berry</b>	Madeline	Murphy	C1691	12/23/2008	12/31/2015	Good Standing
OTR/L	<b>Bevil</b>	Tina	Marie	233	12/11/1989	12/31/2014	Good Standing
OTR/L	<b>Bianco</b>	Alexis	Nicole	1544	7/7/2011	12/31/2014	Good Standing
OTR/L	<b>Biller</b>	Lisa	Dawn	1179	7/28/2004	12/31/2015	Good Standing
OTR/L	<b>Bills</b>	Angela	Renee	1352	9/11/2007	12/31/2014	Good Standing
COTA/L	<b>Bini</b>	Shellie	Marie	C1630	5/21/2007	12/31/2014	Good Standing
COTA/L	<b>Bird</b>	Charity	Belle	C1933	10/15/2013	12/31/2014	Good Standing
COTA/L	<b>Black</b>	Erin	Ricard	C1772	12/3/2010	12/31/2015	Good Standing
COTA/L	<b>Black</b>	Jeffery	Todd	C1399	5/10/2001	12/31/2014	Good Standing
OTR/L	<b>Black</b>	Sarah	VanR.	1332	7/3/2007	12/31/2014	Good Standing
OT/L	<b>Blackhurst</b>	Kami	Barber	1439	6/18/2012	12/31/2015	Good Standing
OTA/L	<b>Blake</b>	Beverly	June	C1910	7/16/2013	12/31/2014	Good Standing

OTR/L	<b>Blake</b>	Rochelle	Leigh	1194	8/24/2004	12/31/2015	Good Standing
OTR/L	<b>Blankenship</b>	Erin	Brooks	1426	5/11/2009	12/31/2014	Good Standing
COTA/L	<b>Blethen</b>	Molly	Elizabeth	C1800	6/23/2011	12/31/2014	Good Standing
OTR/L	<b>Blevins</b>	Mallerie	Jane	244	9/17/1990	12/31/2015	Good Standing
COTA/L	<b>Blevins</b>	Shelia	Kaye	C1865	10/1/2012	12/31/2015	Good Standing
COTA/L	<b>Blizzard</b>	Emily	Gail	C1247	11/6/1997	12/31/2014	Good Standing
OT/L	<b>Blose</b>	Kay	Elizabeth	685	10/29/1997	12/31/2014	Good Standing
OTR/L	<b>Blosser</b>	Kara	Beth	900	11/11/1999	12/31/2014	Good Standing
COTA/L	<b>Blubaugh</b>	Darlene	K	C1612	12/9/2006	12/31/2015	Good Standing
COTA/L	<b>Blubaugh</b>	Jessica	Marie	C1874	11/5/2012	12/31/2015	Good Standing
OTR/L	<b>Boggess</b>	Connie	Sue	1239	8/31/2005	12/31/2014	Good Standing
COTA/L	<b>Boggs</b>	Susan	Michelle	C1319	5/18/1999	12/31/2014	Good Standing
OTR/L	<b>Boice</b>	Jennifer	Lynn	1240	9/6/2005	12/31/2014	Good Standing
COTA/L	<b>Bolen</b>	Lorrie	Ann	C1033	8/18/1990	12/31/2015	Good Standing
OTR/L	<b>Bonasso</b>	Lauren	Ashley	1489	7/7/2010	12/31/2015	Good Standing
OTR/L	<b>Book</b>	Amy	Katharyn	1610	10/2/2012	12/31/2015	Good Standing
OTR/L	<b>Bowe</b>	Ashley	Nichole	1274	6/20/2006	12/31/2015	Good Standing
OTR/L	<b>Bowers</b>	Melonie	Beth	1164	3/9/2004	12/31/2015	Good Standing
OTR/L	<b>Bowman</b>	Casey	Jo	1497	8/2/2010	12/31/2015	Good Standing
OTR/L	<b>Bowman</b>	Leslie	Whitman	842	2/24/1999	12/31/2014	Good Standing
COTA/L	<b>Bowyer</b>	Patrick	Scott	C1596	8/23/2006	12/31/2015	Good Standing
OTR/L	<b>Boyce</b>	Chrystal	Dawn	1595	7/30/2012	12/31/2015	Good Standing
OTR/L	<b>Boyd</b>	Brittany	M.	1504	8/31/2010	12/31/2015	Good Standing
COTA/L	<b>Boyd</b>	Susan	R.	C1388	4/17/2014	12/31/2015	Good Standing
OTR/L	<b>Boyles</b>	Alexandra	Beth	1722	7/1/2014	12/31/2015	Good Standing
OTR/L	<b>Boyles</b>	Jada	Michelle	1606	9/19/2012	12/31/2015	Good Standing
OTR/L	<b>Brabbins</b>	Anna	Osborne	1662	7/26/2013	12/31/2014	Good Standing
COTA/L	<b>Brady</b>	Elizabeth	J.	C1959	6/30/2014	12/31/2015	Good Standing
COTA/L	<b>Bradley</b>	Jillian	Marie	C1744	2/1/2010	12/31/2015	Good Standing
OTR/L	<b>Bragg</b>	Dawn	Marie	580	9/4/1996	12/31/2015	Good Standing
OTR/L	<b>Brand</b>	Devon	Elise	1494	7/22/2010	12/31/2015	Good Standing
OTR/L	<b>Brant</b>	Sheila	Marie	1530	4/12/2011	12/31/2014	Good Standing
OTR/L	<b>Brennan</b>	Marleen	Danielle	1507	9/27/2010	12/31/2015	Good Standing
COTA/L	<b>Briggs</b>	Carla	Mary	C1660	2/19/2008	12/31/2015	Good Standing
OTR/L	<b>Brinkley</b>	Katie	Suzanne	1122	8/13/2003	12/31/2014	Good Standing
OTR/L	<b>Britton</b>	Jacqueline	Marie	1584	5/15/2012	12/31/2015	Good Standing
OTR/L	<b>Brodegard</b>	Charles	Thomas	745	3/18/1998	12/31/2015	Good Standing
OTR/L	<b>Brodegard</b>	Lydia	Rachele	1238	8/31/2005	12/31/2014	Good Standing
OTR/L	<b>Brogley</b>	Kevin	Michael	775	6/9/1998	12/31/2015	Good Standing
OTR/L	<b>Brooks</b>	Veronica	Sue	481	5/8/1995	12/31/2014	Good Standing
OTR/L	<b>Brown</b>	Brandy	Lynn	1383	7/2/2008	12/31/2015	Good Standing
COTA/L	<b>Brown</b>	Clara	Lynn	C1515	4/29/2004	12/31/2015	Good Standing
OTR/L	<b>Brown</b>	Gretchen	Kathleen	1577	4/17/2012	12/31/2015	Good Standing
OTR/L	<b>Brown</b>	Jennifer	Michelle	1061	10/9/2002	12/31/2015	Good Standing
COTA/L	<b>Brown</b>	Rebekah	Darlene	C1733	11/25/2009	12/31/2014	Good Standing
OTR/L	<b>Brown</b>	Regina	Kaye	1636	4/25/2013	12/31/2014	Good Standing
COTA/L	<b>Brown</b>	Tina	Lynn	C1930	9/24/2013	12/31/2014	Good Standing
OTR/L	<b>Browning</b>	Danielle		924	5/11/2000	12/31/2015	Good Standing
OTR/L	<b>Browning</b>	Jason	Todd	1145	11/5/2003	12/31/2014	Good Standing
OTR/L	<b>Browning</b>	Michael	Lee	1672	8/15/2013	12/31/2014	Good Standing
OTR/L	<b>Brown-Stobbe</b>	Brooke		1608	9/20/2012	12/31/2015	Good Standing
COTA/L	<b>Bryant</b>	Ashley	Nicole	C1819	10/25/2011	12/31/2014	Good Standing



COTA/L	<b>Bryant</b>	Audrey	Midkiff	C1559	8/4/2005	12/31/2014	Good Standing
OTR/L	<b>Bryant</b>	Ian	Eugene	1691	10/29/2013	12/31/2014	Good Standing
COTA/L	<b>Bryant</b>	Stephanie	Diane	C1653	7/2/2012	12/31/2015	Good Standing
OTR/L	<b>Buchkovich</b>	Toni	Marie	1521	1/25/2011	12/31/2014	Good Standing
COTA/L	<b>Bucklen</b>	Michelle	Elaine	C1424	9/25/2001	12/31/2014	Good Standing
OTR/L	<b>Budzyn</b>	Meghan	Faye	1721	7/1/2014	12/31/2015	Good Standing
COTA/L	<b>Buhrman</b>	Emily	Marie	C1618	2/1/2007	12/31/2014	Good Standing
COTA/L	<b>Buhrman</b>	Katie	Elizabeth	C1812	8/30/2011	12/31/2014	Good Standing
COTA/L	<b>Burger</b>	Shantara	L.	C1936	11/18/2013	12/31/2014	Good Standing
OTR/L	<b>Burgess</b>	Heidi	Jill	1140	9/23/2003	12/31/2014	Good Standing
COTA/L	<b>Burgess</b>	Jeannie	Renee	C1730	11/5/2009	12/31/2014	Good Standing
OTR/L	<b>Burgess</b>	Jeannie	Renee	1748	10/2/2014	12/31/2015	Good Standing
OTR/L	<b>Burgess</b>	Phebe	Elizabeth	630	4/2/1997	12/31/2014	Good Standing
OTR/L	<b>Burgess</b>	Stephanie	Yvonne	467	12/21/1994	12/31/2014	Good Standing
OTA/L	<b>Burian</b>	Gary	Leonard	C1021	1/30/1989	12/31/2014	Good Standing
OTR/L	<b>Burkhardt</b>	Brianne	Lyn	1526	2/23/2011	12/31/2014	Good Standing
OTR/L	<b>Burkle</b>	Amy	Lynn	1285	8/1/2006	12/31/2015	Good Standing
COTA/L	<b>Burnette</b>	Ivy	Rochelle	C1801	6/27/2011	12/31/2014	Good Standing
OTR/L	<b>Burns</b>	Amy	Jo	984	7/11/2001	12/31/2014	Good Standing
OTR/L	<b>Burnworth</b>	Tori	Bailey	1689	10/18/2013	12/31/2014	Good Standing
OTR/L	<b>Burt</b>	Amy	Lynn	1604	8/29/2012	12/31/2015	Good Standing
OTR/L	<b>Bush</b>	Valerie	Jean	1569	1/9/2012	12/31/2015	Good Standing
OTR/L	<b>Butcher</b>	Jason	Morris	1471	2/9/2010	12/31/2015	Good Standing
OTR/L	<b>Butler</b>	Brenda	Marie	1586	6/18/2012	12/31/2015	Good Standing
OTR/L	<b>Butler</b>	Lindsay	Rae	1483	6/22/2010	12/31/2015	Good Standing
OTR/L	<b>Butler</b>	Robbin	Lee	258	3/11/1991	12/31/2014	Good Standing
OTR/L	<b>Butts</b>	Jamie	Michelle	1178	7/20/2004	12/31/2015	Good Standing
COTA/L	<b>Bynum</b>	Malcolm	Ward	C1500	11/19/2003	12/31/2014	Good Standing
COTA/L	<b>Byrne</b>	Mary	Abajian	C1446	4/4/2002	12/31/2015	Good Standing
OTR/L	<b>Cade</b>	Jennifer	Frances	1193	8/24/2004	12/31/2015	Good Standing
COTA/L	<b>Cady</b>	Tawnya	Linn	C1643	10/1/2007	12/31/2014	Good Standing
OTR/L	<b>Cain</b>	Brianna	Lee	1192	8/24/2004	12/31/2015	Good Standing
OTR/L	<b>Caldwell</b>	Angela	Renee	1444	8/26/2009	12/31/2014	Good Standing
OTR/L	<b>Calef-Boring</b>	Elizabeth	Alison	1587	6/26/2012	12/31/2015	Good Standing
COTA/L	<b>Calvert</b>	Jacqueline	Marie	C1920	8/15/2013	12/31/2014	Good Standing
COTA/L	<b>Camp</b>	Marsha	Lynne	C1250	11/11/1997	12/31/2014	Good Standing
OTR/L	<b>Campbell</b>	Hope	Celeste	1742	9/4/2014	12/31/2015	Good Standing
COTA/L	<b>Campbell</b>	Marjorie	Arlene	C1695	6/4/2013	12/31/2014	Good Standing
OTA/L	<b>Campbell</b>	Sandra	Sue	C1617	2/1/2007	12/31/2014	Good Standing
COTA/L	<b>Canterbury</b>	Mary	Evelyn	C1908	7/10/2013	12/31/2014	Good Standing
COTA/L	<b>Canterbury</b>	Tiffany	Ann	C1851	6/21/2012	12/31/2015	Good Standing
OT/L	<b>Cardany</b>	Elizabeth	Margaret	1116	7/24/2003	12/31/2014	Good Standing
OTR/L	<b>Cardany</b>	Scott	Ryan	1105	4/30/2003	12/31/2014	Good Standing
COTA/L	<b>Carnahan</b>	Cynthia	Jean	C1330	10/14/1999	12/31/2014	Good Standing
OTR/L	<b>Carr</b>	Katie	Ann	1554	8/30/2011	12/31/2014	Good Standing
OTR/L	<b>Carson</b>	Raji	Kathleen	993	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Carte</b>	Jami	Lynn	1060	10/9/2002	12/31/2015	Good Standing
OT/L	<b>Carter</b>	Diana	Jo	1233	8/3/2005	12/31/2014	Good Standing
OTR/L	<b>Carter</b>	Shanna	Michelle	1125	8/14/2003	12/31/2014	Good Standing
OTR/L	<b>Carter</b>	Shawna	Renee	935	6/19/2013	12/31/2014	Good Standing
OTR/L	<b>Cartwright</b>	Heather	Dawn	1680	9/4/2013	12/31/2014	Good Standing
COTA/L	<b>Carver</b>	Rhonda	Lynn	C1071	9/6/1993	12/31/2014	Good Standing

