



STATE OF WEST VIRGINIA
DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY
DIVISION OF JUVENILE SERVICES
STEPHANIE BOND, DIRECTOR

EARL RAY TOMBLIN
GOVERNOR

1200 Quarrier Street
Charleston, WV 25301
Telephone: (304) 558-9800
Fax: (304) 558-6032

JOSEPH C. THORNTON
CABINET SECRETARY

January 1, 2015

The Honorable Earl Ray Tomblin
Governor
State of West Virginia
1900 Kanawha Boulevard, East
Charleston, WV 25301

Dear Governor Tomblin:

In accordance with West Virginia State Code, Chapter 5-1-20, I am pleased to present the West Virginia Division of Juvenile Services' Annual Report for Fiscal Year 2014.

As you know, this has been a challenging year for the Division due to the various transitions we have gone through. Nevertheless, we continue to help make a positive difference in the lives of West Virginia's at-risk youth. We are very excited for the coming year and the progressive changes West Virginia is making in juvenile justice.

Respectfully,

A handwritten signature in blue ink, appearing to read "Stephanie Bond".

Stephanie Bond
Director

SB/mck

Message from the Cabinet Secretary



Earl Ray Tomblin
Governor
State of West Virginia

This is an exciting time for the West Virginia Division of Juvenile Services, and it is with well-founded optimism that I present its latest annual report.

The past year will be remembered for a tremendous milestone in the Division's quest to provide effective, beneficial services to youth in the juvenile justice system while preserving community safety. Under the leadership of Governor Tomblin, representatives from all three branches of government and from across partisan lines joined with other stakeholders to form the West Virginia Intergovernmental Task Force on Juvenile Justice.

Assisted by the Pew Charitable Trusts Public Safety Performance Project, this task force conducted and completed a comprehensive, data- and research-driven review. The resulting recommendations promise to improve outcomes for youths in the system and propel West Virginia to the forefront of states in the area of effective juvenile justice.



Joseph C. Thornton
Cabinet Secretary
Department of Military
Affairs and Public Safety

Director Stephanie Bond proved to be a key participant in this process. But even before this historic effort began, Bond and her leadership team were achieving significant success in 2014. They developed new programs and pursued treatment concepts that adhere to national legal and performance-based standards, and aim to provide optimum opportunities for troubled youth to succeed.

This embrace of best practices is reflected by the emergence of the Youth Reporting Center. These facilities promote community-based care and work closely with collateral agencies like the Department of Health and Human Resources and the W.Va. and county boards of education. DJS now oversees 12 such centers serving 15 counties. These centers not only treat troubled youth in a way that keeps them in their own homes and communities, but they also result in a significant cost savings to the citizens of West Virginia.

The Governor's Adolescent Leadership Academy at the Kenneth "Honey" Rubenstein Center, meanwhile, remains a standout program in the juvenile justice realm. Other signs of progress in the services provided to troubled youth include the sex offender-specific Gateway treatment program at the Sam Perdue Juvenile Center, the diagnostic and evaluation program at the Donald R. Kuhn Juvenile Center, and the "wellness" treatment program mental health residents.

This report reflects the enduring commitment by the Division of Juvenile Services and this department to juvenile justice. As Cabinet Secretary, I look forward to supporting and leading the Division's efforts and vision as we serve West Virginia and its citizens together.

