



**STATE BOARD OF LANDSCAPE ARCHITECTS**

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522 Ashebrooke Square, Morgantown, WV 26508  
Ph: (304)594.3535 Fax: (304)594.1482

FY2017 Annual Report of the  
WV State Board of Landscape Architects  
Due 12/31/2017

Michael R. Biafore, Chairman

Jason Testman, Secretary

John Rudmann, Treasurer

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## About the Board

The mission of the West Virginia State Board of Landscape Architects is to protect the health, safety interest and welfare of the public and to provide for the regulation of landscape architecture in this state.

The Board is composed of three members, two landscape architects and one lay person. Appointed by the Governor and with the advice and consent of the Senate, members serve for staggered terms of three years.

## Board Officers

**Michael Biafore, Chairman**  
michael@biafore.com  
(Term expires 6/30/2014)

Morgantown  
Monongalia County

**Jason Testman, Secretary**  
jtestman@terrareinc.com  
(Term expires 6/30/2015)

Charleston  
Kanawha County

**John Rudmann, Treasurer**  
[John.Rudmann@kci.com](mailto:John.Rudmann@kci.com)

Morgantown  
Monongalia County

(Term expires 6/30/2013)

## Contact Us

The West Virginia Board of Landscape Architects invites you to contact us via any of the methods below for any questions or comments you have regarding our board or this website.

**Address:** West Virginia State Board of Landscape Architects  
500 Hartman Run Road  
Morgantown, WV 26507

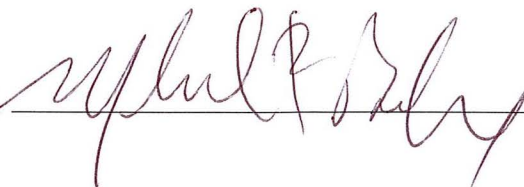
**Phone:** (855) 226-1273

**Fax:** 304-594-1482

**Email:** michael@biafore.com

# AFFIDAVIT

I, Michael R. Biafore, do hereby certify the information contained within the following 2017 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Chairman of the Board

State of West Virginia

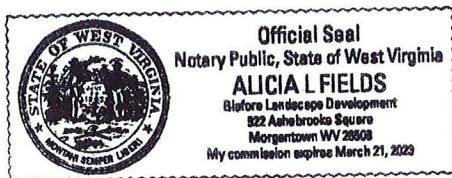
County of Monongalia

Alicia L. Fields, a notary public in and for said state, do hereby certify that Michael R. Biafore, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 10 day of January 2018

My commission expires March 21, 2023


Notary Public: 



(SEAL)

# AFFIDAVIT

I, Jason Testman, do hereby certify the information contained within the following 2017 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Secretary of the Board

State of West Virginia

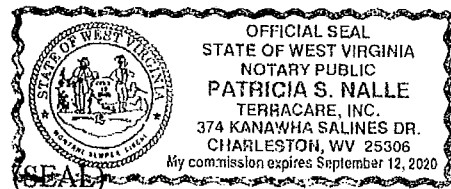
County of Kanawha

Patricia S. Nalle, a notary public in and for said state, do hereby certify that Jason Testman, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 29<sup>th</sup> day of December 2017

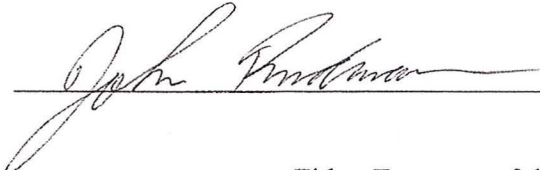
My commission expires September 12, 2020

Notary Public: Patricia S. Nalle



# AFFIDAVIT

I, John Rudmann, do hereby certify the information contained within the following 2017 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Treasurer of the Board

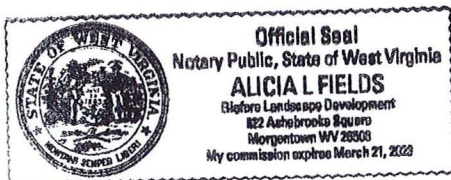
State of West Virginia  
County of Monongalia

Alicia L. Fields, a notary public in and for said state, do hereby certify that John Rudmann, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 10 day of January 2018

My commission expires March 21, 2023

Notary Public: 



(SEAL)

## REGISTRATION SUMMARY

### July 1, 2015 – June 30, 2016

#### Individuals \*

New Landscape Architect Licenses Granted in FY 2015 (by exam or comity) = 9

Active Landscape Architects on June 30, 2015 = 130

#### Companies \*

Certificates of Authorizations Granted to Companies in FY2015 (by application or renewal) = 0

