
COALFIELD COMMUNITY
ACTION PARTNERSHIP, INC.

FINANCIAL STATEMENTS
WITH SUPPLEMENTAL INFORMATION

YEARS ENDED APRIL 30, 2019 AND 2018

AND

INDEPENDENT AUDITOR'S REPORTS



A Professional Limited Liability Company



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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Coalfield Community Action Partnership, Inc.
Williamson, West Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of Coalfield Community Action Partnership, Inc. (CCAP), which comprise the statements of financial position as of April 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CCAP as of April 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As described in Note 2 to the financial statements, in the year ended April 30, 2019, CCAP adopted new accounting guidance, Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016-14 - *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Our opinion is not modified with respect to this matter.

Other Matters*Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental Schedule of Federal, State and Other Support, Expenditures, and Changes in Net Assets, the Schedules of Grant Support, Revenue and Expenditures Compared to Grant Budgets, and the Schedule of State Awards are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2019, on our consideration of CCAP's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CCAP's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CCAP's internal control over financial reporting and compliance.



Charleston, West Virginia
October 22, 2019

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 STATEMENTS OF FINANCIAL POSITION
 APRIL 30, 2019 AND 2018

ASSETS	<u>2019</u>	<u>2018</u>
Current assets		
Cash and cash equivalents	\$ 472,433	\$ 189,685
Grants receivable	1,006,492	812,544
Other receivables	57,461	91,346
Prepaid expenses	<u>14,896</u>	<u>15,108</u>
Total current assets	1,551,282	1,108,683
Fixed assets		
Property and equipment, net	<u>3,457,492</u>	<u>3,152,659</u>
Total assets	<u>\$ 5,008,774</u>	<u>\$ 4,261,342</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 540,721	\$ 204,665
Accrued salaries and benefits	281,929	282,210
Accrued retirement payable	45,872	45,867
Accrued annual leave	101,312	95,685
Current maturities of long-term debt	48,797	46,192
Refundable advances	<u>83,993</u>	<u>42,025</u>
Total current liabilities	<u>1,102,624</u>	<u>716,644</u>
Noncurrent liabilities		
Long-term debt, less current maturities	<u>430,241</u>	<u>478,920</u>
Total liabilities	1,532,865	1,195,564
Net assets		
Without donor restrictions	<u>3,475,909</u>	<u>3,065,778</u>
Total liabilities and net assets	<u>\$ 5,008,774</u>	<u>\$ 4,261,342</u>

The Accompanying Notes Are An Integral
 Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENTS OF ACTIVITIES
YEARS ENDED APRIL 30, 2019 AND 2018

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	<u>2019</u>	<u>2018</u>
Changes in net assets without donor restrictions		
Support and revenue		
Federal direct and pass-through grant revenue	\$ 7,091,751	\$ 6,329,250
State grant revenue	1,718,512	1,974,014
Donated services, use of facilities, and other	1,059,240	1,147,799
Food reimbursements	104,542	118,191
Program income	42,096	101,593
Other income	<u>10,731</u>	<u>90,387</u>
Total support and revenue	<u>10,026,872</u>	<u>9,761,234</u>
Expenses		
Salaries and wages	3,996,066	3,627,680
Fringe benefits	1,668,430	1,545,002
Donated services, use of facilities, and other	1,059,240	1,147,799
Consumable supplies	188,313	60,470
Travel	112,510	117,688
Training	142,989	111,685
Vehicles and equipment	34,735	21,190
Repairs and maintenance	173,796	156,776
Contractual and consultants	88,653	41,914
Telephone and utilities	212,262	234,399
Operating expenses	318,937	327,410
Insurance	79,562	103,566
Occupancy	75,027	84,427
Transportation	82,529	83,186
Meals	274,926	253,187
Indirect costs	699,211	695,069
Other expenses	<u>208,443</u>	<u>174,079</u>
Total operating expenses	<u>9,415,629</u>	<u>8,785,527</u>
Operating income	611,243	975,707
Non-operating increase (decrease) in net assets		
Depreciation expense	(201,112)	(196,656)
Change in other post employment benefits (OPEB) liability	<u>-</u>	<u>2,226,601</u>
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	410,131	3,005,652
Net assets, beginning of year	<u>3,065,778</u>	<u>60,126</u>
Net assets, end of year	<u>\$ 3,475,909</u>	<u>\$ 3,065,778</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED APRIL 30, 2019 AND 2018

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	<u>2019</u>	<u>2018</u>
Cash flows from operating activities		
Change in net assets	\$ 410,131	\$ 3,005,652
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	201,112	196,656
(Gain) loss on disposal of assets	114,044	85,746
(Increase) decrease in operating assets		
Grants receivable	(193,948)	78,108
Other receivables	33,885	(4,850)
Prepaid expenses	212	8,790
Increase (decrease) in liabilities		
Accounts payable	336,056	(315,427)
Accrued salaries and benefits	(281)	44,928
Accrued retirement payable	5	15,465
Accrued annual leave	5,627	6,313
Refundable advances	41,968	(300,909)
Other post employment benefits	-	(2,226,601)
	<u>948,811</u>	<u>593,871</u>
Net cash provided (used) by operating activities		
Cash flows from investing activities		
Purchase of property and equipment	<u>(619,989)</u>	<u>(638,233)</u>
Net cash provided (used) by investing activities	<u>(619,989)</u>	<u>(638,233)</u>
Cash flows from financing activities		
Payments on long-term debt	<u>(46,074)</u>	<u>(40,170)</u>
Net cash provided (used) by financing activities	<u>(46,074)</u>	<u>(40,170)</u>
Net increase (decrease) in cash and cash equivalents	282,748	(84,532)
Cash and cash equivalents, beginning of year	<u>189,685</u>	<u>274,217</u>
Cash and cash equivalents, end of year	<u>\$ 472,433</u>	<u>\$ 189,685</u>
Supplemental Disclosures of Cash Flows Information		
Cash paid for interest	<u>\$ 27,253</u>	<u>\$ 33,754</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED APRIL 30, 2019

