



WV BOARD OF CHIROPRACTIC

ANNUAL REPORT FY 2025

Respectfully submitted by:
Amy Farley, Executive Director
304-746-7839
wvchiroboard@outlook.com
www.boc.wv.gov

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BOARD MEMBERS

Chairman

Holly L. Harvey, D.C.
26 Greenville School Road
Greenville, WV 24945
Term Expires: 6/30/2025

Vice Chairman

Karl C. Boone, D.C.
121 S. Kanawha Street
Buckhannon, WV 26201
Term Expires: 6/30/25

Investigative Officer

Jeffrey L. Summers, D.C.
401 Fairview Dr.
Charleston, WV 25302
Term Expires: 6/30/2026

Secretary

Steven L. Eddy, D.C.
15 Painters Crossing
Williamstown, WV 26187
Term Expires: 6/30/2027

Public Member

Ruth R. Lemmon
225 Brooke Lane
Nitro, WV 25143
Term Expires: 6/30/2024

BOARD ACTIVITIES

Board Meetings

August 3, 2023
November 16, 2023
February 1, 2024
May 21, 2024

August 1, 2024
November 14, 2024
February 6, 2025
May 15, 2025

Conferences & Training

August 15, 2023	State Auditor’s Office Purchasing Card Training
September 21-24, 2023	Federation of Chiropractic Licensing Boards District Meeting
November 2, 2023	State Auditor’s Office Seminar for State Licensing Boards
April 30 – May 5, 2024	Federation of Chiropractic Licensing Boards Annual Meeting
September 12-15, 2024	Federation of Chiropractic Licensing Boards District Meeting
October 2-3, 2024	State Auditor’s Office Purchasing Card Training
October 22-25, 2024	State Auditor’s Office 2024 Purchasing Conference
November 7, 2024	State Auditor’s Office Seminar for State Licensing Boards
April 30 – May 4, 2025	Federation of Chiropractic Licensing Boards Annual Meeting

Complaints

Complaint #	Outcome
2024-193	No Probable Cause
2024-194	License Inactive – Failure to Renew
2024-195	No Probable Cause
2024-196	License Inactive – Failure to Renew
2024-197	No Probable Cause
2025-198	No Probable Cause

CHIROPRACTIC LICENSES

New Licenses Issued

Exam Date	Name	License #
August 3, 2023	Jessica Huck	1085
	Cameron Gallaher	1086
	Kaysie Adair	1087
	David Bowden, II	1088
	Natalie Boyland	1089
	Erica Gibson	1090
	Guy McAninch	1091
	Zachary Pappas	1092
	Brooke Sova	1093
February 1, 2024	Kelsey Mar n	1094
	Emily Jedamski	1097
	Erek Gillespie	1098
	Karim Eissa	1099
August 1, 2024	Zachary Knowlton	1100
	Tyler Kaye	1101
	Milanys Rivera	1102
February 6, 2025	Carmelo Cartozzolo	1103
	Rachel Jones	1104

Active Licenses

In-State Licenses	252
Out-of-State Licenses	50
Total Licenses	302

WV Licenses by County

Barbour	4	Jackson	3	Monongalia	18	Roane	3
Berkeley	12	Jefferson	11	Monroe	3	Summers	1
Brooke	2	Kanawha	33	Morgan	1	Taylor	2
Cabell	23	Lewis	5	Nicholas	3	Tucker	2
Fayette	6	Logan	5	Ohio	5	Upshur	2
Gilmer	1	Marion	9	Preston	5	Wayne	2
Greenbrier	5	Marshall	1	Putnam	7	Wetzel	2
Hancock	4	Mason	1	Raleigh	17	Wirt	1
Hardy	1	Mercer	1	Randolph	4	Wood	24
Harrison	17	Mineral	3	Ritchie	2		

FY 2025 Revenue & Expenditures

<u>REVENUE</u>	
License Renewals	\$72,579.00
Continuing Education Application Review	\$26,038.00
PLLC Annual Renewal	\$14,970.00
Preceptorship Approval	\$45.00
Application & Examination Fee	\$520.00
Initial Licensing Fee	\$225.00
Reexamination Fee	\$0.00
Temporary License Fee	\$500.00
Late Fee	\$1,225.00
Reinstatement Fee	\$0.00
Initial Review of Articles of Incorporation Fee	\$45.00
Address Listing	\$4,622.00
	\$120,769.00

<u>EXPENDITURES</u>	
Pers Serv Perm Pos(W/ Pr Deduc)	\$55,088.98
Pers Serv Temp Pos(W/O Pr Deduct)	\$4,500.00
Peia Fees	\$50.00
Social Security Matching	\$4,078.34
Public Employees Ins	\$16,331.76
Workers Compensation	\$300.00
Pension And Retirement	\$4,958.04
Wv Opeb Contribution	\$408.00
Office Expenses	\$3,536.68
Rent Exp (Real Prop) Bldg	\$7,300.00
Telecommunications	\$2,302.61
Professional Services	\$6,971.00
Travel Employee	\$22,118.38
Computer Services Internal	\$2,756.91
Computer Services External	\$440.00
Assoc Dues & Prof Members	\$1,290.00
Fire/Auto/Bond/ & Othr In	\$2,900.00
Hospitality	\$1,472.07
Miscellaneous	\$65.29
Training & Dev - In State	\$615.00
Training & Dev - Out Of State	\$3,180.00
Postal	\$232.00
Peia Reserve Transfer	\$552.00
	\$141,447.06

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
August 3, 2023 - - 8:00 a.m.
Fairfield Inn & Suites by Marriott Charleston
402 Second Avenue
South Charleston, WV 25303**

Agenda Topics:

Call to Order

Mission Statement

Approval of Minutes from Board Meeting held on May 11, 2023

Jurisprudence Exam

Investigative Officer's Report

Old Business

- Justin McCarter, D.C. (update)
- Living Well Chiropractic (Infusion Center) - - (update)

New Business

- Clarify mandated hours (online and/or in-person)
- Draft policy specific to a licensee's illness
- Approval of P-Card (purchasing card) expenditures for May, June, and July 2023; and review of Board's Cash Balance
- Chiropractic Schools Letter & Survey
- "Passing of the Torch"
- Schedule Fall Board Meeting
- FCLB Districts III & V 2023
Arrival Day: September 21, 2023
Departure Day: September 24, 2023
Meeting Days: September 22-23, 2023
Boston Massachusetts

Adjourn

**WV BOARD OF CHIROPRACTIC
MEETING MINUTES**

August 3, 2023 - - 8:00 a.m.

**Fairfield Inn & Suites by Marriott Charleston
402 Second Avenue
South Charleston, WV 25303**

MEMBERS:

Barry A. Stowers, D.C., Chairman
Holly L. Harvey, D.C., Vice Chairman
Terry W. Chambers, D.C., Investigative Officer
Karl C. Boone, D.C., Secretary
Ruth R. Lemmon, Public Member

PRESENT:

Barry A. Stowers
Holly L. Harvey
Terry W. Chambers
Karl C. Boone
Ruth R. Lemmon

ALSO, IN ATTENDANCE:

Barbara L. Johnson, Executive Director
Amy B. Farley, Assistant Executive Secretary
Adriana L. Marshall, Assistant Attorney General
Jeffrey L. Summers, D.C.

CALL TO ORDER:

Holly Harvey called the meeting to order at 8:00 a.m.

The Board's mission statement was read by Holly Harvey as follows:

It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.

ELECTIONS:

Elections were held for Board Officers and were unanimously accepted as follows:

Chairman – Holly Harvey
Vice Chairman – Jeffrey Summers
Secretary – Karl Boone
Investigative Officer – Terry Chambers

APPROVAL OF MINUTES:

Terry Chambers moved that the Minutes for the Board Meeting held May 11, 2023, be approved.

**Karl Boone – 2nd Motion.
Motion carried.**

JURISPRUDENCE EXAM:

Applicants awaiting the exam were asked to join the meeting.

Chad Robinson presented information to the group regarding the Chiropractic Society.

Holly Harvey introduced Barbara Johnson and Amy Farley, explaining Barbara’s retirement and Amy’s onboarding as Executive Director.

Holly Harvey then introduced Barry Stowers, who spoke to the applicant group about the Board, providing information regarding the history, importance, and purpose.

All Board members introduced themselves to the group.

Applicants dismissed to the waiting area to be called individually for the jurisprudence exam:

- | | |
|-------------|--------------|
| 1. Adair | 6. Huck |
| 2. Bowden | 7. McAninch |
| 3. Boyland | 8. McWhirt |
| 4. Gallaher | 9. Pappas |
| 5. Gibson | 10. Williams |

All applicants passed the jurisprudence exam.

INVESTIGATIVE OFFICER’S REPORT:

No updates!

OLD BUSINESS:

- **Justin McCarter, D.C. (update)**
The Board received an email and letter from Mike Brown; Mr. McCarter is not following through with consent. Mr. Brown recommends in-patient care.
- **Living Well Chiropractic (Infusion Center) - - (update)**
All advertising issues have been addressed and corrected.

NEW BUSINESS:

- **Clarify mandated hours (online and/or in-person)**
Holly discussed doctors have issues with closing their offices on Fridays to attend mandated hours.

Discussion amongst Board Members:

- Reduce in-person additional mandated hours for specific topics to 3 hours instead of 6, offered by other entities in addition to the Society.
- Offer options of in-person or online
- Terry Chambers offered to draft policy recommendations and share with Board Members for review.

**Terry Chambers moved to a draft of policy to clarify mandated hours.
Barry Stowers – 2nd Motion.
Motion carried.**

- **Draft of Continuing Education policy specific to a licensee’s illness**
Barbara Johnson suggested adding a policy to address in-person Continuing Education requirements during illnesses.

Terry Chambers suggested adding a time limit to the policy.

**Terry Chambers moved to draft the CE policy in time of illness.
Jeff Summers – 2nd Motion.
Motion Carried.**

Jeff Summers will draft the policy and bring it to the next meeting.

- **Approval of P-Card (purchasing card) expenditures for May, June, and July 2023; and review of Board’s Cash Balance**

**Jeff Summers moved to approve purchases.
Terry Chambers – 2nd Motion.
Purchases approved.**

- **Chiropractic Schools Letter & Survey**
Terry Chambers would like to notify schools about WV’s licensing requirements; is unsure if schools are meeting WV’s standards.

Barry Stowers suggested letter to schools (“It’s come to our attention that CCE has “changed requirements” for colleges post COVID with clinicals”).

Terry Chambers recommended we ask at the upcoming FCLB District Meeting for information regarding CCE guidelines, consistency among Chiropractic colleges, if other states inquired?