OTR/L	<b>Casari</b>	Cherie	A.	1034	10/24/2007	12/31/2014	Good Standing
COTA/L	<b>Castle Jr.</b>	Norman	Daniel	C1884	12/10/2012	12/31/2015	Good Standing
COTA/L	<b>Casto</b>	Curtis	Clark	C1111	11/1/1994	12/31/2015	Good Standing
OTR/L	<b>Casto</b>	Valerie	Virginia	150	1/27/1984	12/31/2015	Good Standing
OTR/L	<b>Castro</b>	Kristen	Rachelle	1351	9/4/2007	12/31/2014	Good Standing
OTR/L	<b>Catlett</b>	Danielle	S.	1256	8/13/2013	12/31/2014	Good Standing
OTR/L	<b>Ceran</b>	Matthew	Phillip	1675	8/27/2013	12/31/2014	Good Standing
COTA/L	<b>Chaffin</b>	Alesa	Adrienne	C1411	6/5/2001	12/31/2014	Good Standing
OTR/L	<b>Chandler</b>	Dana	Jo	912	2/2/2000	12/31/2015	Good Standing
OTR/L	<b>Chandler</b>	Misty	Nicole	1710	4/17/2014	12/31/2015	Good Standing
OTR/L	<b>Chapman</b>	Bobbie	Jo	502	9/19/1995	12/31/2014	Good Standing
OTR/L	<b>Chapman</b>	Jodi	Lynn	1003	10/12/2010	12/31/2015	Good Standing
OTR/L	<b>Chapman</b>	Stephanie	Dawn	1421	4/1/2009	12/31/2014	Good Standing
OTR/L	<b>Charlier</b>	Camille	Marie	1609	9/25/2012	12/31/2015	Good Standing
COTA/L	<b>Chernutan</b>	Wendi	Oxley	C1577	1/30/2006	12/31/2015	Good Standing
COTA/L	<b>Cherok</b>	Amy	Lynne	C1391	4/17/2001	12/31/2014	Good Standing
OTR/L	<b>Chesnut</b>	David	Clark	265	4/5/2011	12/31/2014	Good Standing
OTR/L	<b>Childers</b>	Amy	Danielle	966	1/10/2001	12/31/2014	Good Standing
OTR/L	<b>Childress</b>	Kristi	Rota	1202	7/15/2011	12/31/2014	Probation
COTA/L	<b>Chill</b>	Meghan	Kathleen	C1657	2/4/2008	12/31/2015	Good Standing
OTR/L	<b>Cichowicz</b>	Richard	Edward	818	11/4/1998	12/31/2015	Good Standing
OTR/L	<b>Cirtwell</b>	Meredith	Lynne	771	7/22/2011	12/31/2014	Good Standing
COTA/L	<b>Cisco</b>	Martha	Lee	C1069	6/29/1993	12/31/2014	Good Standing
OTR/L	<b>Citerone</b>	Kathy	Maureen	1175	7/7/2004	12/31/2015	Good Standing
COTA/L	<b>Clark</b>	Joan	Parker	C1196	9/16/1996	12/31/2015	Good Standing
OTR/L	<b>Clark</b>	Jocelynn	Jean	1601	8/13/2012	12/31/2015	Good Standing
OTR/L	<b>Clark</b>	Kelsey	Nichole	1406	11/17/2008	12/31/2015	Good Standing
COTA/L	<b>Clark</b>	Melissa	Dawn	C1541	3/3/2005	12/31/2014	Good Standing
COTA/L	<b>Clark</b>	Sarah	Lynn	C1738	12/11/2009	12/31/2014	Good Standing
COTA/L	<b>Clarkson</b>	Heather	Irene	C1570	11/17/2005	12/31/2014	Good Standing
COTA/L	<b>Clary</b>	Carrie	Renee	C1802	7/6/2011	12/31/2014	Good Standing
OTR/L	<b>Clay</b>	Mildred	Susie	453	11/11/1994	12/31/2015	Good Standing
COTA/L	<b>Close II</b>	Ronald	Keith	C1756	7/8/2010	12/31/2015	Good Standing
COTA/L	<b>Coalson</b>	Brandee	Nichole	C1684	11/24/2008	12/31/2015	Good Standing
OTR/L	<b>Coffelt</b>	Rachel	Denise	1488	7/7/2010	12/31/2015	Good Standing
OTR/L	<b>Coffman</b>	Mary	Anne	1583	5/14/2012	12/31/2015	Good Standing
OTR/L	<b>Colaianni</b>	Donna	Jeanne	1251	12/20/2005	12/31/2014	Good Standing
OTR/L	<b>Cole</b>	Amanda	Leigh	1225	5/24/2005	12/31/2014	Good Standing
OTR/L	<b>Collins</b>	Allison	Kay	1346	8/10/2007	12/31/2014	Good Standing
COTA/L	<b>Collins</b>	Amanda	Lynn	C1490	5/22/2003	12/31/2014	Good Standing
COTA/L	<b>Colucci-Ayers</b>	Erica	D	C1622	3/5/2007	12/31/2014	Good Standing
OTR/L	<b>Colwell</b>	Christine	Nicole	1371	4/28/2008	12/31/2015	Good Standing
COTA/L	<b>Colwell</b>	Melissa	Day	C1467	2/6/2014	12/31/2015	Good Standing
COTA/L	<b>Compton</b>	Melissa	Ann	C1697	2/9/2009	12/31/2014	Good Standing
OTR/L	<b>Conjeski</b>	Ashley	Sonia	1591	7/12/2012	12/31/2015	Good Standing
COTA/L	<b>Conley</b>	Bobbie	L.	C1841	3/8/2012	12/31/2015	Good Standing
OTR/L	<b>Conley</b>	Carolyn	Louise	1217	3/1/2005	12/31/2014	Good Standing
COTA/L	<b>Conley</b>	Jessica	Nicole	C1754	4/26/2010	12/31/2015	Good Standing
OTR/L	<b>Conley</b>	Mary	Theresa	1123	8/13/2003	12/31/2014	Good Standing
COTA/L	<b>Conn</b>	Kathy	Lynn	C1497	2/1/2010	12/31/2015	Good Standing
COTA/L	<b>Cook</b>	Aimee	Marie	C1916	8/12/2013	12/31/2014	Good Standing
COTA/L	<b>Cook</b>	Jillian	Renae	C1564	10/11/2005	12/31/2014	Good Standing

OTR/L	<b>Cooper</b>	Danielle	Marie	1724	7/7/2014	12/31/2015	Good Standing
OTR/L	<b>Cooper</b>	Molly	Dale	1069	10/9/2002	12/31/2015	Good Standing
COTA/L	<b>Cooper</b>	Nichole	Lee	C1948	3/25/2014	12/31/2015	Good Standing
OTR/L	<b>Corder</b>	Cortney	Brooke	1432	7/1/2009	12/31/2014	Good Standing
OTR/L	<b>Coriell</b>	Brooke	Ashley	1622	12/27/2012	12/31/2015	Good Standing
OTR/L	<b>Cormack</b>	Elizabeth	Mary	695	11/11/1997	12/31/2014	Good Standing
OTR/L	<b>Coulter</b>	Jill	Elizabeth	906	11/23/1999	12/31/2014	Good Standing
OTR/L	<b>Covert</b>	Melissa	Sue	1509	10/14/2010	12/31/2015	Good Standing
OTR/L	<b>Cox</b>	Heather	Rene	1235	8/16/2005	12/31/2014	Good Standing
OTR/L	<b>Craiger</b>	Deanna	Lynn	1197	8/31/2004	12/31/2015	Good Standing
OTR/L	<b>Crawford</b>	Tiffany	Irene	1667	8/13/2013	12/31/2014	Good Standing
OTR/L	<b>Crilley</b>	Barbara	Jeanne	1434	7/7/2009	12/31/2014	Good Standing
OTR/L	<b>Criniti</b>	Amber	Marie	1180	7/28/2004	12/31/2015	Good Standing
OTR/L	<b>Cronin</b>	Anne	Frances	709	11/26/1997	12/31/2014	Good Standing
OTR/L	<b>Crosby</b>	Zachary	Abraham	702	11/18/1997	12/31/2014	Good Standing
OTR/L	<b>Cross</b>	Alexa	Leigh	1728	7/17/2014	12/31/2015	Good Standing
COTA/L	<b>Crowe, Jr.</b>	Dennis	Leroy	C1896	3/7/2013	12/31/2014	Good Standing
OTR/L	<b>Cullinan</b>	Jessica	Jewel	1435	7/9/2009	12/31/2014	Good Standing
COTA/L	<b>Cumpiano</b>	Lisa	Marie	C1870	10/15/2012	12/31/2015	Good Standing
OTR/L	<b>Cupini</b>	Sondra	Marie	692	11/6/1997	12/31/2014	Good Standing
OTR/L	<b>Cutlip</b>	Stephanie	Michelle	1665	7/30/2013	12/31/2014	Good Standing
OTR/L	<b>Daggett</b>	Toby	Dean	1015	11/8/2001	12/31/2014	Good Standing
COTA/L	<b>DaLonzio</b>	Melissa	Ann	C1707	4/16/2009	12/31/2014	Good Standing
OTR/L	<b>Dalton</b>	Tracie	Lynn	1616	11/20/2012	12/31/2015	Good Standing
OTR/L	<b>Damm</b>	Cara	Nicole	1032	1/31/2002	12/31/2015	Good Standing
OTA/L	<b>Daniels</b>	Michelle	Ann	C1576	1/24/2006	12/31/2015	Good Standing
OTR/L	<b>Dantry</b>	Jami	Marie	1020	12/5/2001	12/31/2014	Good Standing
COTA/L	<b>D'Aquila</b>	Krystal	Kay	C1745	2/4/2010	12/31/2015	Good Standing
OTR/L	<b>Darrah</b>	Megan	Beth	1541	6/27/2011	12/31/2014	Good Standing
OT/L	<b>Daub</b>	Amy	Christine	961	12/5/2000	12/31/2015	Good Standing
OTR/L	<b>Daubenspeck</b>	Cara	Elizabeth	1486	7/1/2010	12/31/2015	Good Standing
COTA/L	<b>Daugherty</b>	Julie	Ann	C1855	6/30/2012	12/31/2015	Good Standing
OTR/L	<b>Davis</b>	Diana	Rae	621	2/18/1997	12/31/2014	Good Standing
OTR/L	<b>Davis</b>	Julie	Dawn	1529	3/15/2011	12/31/2014	Good Standing
OTR/L	<b>Davis</b>	Lucas	Benjamin	1143	10/8/2003	12/31/2014	Good Standing
COTA/L	<b>Davis</b>	Rebecca	Nicole	C1839	3/2/2012	12/31/2015	Good Standing
COTA/L	<b>Dawson</b>	Christine	Anna	C1304	11/17/1998	12/31/2015	Good Standing
OTR/L	<b>Dawson</b>	Krista	Kay	1135	9/3/2003	12/31/2014	Good Standing
OTR/L	<b>Deal</b>	Michele	Lynn	869	6/30/1999	12/31/2014	Good Standing
COTA/L	<b>Dean</b>	Jessica	Dale	C1875	11/5/2012	12/31/2015	Good Standing
OTR/L	<b>DeCrease</b>	Carly	Ann	1681	9/4/2013	12/31/2014	Good Standing
COTA/L	<b>DeGasperis Jr.</b>	Michael	Anthony	C1958	6/6/2014	12/31/2015	Good Standing
OTR/L	<b>DeHart</b>	Jamie	Ann	1465	12/9/2009	12/31/2014	Good Standing
COTA/L	<b>Delaney</b>	Teri	G	C1926	8/29/2013	12/31/2014	Good Standing
OTR/L	<b>DeLeurere</b>	Kristi	Lynne	1277	6/27/2006	12/31/2015	Good Standing
OTR/L	<b>Demi</b>	Amy	Sue	880	10/6/1999	12/31/2014	Good Standing
COTA/L	<b>Dennis</b>	Erica	Lynn	C1335	11/9/1999	12/31/2014	Good Standing
COTA/L	<b>Dent, Jr.</b>	Harold	Thomas	C1426	10/4/2001	12/31/2014	Good Standing
OTR/L	<b>Destito</b>	Jennifer	Nicole	943	10/31/2000	12/31/2015	Good Standing
OTR/L	<b>Detrick</b>	Linda	D.	1655	7/16/2013	12/31/2014	Good Standing
COTA/L	<b>Devereaux</b>	April	Marie	C1788	3/16/2011	12/31/2014	Good Standing
OTR/L	<b>Deweese</b>	Lisa	Marie	878	9/29/1999	12/31/2014	Good Standing

OTR/L	<b>DeWitt</b>	Laura	June	457	11/21/1994	12/31/2015	Good Standing
COTA/L	<b>Dickson</b>	Brandon	Michael	C1762	9/20/2010	12/31/2015	Good Standing
OTR/L	<b>Dignan</b>	Janet	Marie	344	12/8/1992	12/31/2015	Good Standing
COTA/L	<b>Dillinger</b>	Jadyn	Ruth	C1922	8/21/2013	12/31/2014	Good Standing
COTA/L	<b>Dillon</b>	Rhonda	Shannon	C1749	3/22/2010	12/31/2015	Good Standing
COTA/L	<b>Dingess</b>	James	Ray	C1543	3/22/2005	12/31/2014	Good Standing
COTA/L	<b>Dobson</b>	Sherry	Michelle	C1672	8/5/2008	12/31/2015	Good Standing
COTA/L	<b>Dodd</b>	Gilbert	James	C1954	5/12/2014	12/31/2015	Good Standing
OTA/L	<b>Dolin</b>	Mistie	Dawn	C1607	11/15/2006	12/31/2015	Good Standing
OTR/L	<b>Donaldson</b>	Shawn	Paul	857	9/13/2005	12/31/2014	Good Standing
OTR/L	<b>Dooley</b>	Ligeia	Mae	1063	10/9/2002	12/31/2015	Good Standing
COTA/L	<b>Dorsey</b>	Hollie	Anne	C1823	11/1/2011	12/31/2014	Good Standing
OTR/L	<b>Dorsey</b>	Megan	Ann	1388	7/16/2008	12/31/2015	Good Standing
OTR/L	<b>Double</b>	Erin	Kathleen	1402	10/6/2008	12/31/2015	Good Standing
OTR/L	<b>Douglas</b>	Martin	Kent	366	4/17/1993	12/31/2014	Good Standing
OTR/L	<b>Douthitt</b>	Lauren	Elizabeth	1686	10/8/2013	12/31/2014	Good Standing
COTA/L	<b>Drennen</b>	Brittney	Nicole	C1822	11/1/2011	12/31/2014	Good Standing
COTA/L	<b>Duckworth</b>	Carrie	Lynn	C1396	5/8/2001	12/31/2014	Good Standing
COTA/L	<b>Dunlap</b>	Katie	Jo	C1975	9/12/2014	12/31/2015	Good Standing
COTA/L	<b>Dunn</b>	Sarah	Renee	C1952	5/6/2014	12/31/2015	Good Standing
COTA/L	<b>Durham</b>	Letitia	Ardella	C1487	4/30/2003	12/31/2014	Good Standing
OTR/L	<b>Dziak</b>	Jason		799	10/1/1998	12/31/2015	Good Standing
COTA/L	<b>Eastham</b>	Tara	Jane	C1785	3/9/2011	12/31/2014	Good Standing
OTR/L	<b>Ebert</b>	Joshuah	E	1637	5/14/2013	12/31/2014	Good Standing
OTR/L	<b>Eckert</b>	Melissa	Rae	1570	1/11/2012	12/31/2015	Good Standing
OTR/L	<b>Eckles</b>	Celine	M.	1477	5/4/2010	12/31/2015	Good Standing
COTA/L	<b>Eckman</b>	Kaitlin	N.	C1905	7/2/2013	12/31/2014	Good Standing
OTR/L	<b>Eidahl</b>	Whitney	Noel	1542	6/30/2011	12/31/2014	Good Standing
COTA/L	<b>Elberson</b>	Ginger	M.	C1786	3/14/2011	12/31/2014	Good Standing
COTA/L	<b>Eller</b>	Tammy	Rennee	C1544	3/31/2005	12/31/2014	Good Standing
COTA/L	<b>Elliott</b>	Michael	Loye	C1060	7/13/1992	12/31/2015	Good Standing
OTR/L	<b>Elmore</b>	Stephanie	Amanda	1341	7/23/2007	12/31/2014	Good Standing
COTA/L	<b>Elswick</b>	Lindsey	Erin	C1973	9/9/2014	12/31/2015	Good Standing
OTR/L	<b>Elza</b>	Ashley	Danielle	1565	10/17/2011	12/31/2014	Good Standing
COTA/L	<b>Emery</b>	Sarah	Kristine	C1808	8/19/2011	12/31/2014	Good Standing
OTR/L	<b>Engle</b>	Jessica	Rae	1633	4/16/2013	12/31/2014	Good Standing
OTR/L	<b>Enz</b>	Matthew	Drew	1553	8/29/2011	12/31/2014	Good Standing
OTR/L	<b>Epling</b>	Robert	Shane	1096	8/28/2014	12/31/2015	Good Standing
OTR/L	<b>Epperly</b>	Kelly	Jo	1300	10/25/2006	12/31/2015	Good Standing
COTA/L	<b>Escobedo</b>	Jennifer	Lee	C1639	9/13/2007	12/31/2014	Good Standing
OTR/L	<b>Eskins</b>	Lisa	Knierim	1124	8/13/2003	12/31/2014	Good Standing
COTA/L	<b>Espy</b>	Aimee	Diane	C1972	8/28/2014	12/31/2015	Good Standing
OTR/L	<b>Estep</b>	Lydia	Eleanor	266	6/2/1991	12/31/2014	Good Standing
OTR/L	<b>Estes</b>	Sarah	Michele	1717	6/19/2014	12/31/2015	Good Standing
OTR/L	<b>Ethridge</b>	Katie	Taylor	1310	2/15/2007	12/31/2014	Good Standing
COTA/L	<b>Eubank</b>	Misty	May	C1520	7/20/2004	12/31/2015	Good Standing
OTR/L	<b>Evans</b>	Alyssa	Ann	1549	7/19/2011	12/31/2014	Good Standing
OTR/L	<b>Evans</b>	Donna	Jean	1241	9/13/2005	12/31/2014	Good Standing
COTA/L	<b>Evans</b>	Sara	Faye	C1485	4/3/2003	12/31/2014	Good Standing
OTR/L	<b>Evans II</b>	Charles	Edward	950	11/7/2000	12/31/2015	Good Standing
OTR/L	<b>Ewing</b>	Suzanna	LaDonna	1319	5/8/2012	12/31/2015	Good Standing
OTR/L	<b>Fabbri</b>	Erik	Stephen	917	3/8/2000	12/31/2015	Good Standing

