



STATE BOARD OF LANDSCAPE ARCHITECTS

179 Summers Street, Suite 715

Charleston, WV 25301

FY2020 Annual Report of the WV State Board of Landscape Architects Due 12/31/2020

Jason Testman, Chairman

Nathaniel Greene, Secretary

John Rudmann, Treasurer

Submitted 1/8/2021

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About the Board

The mission of the West Virginia State Board of Landscape Architects is to protect the health, safety interest and welfare of the public and to provide for the regulation of landscape architecture in this state.

The Board is composed of three members, two landscape architects and one lay person. Appointed by the Governor and with the advice and consent of the Senate, members serve for staggered terms of three years.

Board Officers

Jason Testman, Secretary
jtestman@terracareinc.com
(Term expires 8/30/2021)

Charleston
Kanawha County

Nathaniel Greene, Secretary
jtestman@terracareinc.com
(Term expires 8/30/2021)

Fairmont
Marion County

John Rudmann, Treasurer
rudmannj777@yahoo.com

Morgantown
Monongalia County

(Term expires 8/30/2021)

Contact Us

The West Virginia Board of Landscape Architects invites you to contact us via any of the methods below for any questions or comments you have regarding our board or this website.

Address: 179 Summers Street, Ste 715
Charleston, WV 25301
(304) 558-3527

Email: Wv.la.board@gmail.com

AFFIDAVIT

AFFIDAVIT

I, Nathan Greene, do hereby certify the information contained within the following 2020 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Secretary of the Board

State of West Virginia
County of _____

_____, a notary public in and for said state, do hereby certify that Nathan Greene, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this _____ day of _____ 2021

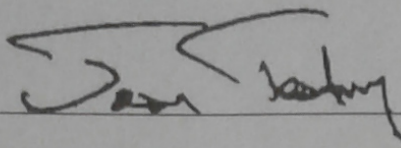
My commission expires _____

Notary Public: _____

(SEAL)

AFFIDAVIT

I, Jason Testman, do hereby certify the information contained within the following 2021 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Chairman of the Board

State of West Virginia

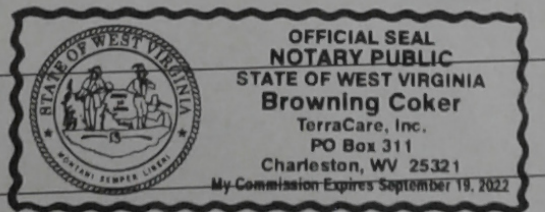
County of Kanawha

Browning Coker, a notary public in and for said state, do hereby certify that Jason Testman, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this 8 day of January 2021

My commission expires _____

Notary Public: _____

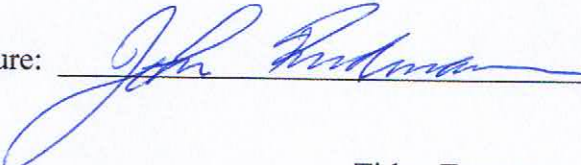


(SEAL)

**AFFIDAVIT
REGISTRATION SUMMARY**

AFFIDAVIT

I, John Rudmann, do hereby certify the information contained within the following 2020 Annual Report of the West Virginia State Board of Landscape Architects is true and correct to the best of my knowledge.

Signature: 

Title: Treasurer of the Board

State of West Virginia

County of _____

_____, a notary public in and for said state, do hereby certify that John Rudmann, who signed the writing above, has this day acknowledged the same before me.

Given under my hand this _____ day of _____ 2021

My commission expires _____

Notary Public: _____

(SEAL)