Table of Contents

Message from the Cabinet Secretary	2	
Office of the Director	4	Earl Ray Tomblin Governor State of West Virginia
Mission Statement for the Division		
Organizational Chart		
Goals of the Division of Juvenile Services		
Investigations and Legal		
Prison Rape Elimination Act		
Office of the Deputy Director	14	Joseph C. Thornton Cabinet Secretary Department of Military Affairs and Public Safety
Training		
Division Psychologist		
Key Administrators		
Assistant Director for Programs and Treatment	22	Stephanie Bond Director Division of Juvenile Services
Donald R. Kuhn Diagnostic Center		
Wellness Center		
Sex Offender Specific Program		
PSIMED Corrections, Inc.		
Assistant Director for Community-based Programs	34	Denny Dodson Deputy Director Division of Juvenile Services
Youth Reporting Centers		
Aftercare Programs		
Organizational Chart		
Assistant Director for Budget and Finance	42	Robert Browning Assistant Director Training & Staff Development
Assistant Director for Human Resources	47	Debi Gillespie Assistant Director Programs and Treatment
Assistant Director for Operations	50	James Goddard Assistant Director Operations
DJS Relevant Statistics	52	Tim Harper Assistant Director Investigations
DJS Facilities and Centers	68	Sharon Hayes Assistant Director Human Resources
<i>Residential Facilities</i>	<i>68</i>	Sandra Woods Assistant Director Budget and Finance
Kenneth “Honey” Rubenstein Center		
Donald R. Kuhn Juvenile Center		
J. M. “Chick” Buckbee Juvenile Ctr.		
Gene Spadaro Juvenile Center		
Lorrie Yeager, Jr. Juvenile Center		
Robert L. Shell Juvenile Center		
Sam Perdue Juvenile Center		
Tiger Morton Juvenile Center		
Vicki V. Douglas Juvenile Center		
Ronald Mulholland Juvenile Center		
<i>Youth Reporting Centers</i>	<i>106</i>	Jason Wright Assistant Director Community-based Services

Message from the Division Director



Stephanie Bond
Division Director

This has been a challenging year for the Division of Juvenile Services. With the closing of the Industrial Home for Youth and the Harriet B. Jones Treatment Center, the remaining facilities were tasked with housing additional residents, and for some, changing their entire purpose. In addition, we have experienced a high rate of staff turnover which affects the safety of the facilities due to be short staffed and having new staff with limited training.

Despite these challenges and an increase in aggressive behavior from the residents, the Division is moving forward in a positive direction. This is largely due to those staff who work with residents on a daily basis.

They are accepting our modifications that are a result of changes in national trends in Juvenile Justice and embracing our current philosophies. It is those employees who take the repercussions of past trauma the resident experienced, but it is also those employees who, through communication and positive role-modeling, make the greatest difference in our residents' lives.

The coming fiscal year is an exciting time for Juvenile Justice in West Virginia. With the collaboration of the PEW Charitable Trusts and the development of the Governor's Intergovernmental Task Force on Juvenile Justice, many positive changes are coming for the youth in our state. For DJS, we hope to see an end to status offenders in our facilities and the addition of approximately three (3) Youth Reporting Centers. We plan to continue our focus on a trauma-based model of care for the youth participating in our programs. To assist in this endeavor, we will be offering more trainings on communication, mental health, adolescent development, trauma, and counseling techniques. We also plan on increasing the structure and programming offered to our residents to help reduce incidents in the facilities. Furthermore, we remain committed to ensuring our staff receive the appropriate amount and type of training to assist in maintaining safe work environments.

I'm excited to see what next year holds and how many lives we can help change!

Message from the Deputy Director

The office of the Deputy Director oversees a variety of functions throughout the Division including Hardware Secure and Staff Secured Juvenile Centers, Community Residential facilities, Youth Reporting Centers, Treatment and Programs, Operations/Quality Control, Investigations, Information and research Technologies, Training, and community-based services.

We have continued to use The MAPS Morris Training Center established in conjunction with the Division of Juvenile Services, The Division of Corrections and the West Virginia Regional Jail Authority in cooperation with Glenville State College. This has become a state-of-the-art training facility which houses not only our Basic Academy for staff, but also serves as a training ground for the various disciplines including treatment and programs, on-going training updates and the policy and procedure committee.

We have continued to update and revise policies and procedures throughout the Division ensuring the safety and welfare of the staff and youth. We have continued to enhance our investigative unit with training, close supervision and weekly meetings with our legal and administrative team, which has given us the capability to ensure that we are following up on every significant incident and accusation which may occur in regards to activities throughout the Division.