COTA/L	<b>Fairgrieve</b>	Victoria	Beth	C1751	3/30/2010	12/31/2015	Good Standing
OTA/L	<b>Fawley</b>	Renee	Denise	C1334	11/4/1999	12/31/2014	Good Standing
OTR/L	<b>Fahey</b>	Vivian	Suzanne	1712	6/6/2014	12/31/2015	Good Standing
OTR/L	<b>Feeley</b>	Michael	Joseph	1517	11/23/2010	12/31/2015	Good Standing
COTA/L	<b>Feltner</b>	Christina	Marie	C1902	5/9/2013	12/31/2014	Good Standing
COTA/L	<b>Ferguson</b>	Lynn	Marie	C1853	6/26/2012	12/31/2015	Good Standing
OTR/L	<b>Ferrari</b>	Vincentia	Jean	1358	10/3/2007	12/31/2014	Good Standing
OTR/L	<b>Ferrell</b>	Heather	Gaye	1470	2/3/2010	12/31/2015	Good Standing
OTR/L	<b>Fink</b>	Leonard	Besso	436	8/25/1994	12/31/2015	Good Standing
COTA/L	<b>Finley</b>	Patricia	Louise	C1104	9/28/1994	12/31/2015	Good Standing
COTA/L	<b>Fitzgerald</b>	Angela	Renee	C1239	9/23/1997	12/31/2014	Good Standing
OTR/L	<b>Fizer</b>	Shelly	Ann	979	6/12/2001	12/31/2014	Good Standing
OTR/L	<b>Flaherty</b>	Katherine	Thomas	1598	8/2/2012	12/31/2015	Good Standing
OTR/L	<b>Fleck</b>	Terri	Stokes	1744	9/25/2014	12/31/2015	Good Standing
OTR/L	<b>Fleshman</b>	Christopher	Scott	1284	8/1/2006	12/31/2015	Good Standing
OTR/L	<b>Florence</b>	Kristi	Lynn	1364	12/12/2007	12/31/2014	Good Standing
OTR/L	<b>Folk</b>	Brandi	Marie	1154	1/29/2004	12/31/2015	Good Standing
OTR/L	<b>Ford</b>	Danielle	Renee	983	6/28/2001	12/31/2014	Good Standing
OTR/L	<b>Forrest</b>	Adam	Collins	637	4/24/1997	12/31/2014	Good Standing
COTA/L	<b>Foster</b>	Brooke	Elizabeth	C1878	11/21/2012	12/31/2015	Good Standing
OTR/L	<b>Foster</b>	Charles	Hays	1111	1/23/2014	12/31/2015	Good Standing
COTA/L	<b>Foster</b>	Heather	Dawn	C1440	2/12/2002	12/31/2015	Good Standing
OTR/L	<b>Frame</b>	Ingrid	Alvhild	1617	11/27/2012	12/31/2015	Good Standing
OTR/L	<b>France</b>	Christine	Renee	1367	1/28/2008	12/31/2015	Good Standing
OTR/L	<b>Franchi</b>	Sherry	Ann	1355	9/24/2007	12/31/2014	Good Standing
OTR/L	<b>Francis</b>	Tiffany	Renee	1493	7/14/2010	12/31/2015	Good Standing
COTA/L	<b>Frankenberry</b>	Mary	Patricia	C1514	4/14/2004	12/31/2015	Good Standing
COTA/L	<b>Franko</b>	Amanda	Arline	C1103	9/28/1994	12/31/2015	Good Standing
COTA/L	<b>Frazier</b>	Hattie	Bee	C1728	11/3/2009	12/31/2014	Good Standing
OTR/L	<b>Freeman</b>	Shauna	Brianne	1419	3/18/2009	12/31/2014	Good Standing
COTA/L	<b>Fruit</b>	Celicia	Nachelle	C1787	3/14/2011	12/31/2014	Good Standing
COTA/L	<b>Frye</b>	Amanda	R.	C1828	12/14/2011	12/31/2014	Good Standing
OTR/L	<b>Fugate</b>	Bryan	Todd	377	9/10/1993	12/31/2014	Good Standing
COTA/L	<b>Gambrell</b>	Andrea	Rachelle	C1844	3/27/2012	12/31/2015	Good Standing
COTA/L	<b>Garletts</b>	Daniel	James	C1860	9/5/2012	12/31/2015	Good Standing
COTA/L	<b>Garnes</b>	Megan	Elaine	C1850	6/21/2012	12/31/2015	Good Standing
COTA/L	<b>Gary</b>	Danielle	Maxine	C1803	7/13/2011	12/31/2014	Good Standing
OTR/L	<b>Gass</b>	Krista	Michele	1281	7/26/2006	12/31/2015	Good Standing
OTR/L	<b>Gasti</b>	John	A.	1117	5/6/2014	12/31/2015	Good Standing
OTR/L	<b>Gatchel</b>	Bre	Dian	1459	10/20/2009	12/31/2014	Good Standing
OTR/L	<b>Gaughan</b>	Amy	Lynne	1365	1/4/2008	12/31/2015	Good Standing
OTR/L	<b>Geary-Bell</b>	Pamela	J.	317	9/13/2013	12/31/2014	Good Standing
COTA/L	<b>Gentry</b>	Jennifer	Renee	C1978	9/30/2014	12/31/2015	Good Standing
COTA/L	<b>George</b>	Kimberly	Sue	C1586	3/16/2006	12/31/2015	Good Standing
COTA/L	<b>Gibbs</b>	Casandra	Marie	C1854	6/26/2012	12/31/2015	Good Standing
OTR/L	<b>Gillette</b>	Adrienne	Jean	1206	10/26/2004	12/31/2015	Good Standing
OT/L	<b>Gillette</b>	Tevin	Michele	1244	10/11/2005	12/31/2014	Good Standing
OTR/L	<b>Gilmore</b>	Vicki	Lee	263	4/29/1991	12/31/2014	Good Standing
OTR/L	<b>Godby</b>	Brooke	Nicole	1703	3/13/2014	12/31/2015	Good Standing
OTR/L	<b>Goddard</b>	Virginia	Belle	1532	4/19/2011	12/31/2014	Good Standing
COTA/L	<b>Goldbaugh</b>	Natalie	Anne	C1813	1/28/2014	12/31/2015	Good Standing
OTR/L	<b>Golden</b>	Amber	Nicole	1723	7/1/2014	12/31/2015	Good Standing

OTR/L	<b>Gompers</b>	Sarah	Lucinda	1077	10/31/2002	12/31/2015	Good Standing
OTR/L	<b>Gongola</b>	Christine	Diana	431	11/12/2008	12/31/2015	Good Standing
COTA/L	<b>Gooch</b>	Whitney	L.	C1943	2/18/2014	12/31/2015	Good Standing
OTR/L	<b>Goodall</b>	Leslie	Nancy	375	8/16/1993	12/31/2014	Good Standing
OTR/L	<b>Gootee</b>	Teresa	S.	1653	7/11/2013	12/31/2014	Good Standing
COTA/L	<b>Gorlock</b>	Dennis	Ray	C1798	6/9/2011	12/31/2014	Good Standing
COTA/L	<b>Gorrell</b>	James	Matthew	C1968	8/20/2014	12/31/2015	Good Standing
OTR/L	<b>Gould</b>	David	Alan	169	2/10/1986	12/31/2015	Good Standing
OTR/L	<b>Gracey</b>	Stacey	Lynne	941	10/31/2000	12/31/2015	Good Standing
OTR/L	<b>Graebe</b>	Garth	Lee	995	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Graham</b>	Christina	Elaine	1576	3/28/2012	12/31/2015	Good Standing
OTR/L	<b>Granata</b>	Emerald	Jean	1457	10/1/2009	12/31/2014	Good Standing
COTA/L	<b>Grant</b>	Tisha	Brooke	C1680	10/30/2008	12/31/2015	Good Standing
OTR/L	<b>Gray</b>	Noah	Madison	500	9/6/1995	12/31/2014	Good Standing
OTR/L	<b>Green</b>	Michael	Brian	1385	7/3/2008	12/31/2015	Good Standing
COTA/L	<b>Green</b>	Renee	Ann	C1846	5/18/2012	12/31/2015	Good Standing
OTR/L	<b>Green</b>	Stephanie	Nicole	1648	7/2/2013	12/31/2014	Good Standing
OTR/L	<b>Greer</b>	Heather	Lee	438	8/26/1994	12/31/2015	Good Standing
OTR/L	<b>Griffin</b>	Ashley	Marie	1452	9/10/2009	12/31/2014	Good Standing
OTR/L	<b>Grigsby</b>	Cortney	Beth	1730	7/24/2014	12/31/2015	Good Standing
OTR/L	<b>Grimes</b>	Darlene	Louise	992	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Grimes</b>	Diane	Marie	1190	8/20/2004	12/31/2015	Good Standing
COTA/L	<b>Grimes</b>	Elizabeth	Anne	C1932	10/8/2013	12/31/2014	Good Standing
OTR/L	<b>Grimes</b>	Parker	Hall	891	11/4/1999	12/31/2014	Good Standing
COTA/L	<b>Grimes</b>	Thomas	Christopher	C1474	11/21/2002	12/31/2015	Good Standing
OTR/L	<b>Griswold</b>	Dwayne	Curtis	1226	5/24/2006	12/31/2014	Good Standing
OTR/L	<b>Groe</b>	Carmen	Gail	1564	10/12/2011	12/31/2014	Good Standing
OTR/L	<b>Grooms</b>	Ashley	Elizabeth	1574	2/24/2012	12/31/2015	Good Standing
OT/L	<b>Grooms</b>	Carolyn	Sue	1262	3/8/2006	12/31/2015	Good Standing
COTA/L	<b>Grubb</b>	Matthew	Gregory	C1616	1/13/2007	12/31/2014	Good Standing
COTA/L	<b>Grubb</b>	Tara	Michelle	C1658	2/7/2008	12/31/2015	Good Standing
OTR/L	<b>Grzadzielewski</b>	Pamela		1664	7/30/2013	12/31/2014	Good Standing
COTA/L	<b>Guthrie</b>	Amanda	Leigh	C1625	3/19/2007	12/31/2014	Good Standing
OTR/L	<b>Gutierrez</b>	Karissa	Marie	1437	7/13/2009	12/31/2014	Good Standing
COTA/L	<b>Haddon</b>	Natascha	Ann	C1891	2/20/2013	12/31/2014	Good Standing
OTR/L	<b>Hager</b>	Mary	Agnes	OO5	7/18/1980	12/31/2015	Good Standing
OTR/L	<b>Hall</b>	Abigail	Rebeka	1725	7/10/2014	12/31/2015	Good Standing
OTR/L	<b>Hambric</b>	Brenda	Gaye	1359	10/24/2007	12/31/2014	Good Standing
COTA/L	<b>Hambric</b>	Ella	Kate	C1886	1/3/2013	12/31/2014	Good Standing
OTR/L	<b>Hamelin</b>	Scott	Gregory	1028	1/15/2002	12/31/2015	Good Standing
COTA/L	<b>Hamm</b>	Tracey	Louise	C1897	4/2/2013	12/31/2014	Good Standing
OTR/L	<b>Hammond</b>	Jennifer	Lynn	1132	8/26/2003	12/31/2014	Good Standing
OTR/L	<b>Hamrick</b>	Neha	Ashok	1053	8/21/2002	12/31/2015	Good Standing
OTR/L	<b>Haney</b>	Amber	Elizabeth	1213	1/18/2005	12/31/2014	Good Standing
COTA/L	<b>Haney</b>	Kathleen	Marie	C1289	9/3/1998	12/31/2015	Good Standing
OTR/L	<b>Hanshew</b>	Alicia	Ann	1513	10/21/2010	12/31/2015	Good Standing
COTA/L	<b>Hanson</b>	Debra	Sue	C1681	11/5/2008	12/31/2015	Good Standing
OTR/L	<b>Harbert</b>	Julie	Beth	1357	10/1/2007	12/31/2014	Good Standing
OTR/L	<b>Harlan</b>	Jennifer	Ann	1237	8/30/2005	12/31/2014	Good Standing
OTA/L	<b>Harlan</b>	Ryan	Chrisopher	C1317	5/18/1999	12/31/2014	Good Standing
OTR/L	<b>Harman</b>	Beau	Adam	1668	8/13/2013	12/31/2014	Good Standing
OTR/L	<b>Harman-</b>	Tammy	Elaine	694	11/6/1997	12/31/2014	Good Standing

**Coatsworth**

COTA/L	<b>Harold</b>	April	Delane	C1739	12/15/2009	12/31/2014	Good Standing
COTA/L	<b>Harrah</b>	Susan	Bunny	C1415	7/26/2001	12/31/2014	Good Standing
OTA/L	<b>Harris</b>	Sharon	Kay	C1542	3/3/2005	12/31/2014	Good Standing
COTA/L	<b>Harris</b>	Tina	Lynn	C1143	9/18/1995	12/31/2014	Good Standing
COTA/L	<b>Harriton</b>	Francis	William	C1585	3/9/2009	12/31/2014	Good Standing
OTR/L	<b>Harriton</b>	Valerie	Sue	1266	6/16/2009	12/31/2014	Good Standing
OTR/L	<b>Hart</b>	Breanna	Marie	1715	6/13/2014	12/31/2015	Good Standing
OTR/L	<b>Hartofelis</b>	Michael		834	1/7/1999	12/31/2014	Good Standing
COTA/L	<b>Harvey</b>	Kristi	Lynn	C1611	12/9/2006	12/31/2015	Good Standing
COTA/L	<b>Harvey</b>	Michele	Leann	C1773	12/13/2010	12/31/2015	Good Standing
OTR/L	<b>Hastings</b>	Larissa	Idalmis	1089	1/22/2003	12/31/2014	Good Standing
OTR/L	<b>Hastings</b>	Leon		1121	7/31/2003	12/31/2014	Good Standing
COTA/L	<b>Hatcher</b>	Loretta "Dee"	Denise	C1597	9/5/2006	12/31/2015	Good Standing
OTR/L	<b>Hatcher</b>	Megan	Joy	1414	1/6/2009	12/31/2014	Good Standing
OTR/L	<b>Hatfield</b>	Brian	Anthony	1009	10/4/2001	12/31/2014	Good Standing
OTR/L	<b>Hawes</b>	Cheryl	Himes	823	11/18/1998	12/31/2015	Good Standing
OTR/L	<b>Hawkins</b>	Dana	Lynn	1001	9/5/2001	12/31/2014	Good Standing
COTA/L	<b>Hawkins</b>	Joan	Elizabeth	C1395	5/3/2001	12/31/2014	Good Standing
OTA/L	<b>Hawks</b>	Jennifer	Rebecca	C1376	11/29/2011	12/31/2014	Good Standing
OTR/L	<b>Hazelett</b>	Megan	Michelle	1168	4/6/2004	12/31/2015	Good Standing
COTA/L	<b>Heath</b>	Lisa	Marie	C1495	9/17/2003	12/31/2014	Good Standing
OTR/L	<b>Heise</b>	Christy	Louise	1331	7/3/2007	12/31/2014	Good Standing
OTR/L	<b>Helbig</b>	Sarah	Nicole	1275	6/27/2006	12/31/2015	Good Standing
OTR/L	<b>Helmick</b>	Keli	Lyn	1589	6/26/2012	12/31/2015	Good Standing
OTR/L	<b>Henderson</b>	Olivia	Carol	1199	9/7/2004	12/31/2015	Good Standing
OTA/L	<b>Henderson</b>	Troy	William	C1155	1/2/1996	12/31/2015	Good Standing
OT/L	<b>Hendry</b>	Maureen	Anne	1481	5/24/2010	12/31/2015	Good Standing
COTA/L	<b>Henry</b>	Michelle	Lynne	C1408	5/30/2001	12/31/2014	Good Standing
COTA/L	<b>Hensley</b>	Kimberly	Dawn	C1921	8/20/2013	12/31/2014	Good Standing
OTR/L	<b>Hetz</b>	Stephanie	Raye	1304	12/5/2006	12/31/2015	Good Standing
COTA/L	<b>Hicks</b>	Lindsey	Renee	C1947	3/18/2014	12/31/2015	Good Standing
OTR/L	<b>Hill</b>	Amanda	Faye	1571	2/17/2012	12/31/2015	Good Standing
COTA/L	<b>Hill</b>	Bambi	Lee	C1394	5/3/2001	12/31/2014	Good Standing
COTA/L	<b>Hill</b>	Bethany	Estelle	C1957	5/28/2014	12/31/2015	Good Standing
COTA/L	<b>Hill</b>	Carrie	Elizabeth	C1421	9/5/2001	12/31/2014	Good Standing
OTR/L	<b>Hillman</b>	Tiffany	Nicole	1704	3/13/2014	12/31/2015	Good Standing
OTR/L	<b>Hnottavange</b>	Loretta	Brooke	1106	5/6/2003	12/31/2014	Good Standing
OTR/L	<b>Hoffman</b>	Megan	Marie	1709	3/20/2014	12/31/2015	Good Standing
OTR/L	<b>Holben</b>	Jennifer	Marie	1229	6/28/2005	12/31/2014	Good Standing
OTR/L	<b>Holbrook</b>	Ashlie	Jill	1303	12/5/2006	12/31/2015	Good Standing
COTA/L	<b>Holcomb</b>	Amber	Faith	C1631	5/31/2007	12/31/2014	Good Standing
OTR/L	<b>Holmes</b>	Gina	Marie	583	9/5/1996	12/31/2015	Good Standing
OTR/L	<b>Holsen</b>	Suzanne	Renee	793	8/20/1998	12/31/2015	Good Standing
OTR/L	<b>Hopkins</b>	Jeffery	Donald	184	3/14/1987	12/31/2014	Good Standing
COTA/L	<b>Hopkins</b>	Melissa	Rayna	C1731	11/23/2009	12/31/2014	Good Standing
COTA/L	<b>Hoppert</b>	Amy	Denise	C1742	1/14/2010	12/31/2015	Good Standing
COTA/L	<b>Horn</b>	Kelita	LaDawn	C1915	8/12/2013	12/31/2014	Good Standing
OTR/L	<b>Horne</b>	Kimberly	Walker	1328	6/25/2007	12/31/2014	Good Standing
OTR/L	<b>Hornsby</b>	Marlo	Renee	1356	10/1/2007	12/31/2014	Good Standing
COTA/L	<b>House</b>	Jennifer	Renee	C1635	7/23/2007	12/31/2014	Good Standing
COTA/L	<b>Householder</b>	Rebekah	Lee	C1913	7/31/2013	12/31/2014	Good Standing