- **“Passing of the Torch”**
Legislative session upcoming

- **Schedule Fall Board Meeting**
Nov. 2nd, 2023

- **FCLB Districts III & V 2023**
Arrival Day: September 21, 2023
Departure Day: September 24, 2023
Meeting Days: September 22-23, 2023
Boston Massachusetts

Meeting Adjourned at 12:30pm

WVBOC Board Meeting

Agenda

November 16, 2023

Conference Call @ 2pm
(605) 475-4844, Access Code 181771#

- Call to Order
- Mission Statement
- Approval of Minutes from Board Meeting held on August 3, 2023
- Investigative Officer's Report
- Old Business
 - Clarification of mandated hours (online and/or in-person) - illnesses
 - Draft policy specific to licensee's illness
- New Business
 - Approval of P-Card (purchasing card) expenditures for August, September, & October 2023; and review of Board's Cash Balance
 - Request from Brit any Canady to distribute survey to D.C.'s on behalf of Marshall University
 - Hypnosis & Biofeedback Email from Dr. Honacker
 - Executive Director's Report
 - Next Board Meeting is February 1, 2024, including the Jurisprudence Examination
- Adjourn

WVBOC Board Meeting

Minutes

November 16, 2023

Conference Call @ 2pm
(605) 475-4844, Access Code 181771#

<u>Board Members:</u>	<u>Board Members Present:</u>	<u>Others Present:</u>
Holly Harvey, Chairman	Holly Harvey	Adriana Marshall, Assistant
Jeff Summers, Vice Chairman	Jeff Summers	Attorney General
Terry Chambers, Inves. gative Officer	Terry Chambers	Amy Farley, Executive Director
Karl Boone, Secretary	Karl Boone	Barry Stowers, D.C., Past Board
Ruth Lemmon, Public Member	Ruth Lemmon	Chairman

- Call to Order
Holly Harvey called the meeting to order at 2:00pm
- Mission Statement
- Approval of Minutes from Board Meeting held on August 3, 2023
 - **Motion made by Ruth Lemmon to approve the minutes,**
 - **Jeff Summers – 2nd motion**
- Investigative Officer’s Report
 - **Motion made by Jeff Summers to enter Executive Session to discuss active informal complaints regarding advertising and billing, and potential employment of suspended D.C.**
 - **Karl Boone – 2nd motion**
 - **Motion made by Terry Chambers to close Executive Session**
 - **Karl Boone – 2nd motion**
- Old Business
 - I. Clarification of mandated hours (online and/or in-person) – illnesses
 - Holly Harvey elaborated that we need a policy regarding requirements of continuing education hours during times of illness or inability to complete in-person hours.
 - **Jeff Summers will draft a policy for the next meeting.**
- New Business
 - I. Approval of P-Card (purchasing card) expenditures for August, September, & October 2023; and review of Board’s Cash Balance
 - **Motion made by Karl Boone to approve P-Card expenditures and Cash Balance**
 - **Holly Harvey – 2nd motion**
 - II. Request from Brittany Canady to distribute survey to D.C.’s on behalf of Marshall University

**WV BOARD OF CHIROPRACTIC
MEETING AGENDA
February 1, 2024 - - 8:00 a.m.
Fairfield Inn & Suites by Marriott Charleston
402 Second Avenue
South Charleston, WV 25303**

- Call to Order
- Mission Statement
- Approval of Minutes
 - Board Meeting held on November 16, 2023.
 - Emergency Board Meeting held on December 5, 2023.
- Jurisprudence Exam (*Executive Session*)
- Investigative Officer's Report (*Executive Session*)
 - Updates to informal complaints regarding advertising and billing, and potential employment of D.C.
 - Letter from Dr. Dorey (Spineworks) – intends to comply with request to remove “top rated” advertising.
 - Updates to formal complaints:
 - Board-initiated complaint 2024-193, Dr. Dustin Wright, license #857
- Old Business
 - Chiropractic School Survey Responses
 - Draft policy regarding CE requirements during times of illness or inability to complete in-person hours (Jeff)
 - Mandated Hours Policy (Holly)
 - Amy distributed the survey from Dr. Brittany Canady (Marshall University) to all D.C.'s.
 - Updated Board Member Handbook (page 8): Addition of Biofeedback certification requirements; Hypnosis reduction of hours from 100 to 75
- New Business
 - Draft Preceptorship Policy (Jeff)
 - Upcoming sunset date of 2 rules on 7/1/25:
 - 4-07
 - 4-08
 - Question regarding “brandishing” charge’s impact against license.
 - Approval of P-Card purchases and expenditures for November 2023, December 2023, and January 2024 and review of Board’s Cash Balance.
- Executive Director's Report
- Adjournment



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting Minutes February 1, 2024 -- 8:00 a.m.

Fairfield Inn & Suites by Marrio Charleston
402 Second Avenue
South Charleston, WV 25303

Board Members:

Holly Harvey, Chairman
Jeff Summers, Vice Chairman
Terry Chambers, Inves ga ve Officer
Karl Boone, Secretary
Ruth Lemmon, Public Member

Board Members

Present:

Holly Harvey
Jeff Summers
Terry Chambers
Karl Boone
Ruth Lemmon

Others Present:

Adriana Marshall, Assistant
A orney General
Amy Farley, Execu ve Director
Barry Stowers, D.C., Past Board
Chairman

➤ Call to Order

Holly Harvey called the mee ng to order at 8:24 a.m.

➤ Mission Statement

Holly Harvey read the mission statement as follows:

“It is declared to be a policy of this state that the prac ce of chiroprac c is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful prac ce of chiroprac c, it is necessary to provide regulatory authority over persons prac cing chiroprac c. The primary responsibility and obliga on of the West Virginia Board of Chiroprac c is to protect the public.”

➤ Approval of Minutes from Board Mee ng held on November 16, 2023, and Emergency Board Mee ng held December 5, 2023.

- I. **Motion made by Jeff Summers to approve the minutes,**
- II. **Terry Chambers – 2nd motion**

Motion made by Terry Chambers to enter Executive Session for Jurisprudence Exam and Investigative Officer’s Report, Karl Boone – 2nd motion.