### July 1, 2016 – June 30, 2017

#### Individuals \*

New Landscape Architect Licenses Granted in FY 2016 (by exam or comity) = 9

Active Landscape Architects on June 30, 2017 = 85

#### Companies \*

Certificates of Authorizations Granted to Companies in FY2015 (by application or renewal) = 0

**FY 2015 FINANCIAL REPORT**

**JULY 1, 2016 THROUGH JUNE 30, 2017**

<b>LINE ITEM</b>	<b>NET REVENUE</b>	<b>EXPENSES</b>
	\$8,975	
Personal Services (w + w/o PR deduct)		
Annual Increment		
Civil Serv/PEIA/PERS		
Social Security Matching		
Public Employees' Insurance		
Workers' Compensation		
Pension & Retirement		
Office Expenses		
Printing & Binding		
Rental Expense		
Telecommunications		\$299.59
Contractual/Professional		\$28.50
Travel		
Computer Services		\$802.50
Vehicle Rental		
Rental (Machines & Misc.)		
Association Dues		\$5,485.00
Fire/Auto/Bond & Other Ins.		\$2,663.00
Advertising/Promotional		
Cellular Charges		
Hospitality		
Energy Exp Motor Vehicle		
Miscellaneous		
Training & Development		
Postal & Freight		
Computer Supplies		
Office & Comm. Equip.		
Bank Costs		
PEIA Reserve Transfer		
WV OPEB Contribution		
Computer Equipment		
State Treasurer's Office Fees		\$60
Revenue Refunds		
<b>TOTALS</b>	<b>\$8,975.00</b>	<b>\$9,339.34</b>

\* Directly from Annual Expenditure Total for Fiscal Year by Object provided in OASIS.



**Complaints Filed in FY 2016 and FY2017**

**None.**

**ROSTER OF  
WV LICENSED LANDSCAPE  
ARCHITECTS**

H	O	R	F	status	NUMBER	ISSUE DATE	FIRST	MIDDLE	LAST	SSN	DOB	EMAIL
H		R			1		George	W	Longenecker	9209	11/25/1937	clifside@westco.net
F		A			2		Charles	T	Price	3099	9/17/1941	
H		I			23		John	J	Gattuso	1548	8/3/1940	osufftag1@verizon.net
H		A			33		David	L	Lehmer	5656	7/8/1942	dl@nhwaep.com
H		R			36		William	M	O'Brien, Jr.	4124	1/17/1942	william_obrien_jr@urscorp.com
H		D			68		David	L	Morrow			
F		I			71		John	F	Edsall	4666	2/6/1941	edsall@edsallassociates.com
H		I			83		Alon		Kvashny	1863	6/2/1940	alon_kvashny@tu.edu
F		A			84		Douglas	M	Ruth	7361	1/3/1942	dmruth@bellsouth.net
F		A			110		Joseph	A	Hajnas	6194	4/19/1933	
H		L			143		William	G	Lynch	7996	2/5/1947	wg.lynch@comcast.net
F		D			146		Steven	B	McBride	4952	1/12/1943	smcbride@wvu.edu
H		R			148		David	M	Rieger	4284	6/18/1951	david.m.rieger@usace.army.mil