COTA/L	<b>Howard</b>	Thomas	Michael	C1867	10/2/2012	12/31/2015	Good Standing
OTR/L	<b>Howell</b>	Justina	DeJang	1325	6/19/2007	12/31/2014	Good Standing
COTA/L	<b>Huber</b>	Deanna	Marie	C1919	8/14/2013	12/31/2014	Good Standing
COTA/L	<b>Huber</b>	Tim	Paul	C1278	5/13/1998	12/31/2015	Good Standing
COTA/L	<b>Huffman</b>	Curtis	William	C1662	2/20/2008	12/31/2015	Good Standing
COTA/L	<b>Huffman</b>	Keith	Allan	C1200	10/8/1996	12/31/2015	Good Standing
OTR/L	<b>Hugentober</b>	Shannon	Brooks	1313	2/22/2007	12/31/2014	Good Standing
COTA/L	<b>Hughes</b>	Bryan	Keith	C1966	8/13/2014	12/31/2015	Good Standing
	<b>Humbertson-</b>						
OTR/L	<b>Grogan</b>	Autumn	Elizabeth	1127	8/20/2003	12/31/2014	Good Standing
OTR/L	<b>Hummel</b>	Deborah		846	8/30/2011	12/31/2014	Good Standing
COTA/L	<b>Humphrey</b>	Meridith	McKenzie	C1827	12/12/2011	12/31/2014	Good Standing
OTR/L	<b>Hunger</b>	Rachel	Dawn	1370	4/21/2008	12/31/2015	Good Standing
COTA/L	<b>Hunt</b>	Bonnie	Marie	C1904	6/19/2013	12/31/2014	Good Standing
COTA/L	<b>Hunter</b>	Cheryl	Ann	C1055	3/18/1992	12/31/2015	Good Standing
COTA/L	<b>Hupp</b>	Sonja	Eugenia	C1572	12/7/2005	12/31/2014	Good Standing
COTA/L	<b>Hurley</b>	Andrew	Luke	C1976	9/23/2014	12/31/2015	Good Standing
COTA/L	<b>Hurley</b>	Terri	Maxine	C1721	9/2/2009	12/31/2014	Good Standing
COTA/L	<b>Hurley Jr.</b>	James	Arthur	C1568	11/1/2005	12/31/2014	Good Standing
COTA/L	<b>Hurt</b>	Jaqueline	Annette	C1482	2/25/2003	12/31/2014	Good Standing
COTA/L	<b>Hutchins</b>	Hannah	Lynn	C1858	8/6/2012	12/31/2015	Good Standing
OTR/L	<b>Ingram</b>	Zachary	Logan	1588	6/26/2012	12/31/2015	Good Standing
OTR/L	<b>Inwald</b>	Stephanie	Lynn	1642	6/6/2013	12/31/2014	Good Standing
OTR/L	<b>Isaac</b>	James	Michael	319	6/25/1992	12/31/2015	Good Standing
OTR/L	<b>Ison</b>	Shanna	Marie	1156	2/4/2004	12/31/2015	Good Standing
OT/L	<b>Isra</b>	Jahzara	Akiva Azize	1614	10/23/2012	12/31/2015	Good Standing
COTA/L	<b>Jackson</b>	Sarah	Marie	C1407	5/30/2001	12/31/2014	Good Standing
OTR/L	<b>Jackson</b>	Stephanie	Ann	1443	8/26/2009	12/31/2014	Good Standing
OTR/L	<b>Jacob</b>	Beth	Anne	1271	5/25/2006	12/31/2015	Good Standing
OTR/L	<b>Jacobs</b>	Laura	Kust	1152	12/16/2003	12/31/2014	Good Standing
OTR/L	<b>Jahn</b>	Susan	Elizabeth	1288	8/29/2006	12/31/2015	Good Standing
OTR/L	<b>Jamiolkowski</b>	Audrey	Ellen	1590	7/12/2012	12/31/2015	Good Standing
OTR/L	<b>Jarrett</b>	Susan	Sheryl	1108	5/8/2003	12/31/2014	Good Standing
OTR/L	<b>Jefferson</b>	Ami	Lynn	1031	1/31/2002	12/31/2015	Good Standing
COTA/L	<b>Jenkins</b>	Kimberly	Lynn	C1783	2/15/2011	12/31/2014	Good Standing
OTR/L	<b>Jenkins</b>	Valerie	Marie	1466	12/11/2009	12/31/2014	Good Standing
OTR/L	<b>Jent</b>	Laura	Melissa	325	9/14/1992	12/31/2015	Good Standing
COTA/L	<b>Jesse</b>	Brenda	Gail	C1048	9/30/1991	12/31/2014	Good Standing
COTA/L	<b>Jesse</b>	Gloria	Ann	C1900	4/25/2013	12/31/2014	Good Standing
COTA/L	<b>Johns</b>	Tonya	Lynn	C1241	12/11/2012	12/31/2015	Good Standing
COTA/L	<b>Johnson</b>	Amanda	Sue	C1753	4/21/2010	12/31/2015	Good Standing
OTR/L	<b>Johnson</b>	Beth	Ann	1201	7/18/2013	12/31/2014	Good Standing
OTR/L	<b>Johnson</b>	Mary	Elise	1475	4/8/2010	12/31/2015	Good Standing
OTR/L	<b>Johnson</b>	Stephanie	Gwen	1243	9/22/2005	12/31/2014	Good Standing
COTA/L	<b>Johnson</b>	Tamara	Irene	C1486	4/3/2003	12/31/2014	Good Standing
OTR/L	<b>Johnston</b>	Alissa	Renee	1733	7/29/2014	12/31/2015	Good Standing
OTR/L	<b>Johnston</b>	Linda	Christine	OO1	7/18/1980	12/31/2015	Good Standing
OTR/L	<b>Joiner</b>	Maxine	Lauretta	1698	1/28/2014	12/31/2015	Good Standing
OTR/L	<b>Jones</b>	Danielle	Renee	1713	6/6/2014	12/31/2015	Good Standing
OTR/L	<b>Jones</b>	Ester	Lee	955	11/14/2000	12/31/2015	Good Standing
COTA/L	<b>Jones</b>	Heather	Clemson	C1560	6/21/2011	12/31/2014	Good Standing
COTA/L	<b>Kaczor</b>	Karen	Elise	C1696	2/3/2009	12/31/2014	Good Standing



OTR/L	<b>Kalcum</b>	Leann		1516	11/22/2010	12/31/2015	Good Standing
COTA/L	<b>Kardel</b>	Lisa	Kay	C1890	2/14/2013	12/31/2014	Good Standing
COTA/L	<b>Kasler</b>	Wendy	Sue	C1042	3/11/1991	12/31/2014	Good Standing
OTR/L	<b>Katz</b>	Jodi	Beth	484	5/11/1995	12/31/2014	Good Standing
OTR/L	<b>Keane</b>	Elaine	Mary	1150	11/26/2003	12/31/2014	Good Standing
OTR/L	<b>Kearns</b>	Emily	Suzanne	959	12/4/2000	12/31/2015	Good Standing
OTR/L	<b>Keaton</b>	Mitzi	Dawn	1333	7/9/2007	12/31/2014	Good Standing
COTA/L	<b>Keen</b>	Kimberly	Lynn	C1523	9/14/2004	12/31/2015	Good Standing
OTR/L	<b>Keffer</b>	Heather	Ashley	1575	3/2/2012	12/31/2015	Good Standing
COTA/L	<b>Keith</b>	Amber	Lynne	C1963	7/24/2014	12/31/2015	Good Standing
COTA/L	<b>Kell</b>	Sarah	Ann	C1834	1/31/2012	12/31/2015	Good Standing
OTR/L	<b>Keller</b>	Nicole	Marie	1499	8/10/2010	12/31/2015	Good Standing
OTR/L	<b>Kelly</b>	Heather	Elizabeth	1696	11/26/2013	12/31/2014	Good Standing
OTR/L	<b>Kelly</b>	Mary	Lee	736	2/12/1998	12/31/2015	Good Standing
COTA/L	<b>Kennard</b>	Elizabeth	Ann	C1917	8/13/2013	12/31/2014	Good Standing
OTR/L	<b>Kennedy</b>	Amanda	Sue	1735	8/13/2014	12/31/2015	Good Standing
OTR/L	<b>Kennedy</b>	Deena	S.	1625	2/4/2013	12/31/2014	Good Standing
COTA/L	<b>Kennedy</b>	Evan	Patrick	C1965	8/5/2014	12/31/2015	Good Standing
OTR/L	<b>Kesler</b>	Mary	Catherine	1603	8/14/2012	12/31/2015	Good Standing
OTR/L	<b>Kesner</b>	Christy	Lynn	1641	5/30/2013	12/31/2014	Good Standing
COTA/L	<b>Kessel</b>	Brenda	Lee	C1355	5/23/2000	12/31/2015	Good Standing
OTR/L	<b>Kessler</b>	Amanda		662	7/29/1997	12/31/2014	Good Standing
COTA/L	<b>Kessler</b>	Rebecca	E.	C1593	6/15/2006	12/31/2015	Good Standing
COTA/L	<b>Kiddey</b>	Carol	Lynn	C1492	10/12/2010	12/31/2015	Good Standing
COTA/L	<b>Kiddy</b>	Melinda	Ann	C1793	5/2/2011	12/31/2014	Good Standing
OTR/L	<b>Kidwell</b>	Mandy	Darlene	1158	10/18/2013	12/31/2014	Good Standing
OTR/L	<b>Kilgore</b>	Kaitlyn	Musick	1747	10/2/2014	12/31/2015	Good Standing
OTR/L	<b>King</b>	Amber	Davina	905	11/18/1999	12/31/2014	Good Standing
COTA/L	<b>King</b>	Erin	Quinn	C1547	4/14/2005	12/31/2014	Good Standing
OTR/L	<b>King</b>	Robert	H.	1639	5/21/2013	12/31/2014	Good Standing
OTR/L	<b>Kingery</b>	Fred	Edward	693	11/6/1997	12/31/2014	Good Standing
OTR/L	<b>Kirk</b>	Nancy	Lauren	1550	7/26/2011	12/31/2014	Good Standing
OTR/L	<b>Kiser</b>	Sarah	Elizabeth	1638	5/14/2013	12/31/2014	Good Standing
OTR/L	<b>Kisner McGraw</b>	Carol	Marie	886	11/2/1999	12/31/2014	Good Standing
OTR/L	<b>Klenk</b>	Amanda	N.	1731	7/24/2014	12/31/2015	Good Standing
OTR/L	<b>Klennert</b>	Kristin	Leigh	1064	10/9/2002	12/31/2015	Good Standing
OTR/L	<b>Klos</b>	Margaret	Allison	1473	3/9/2010	12/31/2015	Good Standing
COTA/L	<b>Knight</b>	Cambria	Michelle	C1646	10/15/2007	12/31/2014	Good Standing
OTR/L	<b>Knoerlein</b>	Sandra	Leigh	1171	5/12/2004	12/31/2015	Good Standing
COTA/L	<b>Knotts</b>	Tonya	Lee	C1918	8/13/2013	12/31/2014	Good Standing
COTA/L	<b>Komenda</b>	Stanley		C1312	2/1/2007	12/31/2014	Good Standing
OTR/L	<b>Kong</b>	Anisa	Chun	1660	7/24/2013	12/31/2014	Good Standing
COTA/L	<b>Konkler</b>	Rachel	Ann	C1732	11/23/2009	12/31/2014	Good Standing
OTR/L	<b>Kotarski</b>	Amanda	Beth	1555	9/2/2011	12/31/2014	Good Standing
OTR/L	<b>Krivoniak</b>	Justine	Lynn	1563	10/12/2011	12/31/2014	Good Standing
COTA/L	<b>Kuehnel</b>	Amber	Gail	C1923	8/22/2013	12/31/2014	Good Standing
OTR/L	<b>Kuhl</b>	Sigal	Levy	696	11/11/1997	12/31/2014	Good Standing
OTR/L	<b>Kuhn</b>	Shaina	Jo	1592	7/17/2012	12/31/2015	Good Standing
COTA/L	<b>Kump</b>	Jennifer	Elizabeth	C1951	4/8/2014	12/31/2015	Good Standing
OTA/L	<b>Kunkle</b>	Cecelia	Linda	C1461	7/25/2002	12/31/2015	Good Standing
OTR/L	<b>Lafferty</b>	Annika	Lynn	1719	6/26/2014	12/31/2015	Good Standing
OTR/L	<b>LaForme</b>	Ann	Marie	158	2/15/1998	12/31/2014	Good Standing