➤ Jurisprudence Exam

Applicants awai ng exam were asked to join the mee ng. Holly Harvey introduced herself as the Board Chairman, and asked Board members introduced themselves to the applicants. Holly Harvey asked the applicants to introduce themselves. Applicants dismissed to the wai ng area to be called individually for the jurisprudence exam.

1. Karim A. Eissa
2. Ere R. Gillespie

3. Emilie J. Jedamski
4. Kelsey C. Martin
5. Lee R. Willis

All applicants passed the exam!

➤ Investigative Officer's Report

- I. Spineworks Advertising Update
 - Dr. Dorey has removed all "top-rated" advertising.
- II. Board-Initiated Complaint 2024-193, Dr. Dustin Wright, License # 857
 - Complaint sent to the Attorney General's Investigative Officer and Dr. Wright was served January 31, 2024; he slammed the door in the Investigator's face. Once information is received, Board meeting will be called to discuss next steps.

Motion made by Jeff Summers to end Executive Session, Karl Boone – 2nd motion.

➤ Old Business

- I. Chiropractic School Survey Responses:
 - Amy Farley received 3 responses stating no changes to curriculum.
- II. Jeff Summers presented "Waiver of Continuing Education Requirements" policy to the Board.
 - **Ruth Lemmon - Motion to approve policy,**
 - **Terry Chambers – 2nd motion,**
 - **Policy approved.**
- III. Holly Harvey presented "Board-Mandated Continuing Education" policy to the Board.
 - **Jeff Summers – Motion to approve policy,**
 - **Ruth Lemmon – 2nd motion,**
 - **Policy approved.**

➤ New Business

- I. Jeff Summers presented "Intern Preceptorship Program" policy to the Board.
 - **Karl Boone – Motion to approve policy,**
 - **Ruth Lemmon – 2nd motion,**
 - **Policy approved.**
- II. Sunsetting of 2 rules as of 7/1/2025: 4-07 and 4-08, Legislative notice received, asking for extension, amendment or allowing rules to sunset.
 - **Terry Chambers – Motion to extend both rules without amendments,**
 - **Karl Boone – 2nd motion,**
 - **Motion approved to extend rules 4-07 and 4-08 without amendments.**
- III. Review of Cash Balance and P-card expenditures for November 2023, December 2023, and January 2024.
 - **Ruth Lemmon – Motion to approve,**
 - **Karl Boone – 2nd motion,**

- **Cash Balance and P-card expenditures approved.**
- IV. “Brandishing” charge affecting licensure.
- Board discussion regarding recent self-report and concern from DC; Board has requested additional information including police report and other associated documentation before deciding effect on licensure.
- V. Executive Director’s Report:
- Annual Report submitted.
 - Legislative session updates.
 - New website creation underway.
 - Templates of revised licenses, renewals and pocket cards provided to the Board.
 - Newsletter to be sent with renewal forms to include the Board’s mission statement and reiterating the importance of the Board.
- VI. Next Board Meeting has been rescheduled (originally May 9, 2024) to May 21, 2024, and will be held virtually. Rescheduling due to FCLB Annual Conference May 1-5, 2024.
- VII. Holly Harvey called for a motion to adjourn the meeting.
- **Jeff Summers – Motion to adjourn,**
 - **Karl Boone – 2nd motion,**
 - **Meeting adjourned at 12:30pm**

- Board members agreed to distribute the survey.
 - **Motion made by Jeff Summers to distribute.**
 - **Karl Boone – 2nd motion**

- III. Hypnosis & Biofeedback Email from Dr. Honacker
 - Holly Harvey asked if we should keep 100 Hours for Hypnosis; Jeff Summers has researched hypnosis training and has found that 75 Hours are required for certification and suggested that we reflect the decrease of the required hours to 75.
 - Jeff Summers researched classes for Biofeedback and found that there is only 1 certifying agency (BCIA), which requires 42 hours.
 - **Motions made by Jeff Summers:**
 - **Holly Harvey – 2nd motions:**
 1. **Decrease required hours for Hypnosis to 75.**
 2. **Accept the BCIA 42 required hours for Biofeedback for certification and add to Specialties section in Handbook.**

- IV. Executive Director’s Report

- V. Next Board Meeting is February 1, 2024, including the Jurisprudence Examination, 8:00am, South Charleston, Fairfield Inn

- Adjournment
 - Jeff Summers made a motion to adjourn the meeting; Holly Harvey – 2nd motion. Adjourned at 3:30pm.

Board Chair Signature

Date



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

May 21, 2024 - - 2:00pm

VIRTUAL MEETING

Meeting Access

Join Zoom Meeting:

<https://us06web.zoom.us/j/8395445754?omn=84321130585>

Meeting ID: 839 544 5754

OR PHONE:

1-301-715-8592

Meeting ID: 8395445754#

AGENDA

- Call to Order
- Mission Statement
- New Business:
 - Transition of Assistant Attorney General
 - Katherine Campbell has been reassigned to our Board, Adriana will assist through transition and current issues
 - Updates from FCLB Annual Conference
 - CE Waiver Requests
 - Dr. Josie Ball
 - Dr. Scott Light
- Old Business:
 - Executive Session to discuss the following matters:
 - Dr. Dustin Wright, Complaint #2024-193
 - Dr. Edward Lilly, self-reported misdemeanor resolution
 - Harassment accusation
- Executive Director's Report:
 - Approval of Minutes from April 4, 2024, Board Meeting
 - Approval of P-Card and Cash Balance Report
- Next Board Meeting & Jurisprudence Exam scheduled for August 1, 2024, 8:30am.
- Adjournment



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

May 21, 2024- - 2:00pm

Virtual Meeting via Zoom

MINUTES

Board Members:

Holly Harvey, Chairman
Jeff Summers, Vice Chairman
Terry Chambers, Investigative Officer
Karl Boone, Secretary
Ruth Lemmon, Public Member

Board Members

Present:

Holly Harvey
Jeff Summers
Terry Chambers
Karl Boone
Ruth Lemmon

Others Present:

Adriana Marshall, Assistant
Attorney General
Katherine Campbell, Assistant
Attorney General
Amy Farley, Executive Director

➤ Call to Order

Holly Harvey called the meeting to order at 2:00pm.