	Head Start Program	Weatherization Program	Title III Programs	Child and Adult Care Food Program	CSBG Program	Personal Care Programs	Other Programs	Total Program Expense	Management and General	Total
Salaries and wages	\$ 2,346,281	\$ 557,840	\$ 121,108	\$ -	\$ 122,313	\$ 354,740	\$ 441,102	\$ 3,943,384	\$ 52,682	\$ 3,996,066
Fringe benefits	1,004,740	296,518	32,674	-	48,023	112,704	161,360	1,656,019	12,411	1,668,430
Donated services, use of facilities, and other	932,479	-	118,567	-	-	-	-	1,051,046	8,194	1,059,240
Consumable supplies	129,899	7,919	18,178	3,691	3,213	5,253	17,164	185,317	2,996	188,313
Travel	51,531	-	217	-	10,034	14,664	32,866	109,312	3,198	112,510
Training	110,381	15,944	1,079	658	5,516	3,461	4,913	141,952	1,037	142,989
Vehicles and equipment	21,035	2,232	7,300	1,916	1,882	370	-	34,735	-	34,735
Repairs and maintenance	116,500	26,052	16,378	-	8,801	720	5,345	173,796	-	173,796
Contractual and consultants	14,569	72,994	890	-	200	-	-	88,653	-	88,653
Telephone and utilities	129,349	15,409	14,652	-	9,020	2,502	40,916	211,848	414	212,262
Operating expenses	17,926	254,946	-	-	724	3,087	42,254	318,937	-	318,937
Insurance	51,314	13,309	8,317	-	5,311	345	966	79,562	-	79,562
Occupancy	35,665	20,400	7,780	-	-	1,049	10,133	75,027	-	75,027
Transportation	46,156	24,107	8,420	-	968	360	1,031	81,042	1,487	82,529
Meals	25,202	-	109,628	106,689	-	-	74	241,593	33,333	274,926
Indirect costs	-	-	-	-	-	-	-	-	699,211	699,211
Other expenses	92,284	1,999	1,982	289	7,353	6,648	4,635	115,190	93,253	208,443
Depreciation expense	8,604	2,568	3,100	-	9,730	3,979	817	28,798	172,314	201,112
	<u>\$ 5,133,915</u>	<u>\$ 1,312,237</u>	<u>\$ 470,270</u>	<u>\$ 113,243</u>	<u>\$ 233,088</u>	<u>\$ 509,882</u>	<u>\$ 763,576</u>	<u>\$ 8,536,211</u>	<u>\$ 1,080,530</u>	<u>\$ 9,616,741</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED APRIL 30, 2018

	Head Start Program	Weatherization Program	Title III Programs	Child and Adult Care Food Program	CSBG Program	Personal Care Programs	Other Programs	Total Program Expense	Management and General	Total
Salaries and wages	\$ 2,166,307	\$ 538,487	\$ 83,483	\$ -	\$ 117,153	\$ 406,880	\$ 311,668	\$ 3,623,978	\$ 3,702	\$ 3,627,680
Fringe benefits	1,013,286	239,947	18,480	-	42,230	113,372	117,687	1,545,002	-	1,545,002
Donated services, use of facilities, and other	1,078,639	-	69,160	-	-	-	-	1,147,799	-	1,147,799
Consumable supplies	7,112	10,000	11,304	1,661	3,657	2,702	24,034	60,470	-	60,470
Travel	57,313	67	1,072	-	9,469	12,367	35,545	115,833	1,855	117,688
Training	96,322	1,800	1,101	298	3,368	835	7,695	111,419	266	111,685
Vehicles and equipment	4,874	-	1,995	1,043	11,947	-	1,331	21,190	-	21,190
Repairs and maintenance	117,026	14,673	3,182	-	5,231	-	16,490	156,602	174	156,776
Contractual and consultants	23,099	16,275	-	-	2,460	-	80	41,914	-	41,914
Telephone and utilities	153,185	16,027	5,683	-	9,252	4,310	45,942	234,399	-	234,399
Operating expenses	14,680	250,842	-	-	810	2,049	59,029	327,410	-	327,410
Insurance	72,980	14,419	5,036	-	5,610	700	4,821	103,566	-	103,566
Occupancy	43,300	18,700	6,465	-	-	650	15,312	84,427	-	84,427
Transportation	46,686	26,813	6,750	-	858	-	327	81,434	1,752	83,186
Meals	61,163	-	102,076	81,800	-	50	8,098	253,187	-	253,187
Indirect costs	-	-	-	-	-	-	-	-	695,069	695,069
Other expenses	146,135	2,192	2,266	-	14,058	5,122	4,306	174,079	-	174,079
Depreciation expense	8,604	2,568	3,100	-	9,730	3,979	817	28,798	167,858	196,656
	<u>\$ 5,110,711</u>	<u>\$ 1,152,810</u>	<u>\$ 321,153</u>	<u>\$ 84,802</u>	<u>\$ 235,833</u>	<u>\$ 553,016</u>	<u>\$ 653,182</u>	<u>\$ 8,111,507</u>	<u>\$ 870,676</u>	<u>\$ 8,982,183</u>

The Accompanying Notes Are An Integral
Part Of These Financial Statements

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

NATURE OF OPERATIONS - Coalfield Community Action Partnership, Inc. (CCAP) is a nonprofit community action agency located in Williamson, West Virginia created to provide services to low income individuals, families and the elderly primarily in Mingo and surrounding counties in West Virginia. During the fiscal years ended April 30, 2019 and 2018, CCAP was also responsible for the Head Start Program in Mingo and McDowell Counties, West Virginia as well as the Weatherization Programs in Boone, Clay, Kanawha, and Mingo Counties, and the Senior Programs in Mingo County. Additionally, CCAP was responsible for the Title III Nutrition and In-Home Care Programs in Southern Wayne County. CCAP is funded primarily through grants and other agreements with the federal and state government.

NET ASSETS WITHOUT DONOR RESTRICTIONS – Net assets without donor restrictions are comprised of funds whose use is limited only to the extent that CCAP’s by-laws limit the activities of CCAP. Contributions with donor-imposed restrictions that are met in the same year in which the contribution is recognized are reported as changes in net assets without donor restrictions.