COTA/L	<b>Lamantia</b>	Marlene	Victoria	C1107	3/20/2006	12/31/2015	Good Standing
OTR/L	<b>Lamb</b>	Valerie	Ann	261	4/23/1991	12/31/2014	Good Standing
COTA/L	<b>Lambert</b>	Jennifer	Amiee	C1370	8/24/2000	12/31/2015	Good Standing
OTR/L	<b>Lambert</b>	Jennifer	Leigh	1068	10/9/2002	12/31/2015	Good Standing
COTA/L	<b>Lancaster</b>	Nicole	Dawn	C1386	1/23/2001	12/31/2014	Good Standing
OTR/L	<b>Lane</b>	Jennifer	Lynn	1415	1/14/2009	12/31/2014	Good Standing
OTR/L	<b>Lane</b>	Jennifer	Lynn	584	9/5/1996	12/31/2015	Good Standing
COTA/L	<b>Lane</b>	Jessica	Joy	C1761	8/25/2010	12/31/2015	Good Standing
OTR/L	<b>Lansman</b>	Bristol	Dane	1635	4/17/2013	12/31/2014	Good Standing
COTA/L	<b>Large</b>	Paul	David	C1089	4/16/2013	12/31/2014	Good Standing
OTR/L	<b>Largen</b>	Crystal	Dawn	897	11/9/1999	12/31/2014	Good Standing
OTR/L	<b>LaRue</b>	Katherine	Theresa	298	1/13/1992	12/31/2015	Good Standing
OTR/L	<b>LaRue</b>	Nicole	Yvonne	1445	8/26/2009	12/31/2014	Good Standing
OTR/L	<b>Laska</b>	Mary	Gertrude	398	12/20/1993	12/31/2014	Good Standing
OTR/L	<b>Laughery</b>	Mary	Elizabeth	974	5/3/2001	12/31/2014	Good Standing
OTR/L	<b>Lawrence</b>	Amy	Ellen	1276	6/27/2006	12/31/2015	Good Standing
COTA/L	<b>Laxton</b>	Lori	Leigh	C1825	11/21/2011	12/31/2014	Good Standing
OTR/L	<b>Layne</b>	Matthew	Todd	1699	2/11/2014	12/31/2015	Good Standing
OTR/L	<b>Layner</b>	Kayla	Nicole	1718	6/19/2014	12/31/2015	Good Standing
OTR/L	<b>Lazor</b>	John	Michael	1081	12/3/2002	12/31/2015	Good Standing
OTR/L	<b>Leachman</b>	Courtney	Roush	1260	2/22/2006	12/31/2015	Good Standing
COTA/L	<b>Lee</b>	Pamela	Sue	C1499	10/21/2003	12/31/2014	Good Standing
OTR/L	<b>Lee-Pride</b>	Jeri	Annette	544	3/28/1996	12/31/2015	Good Standing
OTR/L	<b>Leitenberger</b>	Jennifer	Lee	996	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Lent</b>	Michelle	Lee	1408	11/20/2008	12/31/2015	Good Standing
OTR/L	<b>Lentz, Jr.</b>	Robert	Michael	896	11/9/1999	12/31/2014	Good Standing
COTA/L	<b>Leonard</b>	Jackie	Kaye	C1448	4/9/2002	12/31/2015	Good Standing
OTR/L	<b>Leonardi</b>	Amy	Beth	763	5/7/1998	12/31/2015	Good Standing
OTR/L	<b>Lester</b>	Heather	Susan	1711	5/1/2014	12/31/2015	Good Standing
COTA/L	<b>Lewis</b>	Bruce	Michael	C1956	5/22/2014	12/31/2015	Good Standing
COTA/L	<b>Lightner</b>	Breanne	Marie	C1469	10/15/2002	12/31/2015	Good Standing
COTA/L	<b>Likens</b>	Amy	Elizabeth	C1872	10/30/2012	12/31/2015	Good Standing
OTR/L	<b>Lilly</b>	Amber	Marie	1741	8/28/2014	12/31/2015	Good Standing
COTA/L	<b>Lilly</b>	Amber	Marie	C1693	1/8/2009	12/31/2014	Good Standing
OTR/L	<b>Lilly</b>	Mark	Vincent	1173	6/3/2004	12/31/2015	Good Standing
OTR/L	<b>Lilly-Queen</b>	Ashley	Brooke	1234	8/11/2005	12/31/2014	Good Standing
OTR/L	<b>Linck</b>	Amanda	Kay	1676	8/27/2013	12/31/2014	Good Standing
OTR/L	<b>Linderman</b>	Katherine	Ann	1645	7/2/2013	12/31/2014	Good Standing
OTR/L	<b>Lindsey</b>	Stephanie	Lynn	1067	10/9/2002	12/31/2015	Good Standing
OTR/L	<b>Linkous</b>	Catherine	McKinney	792	8/20/1998	12/31/2015	Good Standing
COTA/L	<b>Lockhart</b>	Ashley	Dawn	C1584	3/8/2006	12/31/2015	Good Standing
OTR/L	<b>Logan</b>	Robert	Joshua	1630	4/9/2013	12/31/2014	Good Standing
OTR/L	<b>Logwood</b>	Andrea	Michele	1361	11/20/2007	12/31/2014	Good Standing
COTA/L	<b>Long</b>	Sharon	Renee	C1810	7/30/2013	12/31/2014	Good Standing
OTR/L	<b>Loomis</b>	Erica	Faith	1705	3/13/2014	12/31/2015	Good Standing
OTR/L	<b>Lopez</b>	Hollea	Michaela	1012	11/6/2001	12/31/2014	Good Standing
COTA/L	<b>Loyland</b>	Eric	Berent	C1231	6/12/1997	12/31/2014	Good Standing
OTR/L	<b>Luckini</b>	Mary	Helen	1737	8/19/2014	12/31/2015	Good Standing
COTA/L	<b>Lusk</b>	Candace	Leigh	C1381	11/8/2000	12/31/2015	Good Standing
COTA/L	<b>Lusk</b>	Melissa	Joy	C1887	1/14/2013	12/31/2014	Good Standing
COTA/L	<b>Luyster</b>	Jennifer	Sue	C1944	3/6/2014	12/31/2015	Good Standing
OTR/L	<b>Lynch</b>	Alexandra	Ekels	1312	2/21/2007	12/31/2014	Good Standing

COTA/L	<b>Maddix</b>	Andrea	Faye	C1682	11/10/2008	12/31/2015	Good Standing
COTA/L	<b>Magnani</b>	Kelly	Renee	C1818	10/18/2011	12/31/2014	Good Standing
COTA/L	<b>Magruder</b>	Brandy	Lynn	C1871	10/25/2012	12/31/2015	Good Standing
COTA/L	<b>Malanosky</b>	Amber	Dawn	C1960	7/15/2014	12/31/2015	Good Standing
OTR/L	<b>Mamie</b>	Jill	Denise	C1530	7/26/2013	12/31/2014	Good Standing
OTR/L	<b>Manley</b>	Lisa	Ann	1720	6/30/2014	12/31/2015	Good Standing
COTA/L	<b>Mann</b>	Faye	Ellen	C1683	11/20/2008	12/31/2015	Good Standing
COTA/L	<b>Mantheyy</b>	Barbara	Ann	C1163	3/19/1996	12/31/2015	Good Standing
OTR/L	<b>Marcum</b>	Curtis	Anthony	1746	9/30/2014	12/31/2015	Good Standing
COTA/L	<b>Margroff</b>	Pamela	J.	C1765	11/1/2010	12/31/2013	Good Standing
OTR/L	<b>Mark</b>	Johanna	Marie	1669	8/13/2013	12/31/2014	Good Standing
OTR/L	<b>Markley</b>	Lona	Leigh	1335	7/9/2007	12/31/2014	Good Standing
COTA/L	<b>Marshall</b>	Tiffani	Kaye	C1595	8/14/2006	12/31/2015	Good Standing
OTR/L	<b>Martin</b>	Jackie	Lynn	611	2/17/2012	12/31/2015	Good Standing
OTR/L	<b>Martin</b>	Karen	Louise	384	10/19/1993	12/31/2014	Good Standing
OTR/L	<b>Marvel</b>	Brenda		1366	1/11/2008	12/31/2015	Good Standing
OTR/L	<b>Mason</b>	Michelle	Mary	539	2/12/2013	12/31/2014	Good Standing
OTR/L	<b>Mason</b>	Shannon	Leigh	1182	7/28/2004	12/31/2015	Good Standing
OTR/L	<b>Masterman</b>	Gwendolyn	Suzanne	920	3/9/2000	12/31/2015	Good Standing
OTR/L	<b>Masters</b>	Shannon	Gay	1317	3/15/2007	12/31/2014	Good Standing
OTR/L	<b>Matthews</b>	Shelda	Lois	731	2/3/1998	12/31/2015	Good Standing
OTR/L	<b>Maxwell</b>	Traci	Lynn	1697	1/14/2014	12/31/2015	Good Standing
OTR/L	<b>Maynard</b>	Jennifer	Lee	1223	5/18/2005	12/31/2014	Good Standing
OTR/L	<b>Mayo</b>	Melissa	Ann	1136	9/9/2003	12/31/2014	Good Standing
OTR/L	<b>May-Pettit</b>	Alyssa	Christine	1533	4/25/2011	12/31/2014	Good Standing
COTA/L	<b>Mazza</b>	Louis	Matthew	C1377	9/20/2000	12/31/2015	Good Standing
OTR/L	<b>McBee</b>	Joshua	Lee	1543	6/30/2011	12/31/2014	Good Standing
COTA/L	<b>McCandless</b>	Maureen	Ann	C1327	9/29/1999	12/31/2014	Good Standing
OTR/L	<b>McCombie</b>	Randy	Paul	494	8/22/1995	12/31/2014	Good Standing
COTA/L	<b>McCormick</b>	Bridget	Ann	C1171	7/21/2008	12/31/2015	Good Standing
COTA/L	<b>McCoy</b>	Belinda	Belle	C1112	11/21/1994	12/31/2015	Good Standing
COTA/L	<b>McDaniel</b>	Johnnie	Ray	C1489	5/6/2003	12/31/2014	Good Standing
OTR/L	<b>McDonald</b>	Clare	Elizabeth	716	12/24/1997	12/31/2014	Good Standing
OTR/L	<b>McDonald</b>	Karis	Melissa	1562	10/10/2011	12/31/2014	Good Standing
COTA/L	<b>McGilton</b>	Melissa	Anne	C1889	2/12/2013	12/31/2014	Good Standing
OTR/L	<b>McGinley</b>	Julia	Christine	1654	7/17/2013	12/31/2014	Good Standing
OTR/L	<b>McGowan</b>	Suzanne	Frances	101	7/18/1980	12/31/2015	Good Standing
COTA/L	<b>McGrady</b>	Chantel	Lee	C1791	4/7/2011	12/31/2014	Good Standing
COTA/L	<b>McKenney</b>	Dawn	Debra	C1229	6/4/1997	12/31/2014	Good Standing
COTA/L	<b>McKinney</b>	Christopher	David	C1534	1/5/2005	12/31/2014	Good Standing
COTA/L	<b>McLaughlin</b>	Lisa	Ann	C1852	6/25/2012	12/31/2015	Good Standing
OTR/L	<b>McManamay</b>	Amy	Jo	413	3/21/1994	12/31/2015	Good Standing
OTR/L	<b>McMullen</b>	Alison	Jo	1656	7/16/2013	12/31/2014	Good Standing
OTR/L	<b>McNeel</b>	Abigail	Alida	1615	10/30/2012	12/31/2015	Good Standing
COTA/L	<b>McPherson</b>	Charles	Edward	C1336	11/9/1999	12/31/2014	Good Standing
COTA/L	<b>Means</b>	Samantha	Noelle	C1967	8/19/2014	12/31/2015	Good Standing
OTR/L	<b>Medlin</b>	Amanda	Garner	1390	7/16/2008	12/31/2015	Good Standing
COTA/L	<b>Mellott</b>	Dustin	Harry	C1692	12/30/2008	12/31/2015	Good Standing
COTA/L	<b>Mellott</b>	Kristen	Ashley	C1565	10/20/2005	12/31/2014	Good Standing
OTR/L	<b>Melvin</b>	Courtney	Brooke	1700	2/11/2014	12/31/2015	Good Standing
OTR/L	<b>Memel</b>	Julie	Ann	1551	8/2/2011	12/31/2014	Good Standing
OTR/L	<b>Menon</b>	Anjana	Manikanda	1626	2/12/2013	12/31/2014	Good Standing

OTA/L	<b>Mercer</b>	Nancy	Diane	C1262	2/24/1998	12/31/2015	Good Standing
COTA/L	<b>Meredith</b>	Rebecca	Anne	C1774	12/13/2010	12/31/2015	Good Standing
OTR/L	<b>Merinar</b>	Jaimie	Katelyn	1650	7/11/2013	12/31/2014	Good Standing
COTA/L	<b>Messenger</b>	Daniel	Wayne	C1535	1/18/2005	12/31/2014	Good Standing
COTA/L	<b>Metcalf</b>	Jill	Lyn	C1420	9/12/2011	12/31/2014	Good Standing
OTA/L	<b>Metheny</b>	Rebecca	Lynn	C1128	3/28/1995	12/31/2014	Good Standing
OTR/L	<b>Metz</b>	Betsy	Anne	1628	3/5/2013	12/31/2014	Good Standing
COTA/L	<b>Midkiff</b>	Geneva	Ailene	C1437	12/18/2001	12/31/2014	Good Standing
COTA/L	<b>Midock</b>	Erika	Lynn	C1621	2/12/2007	12/31/2014	Good Standing
OTR/L	<b>Milinovich</b>	Meghen	Kristen	1539	6/23/2011	12/31/2014	Good Standing
OTR/L	<b>Miller</b>	Barbara	Rose	1324	6/19/2007	12/31/2014	Good Standing
OTR/L	<b>Miller</b>	Diane	Jeanette	1162	2/19/2004	12/31/2015	Good Standing
OTR/L	<b>Miller</b>	Jennifer	Dawn	814	11/4/1998	12/31/2015	Good Standing
COTA/L	<b>Miller</b>	Jessica	Dawn	C1877	11/19/2012	12/31/2015	Good Standing
COTA/L	<b>Miller</b>	Keri	Ann	C1924	8/23/2013	12/31/2014	Good Standing
OTR/L	<b>Miller</b>	Maricris	Ho	573	8/14/1996	12/31/2015	Good Standing
COTA/L	<b>Miller</b>	Stephanie	Ann	C1328	9/10/2008	12/31/2015	Good Standing
OTR/L	<b>Miller</b>	Thomas	Scott	902	11/11/1999	12/31/2014	Good Standing
OTR/L	<b>Miller</b>	William	Thomas	1424	4/22/2009	12/31/2014	Good Standing
OTR/L	<b>Mills</b>	Alayna	Dawn	1279	7/6/2006	12/31/2015	Good Standing
OTR/L	<b>Moat</b>	Alicia	Sue	1599	8/7/2012	12/31/2015	Good Standing
OTR/L	<b>Mockbee</b>	Joy	Renee	1401	10/6/2008	12/31/2015	Good Standing
COTA/L	<b>Montgomery</b>	Lisa	Rachel	C1811	8/26/2011	12/31/2014	Good Standing
OTR/L	<b>Montgomery</b>	Susan	Lynn	938	10/31/2000	12/31/2015	Good Standing
COTA/L	<b>Moody</b>	Susan	Pauline	C1358	6/6/2000	12/31/2015	Good Standing
COTA/L	<b>Mooney</b>	Candice	Kay	C1699	2/27/2009	12/31/2014	Good Standing
COTA/L	<b>Moore</b>	Kenneth	Lee	C1099	8/31/1994	12/31/2015	Good Standing
OTR/L	<b>Moore</b>	Lyndsi	Michele	1683	9/17/2013	12/31/2014	Good Standing
COTA/L	<b>Moore</b>	Michael	Lee	C1035	9/29/1990	12/31/2015	Good Standing
OTR/L	<b>Moore</b>	Rebecca	Dawn	947	11/2/2000	12/31/2015	Good Standing
OTR/L	<b>Moore</b>	Sarah	Katherine	1657	7/16/2013	12/31/2014	Good Standing
COTA/L	<b>Moore</b>	Teresa	Renee	C1740	12/16/2009	12/31/2014	Good Standing
OTR/L	<b>Moore</b>	Tiara	Rose	1560	9/27/2011	12/31/2014	Good Standing
COTA/L	<b>Morgan</b>	Herma	Nelle	C1213	9/23/2014	12/31/2015	Good Standing
OTR/L	<b>Morgan</b>	Jo-Clair		1189	8/18/2001	12/31/2015	Good Standing
OTR/L	<b>Morgan</b>	Leigh	Ann	1336	7/9/2007	12/31/2014	Good Standing
OTR/L	<b>Morris</b>	Cheryl	Lee	1348	5/1/2012	12/31/2015	Good Standing
COTA/L	<b>Morrissey</b>	Michael	Francis	C1538	2/15/2005	12/31/2014	Good Standing
OTR/L	<b>Morrow</b>	Hannah	Renee	1620	12/11/2012	12/31/2015	Good Standing
OTR/L	<b>Mosca</b>	Alisa		911	1/20/2000	12/31/2015	Good Standing
OTR/L	<b>Mosrie</b>	Hala		976	5/30/2001	12/31/2014	Good Standing
COTA/L	<b>Moss</b>	Adam	Lee	C1931	9/26/2013	12/31/2014	Good Standing
OTR/L	<b>Mott</b>	Stephanie	LuAnn	1326	6/25/2007	12/31/2014	Good Standing
COTA/L	<b>Mounts</b>	Tiiffany	Yvonne	C1627	4/23/2007	12/31/2014	Good Standing
OTR/L	<b>Mouser</b>	Erica	Nicole	1491	7/7/2010	12/31/2015	Good Standing
OTR/L	<b>Mullins</b>	Amy	Marie	1210	11/17/2004	12/31/2015	Good Standing
OTA/L	<b>Mullins</b>	Denise	Renee	C1217	4/24/1997	12/31/2014	Good Standing
OTR/L	<b>Mullins</b>	Metilda	Shobha	416	3/28/1994	12/31/2015	Good Standing
OTR/L	<b>Murphy</b>	Rhonda	Rae	1041	5/16/2002	12/31/2015	Good Standing
COTA/L	<b>Murphy</b>	Tammy	Louise	C1789	3/28/2011	12/31/2014	Good Standing
OTR/L	<b>Murray</b>	Haleigh	Danielle	1693	11/18/2013	12/31/2014	Good Standing
OTR/L	<b>Murray</b>	James	Joseph	1540	6/23/2011	12/31/2014	Good Standing