F		I			149		Edward	H	Greenwald, Jr.	5606	2/21/1947	egreenwald@headwaters.com
H		A			151		Richard	G	Drum	5611	4/4/1949	richard.g.drum@usace.army.mil
F		L			152		Edward	E	Werley	9243	11/15/2029	erwala@aol.com
H		A			158		Anthony	B	Borda, Jr.	0849	12/1/1949	abreb@comcast.net
F		A			165		Kenneth	L	Bullock	1998	7/3/1952	kenn.bullock@woolpert.com
F		I			167		John	D	Utterback	6305	3/2/1948	dutterback1@sc.rr.com
F		L			169		Donald	R	Armstrong	7582	12/17/1945	dastro@wvu.edu
H		I			170		Phillip	A	Antonucci			
F		A			171		Joseph	E	Bird	0251	9/1/1956	jbird@chapttech.com
F		A			172		David	R	Kaiser	5219	7/21/1953	dkaiser@obrienatkins.com
H		A			173		George	A	McEldowney, Jr.	6823	8/15/1946	gmceldowney@fs.fed.us
H		A			174		Jeffrey	L	Nelsen	0557	1/9/1954	jnelson@ELRobinson.com
H		I			176		Dennis	J	Mersky	5824	8/22/1948	dmersky@floydbrown.com
F		L			181		John	A	Bentley	1756	10/27/1940	jab@bentleykoepke.com
F		L			184		Wayne		Colebank	4365	3/12/1952	wcolebank@lsdaz.com
H		I			187		Wes	H	Holliday	2983	2/8/1950	wes@suclenlink.net
F		A			190		James	F	Haden	2177	6/5/1949	J.Haden@stewartflnc.com
H		A			192		Scott	M	Clay	9395	10/7/1953	mopc@mineralcountywv.com
F		L			194		Kenneth	E	Bassett	9044	10/20/1942	kbassett@sasaki.com
H		I			198		Russell	J	Jebbia	2114	8/8/1954	riebbia@cityofwhealingwv.org
H		I			199		Marilyn	K	Benner	7845	2/6/1950	marilyn.k.benner@usace.army.mil
F		I			207		Paul	D	Dellamea	6361	5/9/1956	pauld.dellamea@bellsouth.net
F		A			208		Elizabeth	H	Hestick	1643	10/30/1954	terrafopia@verizon.net
H		L			209		John	J	Schnabel			
H		L			210		John	C	Laatsch			john.laatsch@ci.aspen.co.us
F		A			212		Carol	M	Salai	1266	11/25/1960	windridgeeng@alltel.net
H		A			214		Susan	E	Hathaway	1686	6/27/1963	sue.hathaway@suddenlink.net
H		A			215	10/24/1988	Steven	D	Staats	3980	8/23/1955	sstaats@burnip.com
F		A			217		Andrew	J	Barger III	4977	4/2/1952	abarger@coleybay-resort.com
H		A			219	8/5/1989	Suzanne		Meyer	6015	4/19/1959	smeyersgh@gmail.com
F		A			221		John	C	Lewis	5778	9/3/1953	jclewis@painterlewis.com
H		A			225		Sherie	E	Long	1757	12/10/1961	sherielong@bellsouth.net
F		A			226		Gregory	D	Fox	1861	6/30/1964	greg.fox@terradon.com
F		A			228		Nancy	L	Lonnett	1271	11/23/1962	nlonnett@pashekla.com



