

Child Protective Services Workforce Allocations Annual Report

Calendar Year 2024



WEST VIRGINIA DEPARTMENT OF

**HUMAN
SERVICES**

Bureau for Social Services

Lorie L. Bragg
Commissioner
July 11, 2025

2024 Allocation of Child Protective Service Workers

As required by W. Va. Code §§ 9-2-6(23) and 49-2-102, the West Virginia Department of Human Services (DoHS), Bureau for Social Services (BSS) analyzed the allocation of child protective service workers (CPSW) and child protective service seniors (CPS Seniors)¹ throughout West Virginia. The analysis reviewed the average number of cases by county for the months of January through December 2024, the percentage of total caseload per region and judicial circuit, current allocated CPSW and CPS Seniors combined, and the population by county based on the 2020 census. Workers needed based on census data averaged with the number of workers needed to achieve a caseload standard of 10 indicates the need for an additional 73 positions, 50 for the northern region and 23 for the southern region. The attached spreadsheet reflects which counties will receive these positions upon receipt.

Unless new positions are provided, the allocation of workers will remain the same. Pursuant to W. Va. Code §49-2-102, “the allocation may not decrease below the bureau’s allocation of January 1, 2023.”

Definitions of Columns

CPSW & Senior: This column indicates the allocated number of CPSW and CPS Senior positions as of December 31, 2024.

Average Cases (January to December 2024): Caseload data for calendar year 2024 was utilized to determine the average number of cases. Case total is determined by two reports: PSS-ITK0020 Referral Activity, which reflects all referrals accepted for investigation each month, and PSS-MGT0030 Child Protective and Youth Services Ongoing, which provides the total number of open cases by month. The totals are added and divided by the total number of months used in the calculation, which is twelve (January 2024 to December 2024), for an average workload in each county.

% of Total Caseload: The percentage of the total statewide caseload (6,213) in each county.

Workers Needed Per C: This column indicates the total number of workers needed per the average caseload (C) to achieve 10 cases per worker.

Increase Per C: The increase of workers needed to achieve a caseload (C) of 10.

2020 Population: Population based on 2020 census data.

% Total P: The percentage of the total statewide population (1,793,716) in each county.

¹ A CPS Senior is a CPSW who has a minimum of two years of experience and mentors new CPSWs while maintaining a caseload. A CPS Senior is not a supervisor.

Workers Needed Per P: The number of workers needed per the percent of the population (P) utilizing the May 31, 2024, allocated staff (527).

Workers Per C & P Average: Total workers needed using the average of those needed per caseload (C) and per population (P).

Increase Per C & P: The increase of workers needed from current allocation (CPSW & Senior) to achieve the workers needed per the average caseload (C) and population (P).

NORTH											
Judicial District	County	CPSW & Senior 5.31.25	Average Cases (Jan-Dec 2024)	% Total Caseload	Workers Needed Per C	Increase Per C	2020 Population	% of Total P	Workers Needed Per P (5.31.24 Staffing)	Workers Per C & P Average	Increase Per C & P
District 1 Total		27	289	11.00%	30	3	94079	5.24%	28	29	2
	OHIO	14	151	5.00%	15	1	42425	2.37%	12	14	-1
	BROOKE	0	20	0.00%	2	2	22559	1.26%	7	5	5
	HANCOCK	13	118	2.00%	13	0	29095	1.62%	9	11	-2
District 2 Total	MTW	14	206	3.00%	23	9	53346	2.97%	16	20	6
	MARSHALL	5	100	2.00%	12	7	30591	1.71%	9	11	6
	TYLER	0	8	0.00%	1	1	8313	0.46%	2	2	2
	WETZEL	9	98	2.00%	10	1	14442	0.81%	4	7	-2
District 3 Total		8	74	1.00%	8	0	29099	1.62%	9	9	1
	RITCHIE	4	53	1.00%	6	2	8444	0.47%	2	4	0
	PLEASANTS	3	5	0.00%	1	-2	7653	0.43%	2	2	-2
	DODDRIDGE	1	10	0.00%	1	0	7808	0.44%	2	2	1
	WIRT	0	6	0.00%	1	1	5194	0.29%	2	2	2
District 4 Total	WOOD	28	286	5.00%	31	3	84296	4.70%	25	28	0
District 17 Total	BCGW	16	137	2.00%	14	-2	36284	2.02%	11	13	-4
	BRAXTON	5	66	1.00%	7	2	12447	0.69%	4	6	1
	CLAY	4	24	0.00%	2	-2	8051	0.45%	2	2	-2
	GILMER	4	19	0.00%	2	-2	7408	0.41%	2	2	-2
	WEBSTER	3	28	0.00%	3	0	8378	0.47%	2	3	-1
District 18 Total		9	114	2.00%	13	4	40849	2.28%	12	13	4
	LEWIS	5	28	0.00%	3	-2	17033	0.95%	5	4	-1
	UPSHUR	4	86	1.00%	10	6	23816	1.33%	7	9	5
District 19 Total	HARRISON	18	214	3.00%	22	4	65921	3.68%	19	21	3
District 20 Total	MARION	11	195	3.00%	21	10	56205	3.13%	16	19	8
District 21 Total	MONONGALIA	16	211	3.00%	23	7	105822	5.90%	31	27	11
District 22 Total		9	103	2.00%	0	3	40978	2.29%	12	12	3
	PRESTON	9	97	2.00%	11	2	34216	1.91%	10	11	2
	TUCKER	0	6	0.00%	1	1	6762	0.38%	2	2	2
District 23 Total		16	144	2.00%	16	0	32170	1.79%	9	13	-4
	TAYLOR	7	50	1.00%	6	-1	16705	0.93%	5	6	-2
	BARBOUR	9	94	2.00%	10	1	15465	0.86%	5	8	-2
District 24 Total	RANDOLPH	12	84	1.00%	9	-3	27932	1.56%	8	9	-4
District 25 Total		14	132	2.00%	13	-1	37914	2.11%	11	12	-2
	GRANT	7	65	1.00%	6	-1	10976	0.61%	3	5	-3
	MINERAL	7	67	1.00%	7	0	26938	1.50%	8	8	1
District 26 Total		7	91	1.00%	11	4	43535	2.43%	13	12	5
	HAMPSHIRE	5	52	1.00%	6	1	23093	1.29%	7	7	2
	HARDY	2	34	1.00%	4	2	14299	0.80%	4	4	2
	PENDELTON	0	5	0.00%	1	1	6143	0.34%	2	2	2
District 27 Total		28	364	6.00%	46	18	139139	7.76%	41	44	16
	BERKELEY	28	345	6.00%	36	8	122076	6.81%	36	36	8
***	MORGAN	0	19	0.00%	2	2	17063	0.95%	5	4	4
District 28 Total	JEFFERSON	4	85	1.00%	10	6	57701	3.22%	17	14	10
	NORTH TOTALS:	237	2729	44.00%	295	58	945270	52.70%	278	287	50
	Total State	527	6213	100.00%	672	145	1793716	100.00%	527	600	73