OTR/L	<b>Musgrove</b>	Brenda	Jo	991	8/31/2001	12/31/2014	Good Standing
OT/L	<b>Musick</b>	Boyd	Douglas	1611	10/2/2012	12/31/2015	Good Standing
OTR/L	<b>Musselman</b>	Linda	Dean	1634	4/16/2013	12/31/2014	Good Standing
OTR/L	<b>Mutchler</b>	Gail		967	1/18/2001	12/31/2014	Good Standing
OTR/L	<b>Myers</b>	Brittany	Gail	1734	7/29/2014	12/31/2015	Good Standing
OTR/L	<b>Myers</b>	Elizabeth	Anne	860	5/18/1999	12/31/2014	Good Standing
OTR/L	<b>Mysliwicz-</b>						
OTR/L	<b>Andlinger</b>	Beth	Ann	498	9/6/1995	12/31/2014	Good Standing
OT/L	<b>Nagarajan</b>	Hemalini	K.	1174	6/30/2004	12/31/2015	Good Standing
OT/L	<b>Nahemow</b>	Barbara	Lynn	1411	12/2/2008	12/31/2015	Good Standing
OTR/L	<b>Nazari</b>	Diana	Driver	1558	9/19/2011	12/31/2014	Good Standing
OTR/L	<b>Neal</b>	Julie	Ann	989	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Neal</b>	Lyndsay	Parcell	1596	7/31/2012	12/31/2015	Good Standing
COTA/L	<b>Nelson</b>	Amber	Nicole	C1779	1/5/2011	12/31/2014	Good Standing
COTA/L	<b>Nelson</b>	Candi	Michelle	C1840	3/5/2012	12/31/2015	Good Standing
OTR/L	<b>Nesland</b>	Anita	Loriane	430	6/24/1994	12/31/2015	Good Standing
OTR/L	<b>Newsom</b>	Cindy	Jo	1283	8/1/2006	12/31/2015	Good Standing
COTA/L	<b>Newsom</b>	Heidi	Nicole	C1869	10/11/2012	12/31/2015	Good Standing
OTR/L	<b>Newsome</b>	Rebecca	Lynn	1663	7/26/2013	12/31/2014	Good Standing
COTA/L	<b>Newsome</b>	Sharon	Elaine	C1830	1/13/2012	12/31/2015	Good Standing
OTR/L	<b>Ney</b>	Julie	Elizabeth	1566	10/18/2011	12/31/2014	Good Standing
COTA/L	<b>Nichols</b>	Lorraine	Marie	C1442	2/21/2002	12/31/2015	Good Standing
COTA/L	<b>Nichols</b>	Sarah	A.	C1934	10/22/2013	12/31/2014	Good Standing
OTR/L	<b>Nicholson</b>	Argil	Waine	1120	7/30/2003	12/31/2014	Good Standing
COTA/L	<b>Nickel</b>	Sherry	Ann	C1674	8/11/2008	12/31/2015	Good Standing
COTA/L	<b>Kott</b>	Miranda	Britnee	C1893	2/28/2013	12/31/2014	Good Standing
OTR/L	<b>Nogueira</b>	Brooke	G.	1658	7/16/2013	12/31/2014	Good Standing
COTA/L	<b>O'Connor</b>	Marcia	Louise	C1029	4/12/1990	12/31/2015	Good Standing
COTA/L	<b>Odell</b>	Glenda	Jean	C1375	9/14/2000	12/31/2015	Good Standing
OTR/L	<b>O'Dell</b>	Molly	Jay	165	10/18/2010	12/31/2015	Good Standing
OTR/L	<b>O'Leary</b>	Denis	Michael	721	1/7/1998	12/31/2015	Good Standing
OT (lp)	<b>Oldaker</b>	Tiffany	Nicole	1727	7/16/2014	12/31/2015	Good Standing
OTR/L	<b>Oleksa</b>	Breanne	Marie	1232	7/7/2005	12/31/2014	Good Standing
OTR/L	<b>Orndorff</b>	Ashley	Nicole	1442	8/4/2009	12/31/2014	Good Standing
COTA/L	<b>Orr</b>	Carolynn		C1344	1/6/2000	12/31/2015	Good Standing
COTA/L	<b>Orth</b>	Brandi	Rae	C1838	3/1/2012	12/31/2015	Good Standing
OTR/L	<b>Orth</b>	Margaret	Eileen	1280	2/26/2013	12/31/2014	Good Standing
OTR/L	<b>Osburn</b>	Angela	Brooke	705	11/18/1997	12/31/2014	Good Standing
OT/L	<b>O'Shea</b>	Robert	Joseph	373	7/28/1993	12/31/2014	Good Standing
OTR/L	<b>O'Toole</b>	Brittany	Anne	1613	10/15/2012	12/31/2015	Good Standing
OTR/L	<b>Overcash</b>	Christina	LeAnn	1418	3/9/2009	12/31/2014	Good Standing
COTA/L	<b>Owens</b>	Lauren	Julianne	C1977	9/30/2014	12/31/2015	Good Standing
OTR/L	<b>Pahl</b>	Erin	Kaknis	1745	9/25/2014	12/31/2015	Good Standing
OTR/L	<b>Paiva</b>	Krystal	Lee	1547	7/12/2011	12/31/2014	Good Standing
COTA/L	<b>Parker</b>	Carla	Mae	C1857	7/26/2012	12/31/2015	Good Standing
OTR/L	<b>Parker</b>	Leslie	Nicole	1018	11/27/2001	12/31/2014	Good Standing
COTA/L	<b>Parsons</b>	Gretchen	Marie	C1633	6/11/2007	12/31/2014	Good Standing
OTR/L	<b>Parsons</b>	Sarah	Megan	1387	7/14/2008	12/31/2015	Good Standing
OTR/L	<b>Paschall</b>	Olivia	Kristen	1597	8/1/2012	12/31/2015	Good Standing
OTR/L	<b>Patrelakis</b>	Lindsay	Marie	1511	10/18/2010	12/31/2015	Good Standing
OTR/L	<b>Patterson</b>	Sarah	Anne	1661	7/24/2013	12/31/2014	Good Standing
COTA/L	<b>Patton</b>	Ashley	Renee	C1712	6/3/2009	12/31/2014	Good Standing

COTA/L	<b>Paugh</b>	Ginger	Ranee	C1835	2/13/2012	12/31/2015	Good Standing
OTR/L	<b>Paul</b>	Sue	McShane	1582	5/8/2012	12/31/2015	Good Standing
OTR/L	<b>Pauley</b>	Christina	Marie	1035	8/26/2008	12/31/2015	Good Standing
OTR/L	<b>Pauley</b>	Claudette	Mynes	1236	8/16/2005	12/31/2014	Good Standing
OTR/L	<b>Pauley</b>	Karrah	Leigh	1087	1/15/2003	12/31/2014	Good Standing
OTR/L	<b>Pavlock</b>	Megan	E	1422	4/1/2009	12/31/2014	Good Standing
OTR/L	<b>Pavone</b>	Melanie	Dawn	956	11/16/2000	12/31/2015	Good Standing
OTR/L	<b>Peddicord</b>	Abby	Rae	1651	7/11/2013	12/31/2014	Good Standing
COTA/L	<b>Pedersen</b>	Frank	Jasen	C1901	5/6/2013	12/31/2014	Good Standing
OTR/L	<b>Pegg</b>	Ashleigh	Danelle	1386	7/9/2008	12/31/2015	Good Standing
OTR/L	<b>Pegg</b>	Mary	Lynn	928	6/13/2000	12/31/2015	Good Standing
COTA/L	<b>Penn</b>	Jennifer	La'belle	C1715	6/22/2009	12/31/2014	Good Standing
COTA/L	<b>Pennington</b>	Jennifer	Mae	C1781	1/19/2011	12/31/2014	Good Standing
OTR/L	<b>Perez</b>	Elizabeth	Caroline	1427	6/2/2009	12/31/2014	Good Standing
OTR/L	<b>Perkinson</b>	Kayla	Nicole	1692	11/14/2013	12/31/2014	Good Standing
OTR/L	<b>Perry</b>	Krista	Michelle	1005	9/11/2001	12/31/2014	Good Standing
COTA/L	<b>Persinger</b>	Ashley	Francis	C1752	4/8/2010	12/31/2015	Good Standing
OTR/L	<b>Pervola</b>	Christel	Michelle	1297	10/5/2006	12/31/2015	Good Standing
COTA/L	<b>Perzanowski</b>	Breanna	Marie	C1775	12/16/2010	12/31/2015	Good Standing
OTR/L	<b>Pevarski</b>	Chelsea	Ann	1523	2/7/2011	12/31/2014	Good Standing
OTR/L	<b>Pinckney</b>	Cheryl	Anne	414	3/24/1994	12/31/2015	Good Standing
OT/L	<b>Pinckney</b>	Donald	Kenneth	440	8/31/1994	12/31/2015	Good Standing
COTA/L	<b>Pinkerton</b>	Jared	Lee	C1970	8/28/2014	12/31/2015	Good Standing
COTA/L	<b>Pino</b>	Rachel	Ann	C1661	2/19/2008	12/31/2015	Good Standing
COTA/L	<b>Pitt</b>	Benjamin	Lee	C1569	11/3/2005	12/31/2014	Good Standing
OTR/L	<b>Poremba</b>	Amanda	Rae	1690	10/18/2013	12/31/2014	Good Standing
OTR/L	<b>Posch</b>	Melanie	Annette	527	1/29/1996	12/31/2015	Good Standing
COTA/L	<b>Powell</b>	Jessica	Dawn	C1979	9/30/2014	12/31/2015	Good Standing
OT/L	<b>Powers</b>	Andrew	Jackson	985	7/11/2001	12/31/2014	Good Standing
OTR/L	<b>Preece</b>	Rebecca	Ann	1084	1/8/2003	12/31/2014	Good Standing
OTA/L	<b>Presley</b>	Jacqueline	Maureen	C1369	8/12/2013	12/31/2014	Good Standing
OT/L	<b>Pressens</b>	Abigail	Hart	1629	4/2/2013	12/31/2014	Good Standing
OTA/L	<b>Preteroti</b>	Michael	Paul	C1561	1/29/2013	12/31/2014	Good Standing
OTR/L	<b>Price</b>	Carrie	Anne	1248	11/8/2005	12/31/2014	Good Standing
COTA/L	<b>Price</b>	Eric	Frances	C1809	8/22/2011	12/31/2014	Good Standing
COTA/L	<b>Price</b>	Kiley	Michelle	C1356	11/15/2007	12/31/2014	Good Standing
OTR/L	<b>Printz</b>	Sarah	Kathryn	1423	4/7/2009	12/31/2014	Good Standing
OTR/L	<b>Pritt</b>	Nicole	Danielle	1674	8/23/2013	12/31/2014	Good Standing
OT/L	<b>Proffitt</b>	Sarah	Elizabeth	1208	11/9/2004	12/31/2015	Good Standing
OTR/L	<b>Quattrochi</b>	Gina	Marie	1687	10/8/2013	12/31/2014	Good Standing
OTR/L	<b>Queen</b>	Natalie	Brooke	1400	9/17/2008	12/31/2015	Good Standing
OTR/L	<b>Quesenberry</b>	Kathy	Jo	358	3/9/1993	12/31/2014	Good Standing
OTR/L	<b>Quick</b>	Hailey	Beth	1556	9/6/2011	12/31/2014	Good Standing
OTR/L	<b>Rabel</b>	Anna	Marie	1740	8/28/2014	12/31/2015	Good Standing
OTR/L	<b>Raleigh</b>	Robin	Annette	1203	9/15/2004	12/31/2015	Good Standing
OTR/L	<b>Ramey</b>	Lisa	Cheryl	359	3/15/1993	12/31/2014	Good Standing
COTA/L	<b>Ramirez</b>	Jesus	Manuel	C1832	1/30/2012	12/31/2015	Good Standing
COTA/L	<b>Ramsdell</b>	Stephanie	Diane	C1432	11/15/2001	12/31/2014	Good Standing
COTA/L	<b>Ransom</b>	Loyd	Franklin	C1354	5/23/2000	12/31/2015	Good Standing
COTA/L	<b>Rapp</b>	Jeana	D	C1894	3/5/2013	12/31/2014	Good Standing
COTA/L	<b>Ratcliff</b>	Marti	Lea	C1024	1/30/1990	12/31/2015	Good Standing
COTA/L	<b>Ratliff</b>	Hillary	Jo	C1451	4/18/2002	12/31/2015	Good Standing

COTA/L	<b>Ratliff</b>	Melissa	Sue	C1814	9/27/2011	12/31/2014	Good Standing
OTR/L	<b>Rauch</b>	Dawn	Marie	579	9/4/1996	12/31/2015	Good Standing
OTR/L	<b>Ravenscroft</b>	Erin	Marie	1183	7/28/2004	12/31/2015	Good Standing
OTR/L	<b>Ream</b>	Heather	Wood	1535	6/1/2011	12/31/2014	Good Standing
OTR/L	<b>Redd</b>	Shannon	Nicole	1552	8/11/2011	12/31/2014	Good Standing
COTA/L	<b>Reed</b>	Tiffany	Nicole	C1907	7/8/2013	12/31/2014	Good Standing
COTA/L	<b>Reffitt</b>	Glenda	Kay	C1195	3/3/2010	12/31/2015	Good Standing
COTA/L	<b>Reilly</b>	Brooke	Lea	C1940	12/26/2013	12/31/2014	Good Standing
OTR/L	<b>Revels</b>	Elizabeth	Susan	1129	8/20/2003	12/31/2014	Good Standing
OTR/L	<b>Rice</b>	Sarah	Jane	1021	12/24/2001	12/31/2014	Good Standing
COTA/L	<b>Richards</b>	Eric	Thompson	C1068	6/16/1993	12/31/2014	Good Standing
COTA/L	<b>Richardson</b>	James	David	C1687	12/16/2008	12/31/2015	Good Standing
COTA/L	<b>Richmond</b>	Whitney	Allison	C1949	3/25/2014	12/31/2015	Good Standing
OTR/L	<b>Riden</b>	Cortney	Nicole	1448	8/26/2009	12/31/2014	Good Standing
COTA/L	<b>Rider</b>	Michelle	RaeDawn	C1734	12/1/2009	12/31/2014	Good Standing
COTA/L	<b>Riffel</b>	Vivian	Maggard	C1018	7/6/1988	12/31/2015	Good Standing
OTR/L	<b>Riffle</b>	Miranda	Dawn	1389	7/16/2008	12/31/2015	Good Standing
COTA/L	<b>Riggleman</b>	Jane	Lynn	C1186	9/4/1996	12/31/2015	Good Standing
OTR/L	<b>Riggleman</b>	Kara	Jo	1255	1/24/2006	12/31/2015	Good Standing
OTR/L	<b>Riley</b>	Juliana	Marie	1070	10/9/2002	12/31/2015	Good Standing
COTA/L	<b>Riska</b>	Darla	Jean	C1493	6/18/2003	12/31/2014	Good Standing
COTA/L	<b>Ritchie</b>	Amy	Renea	C1599	9/12/2006	12/31/2015	Good Standing
OTR/L	<b>Ritenour</b>	Kelsey	Leigh	1474	3/9/2010	12/31/2015	Good Standing
OTR/L	<b>Roberts</b>	Duane	Alan	735	2/11/1998	12/31/2015	Good Standing
OTR/L	<b>Robinson</b>	Kathleen	Michelle	1294	10/3/2006	12/31/2015	Good Standing
COTA/L	<b>Robinson</b>	Kelly	G	C1955	5/20/2014	12/31/2015	Good Standing
COTA/L	<b>Robinson</b>	Michelle	Dawn	C1074	9/20/1993	12/31/2014	Good Standing
OTR/L	<b>Robinson</b>	Nancy	Christine	346	12/8/1992	12/31/2015	Good Standing
COTA/L	<b>Robinson</b>	Tawnya	Rochelle	C1937	11/18/2013	12/31/2014	Good Standing
COTA/L	<b>Rock</b>	Brandi	Sue	C1709	5/4/2009	12/31/2014	Good Standing
COTA/L	<b>Rodeheaver</b>	Carlea	Marie	C1961	7/17/2014	12/31/2015	Good Standing
COTA/L	<b>Rogers</b>	Joel	Lynn	C1895	3/5/2013	12/31/2014	Good Standing
COTA/L	<b>Rose</b>	Jenny	Lee	C1139	9/12/1998	12/31/2014	Good Standing
OTR/L	<b>Ross</b>	Rebecca	L.	1467	12/16/2009	12/31/2014	Good Standing
COTA/L	<b>Roth</b>	Michelle	Templeton	C1698	2/10/2009	12/31/2014	Good Standing
OTR/L	<b>Rotruck</b>	Nicholas	Scott	1729	7/22/2014	12/31/2015	Good Standing
OTR/L	<b>Roush</b>	Andrea	Rae	939	10/31/2000	12/31/2015	Good Standing
OTR/L	<b>Roush</b>	Patrick	Chandler	1631	4/9/2013	12/31/2014	Good Standing
COTA/L	<b>Rowan</b>	Lisa	Marie	C1702	3/9/2009	12/31/2014	Good Standing
OTR/L	<b>Ruben</b>	Lisa	Marie	1503	8/18/2010	12/31/2015	Good Standing
OTR/L	<b>Rubenstein</b>	Britany	Ann	1652	7/11/2013	12/31/2014	Good Standing
OTR/L	<b>Rupple</b>	M.	Susan	1321	4/10/2007	12/31/2014	Good Standing
OTR/L	<b>Ryan</b>	Lina	Christina	1343	7/30/2007	12/31/2014	Good Standing
OTR/L	<b>Saffouri</b>	Denise	Lynn	926	5/23/2000	12/31/2015	Good Standing
OTR/L	<b>Salmons</b>	Renea	Dawn	1286	8/14/2006	12/31/2015	Good Standing
OTR/L	<b>Sanders</b>	Lea	Ann	1706	3/18/2014	12/31/2015	Good Standing
OTR/L	<b>Santangelo</b>	Jaclyn	Ann	1014	11/8/2001	12/31/2014	Good Standing
OTR/L	<b>Santer</b>	Michele	Elizabeth	971	3/14/2001	12/31/2014	Good Standing
OTR/L	<b>Sarder</b>	Alok	Kumar	788	7/29/1998	12/31/2015	Good Standing
OTR/L	<b>Sarver</b>	Judith	L.	538	6/22/2009	12/31/2014	Good Standing
OTR/L	<b>Savage</b>	Casie	Lynn	1578	4/17/2012	12/31/2015	Good Standing
OTR/L	<b>Savage</b>	Catherine	Haines	1167	3/30/2004	12/31/2015	Good Standing