F	I	229		Linda	R	Lurwig	1859	7/10/1953	llurwig@columbia-engineering.com
F	A	231		David	P	Hill	9806	11/11/1960	davidhill@hillstudio.com
F	L	234		Derek	L	Salfia	3228	1/19/1967	dsalfia@thekeithcorp.com
H	A	235		James	S	Marshall	2235	9/9/1966	jmarshall@wvdo.org
H	A	236		Lawrence		Elswick	2479	5/14/1966	Larry.Elswick@elswick@lakemetroparks.com
F	A	237		Roger	J	Kennedy	8708	3/16/1964	rkennedy@chapttech.com
F	A	238		David	H	Hohman	1458	12/8/1966	dhohman@pennoni.com
F	A	241		Dennis	D	Dixon	2905	10/15/1956	ddixon@becon.com
F	A	244		Penny	J	Caldwell	3686	7/16/1958	penjary@atlanticbb.net
H	A	245		Stephen	T	Long	3527	2/2/1967	stl808@aol.com
F	A	247		David		Gilmore	9318	12/5/1963	dgilmore@gatconsultants.com
F	A	248		Robert	T	Schoolcraft	6588	2/1/1965	rschoolcraft@mbakercorp.com
H	A	250		Charles	D	Forni	0922	7/31/1961	cforni@thrashereng.com
F	A	251		Delmas	L	Bennett, Jr.	3397	3/24/1966	dbennett@brightwy.com
F	A	252		Kim	A	Kauffman	6661	7/30/1959	kkuffman@fk-inc.com
F	A	253		Michael	R	Biafore	3319	4/8/1966	michael@biafore.com
F	A	255		David	E	Scarton	2717	3/23/1962	davidscarton@consolenergy.com
H	A	259		Kelly	L	Estep	7520	1/12/1969	meceinc@verizon.net
F	A	260		Joseph	E	Looby	1305	12/8/1967	joe_looby@stanlec.com
F	A	261		William	G	Hays	7980	5/23/1971	info@haysias.com
F	A	263		Peter	J	Williams	1621	9/25/1968	pete.williams@terraron.com
H	A	266		Henry	M	Alinger	8677	11/30/1956	halinger@edsaplan.com
F	A	267	9/12/2000	Jose	M	Alminana	6603	12/22/1955	alminanaj@andropoopn.com
F	D	268		Clinton	L	Pifer	6168	11/3/1971	cpifer@suddenlink.net
F	A	270		Dale	A	Garrison	9172	7/20/1953	dgarrison@eggco.com
F	L	271		John	L	Carman	1500	4/20/1954	jcarman@carmansite.com
F	L	272		Vaughn	B	Rinner	4152	10/28/1946	vrinner@landmarkgd.com
F	A	273		Dennis	B	Carmichael	2476	12/10/1952	dennis.carmichael@edaw.com
H	A	276		Kevin	J	Tankersley	2736	5/12/1961	kevin.tankersley@verizon.net
H	A	277		Daniel	P	Bock	3247	12/18/1972	daniel.p.bock@usace.army.mil
F	I	278		John	R	Blackley	6715	12/27/1961	john.blackley@horvalhassociates.com
H	A	279		William	M	Ernstes, Jr.	1974	6/23/1972	weinstes@triadeng.com
H	A	280		Nathaniel	C	Greene	5172	10/24/1970	ncgreene@potesia.com
H	I	281		Jeffrey	N	Stapleton	4612	8/13/1974	stapleton@moynet.com
F	A	282		Mark	A	Dyck	1980	7/14/1969	mdyck@wnga.com
F	A	283		Joseph	H	Young	2774	6/28/1966	jyoung@triadeng.com
F	I	285		Jack		LaQuatra	6797	5/1/1950	laquatra@laquatrabonci.com
F	A	286		Sara	W	Moore			
F	A	287		Norton	H	Clouse	0742	9/6/1947	norton@slaterassoc.com
F	L	288		Anastasia	C	Mahan	9129	5/16/1947	cmahan@mahanyrkiel.com
H	A	289		Tom	A	Hall, Jr.	4164	12/17/1970	thall@jeffersoncountyywv.org
F	I	290		Erin	L	Hager	0296	4/25/1977	erin@biafore.com
F	L	292		Michael	S	Cole	4258	6/11/1956	mcole@colejeneststone.com
H	A	295		Leah	G	Hales	4076	1/13/1972	lhales@swagroup.com
F	I	296		David	H	Bader	6689	7/20/1948	dbader@kainc.com
F	A	297		James	R	Klein	3255	9/13/1956	jim.klein@lardnerklein.com
F	A	299		Scott	C	Scarfone	1765	3/15/1968	sscarfone@basidsdesigngroup.com
F	L	300		Steven	W	Edwards	3208	5/21/1974	swedwards@terraconceptspc.com
F	L	301		James	F	Shepherd	7709	6/16/1954	jshepherd@koontzbryant.com