➤ Mission Statement

Amy Farley read the mission statement as follows:

“It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.”

➤ New Business

- The Board welcomed Katherine Campbell, Assistant Attorney General, back to the Board. Katherine Campbell has been appointed by the Attorney General’s Office to replace Adriana Marshall; she has previously served as the Board’s AAG.

- CE Waiver Requests

After reviewing the recent requests for Waivers of Continuing Education from Dr. Josie Ball and Dr. Scott Light, it was determined by the Board that neither request met the requirements under the Board’s policy, “Waiver of Continuing Education Requirements”.

**Motion made by Holly Harvey to deny the waiver requests,
Ruth Lemmon – 2nd motion.**

➤ Old Business

**Motion made by Terry Chambers to enter Executive Session to discuss the following matters,
Karl Boone – 2nd motion.:**

- Complaint #2024-193



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

August 1, 2024 - - 8:00am

Fairfield Inn & Suites by Marriott Charleston

402 Second Avenue

South Charleston, WV 25303

Conference Call: 712-432-0375, Access Code: 1092069#

AGENDA

- Call to Order
- Mission Statement
- New Business:
 - Welcome our new Board Member – *Dr. Steven Eddy!*
 - Election of Officers
 - **Executive Session for Jurisprudence Exams**
 - ❖ Dr. Zachary Knowlton
 - ❖ Dr. Tyler Kaye
 - ❖ Dr. Milanys Rivera
 - Information regarding Specialty Programs from FCLB (*Dr. Jeffrey Summers*)
 - Letters shared with Board from Dr. Folwell regarding Veterans Affairs National Standards of Practice
- Old Business:
 - **Executive Session** to discuss updates regarding the following matters:
 - Dr. Dustin Wright, Complaint #2024-193
 - Dr. Justin McCarter, Complaint #2022-191
 - Dr. Edward Lilly, Complaint #2024-194
 - Dr. K.O.
- Executive Director's Report:
 - Questions from DC's & Hot Topics:
 - Dry Needling – Power Poll Results
 - Patient Record Retention Policies in Practices (*ex. Retiring, practice closing*)
 - Approval of Minutes from May 21, 2024, Board Meeting
 - Approval of P-Card, Bank Statements and Cash Balance Report
 - Financial Report
- "Save the Date" Updates (*Attachment*)
- Next Board Meeting – November 7, 2024 (*Virtual/Conference Call*) – Time TBD
- Adjournment



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

August 1, 2024 – 8:00am

Fairfield Inn & Suites, South Charleston

MINUTES

Board Members:

Holly Harvey, Chairman
Jeffrey Summers, Vice Chairman
Steven Eddy, New Board Member
Karl Boone, Secretary
Ruth Lemmon, Public Member

Board Members Present:

Holly Harvey
Jeffrey Summers
Steven Eddy
Karl Boone
Ruth Lemmon

Others Present:

Katherine Campbell, Assistant
Attorney General
Amy Farley, Executive Director

➤ Call to Order

Jeffrey Summers called the meeting to order at 8:24 a.m.

➤ Mission Statement

Jeffrey Summers read the mission statement as follows:

“It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.”

➤ New Business:

- The Board welcomed Dr. Steven Eddy as a newly appointed Board Member. Dr. Eddy was appointed to the Board July 17, 2024, succeeding Dr. Terry Chambers, with his term expiring June 30, 2027.
- Jeffrey Summers notified the Board that new information will be shared soon by FCLB regarding specialty programs.

Motion made by Jeffrey Summers to enter Executive Session to conduct Board Officer Elections and the Jurisprudence Exam, and to discuss current complaints and pending issues, Karl Boone – 2nd motion.

- **Election of Board Officers:**

The Board conducted elections and unanimously elected the following officers:

- Dr. Holly Harvey, Chairman
- Dr. Karl Boone, Vice Chairman
- Dr. Jeffrey Summers, Investment Officer
- Dr. Steven Eddy, Secretary

- **Jurisprudence Exam:**

The Board conducted its Jurisprudence Exam and licensed the following individuals:

- Dr. Zachary Knowlton
- Dr. Tyler Kaye
- Dr. Milanys Rivera

➤ **Old Business**

- **Complaints Updates:**

- 2022-191: Justin McCarter
 - The Board will coordinate with Katherine Campbell to prepare a consent agreement, asking Dr. McCarter to surrender his license and not seek reinstatement.
- 2024-193: Dustin Wright
 - The Board will table this complaint until more information is gathered through the Medicaid Fraud Unit's related complaint.
- 2024-194: Edward Lilly
 - The Board will coordinate with Katherine Campbell to prepare a consent agreement, asking Dr. Lilly to have a psychological evaluation to determine public risk, submitting the evaluation results to the Board.

- **Pending Issues:**

- Dr. Kevin Osborne – discussion of medical issues resulting in apparent inability to comply with CE requirements, wishes to retain license to comply with malpractice coverage.
 - The Board will table this issue until more information is collected.

Motion made by Jeffrey Summers to end Executive Session, Ruth Lemmon – 2nd motion.