SOUTH											
Judicial District	County	CPSW & Senior 5.31.24	Average Cases (Jan-Dec 2024)	% Total Caseload	Workers Needed Per C	Increase Per C	2020 Population	% of Total P	Workers Needed Per P (5.31.24 Staffing)	Workers Per C & P Average	Increase Per C & P
District 5 Total		26	271	8.00%	31	5	73501	4.10%	22	27	1
	JACKSON	9	105	3.00%	12	3	27791	1.55%	8	10	1
	ROANE	4	47	1.00%	5	1	14028	0.78%	4	5	1
	CALHOUN	5	30	1.00%	4	-1	6229	0.35%	2	3	-2
	MASON	8	89	3.00%	10	2	25453	1.42%	7	9	1
District 6 Total	CABELL	31	341	10.00%	35	4	94350	5.26%	28	32	1
District 7 Total	PUTNAM	9	111	3.00%	12	3	57440	3.20%	17	15	6
District 8 Total	KANAWHA	64	1186	34.00%	130	66	180745	10.08%	53	92	28
District 9 Total		23	139	4.00%	15	-8	42272	2.36%	12	14	-10
	BOONE	13	79	2.00%	9	-4	21809	1.22%	6	8	-6
	LINCOLN	10	60	2.00%	6	-4	20463	1.14%	6	6	-4
District 10 Total	WAYNE	13	119	3.00%	14	1	38982	2.17%	11	13	-1
District 11 Total		21	239	7.00%	24	3	56135	3.13%	16	20	-1
	LOGAN	13	147	4.00%	15	2	32567	1.82%	10	13	-1
	MINGO	8	92	3.00%	9	1	23568	1.31%	7	8	0
District 12 Total		18	167	5.00%	17	-1	40493	2.26%	12	15	-4
	MCDOWELL	9	92	3.00%	9	0	19111	1.07%	6	8	-2
	WYOMING	9	75	2.00%	8	-1	21382	1.19%	6	7	-2
District 13 Total	MERCER	23	336	10.00%	35	12	59664	3.33%	18	27	4
District 14 Total	RALEIGH	21	180	5.00%	18	-3	74591	4.16%	22	20	-1
District 15 Total	FAYETTE	17	136	4.00%	16	-1	40488	2.26%	12	14	-3
District 16 Total	NICHOLAS	10	77	2.00%	9	-1	24604	1.37%	7	8	-2
District 29 Total		10	147	4.00%	17	7	40846	2.28%	12	15	5
	GREENBRIER	8	135	4.00%	16	8	32977	1.84%	10	13	5
	POCAHONTAS	2	12	0.00%	1	-1	7869	0.44%	2	2	-1
District 30 Total		4	35	1.00%	4	0	24335	1.36%	7	6	2
	MONROE	2	10	0.00%	1	-1	12376	0.69%	4	3	1
	SUMMERS	2	25	1.00%	3	1	11959	0.67%	4	4	2
	SOUTH TOTALS:	290	3484	56.00%	377	87	848446	47.30%	249	313	23
	Total State	527	6213	100.00%	672	145	1793716	100.00%	527	600	73

	CPSW & Senior 5.31.24	% Total Caseload	Workers Needed Per C	Increase Per C	% of Total P	Workers Needed Per P (5.31.24 Staffing)	Workers Per C & P Average	Increase Per C & P
*North	237	45.0%	295	58	40.0%	278	287	50
*South	290	55.0%	377	87	60.0%	249	313	23
Total	527	100.0%	672	145	100.0%	527	600	73
*Data pulled using formulas from the North and South totals that included county breakdown and rounding up or down.								