OTR/L	<b>Savage</b>	John	Brian	1169	4/6/2004	12/31/2015	Good Standing
COTA/L	<b>Savolainen</b>	Helen	Lee	C1836	2/17/2012	12/31/2015	Good Standing
OTR/L	<b>Scarbrough</b>	Ashley	Elizabeth	1522	2/3/2011	12/31/2014	Good Standing
OTR/L	<b>Schell</b>	Beverly	Diane	1425	5/7/2009	12/31/2014	Good Standing
COTA/L	<b>Scholl</b>	Tera	Jo	C1768	11/18/2010	12/31/2015	Good Standing
OTR/L	<b>Schommer</b>	Nichole	Eve	1373	5/19/2008	12/31/2015	Good Standing
COTA/L	<b>Schucht</b>	Taylor	Elane	C1962	7/22/2014	12/31/2015	Good Standing
OT/L	<b>Scrivener-Vass</b>	Linda	May	845	3/3/1999	12/31/2014	Good Standing
OTR/L	<b>Seasor Frye</b>	Sonya	Lee	665	8/19/1997	12/31/2014	Good Standing
OTR/L	<b>Seese</b>	Amanda	Margaret	1017	11/20/2001	12/31/2014	Good Standing
OTR/L	<b>Seidel</b>	Margaret	Anne	291	11/12/1991	12/31/2014	Good Standing
OTR/L	<b>Sellman</b>	Jodi	Lynn	1220	4/27/2005	12/31/2014	Good Standing
COTA/L	<b>Semans</b>	Ashley	Dawn	C1656	1/17/2008	12/31/2015	Good Standing
OTR/L	<b>Seremetis</b>	Meagan	Ann	1327	6/25/2007	12/31/2014	Good Standing
OTR/L	<b>Sergent</b>	Brenford	Edwin	1080	11/26/2002	12/31/2015	Good Standing
OTR/L	<b>Sergent</b>	Danelle	Dawn	1311	2/16/2007	12/31/2014	Good Standing
OTR/L	<b>Setaro</b>	Rebecca	Maria	1159	2/17/2004	12/31/2015	Good Standing
OTR/L	<b>Severino</b>	Jessica	Lynn	1462	11/10/2009	12/31/2014	Good Standing
OTR/L	<b>Seymour</b>	Patricia	Anne	246	10/31/1990	12/31/2015	Good Standing
OTR/L	<b>Shaffer</b>	Karen	Louise	981	6/26/2001	12/31/2014	Good Standing
COTA/L	<b>Shanholtz</b>	Shawna	Marie	C1701	3/4/2009	12/31/2014	Good Standing
COTA/L	<b>Sharp</b>	Courtney	Jean	C1837	2/17/2012	12/31/2015	Good Standing
COTA/L	<b>Shaw</b>	Barbara	Jean	C1669	4/14/2008	12/31/2015	Good Standing
COTA/L	<b>Sheets</b>	Laura	Elizabeth	C1792	4/28/2011	12/31/2014	Good Standing
OTR/L	<b>Sheets</b>	Teresa	Ray	129	1/22/1982	12/31/2015	Good Standing
COTA/L	<b>Sheetz</b>	Adam	Robert	C1953	5/12/2014	12/31/2015	Good Standing
COTA/L	<b>Sherpa</b>	Pashi		C1903	5/29/2013	12/31/2014	Good Standing
OTR/L	<b>Sherrell</b>	Maren	Kate	1205	9/30/2004	12/31/2015	Good Standing
OTR/L	<b>Shirley</b>	Amanda	I.	1701	2/25/2014	12/31/2015	Good Standing
COTA/L	<b>Shivley</b>	Jacqueline	L.	C1945	3/10/2014	12/31/2015	Good Standing
COTA/L	<b>Shockey</b>	Jonathan	Mark	C1883	12/7/2012	12/31/2015	Good Standing
OTR/L	<b>Shriver</b>	Molly	Susan	1739	8/26/2014	12/31/2015	Good Standing
COTA/L	<b>Shumate</b>	Lauren	Michelle	C1892	2/28/2013	12/31/2014	Good Standing
OTR/L	<b>Silkwood</b>	Kristi	Alicia	1195	8/24/2004	12/31/2015	Good Standing
OTR/L	<b>Simmons</b>	Amber	D	1567	11/7/2011	12/31/2014	Good Standing
OTR/L	<b>Simms</b>	Kimberly	Ann	1593	7/17/2012	12/31/2015	Good Standing
OTA/L	<b>Simms</b>	Lesley	Ann	C1518	6/30/2004	12/31/2015	Good Standing
COTA/L	<b>Simpson</b>	Mary	Ann	C1220	5/6/1997	12/31/2014	Good Standing
OTR/L	<b>Simpson</b>	Phillip	Lee	515	11/20/1995	12/31/2014	Good Standing
COTA/L	<b>Sipes</b>	Kayla	Dawn	C1833	1/31/2012	12/31/2015	Good Standing
OTR/L	<b>Sipes</b>	Lynn	Marie	1323	5/8/2007	12/31/2014	Good Standing
OTR/L	<b>Sisler</b>	Paula	May	1545	7/8/2011	12/31/2014	Good Standing
OT/L	<b>Sites</b>	Stacie	Leigh	888	11/2/1999	12/31/2014	Good Standing
OTR/L	<b>Skasik</b>	Alyssa	Marie	1594	7/18/2012	12/31/2015	Good Standing
OTR/L	<b>Skrzypek</b>	Melanie	Dawn	1347	8/14/2007	12/31/2014	Good Standing
OTR/L	<b>Slanina</b>	Hannah	Marie	1726	7/10/2014	12/31/2015	Good Standing
COTA/L	<b>Slate</b>	Cassandra	Renee	C1603	10/12/2006	12/31/2015	Good Standing
COTA/L	<b>Slaubaugh</b>	Jolena	Michelle	C1876	11/15/2012	12/31/2015	Good Standing
COTA/L	<b>Slone</b>	Rebecca	Ann	C1722	9/2/2009	12/31/2014	Good Standing
COTA/L	<b>Smith</b>	Amber	Lee	C1909	7/11/2013	12/31/2014	Good Standing
COTA/L	<b>Smith</b>	Angela	Renea	C1746	2/9/2010	12/31/2015	Good Standing
OT/L	<b>Smith</b>	Casey	Margaret	1072	10/9/2002	12/31/2015	Good Standing



COTA/L	<b>Smith</b>	Christina	Marie	C1771	11/24/2010	12/31/2015	Good Standing
COTA/L	<b>Smith</b>	Cynthia	Lee	C1634	6/18/2007	12/31/2014	Good Standing
COTA/L	<b>Smith</b>	David	Brian	C1831	1/30/2012	12/31/2015	Good Standing
OTR/L	<b>Smith</b>	Erica	Marie	1490	7/7/2010	12/31/2015	Good Standing
COTA/L	<b>Smith</b>	Jeanie	Lou	C1879	11/27/2012	12/31/2015	Good Standing
COTA/L	<b>Smith</b>	Karen	Joy	C1558	7/28/2005	12/31/2014	Good Standing
OTR/L	<b>Smith</b>	Kimberly	Dawn	923	5/11/2000	12/31/2015	Good Standing
OTR/L	<b>Smith</b>	Lecia	Dawn	597	10/8/1996	12/31/2015	Good Standing
COTA/L	<b>Smith</b>	Lisa	Ann	C1663	3/26/2008	12/31/2015	Good Standing
COTA/L	<b>Smith</b>	Timothy	Scott	C1274	4/30/1998	12/31/2015	Good Standing
OTR/L	<b>Smith</b>	Virginia	Grace	957	11/14/2000	12/31/2015	Good Standing
COTA/L	<b>Smith-Hay</b>	Julie	Ann	C1964	7/31/2014	12/31/2015	Good Standing
OTR/L	<b>Snell</b>	Susan	Katherine	1568	11/29/2011	12/31/2014	Good Standing
OTR/L	<b>Sole</b>	Ashley	Michelle	1440	7/21/2009	12/31/2014	Good Standing
OTR/L	<b>Somerville</b>	Elizabeth	Jane	1487	7/1/2010	12/31/2015	Good Standing
OTR/L	<b>Spencer</b>	Cassandra	Nicole	1619	12/6/2012	12/31/2015	Good Standing
OTR/L	<b>Spillson</b>	Elizabeth	Ann	390	11/22/1993	12/31/2014	Good Standing
OTR/L	<b>Spillson</b>	Joseph	Andrew	365	4/9/1993	12/31/2014	Good Standing
COTA/L	<b>Spurlock</b>	Staci	Dawn	C1609	12/6/2006	12/31/2015	Good Standing
COTA/L	<b>Stanley</b>	Shawn	Marie	C1939	12/17/2013	12/31/2014	Good Standing
COTA/L	<b>Stanton</b>	Mary	Elizabeth	C1737	12/8/2009	12/31/2014	Good Standing
COTA/L	<b>Stapleton</b>	Caitlyn	Alexa	C1925	8/28/2013	12/31/2014	Good Standing
OTR/L	<b>Stapleton</b>	Meghan	Morrison	1438	7/13/2009	12/31/2014	Good Standing
COTA/L	<b>Starkey</b>	Jessica	Ann	C1914	8/6/2013	12/31/2014	Good Standing
OTR/L	<b>Stephens</b>	Karen	L.	1707	3/19/2014	12/31/2015	Good Standing
OTR/L	<b>Stewart</b>	Adrienne	Shawn	1581	4/30/2012	12/31/2015	Good Standing
COTA/L	<b>Stewart</b>	Deborah	Kay	C1929	9/13/2013	12/31/2014	Good Standing
COTA/L	<b>Stewart</b>	Heather	Michelle	C1374	1/5/2010	12/31/2015	Good Standing
OTR/L	<b>Stewart</b>	Lisa	Kay	909	1/5/2005	12/31/2015	Good Standing
OTR/L	<b>Stewart</b>	Robert	William	1484	6/25/2010	12/31/2015	Good Standing
OTR/L	<b>Stockhoff</b>	Eric	John	1673	8/21/2013	12/31/2014	Good Standing
OTR/L	<b>Stone</b>	Elizabeth	Ann	892	11/4/1999	12/31/2014	Good Standing
OTR/L	<b>Stowers</b>	Kenneth	Dion	1078	11/6/2002	12/31/2015	Good Standing
COTA/L	<b>Strause</b>	Sherrie	Lynn	C1380	11/8/2000	12/31/2015	Good Standing
OT/L	<b>Street</b>	Kristen	Elizabeth	1153	1/15/2004	12/31/2015	Good Standing
COTA/L	<b>Stroop</b>	Lindsey	Renee	C1717	7/1/2009	12/31/2014	Good Standing
OTR/L	<b>Strope</b>	Krista	Leigh	1501	8/16/2010	12/31/2015	Good Standing
COTA/L	<b>Stull</b>	Tiffany	Rose	C1711	5/6/2009	12/31/2014	Good Standing
OTR/L	<b>Stump</b>	Ann	Chadwick	131	1/15/1982	12/31/2015	Good Standing
COTA/L	<b>Sturgill</b>	Jason	Allen	C1735	12/17/2009	12/31/2014	Good Standing
OTR/L	<b>Sullivan</b>	Andrew	Joseph	1694	11/21/2013	12/31/2014	Good Standing
COTA/L	<b>Sullivan</b>	Jill	Rae	C1248	11/6/1997	12/31/2014	Good Standing
OTR/L	<b>Summers</b>	Suzanne	Kathleen	231	12/11/1989	12/31/2014	Good Standing
COTA/L	<b>Sumpter</b>	Jerry	Ray	C1694	1/12/2009	12/31/2014	Good Standing
OTR/L	<b>Sundin</b>	Jarrold	Glenn	1716	6/19/2014	12/31/2015	Good Standing
COTA/L	<b>Surface</b>	Angela	Marie	C1452	5/1/2002	12/31/2015	Good Standing
COTA/L	<b>Surratt</b>	Danny	Keith	C1040	12/10/1990	12/31/2015	Good Standing
COTA/L	<b>Swims, Jr.</b>	David	Ray	C1898	4/3/2013	12/31/2014	Good Standing
OTR/L	<b>Swisher</b>	Stephanie	Gail	1301	12/6/2013	12/31/2014	Good Standing
COTA/L	<b>Syner</b>	Jennifer	Lynn	C1759	8/2/2010	12/31/2015	Good Standing
COTA/L	<b>Tabor</b>	Rikki	Rachele	C1780	1/14/2011	12/31/2014	Good Standing
COTA/L	<b>Tarver</b>	Deanna	Kelly	C1601	9/26/2006	12/31/2015	Good Standing