F	A	302		Fredrick	P	Behlen	8975	7/1/1959	<a href="mailto:tbehlen@siteresourcesinc.com">tbehlen@siteresourcesinc.com</a>
F	A	303		Tobi	L	Kester	4335	5/1/1967	<a href="mailto:tkester@dewberry.com">tkester@dewberry.com</a>
F	L	304		Jeffery	M	Collins	8368	6/5/1961	<a href="mailto:jcollins@roundcornerstudio.com">jcollins@roundcornerstudio.com</a>
H	A	306		Stephanie	J	Tuite	3345	12/29/1971	<a href="mailto:Stephanie@saaland.com">Stephanie@saaland.com</a>
H	A	308		Sara	B	Saurino	6934	10/17/1976	<a href="mailto:ssaurino@frontiernet.net">ssaurino@frontiernet.net</a>
F	A	309		Mark	C	Glonet	1095	5/4/1955	<a href="mailto:mglonet@lsginc.com">mglonet@lsginc.com</a>
H	A	310		Robert	C	Boyd	5720	8/14/1951	<a href="mailto:robert_boyd@abconsultantsinc.com">robert_boyd@abconsultantsinc.com</a>
F	A	311		Christopher	L	Camp	7567	11/5/1960	<a href="mailto:ccamp@loseassoc.com">ccamp@loseassoc.com</a>
F	I	312		Gregory	L	Skinner	9445	5/29/1949	<a href="mailto:gls49@aol.com">gls49@aol.com</a>
H	A	313		Thomas	R	Paquelet	1716	2/28/1961	<a href="mailto:tompag@comcast.net">tompag@comcast.net</a>
F	A	314		Gregory	S	Miller	2278	1/2/1960	<a href="mailto:scott@millerla.com">scott@millerla.com</a>
F	I	315		Kevin	A	Sword	8283	6/2/1966	<a href="mailto:sworckevn@man.com">sworckevn@man.com</a>
F	A	316		Mark	D	Shaw	0621	11/10/1970	<a href="mailto:m.shaw@gaiconsultants.com">m.shaw@gaiconsultants.com</a>
	D	318		Perry	L	Wood			
F	L	319		Michael	W	Lattner	4405	2/11/1956	<a href="mailto:michaell@clinedesignassoc.com">michaell@clinedesignassoc.com</a>
F	A	320		John	E	Sekerak, Jr.	1987	9/1/1958	<a href="mailto:jsekerak@g-and-o.com">jsekerak@g-and-o.com</a>
H	A	321		Linda	R	Bagby	0544	5/14/1953	<a href="mailto:melk632@comcast.net">melk632@comcast.net</a>
F	L	322		Richard	N	Kingsbury	9350	3/2/1954	<a href="mailto:rkingsbury@kci.com">rkingsbury@kci.com</a>
F	I	323		Jonathan		Fitch	2516	8/3/1949	<a href="mailto:jf@labinsk.com">jf@labinsk.com</a>
F	L	324		Steven	J	Snoddy	1179	6/21/1955	<a href="mailto:steve_snoddy@gspnet.com">steve_snoddy@gspnet.com</a>
F	A	325		David	B	Post	7773	8/28/1960	<a href="mailto:dpost@gmail.com">dpost@gmail.com</a>
F	L	326		Thomas	M	McCroy	6163	11/12/1957	<a href="mailto:tmccroy@landworkspa.com">tmccroy@landworkspa.com</a>
F	A	327	2/7/2008	Brian	P	Kinzelman	1284	8/27/1954	<a href="mailto:bkinzelman@kkgstudios.com">bkinzelman@kkgstudios.com</a>
F	A	328	2/7/2008	Robert	S.	Ryan	4334	5/4/1961	<a href="mailto:rryan@hgor.com">rryan@hgor.com</a>
F	L	329	2/7/2008	Gary	A.	Haygood	6474	4/21/1965	<a href="mailto:ghaygood@thehaygoodgroup.com">ghaygood@thehaygoodgroup.com</a>
F	L	330	2/7/2008	Richard	S.	Evans	3407	5/15/1945	<a href="mailto:rs_evansland@yahoo.com">rs_evansland@yahoo.com</a>