The concept of Youth Reporting Centers as a trend for better, more-timely treatment for the youth as well as a significant cost savings to the State of West Virginia has been enhanced with more school-based interventions using our present YRCs as a base from which to reach out to the school system. The Division has reached agreements with various county Boards' of Education to provide academic enhancement to the Youth Reporting Centers, and has begun working in a closer relationship with some of the Juvenile Drug Courts throughout the State providing them with the needed therapeutic services which is the key ingredient that makes the drug courts successful.

We look forward to the new fiscal year with additional challenges and expectations for more creative approaches in providing optimum, state-of-the-art programs for delinquent youth in the West Virginia Juvenile Justice System.

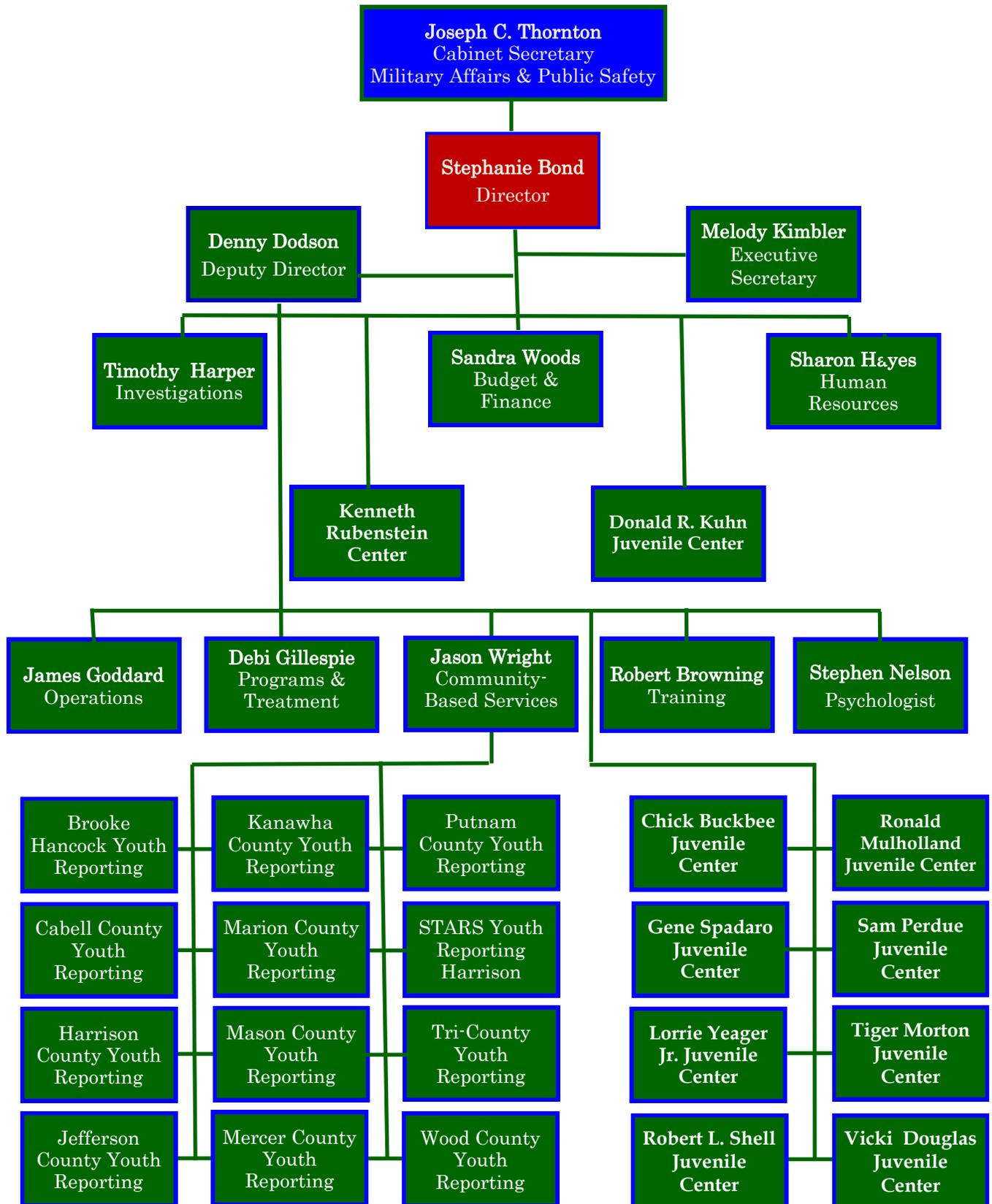


Denny Dodson
Deputy Director

Mission Statement for the West Virginia Division of Juvenile Services

The Division of Juvenile Services is committed to providing effective, beneficial services to youth in the Juvenile Justice System that promote positive development and accountability, while preserving community safety, and sustaining a work environment predicated upon principles of professionalism, with dignity and respect for all.

Organizational Chart



Goals of the Division of Juvenile Services

Improve Staffing Levels: Quality staff will be found and maintained through recruitment efforts such as job fairs, development of marketing materials, and development of an effective mentoring and training process for recruited staff in terms of identifying essential core training and efficiency of training. The three corrections agencies in West Virginia have requested that the legislature approve a salary and benefits enhancement package to help strengthen our efforts to attract and retain the best and brightest.

Programs and Treatment: Our goal is to continue our contractual relationship with PSIMED in order to provide first class mental health services to all residents in the custody of the Division of Juvenile Services, and continually research and implement effective, best-practices solutions to juvenile treatment.

Community-Based Programs: We currently have twelve Youth Reporting Centers (YRC) that are in operation. YRCs provide a less restrictive environment than residential placement. The Division has proposed the opening of seven new YRCs.

The new facilities would cover:

1. Greenbrier County
2. Raleigh and Fayette Counties
3. Monongalia County
4. Ohio County
5. Jackson County
6. Wetzel, Marshall, and Tyler Counties
7. Gilmer, Braxton, Webster, and Clay Counties.

For DJS, we hope to see an end to status offenders in our facilities and the addition of approximately three (3) Youth Reporting Centers. We plan to continue our focus on a trauma-based model of care for the youth participating in our programs –