USE OF ESTIMATES - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

ACCOUNTS RECEIVABLE - Accounts receivable are stated at the amount management expects to collect from outstanding balances. Balances that are still outstanding after management has used reasonable collection efforts are written off through bad debt expense. Management has evaluated all accounts receivable and determined that no allowance for uncollectible accounts is needed.

REVENUE AND SUPPORT RECOGNITION - Contributions and grants with donor imposed restrictions that also have conditions are reported as revenue when qualifying expenses have been incurred or other conditions have been met. Cash received but not yet expended for these conditional grants is recorded as refundable advances. Use of this cash is restricted to the purposes of the grant contribution. Grants and contributions without donor restrictions are recorded as revenue in the period received.

PROPERTY AND EQUIPMENT - Property and equipment with a cost of \$1,000 or more are capitalized at cost and depreciated over the estimated useful lives of the assets. Useful lives are 5 to 7 years for office equipment and vehicles, and 7 to 39 years for land improvements, buildings, and building renovations. Contributed assets are recorded at estimated fair value at date of donation.

OPERATING INCOME - Operating income includes all support and revenue less operating expenses. Depreciation expense and other post employment benefits, representing amounts billed but for which payment was not required (see Note 7), are not included as operating income or expenses.

CONTRIBUTED SERVICES AND SPACE - Contributions of services are recognized if the services received create or enhance nonfinancial assets, or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributed services and promises to give services that do not meet the above criteria are not recognized. Contributed services which are recognized are valued at the estimated cost that would have been incurred by CCAP to purchase similar services. Donated space is valued at the estimated fair rental value.

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

CONTRIBUTIONS - Contributions are recognized in the period in which CCAP received assets with or without donor restrictions or unconditional promises of future donations. Contributions are classified as increases in net assets with donor restrictions or net assets without donor restrictions based on the existence or absence of such restrictions. Unconditional promises to give that are to be collected within one year are recorded at fair value less any reserve for uncollectable promises, as estimated by management. Unconditional promises to give that are collectible in excess of one year are recorded at their discounted net present value and recorded up to the date.

INCOME TAXES - CCAP is a nonprofit corporation classified under Section 501(c)(3) of the Internal Revenue Code and is exempt from income taxes derived from its nonprofit activities. For the year ended April 30, 2019, management believes that CCAP has no material uncertain tax positions to be accounted for in the financial statements. As of April 30, 2019, tax years ending on or after April 30, 2016 remain subject to examination.

CASH AND CASH EQUIVALENTS - For purposes of the statements of cash flows, CCAP considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents.

INVENTORY - Inventory is considered immaterial and, therefore, is charged to expense in the period during which it is purchased instead of being recognized as an asset and being expensed as it is used.

ADVERTISING COSTS - Advertising costs are expensed as incurred. Total advertising costs for the years ended April 30, 2019 and 2018 were \$1,511 and \$1,391, respectively.

SUBSEQUENT EVENTS - In preparing these financial statements, CCAP has evaluated events and transactions for potential recognition or disclosure through October 22, 2019, the date the financial statements were issued.

NOTE 2 -- ADOPTION OF ACCOUNTING STANDARD

During the year ended April 30, 2019, CCAP adopted FASB Accounting Standards Update (ASU) No. 2016-14 - *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. This ASU is intended to improve the net asset classification requirements and the information presented in the financial statements and related notes about a not-for-profit entity's liquidity, financial performance, and cash flows. Changes to the presentation of the financial statements and disclosures as a result of the adoption of ASU 2016-14 include:

- Net assets - Net assets are now presented in two classes, net assets without donor restrictions and net assets with donor restrictions, therefore \$3,065,778, reported as unrestricted net assets as of April 30, 2018, are now being reported as net assets without donor restrictions.
- Additional disclosures regarding liquidity and availability of financial assets are included (See Note 12).
- Expenses are reported by both natural and functional classifications in one location (See Statements of Functional Expenses).

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 NOTES TO THE FINANCIAL STATEMENTS
 YEARS ENDED APRIL 30, 2019 AND 2018

NOTE 3 -- CASH AND CASH EQUIVALENTS

Federal Deposit Insurance Corporation (FDIC) coverage is \$250,000 for accounts. CCAP maintains the cash balance in their account above this amount; however, CCAP obtains collateral from the bank to secure their deposits. The balance in CCAP's accounts at April 30, 2019 was fully FDIC insured or collateralized.

NOTE 4 -- PROPERTY AND EQUIPMENT

A summary of property and equipment at April 30, 2019 and 2018 is as follows:

	<u>2019</u>	<u>2018</u>
Land	\$ 162,115	\$ 162,115
Land Improvements	152,476	165,398
Buildings	2,677,161	2,766,778
Vehicles & equipment	<u>3,542,904</u>	<u>3,939,412</u>
	6,534,656	7,033,703
Less: Accumulated depreciation	<u>(3,077,164)</u>	<u>(3,881,044)</u>
Property and equipment	<u>\$ 3,457,492</u>	<u>\$ 3,152,659</u>

NOTE 5 -- REFUNDABLE ADVANCES

Refundable advances, which consist of grant funds received by CCAP but not yet expended for qualifying expenses, is comprised of the following at April 30, 2019 and 2018:

<u>Description</u>	<u>2019</u>	<u>2018</u>
Maternal, infant, and early childhood home visiting program	\$ 35,470	\$ -
In-home care	<u>48,523</u>	<u>42,025</u>
Total	<u>\$ 83,993</u>	<u>\$ 42,025</u>

NOTE 6 -- CONCENTRATIONS OF CREDIT RISK

CCAP provides various services to the elderly and low income individuals on a third-party reimbursement basis. CCAP bills the various funding sources in accordance with contractual agreements without requiring collateral or any other security. Grants and other receivables have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material.

NOTE 7 -- RETIREMENT PLANS

West Virginia Public Employees Retirement System - CCAP is a participating employer in the West Virginia Public Employees Retirement System (PERS). This is a cost sharing, multi-employer public employee retirement system which covers employees of the state of West Virginia and various other governmental and non-profit entities. Under this plan, all full-time employees contribute 4.5% of their salary. Effective July 1, 2015 the employee contribution increased to 6% for new hires. Additionally, the organization contributes 11.0% of the employee's salary through June 30, 2018. Effective July 1, 2018, employer contribution rates were decreased to 10.0%. Trend information showing the progress of the system in accumulating sufficient assets to pay benefits when due is presented in their annual financial report. Copies can be obtained from the State.