AFFIDAVIT

July 1, 2019 – June 30, 2020

Individuals *

New Landscape Architect Licenses Granted in FY 2017 (by exam or comity) = 7

Active Landscape Architects on June 30, 2020 = 53

July 1, 2018 – June 30, 2019

Individuals *

New Landscape Architect Licenses Granted in FY 2017 (by exam or comity) = 8

Active Landscape Architects on June 30, 2019 = 89

Companies *

COAs Granted to Companies in FY2019 (by application or renewal) = 33

COAs Granted to Companies in FY2020 (by application or renewal) = 11

ROSTER OF WV LICENSED LANDSCAPE ARCHITECTS

267	JOSE	M	ALMINANA
321	LINDA	R	BAGBY
310	ROBERT	C	BOYD
417	JACOB	A	BURNS
311	CHRISTOPHER	L	CAMP
420	MARCUS	I	CARNEGIE
415	RICHARD	P	CELENDER
378	BRIAN		CHAPMAN
422	NINA	K	CHASE
335	LAURA	L	COX
241	DENNIS	D	DIXON
151	RICHARD	G	DRUM
282	MARK	A	DYCK
408	DANIEL	R	ERLANDSON
279	WILLIAM	M	ERNSTES, JR
366	JAMES	M	FETCHU
247	DAVID		GILMORE
280	NATHAN	C	GREENE
295	LEAH	G	HALES
336	ROBERT	S	HARDING
231	DAVID	P	HILL
352	PATRICK	D	HOAGLAND
252	KIM	A	KAUFFMAN
237	ROGER		KENNEDY
372	LYDIA		KIMBALL
327	BRIAN	P	KINZELMAN
221	JOHN		LEWIS
245	STEPHEN	T	LONG
228	NANCY		LONNETT
260	JOSEPH	E	LOOBY
411	CARRIE	E	READ
413	SAMUEL	A	RICH
412	FRANK	R	RIGGINS
416	MICHAEL	J	ROSS
341	JOHN		RUDMANN

328	ROBERT	S	RYAN
426	JAMES	T	SAUER
308	SARA	B	SAURINO
345	CHRISTOPHER		SCHEIN
371	JAMES	K	SCHMIDT JR
248	ROBERT	T	SCHOOLCRAFT
320	JOHN	E	SEKERAK, JR
425	JAYNE	O	SPECTOR
215	STEVEN	D	STAATS
420	ADAM	J	STEINER
402	ANDREW	E	STREAGLE
373	JEFFREY	A	STRUNG
276	KEVIN	J	TANKERSLEY
342	JASON	S	TESTMAN
410	HAROLD		WHITE
263	PETER	J	WILLIAMS
392	THOMAS	L	WOLTZ
419	JAMES	C	YOST

ROSTER OF WV CERTIFICATES OF AUTHORIZATIONS

Studio Sprawl/Humphreys & Partners L.A. LLC	5339 Alpha Rd Suite 300	Dallas	TX
The Thrasher Group	Po Box 940	Bridgeport	WV
TRC Engineers Inc	21 Griffin Rd North	Windsor	CT
MKSK	462 S. Ludlow Alley	Columbus	OH
D. A. Hogan & Associates	119 First Avenue South, Suite 110	Seattle	WA
ALLSTAR ECOLOGY	1582 MEADOWDALE RD	FAIRMONT	WV
Terradon Corporation	Po Box 519	Nitro	WV
Studio on Stony Run	2922 Stony Run Rd	Independence	WV
Sports Fields Inc	3760 Sixes RD Suite 126-331	Canton	GA
Mahan Rykiel Assocaites	3300 Clipper Mill Road, Ste 200	Baltimore	MD
TerraCare, Inc.	374 Kanawha Salines Drive	Malden	WV

Reciepts and Disbursements

WV Board of Landscape Architects

OBJECT EXPENDITURES		FY2020
CODE		
1201	BENEFITS / PER DIEM	2100
1202	PAYROLL REIMBURSEMENT	4,105
2202	SOCIAL SECURITY	160.85
		
3200	OFFICE EXPENSES	88.5
3202	RENT	986.25
3204	PHONE	3.68
3207	ATTORNEY FEES	222
3211	TRAVEL	1918.04
3213	COMPUTER & OASIS FEE	49.83
3218	ASSOC. DUES/PROF.MEMBERSHIP	5995
3219	INSURANCE	2920
3244	POSTAL	60
TOTALS:		18,609.15

WV Board of Landscape Architects

REVENUE FY 2020

DATE	
7/9/2019	3,830
7/23/2019	625
9/3/2019	400
9/23/2019	250
10/21/2019	100
12/4/2019	100
1/9/2020	300
2/19/2020	100
5/28/2020	1000
6/4/2020	725
6/17/2020	1425
6/30/2020	3165
TOTALS:	12,220.00

Complaints Filed in FY 2019 and FY2020

None.

**BOARD MEETING
AGENDAS AND MINUTES**



STATE BOARD OF LANDSCAPE ARCHITECTS

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

March 25/2020 – 11:00am

AGENDA:

- I. **OLD BUSINESS**
 - a. **Minutes:** Review and approval, posting to website
 - b. **Financial Report from Treasurer:**
 - c. **Roster** – roster is on website.
 - d. **Reciprocity agreement** – John
 - e. **COAs**
 - f. **Legislation – Rule Changes**
 - i. **Plant Exam**
 - ii. **References**

- II. **NEW BUSINESS**
 - a. Coronavirus, PDH requirements

 - b. **APPLICATIONS**

STATUS OF APPLICATIONS

Applicant Name	Status	Outstanding item	Notes
Philip Crawford		CLARB Record	Temp lic.
Raymond Myers		Lic# 424	.
Jayne Spector		Lic# 425	
JT Sauer		Lic# 426	
Robert Stein	Review	Temp License, waiting for CLARB	

Contact Philip Crawford – we have not received
Temp License

- III. **PUBLIC COMMENTS**

- IV. **NEXT MEETING**

WV Board of Landscape Architects Meeting –February 27, 2020

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:00-11:03 Opening Statements

Call to order

December 2019 meeting minutes - Minutes from previous meeting Nathan motions to approve, John 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - No report this meeting (there will be a report in next month's meeting).