Stephanie Bond

Data Collection: The Division of Juvenile Services, as well as the other two West Virginia corrections agencies (the Division of Corrections and the Regional Jail Authority), have partnered with Tribridge, Inc. and the Governor's Office of Technology to develop and maintain an Offender Information System (OIS) based on a version of the Microsoft CRM program. OIS replaced the aging Oracle-based TAG program that the Division has been utilizing since 2003, as well as many of the resident recordkeeping aspects of our Microsoft Sharepoint intranet. The system became fully operational for DJS in September 2013. Three of the major reasons that DJS, through DMAPS, made this change was (1) built-in configuration and customization capabilities that allow it to fit into our way of doing things and allow us to continue to grow and change, (2) automation features like queues and workflows to adapt to DJS daily routines to increase efficiency and reduce errors and omissions, and (3) the system can be accessed directly within Microsoft Office Outlook, by using a secure web browser, or through VPN accounts.

PREA: In order to become fully compliant with federal guidelines for the Prison Rape Elimination Act, the Division hired a full-time PREA coordinator who will ensure that all facilities maintain an active and evolving PREA program. The PREA coordinator will ensure that the Division:

1. Meets all federal PREA standards,
2. Updates training curriculum as required to meet federal PREA standards,
3. Passes audits scheduled by the federal government,
4. Expands the use of the Division's website to enhance accessibility and provide as much information as possible to resident families and others who may file a PREA complaint,
5. Improves the Division's self-reporting of PREA concerns by utilizing the new offender database, the Offender Information System (OIS), to its full potential.
6. Begins facility audits beginning early in the next calendar year.

Investigations and Legal

Legal

Legal concerns of the West Virginia Division of Juvenile Services are handled by the West Virginia Attorney General's Office, with Brenda Hoylman, Paralegal, providing in-house support services at the Division's Central Office. The AG Office represents DJS in various civil and administrative matters and provides their assistance and expertise to the Division when needed. Ms. Hoylman provides assistance to both administrators and staff with policy making, training, and investigations within DJS. In addition, Ms. Hoylman assists in the Division's adherence to the mandates of the Prison Rape Elimination Act (PREA), the Equal Employment Opportunity (EEO) requirements, and the State's Public Employee Grievance program.