OTA/L	<b>Taylor</b>	Carla	Beth	C1533	1/5/2005	12/31/2014	Good Standing
COTA/L	<b>Taylor</b>	Porsche	Renea	C1829	1/4/2012	12/31/2015	Good Standing
OTR/L	<b>Tennant</b>	Cassandra	Elizabeth	1618	11/29/2012	12/31/2015	Good Standing
OTR/L	<b>Tennant</b>	Margaret	Wanda	1242	9/14/2005	12/31/2014	Good Standing
OTR/L	<b>Terry</b>	Jennifer	Kay	1649	7/3/2013	12/31/2014	Good Standing
COTA/L	<b>Terry</b>	Lee	Nicole	C1873	10/30/2012	12/31/2015	Good Standing
OTR/L	<b>Testman</b>	Jessica	Brinkley	1391	8/5/2008	12/31/2015	Good Standing
OTR/L	<b>Thaw</b>	Laura	Ann	323	9/14/1992	12/31/2015	Good Standing
COTA/L	<b>Thomas</b>	Brenda	Kay	C1714	6/16/2009	12/31/2014	Good Standing
COTA/L	<b>Thomas</b>	Sue	Ann	C1748	3/16/2010	12/31/2015	Good Standing
OTR/L	<b>Thomas</b>	Teresa	Sue	1498	8/3/2010	12/31/2015	Good Standing
COTA/L	<b>Thomas</b>	Terri	Lynn	C1242	8/15/2011	12/31/2014	Good Standing
OTR/L	<b>Thompson</b>	Andrea	Jo	1376	6/17/2008	12/31/2015	Good Standing
COTA/L	<b>Thompson</b>	Annie	Eliza	C1755	7/1/2010	12/31/2015	Good Standing
OTR/L	<b>Thompson</b>	Catherine	Annette	1684	10/1/2013	12/31/2014	Good Standing
COTA/L	<b>Thompson</b>	Cheryl	Diane	C1971	8/28/2014	12/31/2015	Good Standing
COTA/L	<b>Thompson</b>	Justin	Ryan	C1882	12/6/2012	12/31/2015	Good Standing
COTA/L	<b>Thompson</b>	Kayla	Leighann	C1974	9/12/2014	12/31/2015	Good Standing
OTR/L	<b>Tincher</b>	Christina	Dell	1393	8/20/2008	12/31/2015	Good Standing
OTR/L	<b>Tingler</b>	Kimberly	Welch	1148	11/19/2003	12/31/2014	Good Standing
OTR/L	<b>Tingler</b>	Laura	Noel	1644	6/11/2013	12/31/2014	Good Standing
OTR/L	<b>Tipton</b>	Angela	Deanne	1678	8/28/2013	12/31/2014	Good Standing
COTA/L	<b>Tipton</b>	Renee	Jean	C1942	1/9/2014	12/31/2015	Good Standing
OTR/L	<b>Tiu</b>	Melissa	Jo	1044	7/9/2002	12/31/2015	Good Standing
OTR/L	<b>Tokash</b>	Jennifer	Ann	743	3/5/1998	12/31/2015	Good Standing
COTA/L	<b>Toler-Elayazra</b>	Jessica	Leigh	C1778	1/4/2011	12/31/2014	Good Standing
OTR/L	<b>Toth</b>	Alyssa	Mary	1732	7/24/2014	12/31/2015	Good Standing
COTA/L	<b>Tracy</b>	Daryn	Marie	C1700	3/2/2009	12/31/2014	Good Standing
OTR/L	<b>Truschel</b>	David	William	919	5/17/2006	12/31/2015	Good Standing
OTR/L	<b>Turley</b>	Pamela	Jean	990	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Turley</b>	Traci	Augusta	1290	9/5/2006	12/31/2015	Good Standing
COTA/L	<b>Tussey</b>	Sarah	Lyn	C1516	5/14/2009	12/31/2014	Good Standing
OTR/L	<b>Tyree</b>	Chelsey	Leigh	1624	1/8/2013	12/31/2014	Good Standing
OTR/L	<b>Ude</b>	Heidi	Leigh	997	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Umstot</b>	Justin	Ray	1382	7/1/2008	12/31/2015	Good Standing
OTR/L	<b>Umstot</b>	Vicky	Lynn	1496	7/29/2010	12/31/2015	Good Standing
OTR/L	<b>Usenick</b>	Jody	Henderson	1405	11/10/2008	12/31/2015	Good Standing
COTA/L	<b>Vadasz</b>	Lori	Michelle	C1899	4/9/2013	12/31/2014	Good Standing
OTR/L	<b>Vance</b>	Amanda	Jane	1412	12/2/2008	12/31/2015	Good Standing
OTR/L	<b>Vance</b>	Sarah	Erwin	1379	7/1/2008	12/31/2015	Good Standing
OTR/L	<b>Vandale</b>	Cara	Jane	256	3/11/1991	12/31/2014	Good Standing
OT/L	<b>VanDyke</b>	Dana	M.	1536	6/7/2011	12/31/2014	Good Standing
OTR/L	<b>VanMeter</b>	Sarah	Lea	1107	5/8/2003	12/31/2014	Good Standing
OTR/L	<b>Venable</b>	Allison	Beth	898	11/9/1999	12/31/2014	Good Standing
COTA/L	<b>Vernon</b>	Joseph	Dillon	C1690	12/23/2008	12/31/2015	Good Standing
OT/L	<b>Vigh</b>	Debra	JoAnn	1254	1/17/2006	12/31/2015	Good Standing
OTR/L	<b>Vincent</b>	Virginia	Ann	885	11/2/1999	12/31/2014	Good Standing
OTR/L	<b>Viscount</b>	Tracy	Leigh	625	3/11/1997	12/31/2014	Good Standing
COTA/L	<b>Wachter</b>	Ryan	Jacob	C1927	8/29/2013	12/31/2014	Good Standing
OTR/L	<b>Waibel</b>	Amy	Beth	1537	6/9/2011	12/31/2014	Good Standing
OTR/L	<b>Waibel</b>	Jason	Aaron	1398	9/4/2008	12/31/2015	Good Standing
COTA/L	<b>Wallace</b>	Katelyn	Elaine	C1866	10/2/2012	12/31/2015	Good Standing

OTR/L	<b>Walls</b>	Bethany	Jo	1126	8/14/2003	12/31/2014	Good Standing
OTR/L	<b>Walls</b>	Helen	Muriel	1640	5/23/2013	12/31/2014	Good Standing
OTR/L	<b>Walters</b>	Erik	James	1102	4/2/2003	12/31/2014	Good Standing
OTR/L	<b>Walton</b>	Michael	John	1468	1/12/2010	12/31/2015	Good Standing
OTR/L	<b>Wanstreet</b>	Kerry	Ann	1647	7/2/2013	12/31/2014	Good Standing
COTA/L	<b>Ward</b>	Patricia	Ann	C1650	11/19/2007	12/31/2014	Good Standing
COTA/L	<b>Ware</b>	Kelley	Lynne	C1654	12/17/2007	12/31/2014	Good Standing
OTR/L	<b>Warne</b>	Holly	Michele	1670	8/13/2013	12/31/2014	Good Standing
COTA/L	<b>Warnock</b>	Tina	Marie	C1010	3/14/1987	12/31/2014	Good Standing
OTR/L	<b>Watson</b>	Erin	Elizabeth	1353	9/20/2007	12/31/2014	Good Standing
OTR/L	<b>Waugh-</b>						
OTR/L	<b>Quasebarth</b>	Elexa	Virginia	1671	8/14/2013	12/31/2014	Good Standing
OTR/L	<b>Weaver</b>	Katie	Colleen	1500	8/11/2010	12/31/2015	Good Standing
COTA/L	<b>Webb</b>	Kimberly	K.	C1134	2/20/2013	12/31/2014	Good Standing
OTR/L	<b>Webb</b>	William	Eric	813	11/4/1998	12/31/2015	Good Standing
OTR/L	<b>Weber</b>	Kristi	Michelle	1573	2/22/2012	12/31/2015	Good Standing
COTA/L	<b>Weicht</b>	Katerina	Elizabeth	C1667	4/7/2008	12/31/2015	Good Standing
COTA/L	<b>Weis</b>	Anthony	Todd	C1574	1/10/2006	12/31/2015	Good Standing
OTR/L	<b>Weiss</b>	Katherine	Virginia	1354	9/24/2007	12/31/2014	Good Standing
OTR/L	<b>Weiss</b>	Megan	Elizabeth	1455	10/1/2009	12/31/2014	Good Standing
COTA/L	<b>Wells</b>	Megan	Marie	C1864	9/27/2012	12/31/2015	Good Standing
OTR/L	<b>Werner</b>	Carole	Lockard	305	3/28/1992	12/31/2015	Good Standing
OTR/L	<b>Wesoloski</b>	Danielle	Ruth	1677	8/28/2013	12/31/2014	Good Standing
OTR/L	<b>Westbrock</b>	Amy	Beth	973	4/26/2001	12/31/2014	Good Standing
OTR/L	<b>Westmoreland</b>	Dianne	Sue	C1412	7/12/2001	12/31/2014	Good Standing
OTR/L	<b>Weston</b>	Erik	John	819	11/5/1998	12/31/2015	Good Standing
OTR/L	<b>Weyrauch</b>	Megan	Renee	1685	10/3/2013	12/31/2014	Good Standing
COTA/L	<b>Wheeler</b>	Corrine	Nichol	C1563	10/4/2005	12/31/2014	Good Standing
OTR/L	<b>Wheeler</b>	Steven	Daniel	638	4/24/1997	12/31/2014	Good Standing
OTR/L	<b>White</b>	Danise	Conley	153	2/14/1985	12/31/2014	Good Standing
COTA/L	<b>White</b>	Kristen	Ann	C1302	11/17/1998	12/31/2015	Good Standing
COTA/L	<b>Whitlock</b>	Jodie	Faith	C1688	12/23/2008	12/31/2015	Good Standing
COTA/L	<b>Whitt</b>	Shirley	Louise	C1651	11/27/2007	12/31/2014	Good Standing
OTR/L	<b>Wilcox</b>	Alexandra	Faith	1548	7/18/2011	12/31/2014	Good Standing
OTR/L	<b>Wilhere</b>	Tawnya	Nicole	596	10/8/1996	12/31/2015	Good Standing
COTA/L	<b>Williams</b>	Amanda	Rae	C1655	1/4/2008	12/31/2015	Good Standing
OTR/L	<b>Williams</b>	Christine	Ann	1546	7/11/2011	12/31/2014	Good Standing
OTR/L	<b>Williams</b>	Kristie	Rae	994	8/31/2001	12/31/2014	Good Standing
OTR/L	<b>Williams</b>	Maria	Elena	1184	7/29/2004	12/31/2015	Good Standing
COTA/L	<b>Williams</b>	Shawn	Michael	C1928	9/9/2013	12/31/2014	Good Standing
COTA/L	<b>Willis</b>	Erica	Jo	C1668	4/10/2008	12/31/2015	Good Standing
COTA/L	<b>Willis</b>	Janna	Krin	C1777	1/3/2011	12/31/2014	Good Standing
COTA/L	<b>Willison</b>	Amy	Dawn	C1912	7/31/2013	12/31/2014	Good Standing
OTR/L	<b>Wilson</b>	Ashley	Gale	1659	7/18/2013	12/31/2014	Good Standing
COTA/L	<b>Wilson</b>	Billie	Jo	C1950	4/8/2014	12/31/2015	Good Standing
COTA/L	<b>Wilson</b>	Hannah	Renee	C1859	8/6/2012	12/31/2015	Good Standing
OTR/L	<b>Wilson</b>	Heather	Ann	591	9/24/1996	12/31/2015	Good Standing
OTR/L	<b>Wilson</b>	Krista	Kendall	1380	7/1/2008	12/31/2015	Good Standing
COTA/L	<b>Windows</b>	Wendy	Lynn	C1483	3/11/2003	12/31/2014	Good Standing
OTR/L	<b>Wingate</b>	Heather	Marie	644	5/7/1997	12/31/2014	Good Standing
COTA/L	<b>Winter</b>	Robin	Annette	C1706	4/16/2009	12/31/2014	Good Standing
COTA/L	<b>Winters</b>	Melanie	June	C1888	2/8/2013	12/31/2014	Good Standing

OTR/L	<b>Wise-Marks</b>	Elizabeth	Ann	922	5/11/2000	12/31/2015	Good Standing
COTA/L	<b>Withrow</b>	Erica	Diane	C1536	1/31/2005	12/31/2014	Good Standing
OTR/L	<b>Wix</b>	Amy	Michelle	951	11/7/2000	12/31/2015	Good Standing
COTA/L	<b>Wolfgang</b>	Megan	Alexandra	C1938	12/5/2013	12/31/2014	Good Standing
OT/L	<b>Womack</b>	Jami	Marie	1632	4/11/2013	12/31/2014	Good Standing
OTR/L	<b>Wonderly</b>	Shana	Yvonne	1646	7/2/2013	12/31/2014	Good Standing
COTA/L	<b>Wood</b>	Carey	Ann	C1628	4/24/2007	12/31/2014	Good Standing
OTR/L	<b>Wood</b>	Shelby	Dyan	1337	7/23/2007	12/31/2014	Good Standing
OTR/L	<b>Wood</b>	Susan	Michele	945	10/31/2000	12/31/2015	Good Standing
COTA/L	<b>Wooddell</b>	Lori	Ann	C1468	10/10/2002	12/31/2015	Good Standing
COTA/L	<b>Woods</b>	Natasha	Elaine	C1849	5/30/2012	12/31/2015	Good Standing
OTR/L	<b>Woods</b>	SueAnn	Renee	1429	6/16/2009	12/31/2014	Good Standing
COTA/L	<b>Woodson</b>	Patricia	Faye	C1670	6/3/2008	12/31/2015	Good Standing
OT/L	<b>Woolwine</b>	Michelle	Lee	1736	8/13/2014	12/31/2015	Good Standing
OTR/L	<b>Wooten</b>	Ashlee	Brooke	1377	6/17/2008	12/31/2015	Good Standing
COTA/L	<b>Workman</b>	Katherine	Jane	C1470	10/22/2002	12/31/2015	Good Standing
OTR/L	<b>Worley</b>	Amanda	Dawn	1191	8/20/2004	12/31/2015	Good Standing
COTA/L	<b>Wriston</b>	Dwayne	Edgar	C1636	8/6/2007	12/31/2014	Good Standing
OTR/L	<b>Wriston</b>	Patricia	Jane	1714	6/9/2014	12/31/2015	Good Standing
OTR/L	<b>Wujtow</b>	Nathalie	Adel	1293	9/19/2006	12/31/2015	Good Standing
OTR/L	<b>Wulff</b>	Sara	Ilana	1453	10/1/2009	12/31/2014	Good Standing
OTR/L	<b>Wycoff</b>	Travis	Robert	1073	10/9/2002	12/31/2015	Good Standing
OTR/L	<b>Yadwadkar</b>	Neelima	Subhash	674	10/7/1997	12/31/2014	Good Standing
OTR/L	<b>Yonak</b>	Laurie	Marangoni	1252	12/27/2005	12/31/2014	Good Standing
COTA/L	<b>Yost</b>	Jennifer	M.	C1743	1/26/2010	12/31/2015	Good Standing
OT/L	<b>Young</b>	Darvan	Bethel	179	3/14/1987	12/31/2014	Good Standing
COTA/L	<b>Young</b>	Nanette	DeBernardo	C1575	4/18/2013	12/31/2014	Good Standing
OTR/L	<b>Zapf</b>	Helen	Pamela	893	11/4/1999	12/31/2014	Good Standing
COTA/L	<b>Zebley</b>	Christina	Celia	C1804	7/15/2011	12/31/2014	Good Standing
OTR/L	<b>Zimmerman</b>	Catherine	Dodson	1198	8/31/2004	12/31/2015	Good Standing
COTA/L	<b>Zinn</b>	Leighann	Sommer	C1466	8/7/2002	12/31/2015	Good Standing
OTR/L	<b>Zirkle</b>	Lindsay	Nicole	1295	10/3/2006	12/31/2015	Good Standing
OTR/L	<b>Zucconi</b>	Annamarie	Magiera	1109	5/13/2003	12/31/2014	Good Standing

**West Virginia Board of Occupational Therapy**

**Annual Report  
2012-2013**

# **Summary of Complaints**



West Virginia Board of Occupational Therapy  
3041 University Avenue  
2<sup>nd</sup> Floor, Suite 6  
Morgantown, WV 26505  
304-285-3150  
www.wvbot.org

## Summary of Complaints FY 2013 / 2014

<u>Date Rec'd</u>	<u>Case Number</u>	<u>Description</u>	<u>Resolution</u>
8/9/12	2012#3	Incident causing injury	Dismissed
10/15/12	2012#5	Falsifying documentation Fraudulent billing	License Suspended
12/6/12	2012#3a	Practicing without supervision	Reprimand
12/7/12	2012#6	Not qualified to use certain program	Dismissed
2/27/13	2013#2	Alleged fraudulent billing	Dismissed
3/13/13	2013#4	Failure to provide appropriate supervision	Dismissed
7/23/13	2013#5	Unethical & unprofessional Behavior	Dismissed
4/9/14	2014#02	Incident causing injury	Dismissed
5/14/14	2014#03	Falsifying documentation Fraudulent billing	In process