West Virginia Retiree Health Benefits Trust Fund - CCAP participates in the West Virginia Retiree Health Benefits Trust Fund (RHBT) to provide certain other post employment benefits (OPEB). RHBT is a cost-sharing, multiple-employer defined benefits post-employment healthcare plan administered by the West Virginia Public Employees Insurance Agency (PEIA). RHBT provides medical benefits to eligible retired employees of participating employers. Eligibility is primarily established through participation in certain defined benefit plans. RHBT issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to: West Virginia Retiree Health Benefits Trust (RHBT), 601 57th Street, SE, Suite 2, Charleston, WV 25304-2345 or <https://peia.wv.gov>.

Funded Status of plans - The funded status of each plan as of the most recent actuarial valuation date, is as follows (total plan assets and accumulated benefit obligation dollar amounts in thousands):

Pension Fund	Total Plan Assets (in thousands)	Accumulated Benefit Obligation (in thousands)	Percentage Funded	Paid Contributions of CCAP		
				2019	2018	2017
PERS	\$6,248,413	\$6,832,513	> 80%	\$248,243	\$254,672	\$246,534
RHBT	\$963,115	\$3,385,684	< 65%	\$177,630	\$162,660	\$164,844

RHBT/OPEB Liability - All retired employees are eligible to obtain health insurance coverage through PEIA with the retired employee's premium contribution established by the Finance Board. The Finance Board has allowed retirees to obtain health insurance coverage at essentially the same premium rate as active employees with the difference between the retirees' premium contributions and the cost of providing health care to retirees subsidized by the State. It is this subsidy that has created the major portion of the OPEB unfunded accumulated benefit obligation.

In 2018, the RHBT changed its method of accounting based on new Government Accounting Standards. In conjunction with this change, the RHBT ceased billing participating employers for their portions of the ARC, and also withdrew/forgave all prior unpaid and outstanding ARC billings. As a result, CCAP is no longer required by professional standards to record a liability for its unpaid ARC billings or for its allocated portion of the plan's unfunded accumulated benefit obligation. The amount of OPEB liability no longer required to be recorded by professional standards was \$2,226,601. This amount is reflected as a non-operating increase in net assets during the year ended April 30, 2018.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 NOTES TO THE FINANCIAL STATEMENTS
 YEARS ENDED APRIL 30, 2019 AND 2018

NOTE 7 -- RETIREMENT PLANS (Continued)

Following is a summary of OPEB expense included as part of fringe benefits in the statements of activities for the years ended April 30, 2019 and 2018.

	<u>2019</u>	<u>2018</u>
Current "pay as you go" amounts	<u>\$ 177,630</u>	<u>\$ 162,660</u>

As of the year ended April 30, 2019 there was one retiree receiving these benefits.

At April 30, 2019, the unfunded accumulated benefit obligation allocated by RHBT to CCAP was \$1,789,541. Since all unpaid prior ARC billings have been withdrawn/forgiven, and it is not considered probable that CCAP will withdraw from the plan and be required to make any payments in excess of the "pay as you go" amounts for their allocated portion of the unfunded accumulated benefit obligation, this amount is not required to be recorded as a liability by CCAP.

The West Virginia Legislature has passed legislation to provide alternate funding sources for the RHBT/OPEB unfunded accumulated benefit obligation. In addition, the PEIA Finance Board imposed limits on the retiree subsidy currently provided for PEIA premiums for retirees. Future increases in the subsidy will be limited to no more than 3% per year. These actions are expected to ultimately fund the full accumulated benefit obligation.

Other - CCAP also sponsors a defined contribution pension plan for those employees who are not eligible to participate in the West Virginia Public Employees Retirement System. Contributions to the plan for 2019 and 2018 were \$8,097 and \$7,736, respectively.

NOTE 8 -- DONATED SERVICES, USE OF FACILITIES, AND OTHER

During the years ended April 30, 2019 and 2018, CCAP received donated services from unpaid volunteers, the use of facilities without charge and other donated items. Such amounts have been recorded as revenue and expenses or capitalized assets by the following programs in the accompanying financial statements:

	2019		
	Volunteer Labor	Other	Total
Head Start	\$ 477,747	\$ 454,732	\$ 932,479
Title IIIB	26,150	-	26,150
Title III-C1	26,857	-	26,857
Title III-C2	31,278	-	31,278
Title IIID	24,617	-	24,617
Title IIIE	9,665	-	9,665
MP DOTS*	8,194	-	8,194
Total	\$ 604,508	\$ 454,732	\$ 1,059,240

* Connecting the DOTS (Dementia-Capable, Outreach, Training, and Support)

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 NOTES TO THE FINANCIAL STATEMENTS
 YEARS ENDED APRIL 30, 2019 AND 2018

NOTE 8 -- DONATED SERVICES, USE OF FACILITIES, AND OTHER (Continued)

	2018		
	Volunteer Labor	Other	Total
Head Start	\$ 491,123	\$ 587,516	\$ 1,078,639
Title IIIB	42,693	-	42,693
Title III-C1	6,194	-	6,194
Title III-C2	7,835	-	7,835
Title IIID	761	-	761
Title IIIE	<u>11,677</u>	<u>-</u>	<u>11,677</u>
Total	<u>\$ 560,283</u>	<u>\$ 587,516</u>	<u>\$ 1,147,799</u>

NOTE 9 -- CONTINGENT LIABILITIES

CCAP's programs are generally funded from federal, state, and local sources, principal of which are programs of the U.S. Department of Health and Human Services and the U.S. Department of Agriculture. Federal and state grants received for specific purposes are subject to audit and review by grantor agencies. Such audits and reviews could result in requests for reimbursement to grantor agencies for expenditures disallowed under the terms of the grants. The amount, if any, of expenditures which may be disallowed by grantor agencies cannot be determined at this time.