Investigations

The Division of Juvenile Services Investigative Unit is staffed by a Chief Investigator who reports directly to the Division Director. The Investigative Unit also consists of three investigators. This unit investigates all allegations of criminal and administrative misconduct occurring within DJS facilities and programs. The investigations deal with a wide range of violations and inquiries, from background investigations, staff and resident violations of DJS policy, to escapes and sexual misconduct. The Investigative Unit also performs quality control audits of all DJS facilities to ensure that policies, state and federal regulations are adhered to. The Investigative Unit conducted seventy-one investigations in the last fiscal year. The DJS Investigative Unit works closely with the West Virginia State Police and other law enforcement agencies if any state or federal laws have been violated. The Investigative Unit also works with DHHR's Internal Investigations Unit (IIU) in cases regarding residents who are under the age of 18.

EEO Compliance

Duties of the EEO coordinator include: 1) To act as an advisor to state agencies and state employees about EEO matters. 2) The Governor's Office of Equal Opportunity Employment is the agency which oversees all other state agencies to ensure that state employees are not being discriminated against in the workplace. 3) To answer questions from agencies and from state employees about EEO topics such as discrimination, harassment and hostile work environment.

4) To provide training to every state agency, including all agency EEO coordinators and counselors, on the identification and prevention of discrimination in the workplace. 5) To review all documents from formal EEO investigations, 6) To act as a repository for all EEO files from every formal EEO investigation conducted by every state agency. 7) The EEO is the oversight agency for the state's Affirmative Action reports.

The Prison Rape Elimination Act

The Prison Rape Elimination Act (PREA), passed unanimously by Congress and signed into law by President Bush in 2003, is the first federal civil law to address sexual violence behind bars. PREA's requirements apply to all detention facilities, including federal and state prisons, jails, police lock-ups, private facilities, and immigration detention centers.

PREA states that sexual assault in detention can constitute a violation of the Eighth Amendment of the U.S. Constitution and requires that facilities adopt a zero-tolerance approach to this form of abuse. The law calls for the development of national standards addressing prisoner rape (specifically juvenile offender rape), the gathering of nationwide statistics about the problem, the provision of grants to states to combat it, and the creation of a review panel to hold annual public hearings with the best and the worst performing corrections facilities.

Facets of the Prison Rape Elimination Act

- The Act supports the elimination, reduction and prevention of sexual assault and rape within corrections systems; mandates national data collection efforts; provides funding for program development and research; creates a national commission to develop standards and accountability measures.
- Describes a variety of research findings and data and discusses the impact of rape and prison sexual assault on public safety, public health and institutional violence.
- Establishes a zero-tolerance standard for the incidence of resident sexual assault and rape; makes prevention of resident sexual assault and rape a top priority in each corrections facility; increase accountability of corrections officials who fail to detect, prevent, reduce and punish prison rape; and protect the Eighth Amendment Rights of DJS residents.
- Directs the Bureau of Justice Statistics to carry out, annually, a comprehensive statistical review and analysis of the incidence and effects of prison rape.
- Establishes within the National Institute of Corrections a national clearinghouse for information, assistance, and training to Federal, State, and local authorities for the prevention, investigation, and punishment of prison rape.

Summary of Division Policy Regarding Sexual Misconduct

The Division of Juvenile Services has a zero tolerance for the sexual misconduct against any resident in its custody. This policy is established to help prevent sexually abusive behavior, educate staff to intervene properly and timely, detect incidents, perpetrators and victims of sexually abusive behavior, investigate reported incidents and discipline and/or prosecute perpetrators. This policy applies to both staff-on-resident and resident-on-resident abuse.



Timothy Harper
Chief Investigator
DMAPS EEO Coordinator
Division PREA Coordinator



Kat Faber
Investigator



Trina Griffin
Investigator



Brenda Hoylman
Paralegal

Not pictured:

Richard Cunningham,
Auditor/Investigator

...the Division is moving forward in a positive direction. This is largely due to those staff who work with residents on a daily basis.