- **Board Officers Election Results:**

The Board unanimously elected the following officers:

- Dr. Holly Harvey, Chairman
- Dr. Karl Boone, Vice Chairman
- Dr. Jeffrey Summers, Investment Officer
- Dr. Steven Eddy, Secretary

- **Complaints Decisions:**
 - 2022-191:
 - Motion made by Jeffrey Summers to coordinate with Katherine Campbell to prepare a consent agreement, to surrender license and not seek reinstatement, Ruth Lemmon – 2nd motion.
 - 2024-193:
 - Motion made by Jeffrey Summers to table this complaint until more information is gathered through the Medicaid Fraud Unit’s related complaint, Ruth Lemmon – 2nd motion.
 - 2024-194:
 - Motion made by Jeffrey Summers to coordinate with Katherine Campbell to prepare a consent agreement asking that a psychological evaluation be conducted, submitting the evaluation results to the Board, Karl Boone – 2nd motion.

- **Executive Director’s Report:**

Amy Farley brought forth the following questions and “hot topics” from licensees:

 - Dry Needling Certification Requirements
 - Amy Farley conducted a power poll and few states responded, no one state is the same, and many are looking for other states to collaborate with to create policies that fit their state.
 - Patient Record Retention Policies in Practices
 - General rule of thumb is 10 years, but guidance is required from Medicare/Medicaid, private insurance, malpractice insurance, HIPPA, etc.

- **Approval of Minutes of May 21, 2024, Board Meeting**
 - Motion made by Jeffrey Summers to approve minutes, Ruth Lemmon – 2nd motion.

- **Approval of P-Card, Bank Statements and Cash Balance Report**
 - Motion made by Jeffrey Summers to approve minutes, Ruth Lemmon – 2nd motion.

- **Next Board Meeting: November 7, 2024, In-Person, 9:00 a.m.**

- **Adjournment**
 - Motion made by Jeffrey Summers to adjourn, Karl Boone – 2nd motion. Meeting adjourned at 12:40 p.m.

Board Chair Signature

Date



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

- Complaint #2024-194
- K.O. accusa on

Motion made by Holly Harvey to end Executive Session, Karl Boone – 2nd motion.

➤ Executive Director’s Report

- Review of Cash Balance and P-card expenditures for February 2024, March 2024, and April 2024.
 - **Holly Harvey – Motion to approve,**
 - **Karl Boone – 2nd motion,**
 - **Cash Balance and P-card expenditures approved.**
- Review of Minutes from April 4, 2024, Board Meeting.
 - **Holly Harvey – Motion to approve,**
 - **Karl Boone – 2nd motion.**
- Next Board Meeting & Jurisprudence Exam scheduled for August 1, 2024, 8:00am.

➤ Adjournment

- **Jeff Summers called for a motion to adjourn the meeting, Terry Chambers – 2nd motion.**
- Meeting adjourned at 2:45pm

Board Chair Signature

Date



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

November 14, 2024 - -9:00am

In-Person - - Fairfield Inn & Suites, South Charleston

AGENDA

- Call to Order
 - Mission Statement

“It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.”
 - New business:
 - Enliven Chiropractic Advertising
 - Self-reported DUI
 - FCLB Conference discussions:
 - 2nd Chance Policy for new applicants
 - Recognized Chiropractic Specialty Programs (“RCSP”)
 - Malpractice insurance requirements
 - Old business:
 - Dry Needling
- Executive Session
- K.O. update
 - Complaints/Consent Agreements Updates:
 - 2022-191
 - 2024-193
 - 2024-194



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

November 21, 2024 - - 9:00am

In-Person – Fairfield Inn & Suites, South Charleston

MINUTES

Board Members:

Holly Harvey, Chairman
Karl Boone, Vice Chairman
Jeff Summers, Inves ga ve Officer
Steve Eddy, Secretary
Ruth Lemmon, Public Member

Board Members

Present:

Holly Harvey
Karl Boone
Jeff Summers
Steve Eddy
Ruth Lemmon

Others Present:

Katherine Campbell, Assistant
Aorney General
Amy Farley, Execu ve Director

➤ Call to Order

Holly Harvey called the mee ng to order at 9:04 a.m.

➤ Mission Statement

Holly Harvey read the mission statement as follows:

“It is declared to be a policy of this state that the prac ce of chiroprac c is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful prac ce of chiroprac c, it is necessary to provide regulatory authority over persons prac cing chiroprac c. The primary responsibility and obliga on of the West Virginia Board of Chiroprac c is to protect the public.”

➤ New Business

I. Enliven Chiroprac c Adver sing

Website’s content is allowable, as it does provide disclaimers to “treat” and not “cure”. The Board will con nue to monitor the website for content. Informa on regarding adver sing will be included in the next newsle er.

II. Self-reported DUI

Discussion resulted in no ac on to be taken by the Board, this was a first offense and DC self-reported within the required 30-day meframe.

- **Motion made by Jeff Summers to take no action against license,**
- **Karl Boone 2nd motion,**
- **Motion approved.**

III. Second Chance Policy

Amy Farley discussed developing a Second Chance Policy to correlate with Rule 4-08: Considera on of Prior Criminal Convic ons in Ini al Licensure. The rule has just been



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

February 6, 2025 - - 9:00am

**Fairfield Inn & Suites by Marriott Charleston
402 Second Avenue
South Charleston, WV 25303**

AGENDA

- Call to Order
- Mission Statement

“It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.”
- New Business:
 - Executive Session:
 - Jurisprudence Exam
 - FCLB Annual Meeting (April 29 – May 4, 2025)
 - Gov. Morrisey’s Executive Orders Affecting Chapter 30 Boards
 - 1-25: EO establishing economic Backyard Brawl
 - 4-25: EO reviewing past, present, and projected spending decisions
 - 5-25: EO directing agencies to develop a plan for more efficient government
 - 6-25: EO plan to reduce rules, regulatory review
 - Battlefield Acupuncture Certification for limited practice with the VA
- Old Business:
 - Executive Session to discuss the following matters:
 - Complaint #2022-191
 - Complaint #2024-193
 - Complaint #2024-195
 - Complaint #2024-196
- Executive Director’s Report:
 - Approval of Minutes of November 14, 2024, Board Meeting
 - Approval of P-Card and Cash Balance Report
- Next Board Meeting May 2025 – Date TBD
- Adjournment