NOTE 10 -- LONG-TERM DEBT

Long-term debt consisted of the following at April 30:

	<u>2019</u>	<u>2018</u>
Note payable to a bank bearing interest at 5.5% per annum with monthly payments of principal and interest of \$3,286 through March 2027, secured by land, land improvements, and building.	\$ 255,149	\$ 279,689
Note payable to bank bearing interest at 5.5% per annum with monthly payments of \$2,875 through June 2027, secured by land, land improvements, and building.	<u>223,889</u>	<u>245,423</u>
	479,038	525,112
Less current maturities of long-term debt	<u>(48,797)</u>	<u>(46,192)</u>
	<u>\$ 430,241</u>	<u>\$ 478,920</u>

Total interest expense for the years ended April 30, 2019 and 2018 was \$27,253 and \$33,754, respectively.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE FINANCIAL STATEMENTS
YEARS ENDED APRIL 30, 2019 AND 2018

NOTE 10 -- LONG-TERM DEBT (Continued)

Following is a summary of long-term debt maturities as of April 30, 2019.

<u>Year Ended April 30,</u>	<u>Amount</u>
2020	\$ 48,797
2021	51,550
2022	54,458
2023	57,529
2024	60,775
Thereafter	<u>205,929</u>
	<u>\$ 479,038</u>

NOTE 11 -- OPERATING LEASES

CCAP leases various facilities for its Head Start and Senior programs under operating leases expiring in various years through 2028. Total rent expense charged to operations during the fiscal years ended April 30, 2019 and 2018 was \$78,095 and \$82,917, respectively. As of April 30, 2019, the future annual rental commitments are as follows:

<u>Year Ended April 30,</u>	<u>Amount</u>
2020	\$ 66,740
2021	48,340
2022	40,640
2023	16,161
2024	8,542
Thereafter	<u>21,477</u>
	<u>\$ 201,900</u>

NOTE 12 -- LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

As of April 30, 2019, financial assets available within one year to meet cash needs for general expenditure are as follows:

Cash and cash equivalents	\$ 472,433
Grants receivable	1,006,492
Other receivables	<u>57,461</u>
	<u>\$ 1,536,386</u>

As part of CCAP's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. None of the financial assets are subject to contractual or other restrictions that make them unavailable for general expenditure within one year of the statement of financial position date. To help manage unanticipated liquidity needs, CCAP had a line of credit at April 30, 2019 in the amount of \$100,000 upon which it could draw. Subsequent to year end, CCAP determined it no longer needed the line of credit, and chose not to renew it.

SUPPLEMENTAL INFORMATION

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF FEDERAL, STATE AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2019

Federal Grantor	Department of Health and Human Services										Department of Energy			
	West Virginia Bureau of Senior Services					West Virginia Department of Health and Human Resources								
State Grantor	N/A	West Virginia Development Office												
Pass-Through Grantor	N/A	Head Start/ USDA	Title IIB Senior Citizens	Title IIIA Nutrition Services	Title IIIA-1 Nutrition Services	Title IIIA-2 Nutrition Services	Title IID Preventative Health	Title IIE Caregiver	SHIP	MIECHV	CSBG	DHHR Weatherization	DOE Weatherization	Weatherization APCO DSM
Support and Revenue														
Federal, including pass-through	\$ 4,940,384	\$ 48,608	\$ 73,221	\$ 2,876	\$ 13,200	\$ 13,000	\$ 196,989	\$ 269,931	\$ 925,386	\$ 385,244	\$ -	\$ -	\$ -	\$ 180,030
State, including pass-through	12,122	39,066	86,305	155	-	-	-	-	-	-	-	-	-	-
Donated services, use of facilities, and other	932,479	26,857	31,278	24,617	9,665	-	-	-	-	-	-	-	-	-
Food reimbursements	84,628	-	-	-	-	-	-	-	-	-	-	-	-	-
Program income	1,893	45	22	-	-	-	-	-	-	-	-	-	-	-
Other income	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total support and revenue	5,971,506	114,576	190,826	27,648	22,865	13,000	196,989	269,931	925,386	385,244	1,800	927,186	385,244	180,030
Expenditures														
Salary and wages	2,324,539	31,780	40,497	-	4,765	4,805	112,623	122,313	278,339	188,884	278,339	216,414	43,154	36,950
Fringe benefits	998,161	9,785	9,953	-	967	747	38,128	48,023	7,919	-	-	-	-	-
Donated services, use of facilities, and other	932,479	26,857	31,278	24,617	9,665	-	-	-	-	-	-	-	-	-
Consumable supplies	252,484	741	6,342	1,302	-	-	22,386	3,213	7,919	-	-	-	-	-
Travel	51,531	65	152	-	-	-	4,232	10,034	7,731	5,516	8,213	-	-	-
Training	108,621	-	-	1,079	-	-	4,266	5,516	155,227	4,173	-	-	-	-
Vehicles and equipment	270,520	7,300	-	-	-	-	3,296	8,801	26,052	200	12,326	-	-	-
Repairs and maintenance	143,687	7,015	9,343	650	-	-	5,159	9,020	15,407	200	60,668	-	-	-
Consultant/contractual	10,722	240	-	-	-	-	-	-	20,400	-	-	-	-	-
Telephone and utilities	129,342	5,747	7,850	-	-	-	55	724	95,144	724	97,329	2	-	62,473
Operating expenses	17,926	-	-	-	-	-	86	5,311	13,309	5,311	20,400	-	-	-
Insurance	51,314	2,470	5,847	-	-	-	112	968	21,955	-	2,152	-	-	-
Occupancy	35,665	5,520	400	-	-	-	74	-	-	-	-	-	-	-
Transportation	44,459	3,791	4,629	-	-	-	854	7,353	1,990	9	-	-	-	-
Meals	130,912	41,373	68,255	-	-	-	191,271	225,619	920,555	352,069	-	-	-	190,040
Other	53,228	1,164	479	-	-	-	20,631	9,750	57,127	30,552	2,355	213	-	8,230
Subtotal	5,555,590	90,957	151,639	27,648	15,397	5,552	191,271	225,619	920,555	352,069	9	920,555	352,069	190,040
Allocation of indirect costs	402,907	7,905	5,747	-	851	868	20,631	21,553	57,127	30,552	2,355	213	-	8,230
Direct allocation of building depreciation	8,604	-	3,100	-	-	-	211,902	256,932	980,037	382,834	-	-	-	-
Total expenditures	5,967,101	98,862	157,386	27,648	16,248	6,420	211,902	256,932	980,037	382,834	-	-	-	198,270
Total support and revenue over expenditures	4,405	5,508	(42,810)	(958)	6,617	6,580	(14,913)	12,999	(52,851)	2,410	(18,240)	-	-	-
Depreciation expense under GAAP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchased capitalized assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other post retirement benefits (OPEB)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer in (out)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INCREASE (DECREASE) IN NET ASSETS	\$ 4,405	\$ 5,508	\$ (42,810)	\$ (958)	\$ 6,617	\$ 6,580	\$ (14,913)	\$ 12,999	\$ (52,851)	\$ 2,410	\$ (18,240)	\$ -	\$ -	\$ (18,240)