They are accepting our modifications that are a result of changes in national trends in Juvenile Justice and embracing our current philosophies –

Stephanie Bond

Training and Staff Development



Robert Browning
Training Director

Objective

As the Division of Juvenile Services Training Department our primary objective is to:

- Provide comprehensive training programs that specifically meet current training needs,
- Develop and implement training programs that meet local, state, federal, and Division standards,
- Provide opportunities that allow for staff development.



Annette Daniels-Watts
Asst. Training Director

Training Department Mission Statement

The mission of the West Virginia Division of Juvenile Services Training Department is to provide continuing education for all Division staff to ensure a safe and secure environment for youth in our care and provide quality service and progressive programming while achieving positive outcomes for youth through ongoing staff development.



Dale Penwell

Training Department
Organizational Chart



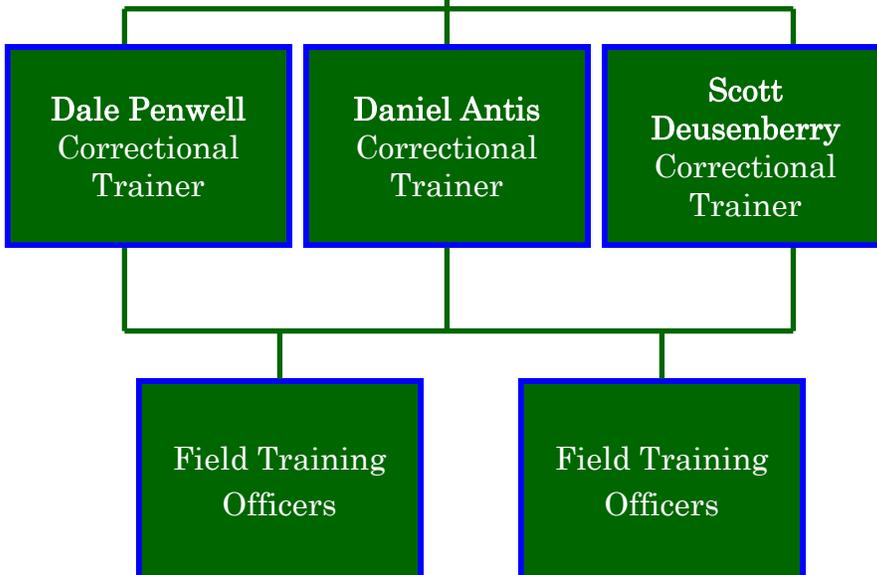
Scott Deusenberry

Robert Browning
Training
Manager



Daniel Antis

Annette
Daniels-Watts
Assistant Training
Manager



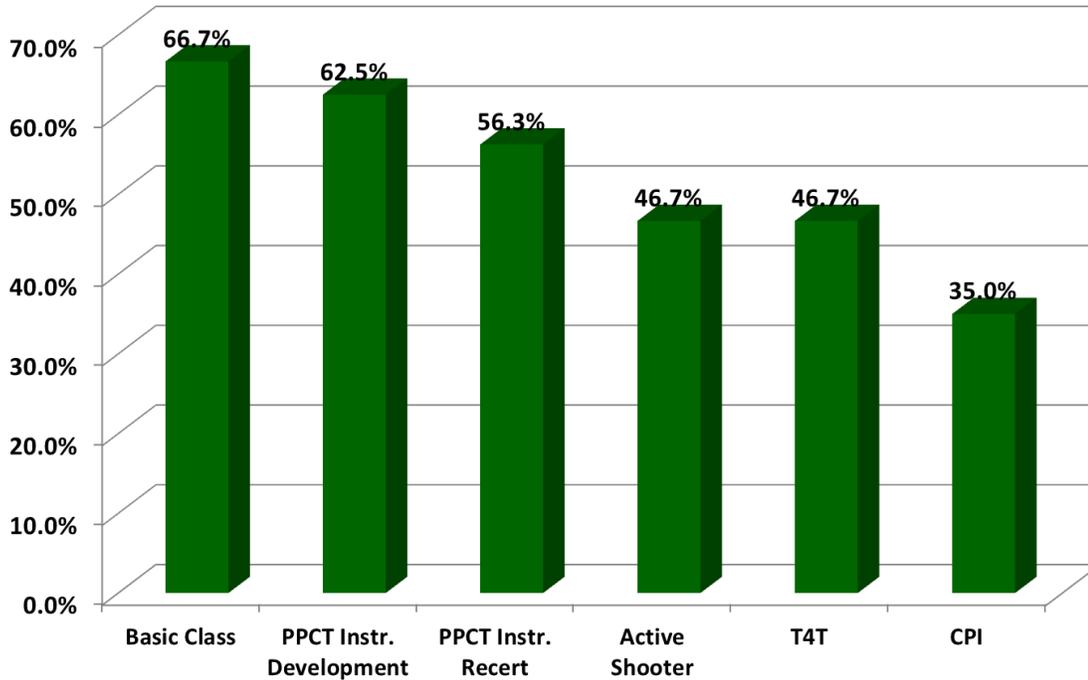
Division of Juvenile Services 44th and 45th Training Academies