11:03-11:12 Old Business

Maryland reciprocity agreement - John is researching to make sure our laws are compatible with MD's. There may need to be some minor rules changes or modifications. John will develop a summary of the pertinent points.

COAs - Whenever someone new applies for licensure, the board needs to check on their firm to make sure they have a COA.

At next month's meeting the board needs to discuss requiring 3 references rather than 4 in order to match CLARB's requirements.

11:12-11:36 New Business

HB 4860 update - This bill was introduced base on the 2015 PERD report. Most of the deficiencies in that report have been rectified, however, Delegate Howell was not aware of these corrections. The bill never came up for vote this session.

Conference for State Board members - Everyone on the board should attend the training conference this year (October 2020).

New applications:

Philip Crawford - The board still has not received Mr. Crawford's CLARB record. Jason would like the board to notify temporary licensees that their records are incomplete.

Ray Meyers - Mr. Meyer's application is complete, and having met the requirements for licensure, Mr. Meyers is approved.

Jayne Spector - Ms. Spector's application is complete, and having met the requirements for licensure, Ms. Spector is approved.

J.T. Sauer - Mr. Sauer's application is complete, and having met the requirements for licensure, Mr. Sauer is approved.

Robert Stein - The board has not received Mr. Stein's CLARB record, the board will issue a temporary license once references have been received. Upon receipt of Mr. Stein's CLARB the board will vote on permanent licensure for Mr. Stein.

The next Board meeting will be during WV Expo (March 25th).

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:37.



STATE BOARD OF LANDSCAPE ARCHITECTS

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

March 25/2020 – 11:00am

AGENDA:

- I. **OLD BUSINESS**
 - a. **Minutes:** Review and approval, posting to website
 - b. **Financial Report from Treasurer:**
 - i. 27,411
 - ii. 19,065
 - iii. 5,905
 - iv. 14,061
 - c. **Roster** – roster is on website.
 - d. **Reciprocity agreement** – John
 - i. Asla summarizes Maryland law
 - 1. Comparison in renewals – 8, 24
 - 2.
 - e. **COAs**
 - f. **Legislation – Rule Changes**
 - i. **Plant Exam**
 - ii. **References**

- II. **NEW BUSINESS**
 - a. Coronavirus, PDH requirements

- b. **APPLICATIONS**

STATUS OF APPLICATIONS

Applicant Name	Status	Outstanding item	Notes
Philip Crawford		CLARB Record	Temp lic.
Raymond Myers		Lic# 424	.
Jayne Spector		Lic# 425	
JT Sauer		Lic# 426	
Robert Stein	Review	Lic# 427	

Contact Philip Crawford – we have not received
Temp License

III. PUBLIC COMMENTS

IV. NEXT MEETING

WV Board of Landscape Architects Meeting –March 25, 2020

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, and Board Secretary Nathan Greene.

11:00-11:03 Opening Statements

Call to order

February meeting minutes - Minutes from previous meeting Nathan motions to approve, John 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - Beginning fiscal year balance : \$27,411, current balance as of March 2020 \$19,065 1st quarter collections: \$5,905, 1st quarter expenditures: \$14,061, Net income for 1st quarter: -\$8,346. Nathan motions to approve the Treasurer's report, John 2nds the motion. The Treasurer's report is approved.

11:03-11:12 Old Business

Roster is on the website.

Maryland reciprocity agreement is still progressing slowly. Difference in renewal requirements needs to be figured out.

COAs - Whenever someone new applies for licensure, the board needs to check on their firm to make sure they have a COA.

At next month's meeting the board needs to discuss requiring 3 references rather than 4 in order to match CLARB's requirements.

11:12-11:36 New Business

COVID 19 PDH requirements - We will not offer suggestions for filling PDHs, there are many lost cost / free online options available. Nathan will send a list to Jason for those who inquire. Individuals may decide to site hardship for not being able to fulfill PDHs and the board will discuss on a case by case basis.

Recent applicant status updates-

Philip Crawford - The board still has not received Mr. Crawford's CLARB record. Temporary license issued.

Ray Meyers - issued license #424.