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 SCHEDULE OF FEDERAL, STATE AND OTHER SUPPORT, EXPENDITURES, AND CHANGES IN NET ASSETS (Continued)
 YEAR ENDED APRIL 30, 2019

Federal Grantor	West Virginia Bureau of Senior Services		Department of Veterans Affairs		Totals			
	N/A	N/A	Veterans Affairs	N/A				
State Grantor	West Virginia Bureau of Senior Services		N/A		N/A			
	WVSC Metro Area Agency on Aging							
Pass-Through Grantor			WV Community Action Partnerships					
Program Title	LIFE	In Home Services	Respite	Lighthouse	SSVF	Board of Education	Other	Totals
Support and Revenue								
Federal, including pass-through	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,091,751
State, including pass-through	173,655	568,139	51,618	207,020	-	267,930	80,368	1,718,512
Donated services, use of facilities, and other	-	-	-	-	-	-	8,194	1,059,240
Food reimbursements	-	-	-	-	-	1,499	18,415	104,542
Program income	-	10,997	-	-	23,835	34,852	(29,548)	42,096
Other income	-	164	-	98	-	-	8,669	10,731
Total support and revenue	173,655	579,300	51,618	207,118	220,631	304,281	86,098	10,026,872
Expenditures								
Salary and wages	71,867	354,740	33,968	137,845	79,994	21,742	52,682	3,996,066
Fringe benefits	31,647	112,704	9,506	38,806	42,526	6,579	12,411	1,668,430
Donated services, use of facilities, and other	-	-	-	-	-	-	8,194	1,059,240
Consumable supplies	789	5,253	-	-	586	9,602	5,309	325,719
Travel	241	14,664	211	13,581	14,601	-	3,198	112,510
Training	-	3,461	572	75	-	2,418	1,037	142,989
Vehicles and equipment	-	370	-	-	-	5,738	-	443,328
Repairs and maintenance	1,131	720	918	-	-	42,449	4,354	247,786
Consultant/contractual	-	-	-	-	-	3,847	-	88,653
Telephone and utilities	34,328	2,502	-	-	1,429	7	414	212,262
Operating expenses	751	3,087	-	-	41,448	-	-	318,937
Insurance	532	345	-	-	348	-	-	79,562
Occupancy	10,133	1,049	-	-	-	-	-	75,027
Transportation	919	360	-	-	-	1,697	-	82,529
Meals	-	-	-	-	-	-	-	274,926
Other	2,182	6,648	217	328	1,054	39,345	93,253	208,443
Subtotal	154,520	505,903	45,392	190,635	181,986	134,403	215,672	9,336,407
Allocation of indirect costs	12,515	63,542	5,919	23,966	14,064	4,092	11,587	699,211
Direct allocation of building depreciation	305	3,979	-	-	512	-	-	(28,798)
Total expenditures	167,340	573,424	51,311	214,601	196,562	138,495	198,461	10,035,618
Total support and revenue over expenditures	6,315	5,876	307	(7,483)	24,069	165,786	(112,363)	(8,746)
Depreciation expense under GAAP	-	-	-	-	-	-	(201,112)	(201,112)
Purchased capitalized assets	-	-	-	-	-	-	619,989	619,989
Other post retirement benefits (OPEB)	-	-	-	-	-	-	-	-
Transfer in (out)	-	73,300	372	-	-	-	(73,672)	-
INCREASE (DECREASE) IN NET ASSETS	\$ 6,315	\$ 79,176	\$ 679	\$ (7,483)	\$ 24,069	\$ 165,786	\$ 232,842	\$ 410,131

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
HEAD START - AWARD NUMBER 03CH3486-04-03
GRANT PERIOD MAY 1, 2018 TO APRIL 30, 2019