Class	Dates of Academy	Beginning Count	Graduated	Academy Capacity
DMAPS PDC 43rd	08/04/13-09/06/13	10	10	Max Bed: 18 Male-13, Female-5
DMAPS PDC 44th	09/29/13-10/01/13	9	9	Max Bed: 18 Male-13, Female-5
DMAPS PDC 45th	01/05/14-02/07/14	17	15	Max Bed: 18 Male-13, Female-5
DMAPS PDC 46th	03/02/14-04/04/14	12	12	Max Bed: 18 Male-13, Female-5
Northern Region 47th	04/07/14-05/02/14	11	9	Max: 15 12 cadets received waivers
DMAPS PDC 48th	05/11/14-06/13/14	15	15	Max Bed: 18 Male-13, Female-5

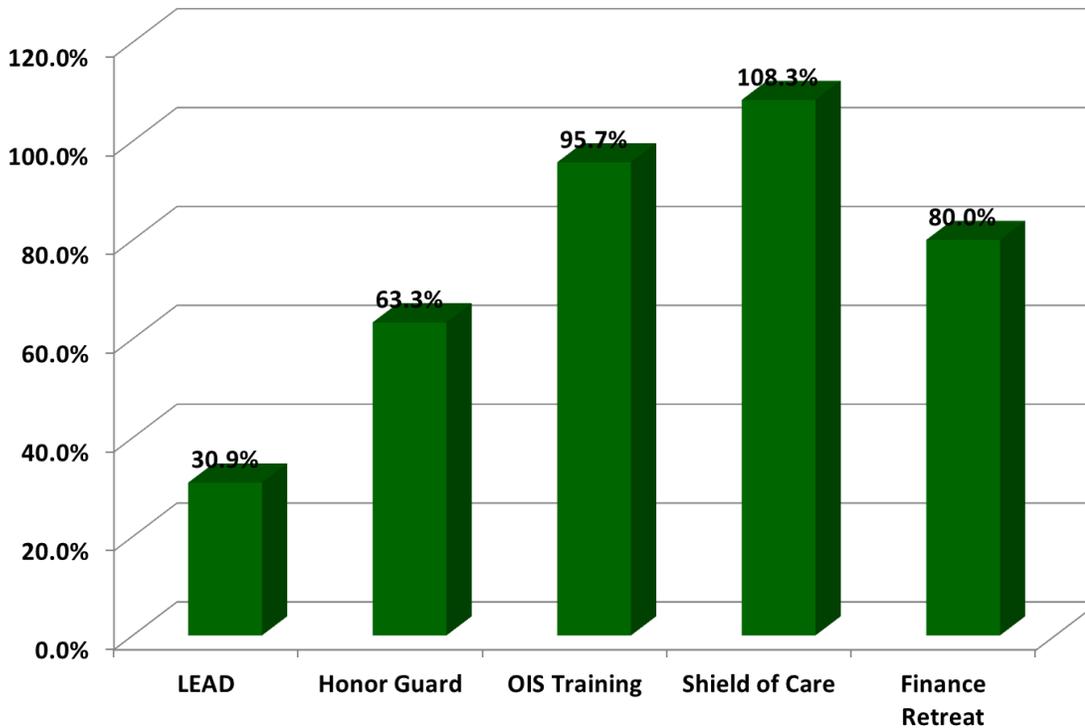
LEAD: (Leadership Enrichment and Development/ Combined Course with DOC)