F	L	331	2/7/2008	W. Jeffrey		Funovits	4057	1/11/1967	<a href="mailto:jeff.funovits@burthill.com">jeff.funovits@burthill.com</a>
F	I	332	4/9/2008	Henry	P.	Benefield III	1960	12/5/1963	<a href="mailto:hbenefield@benefieldrichters.com">hbenefield@benefieldrichters.com</a>
H	A	333	4/9/2008	Brian	E.	Clemson	1994	6/3/1964	<a href="mailto:b.clemson@alt.net">b.clemson@alt.net</a>
F	A	334	4/9/2008	Herbert	L.	Meeks	7919	8/10/1955	<a href="mailto:hmeeks@mdoland.com">hmeeks@mdoland.com</a>
F	A	335	10/28/2008	Laura	L.	Cox	9058	12/18/1955	<a href="mailto:lcox@mbakercorp.com">lcox@mbakercorp.com</a>
F	A	336	10/28/2008	Robert	S.	Harding	4875	7/16/1956	<a href="mailto:robh@dahogan.com">robh@dahogan.com</a>
F	A	337	10/28/2008	Sharon	L.	Huber-Plano	1144	9/12/1957	<a href="mailto:huberpsi@stvinc.com">huberpsi@stvinc.com</a>
H	A	338	10/28/2008	Eric	S.	Lord	4365	8/27/1969	<a href="mailto:elord@twrwi.com">elord@twrwi.com</a>
F	L	339	11/17/2008	Brian	S.	Pickering	0263	12/22/1973	<a href="mailto:bpickering@atwell-hicks.com">bpickering@atwell-hicks.com</a>
F	L	340	11/17/2008	Grant	S.	Meacci	2089	7/4/1970	<a href="mailto:gmeacci@designworkshop.com">gmeacci@designworkshop.com</a>
F	A	341	5/3/2009	John	W.	Rudmann	1495	1/28/1969	<a href="mailto:jrudmann@kci.com">jrudmann@kci.com</a>
H	A	342	5/3/2009	Jason	S.	Testman	7539	6/12/1979	<a href="mailto:jtestman@terracare.com">jtestman@terracare.com</a>
F	A	343	5/3/2009	William	R.	Mechnick	3061	9/29/1971	<a href="mailto:bill@lpda.net">bill@lpda.net</a>
F	A	344	5/3/2009	Carol	D.	Macht	9490	7/1/1951	<a href="mailto:cmacht@hcm2.com">cmacht@hcm2.com</a>
F	A	345	5/3/2009	Christopher	L.	Schein	1642	10/5/1959	<a href="mailto:cschein@hcm2.com">cschein@hcm2.com</a>
F	I	346	5/3/2009	David	A.	Rubin	5245	8/21/1963	<a href="mailto:dar_rubs@hotmail.com">dar_rubs@hotmail.com</a>
F	A	347	5/3/2009	Patricia	M.	O'Donnell	3057	1/11/1950	<a href="mailto:odonnell@heritagelandscapes.co">odonnell@heritagelandscapes.co</a>
F	L	348	5/3/2009	Thomas	S.	James	4949	3/28/1952	<a href="mailto:tjames@bohlereng.com">tjames@bohlereng.com</a>
F	A	349	5/3/2009	Terence		Mulvaney	2827	9/25/1960	<a href="mailto:terry_mulvaney@gspnet.com">terry_mulvaney@gspnet.com</a>
F	A	350	4/23/2010	Robert	M.	Naylor	9742	9/9/1959	<a href="mailto:rnaylor@tropsc.com">rnaylor@tropsc.com</a>
H	L	351	4/30/2010	Joseph	J.	Katruska	1851	9/1/1966	<a href="mailto:jkatruska@iuno.com">jkatruska@iuno.com</a>
F	A	352	4/23/2010	Patrick		Hoagland	6107	5/6/1955	<a href="mailto:phoagland@brandstettercarroll.com">phoagland@brandstettercarroll.com</a>
F	A	353	6/8/2010	Rhonda	S.	Dalhkemper	2251	4/7/1967	<a href="mailto:rdalhkemper@leeandpapa.com">rdalhkemper@leeandpapa.com</a>