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
Federal/pass-through grant revenue	\$ 4,940,384	\$ 4,940,384	\$ -
In-kind contributions	1,185,142	1,410,225	(225,083)
USDA revenue	96,724	96,724	-
Total support and revenue	<u>6,222,250</u>	<u>6,447,333</u>	<u>(225,083)</u>
Expenses			
Salaries and wages	2,345,275	2,345,275	-
Fringe benefits	1,001,324	1,001,324	-
In-kind contributions	1,185,142	1,410,225	(225,083)
Consumable supplies	226,436	226,436	-
Travel	49,781	49,781	-
Training	108,305	108,305	-
Repairs and maintenance	143,286	143,286	-
Telephone and utilities	112,278	112,278	-
Operating expenses	55,136	55,136	-
Occupancy	39,112	39,112	-
Meals	125,348	125,348	-
Transportation	44,622	44,622	-
Vehicles and equipment	267,280	267,280	-
Contractual	21,398	21,398	-
Insurance	61,125	61,125	-
Indirect costs	407,976	407,976	-
Other expenses	28,426	28,426	-
Total expenses	<u>6,222,250</u>	<u>6,447,333</u>	<u>(225,083)</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
OLDER AMERICANS ACT - TITLE III-B, III-D, AND III-E - GRANT NUMBER 21836
GRANT PERIOD OCTOBER 1, 2017 TO SEPTEMBER 30, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
Federal/pass-through grant revenue	\$ 54,897	\$ 54,897	\$ -
State grant revenue	30,514	30,514	-
In-kind contributions	<u>11,742</u>	<u>78,227</u>	<u>(66,485)</u>
Total support and revenue	<u>97,153</u>	<u>163,638</u>	<u>(66,485)</u>
Expenses			
Salaries and wages	46,612	46,612	-
Fringe benefits	12,149	12,149	-
In-kind contributions	11,742	78,227	(66,485)
Consumable supplies	1,756	1,756	-
Travel	108	108	-
Training	1,079	1,079	-
Telephone and utilities	3,240	3,240	-
Occupancy	7,088	7,088	-
Indirect costs	<u>2,800</u>	<u>2,800</u>	<u>-</u>
Total expenses	<u>86,574</u>	<u>153,059</u>	<u>(66,485)</u>
Increase (decrease) in net assets	<u>\$ 10,579</u>	<u>\$ 10,579</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
LEGISLATIVE INITIATIVES FOR THE ELDERLY (LIFE) - GRANT NUMBER 21803
GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 207,931	\$ 207,931	\$ -
Total support and revenue	<u>207,931</u>	<u>207,931</u>	<u>-</u>
Expenses			
Salaries and wages	82,826	82,826	-
Fringe benefits	37,183	37,183	-
Consumable supplies	8,909	8,909	-
Travel	227	227	-
Repairs and maintenance	5,605	5,605	-
Telephone and utilities	37,687	37,687	-
Operating expenses	772	772	-
Insurance	2,391	2,391	-
Occupancy	13,678	13,678	-
Vehicles & Equipment	568	568	-
Indirect costs	15,832	15,832	-
Other expenses	<u>2,253</u>	<u>2,253</u>	<u>-</u>
Total expenses	<u>207,931</u>	<u>207,931</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
LIGHTHOUSE IN-HOMES CARE - GRANT NUMBER IH1823
GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 159,086	\$ 159,086	\$ -
Total support and revenue	<u>159,086</u>	<u>159,086</u>	<u>-</u>
Expenses			
Salaries and wages	100,043	100,043	-
Fringe benefits	29,502	29,502	-
Travel	11,100	11,100	-
Training	75	75	-
Indirect costs	17,868	17,868	-
Other expenses	<u>498</u>	<u>498</u>	<u>-</u>
Total expenses	<u>159,086</u>	<u>159,086</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
ALZHEIMER'S RESPITE CARE - FAIR - GRANT NUMBER IH1823
GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018

	<u>Budget</u>	<u>Actual</u>	<u>(Over) Under Budget</u>
Support and revenue			
State grant revenue	\$ 24,437	\$ 24,437	\$ -
Total support and revenue	24,437	24,437	-
 Expenses			
Salaries and wages	16,188	16,188	-
Fringe benefits	4,638	4,638	-
Travel	103	103	-
Training	306	306	-
Indirect costs	3,062	3,062	-
Other expenses	140	140	-
Total expenses	24,437	24,437	-
 Increase (decrease) in net assets	\$ -	\$ -	\$ -

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
COMMUNITY SERVICES BLOCK GRANT- GRANT NUMBER 18CSBG-F03
GRANT PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 241,450	\$ 241,450	\$ -
Total support and revenue	<u>241,450</u>	<u>241,450</u>	<u>-</u>
Expenses			
Salaries and wages	120,993	120,993	-
Fringe benefits	47,129	47,129	-
Consumable supplies	2,828	2,828	-
Travel	1,110	1,110	-
Vehicles and equipment	4,173	4,173	-
Repairs and maintenance	7,805	7,805	-
Telephone and utilities	9,482	9,482	-
Operating expenses	767	767	-
Insurance	5,328	5,328	-
Occupancy	11,080	11,080	-
Transportation	1,208	1,208	-
Indirect costs	21,897	21,897	-
Other expenses	<u>7,650</u>	<u>7,650</u>	<u>-</u>
Total expenses	<u>241,450</u>	<u>241,450</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
WEATHERIZATION DHHR GRANT - GRANT NUMBER DHHRWX1702
GRANT PERIOD OCTOBER 1, 2017 TO DECEMBER 31, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 852,150	\$ 852,150	\$ -
Program income	1,800	1,800	-
Total support and revenue	<u>853,950</u>	<u>853,950</u>	<u>-</u>
Expenses			
Salaries and wages	249,613	249,613	-
Fringe benefits	198,829	198,829	-
Consumable supplies	8,873	8,873	-
Training	2,731	2,731	-
Repairs and maintenance	23,163	23,163	-
Telephone and utilities	16,463	16,463	-
Operating expenses	72,229	72,229	-
Insurance	9,953	9,953	-
Occupancy	23,670	23,670	-
Transportation	27,336	27,336	-
Vehicles & Equipment	163,152	163,152	-
Indirect costs	56,439	56,439	-
Other expenses	1,499	1,499	-
Total expenses	<u>853,950</u>	<u>853,950</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF GRANT SUPPORT, REVENUE AND EXPENDITURES
COMPARED TO GRANT BUDGETS (NON-GAAP BASIS)
WEATHERIZATION DOE GRANT - GRANT NUMBER DOEWX1702
GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018

	<u>Budget</u>	<u>Actual</u>	(Over) Under <u>Budget</u>
Support and revenue			
State grant revenue	\$ 431,388	\$ 431,388	\$ -
Total support and revenue	<u>431,388</u>	<u>431,388</u>	<u>-</u>
Expenses			
Salaries and wages	214,554	214,554	-
Fringe benefits	96,671	96,671	-
Consumable supplies	82	82	-
Repairs and maintenance	4,999	4,999	-
Telephone and utilities	1,309	1,309	-
Operating expenses	71,706	71,706	-
Insurance	3,374	3,374	-
Occupancy	215	215	-
Transportation	5,665	5,665	-
Indirect costs	32,806	32,806	-
Other expenses	<u>7</u>	<u>7</u>	<u>-</u>
Total expenses	<u>431,388</u>	<u>431,388</u>	<u>-</u>
Increase (decrease) in net assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SCHEDULE OF STATE AWARDS