Jayne Spector - issued license #425.

J.T. Sauer issued license #426.

Robert Stein - CLARB record recieved, after review by the board Mr. Stein is approved, and will be issued license #427.

The next Board meeting is anticipated to be just prior to the renewal period (June 2020).

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:37.



STATE BOARD OF LANDSCAPE ARCHITECTS

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

June 30/2020 – 11:00am

AGENDA:

I. OLD BUSINESS

- a. **Minutes:** Review and approval, posting to website
- b. **Financial Report from Treasurer:**
- c. **Reciprocity agreement – John**
- d. **Hardship exception for PDH**
- e. **Legislation – Rule Changes**
 - i. **Plant Exam**

II. NEW BUSINESS

- a. License Renewals
 - i. Status, quantity
 - ii. Issues?
- b. COAs
 - i. Status, quantity
 - ii. Issues?
- c. CLARB References
- d. Applications

STATUS OF APPLICATIONS

Applicant Name	Status	Outstanding item	Notes
Philip Crawford		CLARB Record	Temp lic.

III.

IV. PUBLIC COMMENTS

V. NEXT MEETING

WV Board of Landscape Architects Meeting –June 30, 2020

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:00-11:02 Opening Statements

Call to order

March meeting minutes - Minutes from previous meeting John motions to approve, Nathan 2nds the motion. The previous meeting minutes are approved.

Treasurer's report - No report for this meeting.

11:02-11:11 Old Business

Maryland reciprocity agreement is still progressing slowly, need to wait for now.

Hardship exemption for PDH requirements due to COVID 19 - Nathan motions to vote, John 2nds, hardship exemption is approved unanimously.

Legislation Rules Changes - Plant ID exam. An open letter should be posted by July 15th, submittals are due by the 25th. August 25th is the date of review.

11:11-11:16 New Business

License and COA renewals - reminder that any renewal post marked by June 30th meets the requirements. The COA application needs a check box. There are no major issues at this time.

CLARB references - The board feels that the reference requirement should match CLARBs requirements. A vote to change will be on the next meetings' agenda.

Recent applicant status updates-

Philip Crawford - The board still has not received Mr. Crawford's CLARB record.

Caleb Robinson - CLARB record recieved, after review by the board. everything is in order, Mr. Robinson is approved.

The next Board meeting is anticipated to be at the end of August.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:22.



STATE BOARD OF LANDSCAPE ARCHITECTS

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

November 13, 2020 – 11:00am

AGENDA:

- I. **OLD BUSINESS**
 - a. **Minutes:** Review and approval, posting to website
 - b. **Financial Report from Treasurer:**
 - c. **Legislation – Rule Changes**
 - i. **Plant Exam**
 - d. **License Renewals and Roster**
 - e. **COA renewals and Roster**

- II. **NEW BUSINESS**
 - a. Expenses

 - b. Applications

STATUS OF APPLICATIONS

Applicant Name	Status	Outstanding item	Notes
Philip Crawford		CLARB Record	Temp lic.

- III.
- IV. **PUBLIC COMMENTS**

- V. **NEXT MEETING**

WV Board of Landscape Architects Meeting November 13, 2020

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:00-11:05 Opening Statements and Old Business

Call to order at 11:01

Previous meeting minutes - Minutes from previous meeting Nathan motions to approve, John 2nds the motion. The previous meeting minutes are approved unanimously.

Treasurer's report - Beginning fiscal year balance: \$21,022, Ending cash balance as of November 2020: \$21,127 Total annual collections: \$3,975, Total annual expenditures: \$3,870, Net income for fiscal year: \$105.32. Nathan motions to approve the Treasurer's report, Jason 2nds the motion. The Treasurer's report is approved unanimously.

License renewals, COAs, and Roster – We have many more licensees than we have COAs. Kendra will cross reference licensees vs. firms so we can notify members that their firm needs a COA.

11:06-11:13 New Business

Kendra and John will email an expense report for review.

Expenses – CLARB is by far our biggest expense. We have paid for the 2020 meeting (not held due to COVID pandemic). That payment will be forwarded to 2021, we should attend 2021 and then wait until revenues improve.

We should also minimize meetings as much as possible to save expenses (it would be better practice to issue temporary licenses rather than hold a meeting just to approve 1 or 2 applicants).

New applications:

Philip Crawford – CLARB records have not been received, his temporary license is due to expire in December, the board will send a notification.

11:14 Public Comments

Public Comments - There are no public comments at this time.

11:14-11:16 Further Business

Next meeting – TBD likely 1st quarter of 2021.

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:16.

SUPPLEMENTAL ITEMS OF INTEREST

None