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

February 6, 2025 - - 9:00am

In-Person – Fairfield Inn & Suites, South Charleston

MINUTES

Board Members:

Holly Harvey, Chairman
Karl Boone, Vice Chairman
Jeff Summers, Inves ga ve Officer
Steve Eddy, Secretary
Ruth Lemmon, Public Member

Board Members

Present:

Holly Harvey
Karl Boone
Jeff Summers
Steve Eddy
Ruth Lemmon

Others Present:

Chad Hess, Special Agent,
Inves ga ons Division, State of WV
Amy Farley, Execu ve Director

➤ Call to Order

Holly Harvey called the mee ng to order at 9:06 a.m.

➤ Mission Statement

Holly Harvey read the mission statement as follows:

“It is declared to be a policy of this state that the prac ce of chiroprac c is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful prac ce of chiroprac c, it is necessary to provide regulatory authority over persons prac cing chiroprac c. The primary responsibility and obliga on of the West Virginia Board of Chiroprac c is to protect the public.”

➤ **Motion made by Jeff Summers to enter Executive Session to conduct Jurisprudence Exam and Discussion of Complaints; Karl Boone -2nd motion.**

Motion made by Holly Harvey to close Executive Session; Jeff Summers – 2nd motion.

I. Jurisprudence Exam:

The Board conducted its Jurisprudence Exam and licensed the following individuals:

- Dr. Carmelo Caratozzolo
- Dr. Rachel Jones

II. Votin – Complaints:

A. 2024-195

- **Motion made by Jeff Summers to find no probable cause.**
- **Karl Boone – 2nd motion,**
- **Motion passed.**



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

May 15, 2024 - - 9:00am

Fairfield Inn & Suites by Marriott Charleston
402 Second Avenue
South Charleston, WV 25303

AGENDA

- Call to Order
- Mission Statement

“It is declared to be a policy of this state that the practice of chiropractic is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful practice of chiropractic, it is necessary to provide regulatory authority over persons practicing chiropractic. The primary responsibility and obligation of the West Virginia Board of Chiropractic is to protect the public.”
- Old Business:

Executive Session to discuss the following matters:

 - 2022-191
 - 2024-193
 - 2024-194
 - 2025-198
- New Business:
 - RCSP Programs (vote needed)
 - Injections (Dr. Summers)
 - Animal Adjusting
 - Letter to State Boards – IANM
 - Discussion:
 - Colleges changing graduation dates – do we need to review our exam schedule?
 - Mandatory CE Hours for renewal year 2026-2027?
 - FCLB Annual Conference takeaways
- Executive Director’s Report:
 - Minutes from February 6, 2025, Board Meeting
 - P-Card, Cash Balance, and Bank Statements
 - Financial Report
 - Recent activities and pipeline
- Next Board Meeting & Jurisprudence Exam scheduled for August 7, 2025, 9:00am
- Adjournment



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

WVBOC Board Meeting

May 15, 2025 - - 9:00am

In-Person – Holiday Inn & Suites, South Charleston

MINUTES

Board Members:

Holly Harvey, Chairman
Karl Boone, Vice Chairman
Jeff Summers, Inves ga ve Officer
Steve Eddy, Secretary
Ruth Lemmon, Public Member

Board Members

Present:

Holly Harvey
Karl Boone
Jeff Summers
Steve Eddy
Ruth Lemmon

Others Present:

Katherine A. Campbell, Assistant
Aorney General

➤ Call to Order

Holly Harvey called the mee ng to order at 9:08 a.m.

➤ Mission Statement

Holly Harvey read the mission statement as follows:

“It is declared to be a policy of this state that the prac ce of chiroprac c is a privilege granted to qualified persons and that, in order to safeguard the public health, safety and welfare, protect the public from the unprofessional, improper, incompetent and unlawful prac ce of chiroprac c, it is necessary to provide regulatory authority over persons prac cing chiroprac c. The primary responsibility and obliga on of the West Virginia Board of Chiroprac c is to protect the public.”

➤ Old Business

Motion made by Holly Harvey to enter Executive Session for Discussion of Complaints; Jeff Summers -2nd motion.

I. Votin – Complaints:

A. 2022-191

- **Motion made by Jeff Summers to continue suspension of license.**
- **Karl Boone – 2nd motion,**
- **Motion passed.**

B. 2024-193

- **Motion made by Jeff Summers to find no probable cause,**
- **Steve Eddy – 2nd motion,**
- **Motion passed.**

C. 2024-194

- **Motion made by Jeff Summers review again at the next meeting,**
- **Karl Boone – 2nd motion,**
- **Motion passed.**
-

D. 2025-198

- **Motion made by Jeff Summers to find no probable cause**
- **Steve Eddy – 2nd motion,**
- **Motion passed.**

Motion made by Ruth Lemmon to close Executive Session; Jeff Summers – 2nd motion.

➤ New Business

I. RCSP Programs

- **Motion made by Jeff Summers to develop a policy to approve Chiropractic Specialty Programs vetted by the FCLB,**
- **Holly Harvey – 2nd motion,**
- **Motion Passed.**

Holly Harvey will contact FCLB regarding the next steps.