YEAR ENDED APRIL 30, 2019

<u>Grantor Name/Program Title</u>	<u>Grant/ Fund Account Number</u>	<u>Award Amount</u>	<u>Receivable (Refundable) 4/30/2018</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Receivable (Refundable) 4/30/2019</u>
WV Bureau of Senior Services:						
In Home Service Funds	IH1823	\$ 164,460	\$ 19,668	\$ 81,383	\$ 61,715	\$ -
In Home Service Funds	IH1923	189,460	-	115,400	137,400	22,000
In Home Service Funds	IH1860	21,000	-	12,031	12,031	-

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED APRIL 30, 2019

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures	Expenditures to Subrecipients
U.S. Department of Health and Human Services				
Head Start	93.600	N/A	\$ 4,940,384	\$ -
Passed through WVSC Metro Area Agency on Aging				
Aging Cluster				
Special Programs for the Aging - Title III, Part B Grants for Supportive Services and Senior Centers	93.044	21836, 21936	26,116	-
Special Programs for the Aging - Title III, Part C Nutrition Services	93.045	21936	<u>121,829</u>	-
Aging Cluster total			<u>147,945</u>	-
Special Programs for the Aging - Title III, Part D Disease Prevention and Health Promotion Services	93.043	21836, 21936	2,876	-
National Family Caregiver Support, Title III, Part E	93.052	21836, 21936	13,200	-
Passed through WV Office of Economic Opportunity				
Low-Income Home Energy Assistance	93.568	DHHRWX1702	601,933	-
Low-Income Home Energy Assistance	93.568	DHHRWX1802	220,028	-
Low-Income Home Energy Assistance	93.568	18NHEP-F03	74,750	-
Low-Income Home Energy Assistance	93.568	19NHEP-F03	28,675	-
Community Services Block Grant	93.569	18CSBG-F03	175,627	-
Community Services Block Grant	93.569	19CSBG-F03	77,011	-
Community Services Block Grant	93.569	17CSBG-DT03	7,293	-
Community Services Block Grant	93.569	18CSBG-DT03	10,000	-
Passed through WV Bureau of Senior Services				
Centers for Medicare and Medicaid Services				
(CMS) Research, Demonstrations and Evaluations	93.779	N/A	13,000	-
Passed through WV Department of Health and Human Resources				
Maternal, Infant, and Early Childhood Home Visiting Program	93.870	G170882	94,959	-
Maternal, Infant, and Early Childhood Home Visiting Program	93.870	G190681	102,030	-
U.S. Department of Energy				
Passed through WV Office of Economic Opportunity				
Weatherization Assistance for Low-Income Persons	81.042	DOEWX1702	23,307	-
Weatherization Assistance for Low-Income Persons	81.042	DOEWX1802	361,937	-
U.S. Department of Agriculture, Food and Nutrition Service				
Passed through WV Department of Education, Office of Child Nutrition				
Child and Adult Food Care Program	10.558	N/A	84,628	-
Summer Food Service Program	10.559	N/A	18,415	-
U.S. Department of Veterans Affairs				
Passed through West Virginia Community Action Partnerships, Inc.				
VA Supportive Services for Veteran Families Program	64.033	N/A	196,796	-
Total Expenditures of Federal Awards			<u>\$ 7,194,794</u>	<u>\$ -</u>

The Accompanying Notes Are An Integral
Part Of The Schedule Of Expenditures Of Federal Awards

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED APRIL 30, 2019

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NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule of Expenditures of Federal Awards (the Schedule) are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 2 -- INDIRECT COST RATE

CCAP has not elected to use the 10% de minimis indirect cost rate allowed under Section 200.414 of the Uniform Guidance.

NOTE 3 -- BASIS OF PRESENTATION

The accompanying Schedule includes the federal award activity of CCAP under programs of the Federal government for the year ended April 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of CCAP, it is not intended to and does not present the financial position and changes in net position of CCAP.

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
AUDITEE'S SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
YEAR ENDED APRIL 30, 2019

Program	Findings/Noncompliance	Questioned Cost
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There were no prior year Single Audit findings.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Coalfield Community Action Partnership, Inc.
Williamson, West Virginia

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Coalfield Community Action Partnership, Inc. (CCAP), which comprise the statement of financial position as of April 30, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 22, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered CCAP's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CCAP's internal control. Accordingly, we do not express an opinion on the effectiveness of CCAP's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or significant deficiencies. However, material weaknesses or significant deficiencies may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether CCAP's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CCAP's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CCAP's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Seattle & Stalaker, PLLC".

Charleston, West Virginia
October 22, 2019



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Coalfield Community Action Partnership Inc.
Williamson, West Virginia

Report on Compliance for Each Major Federal Program

We have audited Coalfield Community Action Partnership Inc.'s (CCAP's) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of CCAP's major federal programs for the year ended April 30, 2019. CCAP's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and other terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of CCAP's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CCAP's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CCAP's compliance.

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Opinion on Each Major Federal Program

In our opinion, CCAP complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended April 30, 2019.

Report on Internal Control Over Compliance

Management of CCAP is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CCAP's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness CCAP's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Charleston, West Virginia
October 22, 2019

COALFIELD COMMUNITY ACTION PARTNERSHIP, INC.
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 YEAR ENDED APRIL 30, 2019

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:		<u>Unmodified Opinion</u>	
Internal control over financial reporting:			
Material weakness(es) identified?	_____ yes	_____ X _____ no	
Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes	_____ X _____ none reported	
Noncompliance material to financial statements noted?	_____ yes	_____ X _____ no	

Federal Awards

Internal control over major programs:		<u>Unmodified Opinion</u>	
Material weakness(es) identified?	_____ yes	_____ X _____ no	
Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes	_____ X _____ none reported	

Type of auditor's report issued on compliance for major programs:		<u>Unmodified Opinion</u>	
Any audit findings disclosed that are required to be reported in accordance with section .717(a) of Uniform Guidance?	_____ yes	_____ X _____ no	

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
93.600	Head Start
64.033	VA Supportive Services for Veteran Families

Dollar threshold used to distinguish between Type A and Type B programs:		<u>\$750,000</u>	
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Auditee qualified as low-risk auditee?	_____ X _____ yes	_____ _____ no	
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SECTION II

FINANCIAL STATEMENT

FINDINGS SECTION

None

SECTION III

FEDERAL AWARD FINDINGS
AND QUESTIONED COSTS SECTION

None