H	A	354	10/2/2010	Donovan		Corum	7301	5/4/1968	dcorum@designcorestudio.com
H	I	355	10/21/2010	Daniel		Akers	0352	7/20/1982	drakers52@gmail.com
H	A	356	10/10/2010	Joseph	M.	Gurney	6546	2/26/1964	journey2004@comcast.net
H	A	357	10/29/2010	David	W.	Judd	6600	2/12/1964	djudd@studio39.com
H	A	358	10/29/2010	Gary	L	Clower	1500	4/20/1947	gclower@mckinney-tisa.com
F	A	359	4/15/2011	Felix		Pitts	8251	3/10/1976	FPITTS@RPMENGINEERS.com
F	A	360	4/30/2011	Timothy		Stromberg	6423	5/29/1979	TSTROMBERG@CS-GA.com
F	A	361	6/17/2011	Bradley	R	Sikes	4545	12/10/1975	brad@sikesdesign.net
F	A	362	10/24/2011	Dennis		Meyer	6593	6/17/1956	dmeyer@porticoogroup.com
F	A	363	10/24/2011	Warren	T.	Byrd	7454	9/18/1953	wbyrd@nbwla.com
F	A	364	6/29/2012	Brian	C.	Hill	4352	3/15/1957	bhill@omwaec.com
F	A	365	11/22/2011	Paul	J.	Knopp	3135	20964	knopp@behnkeassoc.com
F	A	366	9/28/2011	James		Fetchu	6695	5/2/1974	jfetchu@CPJA.com
H	na	367		Morgan	G	Mellwain			
F	A	368		Ted	H	Spald	0682	8/10/1961	teds@swtdesign.com
H	A	369	11/24/2011	Thomas	P	Conley	3153	7/20/1961	tconley@dmw.com
H	A	370	11/17/2011	Jason		Hollen	3547	8/25/1971	scotlandsgift@hotmail.com
F	A	371	12/19/2011	James	K	Schmidt	8939	10/28/1959	kschmidt@mahanrykiel.com
F	A	372	12/19/2011	Lydia		Kimball	7214	7/20/1955	kimball@mahanrykiel.com
F	A	373	12/19/2011	Jeffery	A.	Strung	3513	8/27/1961	jstrung@emhl.com
F	A	374	2/23/2012	David		Locke	4675		David.Locke@kcl.com
F	A	375	3/30/2012	Robert	D	Anderson	0365	12/11/1965	R.anderson@robert-anderson-la.com
F	A	376	8/12/2012	Mark	C	Arnold	3754	6/13/1957	mark@m2d2design.com
H	A	377	7/16/2012	Douglas	W.	Timbrell	6597	2/28/1982	dtimbrella@hotmail.com
H	A	378	7/16/2012	Brian	S	Chapman	6796	12/5/1977	ichap_123@yahoo.com
H	A	379	10/12/2012	Donald	B.	Curry	7037	4/2/1953	bruce@currydesigngroup.com
H	A	380	10/12/2012	Ingrid	H	Curry	9583	5/2/1954	ingrid@currydesigngroup.com
F	A	383	6/7/2013	Robert		Dinsmore			rdinsmore@chapttech.com
H	A	384	7/15/2013	Steven	M	Beattle	1711	7/9/1973	smb@larsondesigngroup.com
H	A	385	10/30/2013	Raymond	L	Heil	2282	1/13/1947	raymondheil@gmail.com
H	A	386	10/30/2013	Matthew	R.	Latimer	6438	11/4/1982	latimer_matt@gmail.com
H	A	387	10/8/2013	Ryan	A	Secrist	1282	10/9/1987	r.searist@gaiconsultants.com
F	A	388	7/3/2014	Matthew		Landes	9260	8/4/1983	mlandes@wetlandstudies.com
H	A	389	2/26/2014	Nicholas		Georgas	5574	11/5/1984	ngeorgas@bohlereng.com
F	A	392	8/21/2014	Thomas	L	Woltz	4592	9/25/1967	twoltz@nabela.com
H	A	393	12/15/2014	Vaike		Hass	2991	1/29/1977	vaike.hass@mail.wvu.edu
F	A	394	5/18/2015	Lynn Ann		Moore	3096	1/29/1955	lynn.moore@davispartnership.com
F	A	395	2/28/2015	Walter	R	Havener	9203	5/10/1961	wheavener@surface678.com
H	A	396	2/28/2015	William	R	Bryant	1098	6/21/1971	wbryant@hdrinc.com
H	A	397	2/28/2015	Pamela	M	Blough	6855	5/12/1961	pamb@pmbrough.com
F	A	398	5/13/2015	Nicole	M	Oeler	3548	12/16/1976	noeler@gatewayengineers.com
H	A	399	8/10/2015	Dante	C	Cellitti	3876	10/13/1982	danteisme@hotmail.com
H	A	400	8/10/2015	Elizabeth		Orr	1812	8/6/1972	ecorr@mail.wvu.edu
F	A	401	10/25/2015	Gregory	J	Osband	6611	9/2/1956	godband@amtengineering.com
F	A	402	10/25/2015	Andrew	E	Streagle	7519	1/21/1980	astreagle@amtengineering.com
F	A	403	10/25/2015	Cythia	A	Tyler	1332	4/1/1961	cyler@terradesignstudios.com
F	A	404	10/25/2015	Steven	D	Torgerson	9101	3/8/1972	storgerson@amtengineering.com
F	A	405	10/25/2015	Brady	K	Halverson	0173	12/7/1966	bhalverson@bkvgroup.com
F	A	406	10/25/2015	Michael	T.	Blackburn	8956	8/25/1974	blackb23@gmail.com