II. Animal Adjusting

The Board received an email Drs. Zachary and Katherine Cunningham requesting amendment to our current rules and policies to expand our scope to include animal chiropractic. The Veterinary Board also received the same request. Dr. Katherine Cunningham is to present her proposal to the Veterinary Board at their next meeting. Amy Farley will attend to answer questions regarding our current regulations and report to the Board at the next meeting.

III. Injections

Jeff Summers has been contacted to ask the Board to pursue policy changes to include some injections; potential policy development at the next meeting.

➤ Executive Director's Report:

Amy Farley presented the following documents for approval:

- Minutes from February 6, 2025, Board Meeting :
 - **Motion made by Holly Harvey to approve the minutes,**
 - **Jeff Summers – 2nd motion,**
 - **Motion passed.**
- P-Card, Bank Statements, and Cash Balance Report:
 - **Motion made by Holly Harvey to approve the P-Card, Bank Statements, and Cash Balance Report,**
 - **Jeff Summers– 2nd motion,**
 - **Motion passed.**

- Financial Report:
 - **Motion made by Holly Harvey to approve the Financial Report,**
 - **Ruth Lemmon – 2nd motion,**
 - **Motion passed.**

➤ Next Board Meeting and Jurisprudence Exam will be August 7, 2025, at 9:00am.

Motion made by Jeff Summers to adjourn the meeting; Karl Boone – 2nd motion; meeting adjourned at 12:16pm.

Board Chair Signature

Date

B. 2024-197

- **Motion made by Jeff Summers to find no probable cause,**
- **Steve Eddy – 2nd motion,**
- **Motion passed.**

➤ New Business

- I. FCLB Annual Meeting, April 28 -May 4, 2025
- II. Amy Farley discussed the Executive Orders affecting Chapter 30 Boards and will share responses at the next meeting.
- III. Executive Director's Report:
Amy Farley presented the following documents for approval:
 - Minutes from November 14, 2024, Board Meeting :
 - **Motion made by Holly Harvey to approve the minutes,**
 - **Jeff Summers – 2nd motion,**
 - **Motion passed.**
 - P-Card, Bank Statements, and Cash Balance Report:
 - **Motion made by Holly Harvey to approve the P-Card, Bank Statements, and Cash Balance Report,**
 - **Ruth Lemmon – 2nd motion,**
 - **Motion passed.**
 - Financial Report:
 - **Motion made by Holly Harvey to approve the Financial Report,**
 - **Ruth Lemmon – 2nd motion,**
 - **Motion passed.**
- IV. Next Board Meeting will be May 15, 2025, at 9:00am.

Motion made by Holly Harvey to adjourn the meeting; Jeff Summers – 2nd motion; meeting adjourned at 12:10pm.

Board Chair Signature

Date

approved for extension by legislature until August 1, 2030. Amy Farley shared policies from various states for the Board to review the language for development. Questions were raised regarding expungement and re-frames of laws related to “second chance” licensure; Amy Farley will discuss with Katherine Campbell and report back to the Board.

Receipt of application for licensure from Dr. Heather Schoen was discussed in relation to Rule 4-08:

- **Holly Harvey made a motion to accept Dr. Schott’s application for licensure,**
- **Ruth Lemmon – 2nd motion,**
- **Motion approved.**

➤ Old Business

IV. Dry Needling

Jeff Summers presented an updated policy for “Dry Needling” for the Board’s review for approval.

- **Motion made by Jeff Summers to approve Dry Needling policy,**
- **Karl Boone – 2nd motion,**
- **Policy approved.**

Amy Farley will include the new policy in the next newsletter and add it to the website.

Motion made by Jeff Summers to enter Executive Session to discuss the pending issue of K. O., and complaints/consent agreements: 2022-191, 2024-193, & 2024-194; Karl Boone – 2nd motion.

Motion made by Jeff Summers to close Executive Session; Karl Boone – 2nd motion.

No votes required during Executive Session.

➤ Executive Director’s Report

- Amy Farley presented the following documents for approval:

V. Minutes from August 1, 2024 Board Meeting

- **Motion made by Ruth Lemmon to approve the minutes,**
- **Karl Boone – 2nd motion,**
- **Minutes approved.**

VI. P-Card, bank statements, and cash balance report

- **Motion made by Steve Eddy to approve the P-card, bank statements and cash balance report,**
- **Karl Boone – 2nd motion,**
- **P-Card, bank statements and cash balance approved.**

VII. Financial Report

- **Motion made by Steve Eddy to approve the financial report,**
- **Karl Boone – 2nd motion,**
- **Financial report approved.**

- Amy Farley presented the updated “FAQ’s” for the website to review before posting; will be posted to the website asap,

- Next Board Meeting with Jurisprudence Exam will be February 6, 2025 at 9am.

Motion made by Holly Harvey to adjourn the meeting; Jeff Summers – 2nd motion; meeting adjourned at 11:54pm.

Board Chair Signature

Date



WEST VIRGINIA BOARD OF CHIROPRACTIC EXAMINERS

- ED Report:
 - Rule 4-08: Consideration Of Prior Criminal Convictions in Initial Licensure Determinations
 - The sunset date has been extended to August 1, 2030.
 - Approval of Minutes - August 1, 2024, Board Meeting
 - P-card, bank statements, cash balance report
 - Financial report
 - FAQs for Website - Update

- Save the Date Updates:
 - February 6, 2025: Board Meeting & Exam
 - April 30 – May 4, 2025: FCLB Annual Meeting - St. Louis, MO
 - May 2025 – Date TBD: Board Meeting
 - July 23 - 26, 2025: FARB Annual Meeting - Hilton Denver City Center, Denver, CO
 - September 18 – 21, 2025: FCLB Fall District Meeting - Sheraton Portland Sable Oaks, Portland, ME