H	A	407	2/23/2016	Dillon	M	Connor	9332	3/29/1987	<a href="mailto:dillonmichaelconnor@gmail.com">dillonmichaelconnor@gmail.com</a>
H	A	408	5/4/2016	Daniel	R	Erlandson	4968	1/5/1968	<a href="mailto:dan@studiosprawl.com">dan@studiosprawl.com</a>
H	A	409	6/23/2017	Daniel	T	Park	1049	1/28/1986	<a href="mailto:dpark2009@gmail.com">dpark2009@gmail.com</a>

**ROSTER OF  
WV CERTIFICATES OF  
AUTHORIZATIONS**

**Not Applicable at This Time**



# **BOARD MEETING AGENDAS AND MINUTES**



STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square, Morgantown, WV 26508  
Ph: (304)594.3006 Fax: (304)594.1482

**August 5th, 2016 (Postponed from July 29<sup>th</sup>)**

**Board Meeting Agenda  
11:00 am**

**522 Ashebrooke Square  
Morgantown, WV 26508**

**1. Old business**

- a. Review and approval of March 2016 minutes
  - i. Posting on website
- b. Financial Report – John

**2. New Business**

**Updates**

- a. on Automation of WV Renewals
  - i. Total renewals received
  - ii. Lapsed
    - 1. Action
- b. Board Member Meeting Stipend
  - 1. WV11's not process by State Budget Office. Need to process in OASIS. Mike has notice dated July 2<sup>nd</sup>
  - 2. Notice of approval dated July 5???
- c. Fixed asset management form

**3. Exams – NA**

**4. Renewals for 2016-2017**

- a. Update On webstite
- b. Completed Roster –updated with emails, addresses, etc
  - i. Need to Sync Jason's and mikes roster
- c. CEU audit

**5. Recent licenses issued – pending –**

Dillon Conner	407			issued



**STATE BOARD OF LANDSCAPE ARCHITECTS**

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**6. Applications**

- a. **Non completed at this time.**

<b>APPLICATIONS</b>			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Mischelle Hilliard	Application		
Daniel Erlandson	application		
John Dawns	application		

**7. OASIS project and getting up to speed**

- a. **When do we need to contact - John**

**8. Records management policy and designee**

- a. **Mike is designated manager at this time**
- b. **Need to develop policy**

**9. Procedure review and follow up**

- a. **Review**

**10. Auditor's report and follow up status**

- a. **Roster of Applicants**
- b. **Website**
- c. **Online renewals**
- d. **Office space/staff**
- e. **Beginning COA process and charges**
- f. **Complaint procedure**

**11. Legislation**

- a. **Board re – config - 4311**
- b. **PE board combination -**

**12. Other**

- a. **Mike's Term**
- b. **Transition items**

**13. Chairman's Comments**

**14. Public Comment**

**15. Next Meeting**



## STATE BOARD OF LANDSCAPE ARCHITECTS

522 Ashebrooke Square, Morgantown, WV 26508  
ph: (855) 226-1273 fax: (304) 594-1482

### MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS August 5th, 2016

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 11:00am, August 5th, 2016 via phone conference. Present were board Members Michael Biafore (Chairman) and John Rudmann (Treasurer), Jason Testman (Secretary)
  
- II. **OLD BUSINESS**
  - a. **Minutes:** The Minutes from the meeting of March 2016 were approved. These Minutes and others from the previous three year's meetings have been posted to the website
  - b. **Treasurer's Report:**
    - i. 2016 Collections/Fees/License: \$9,760.00
    - ii. End 2016 Cash Balance: \$29,831.33
    - iii. 2017 Collections/Fees/License: \$5,615.00
    - iv. Total Appropriation: \$99.63
    - v. July 2017 Cash Balance: \$35,346.70
  
  - c. **Board Stipend**
    - i. WV11'S are not processed by the state budget office. These must be processed in OASIS
  - d. **License Renewals**
    - i. 82 Renewals received
    - ii. 30 lapsed as of this time – Jason is working to reconcile
  
- III. **NEW BUSINESS**
  - a. **Exams** – NA
  - b. **Renewals:**
  - c. **Completed Roster:** updated with emails, addresses, etc.
    - i. Need to sync Mike and Jason's roster and post to website

## RECENT LICENSES ISSUED

Applicant Name	Number	Notes
Dillon Conner	407	

## APPLICATIONS

Applicant Name	Number	Notes
Dan Erlandson	408	Issue license
Mischele Hilliard		Incomplete
John Dawns		Incomplete

- d. **Oasis project** – John will contact finance desk about CLARB fees
- e. **Records Management** – Mike is designated manager at this time
  - i. need to develop records management policy
- f. **Procure Review and Follow up**
  - i. Will review
- g. **CEU Audits are completed**
- h. **Auditor's report**
  - i. Need to update roster
  - ii. Website needs completed
  - iii. Online renewals – we will not do at this time
  - iv. Office space/staff
  - v. Beginning COA process – 2017

#### IV. **Mike's Term – expired, not an issue**

#### V. **PUBLIC COMMENTS**

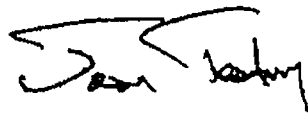
- a. There were no comments

#### VI. **NEXT MEETING**

- a. Mike will advise on next meeting date.

Meeting adjourned at 1:00pm

Respectfully Submitted,



Jason Testman, Secretary  
April 1<sup>st</sup>, 2016

# **SUPPLEMENTAT ITEMS OF INTEREST**

**None**