LEAD Phase I -5 Day Class (2/22-26/14, 8/18-22/14)	9 Participants Total
LEAD Phase II—1 Day Class (08/12/13, 6/25/14)	10 Participants Total
LEAD Phase III—1 Day Class (11/12/13, 4/08/14)	15 Participants Total
LEAD Masters Phase VI—1 Day Class (given on five dates)	10 Participants Total

Percent of Capacity for Basic and Security-Related Classes



Percent of Capacity for Specialized Classes





Key Administrators of the Division of Juvenile Services

The Division of Juvenile Services is divided into five key sections:

- ◆ Budget and Finance
- ◆ Community-based Services
- ◆ Human Resources
- ◆ Operations
- ◆ Programs and Treatment

Front row (left to right):
Sharon Hayes, Human Resources, **Sandra Woods**, Budget & Finance, and **Debi Gillespie**, Programs and Treatment. Second Row:
Timothy Harper, Investigations, **Robert Browning**, Training, **Jason Wright**, Community-based Services, and **James Goddard**, Operations.



Direct Reports

The Director of the Division has direct oversight over the two facility superintendents, investigations, human resources, budget and finance, and legal services. The Deputy Director has direct oversight of the staff psychologist, data management, and the training department. Each of the Division's eight facility directors also report to the Deputy Director.

Division of Juvenile Services Management Team

The Director's management team consists of the five assistant directors, legal services, the superintendents/directors, as well as the heads of the Investigative Unit, and Training. The management team meets regularly with the Director to discuss agency operations, pursue proactive approaches, and plan responses to unforeseeable conditions.

The Assistant Director of Programs and Treatment

The responsibilities of the Programs and Treatment Coordinator include coordination and oversight of case management and unit management principles within all facilities, development and implementation of all assessment, psycho-educational and therapeutic treatment services for the Division coordination of all educational and vocational programming with the West Virginia Department of Education, Office of Institutional Education Programs as well as the coordination of mental health services with Psimed.

The Assistant Director of Budget and Finance

The Chief Financial Officer for the Division of Juvenile Services is responsible for fleet management, capital construction and fiscal operations including budgeting, purchasing, accounts payable, and accounts receivable.

The Assistant Director of Operations

The Assistant Director of Operations works with all centers in the field to assist them in becoming proficient with the best practices in the field of juvenile corrections. This office also acts as special project coordinator for any remodeling or physical plant improvement. Areas of responsibility include compliance, security, policies, and new construction.

The Assistant Director of Human Resources

The Human Resources section performs a complex variety of administrative and supervisory work in providing support services of personnel on a statewide basis. Roles include compliance to Division of Personnel and Division policies, marketing and recruiting, hiring and promotions, employee benefits and payroll, and reporting.

The Assistant Director of Community-based Services

Community-Based Services is divided into two areas:

- ◆ Aftercare Services which provides professional case management services to youth re-entering their communities through support in terms of education, employment, housing, health, relationships, and accessing resources.
- ◆ Youth Reporting Centers are safe places where select youth will report while on probation or as part of a commitment and where youth receive an increased intensity of services. The youth continues to receive educational services, vocational training, treatment, and other service deliveries while remaining in his or her community.



Debi Gillespie
Assistant Director for
Programs and
Treatment

The Assistant Director for Programs and Treatment

Overview of Programs and Treatment

The Programs and Treatment Department is responsible for coordination and oversight of mental health and medical services, program development and training of DJS staff on issues of counseling, assessment, suicide prevention, mental health issues, adolescent development as well as any issue which becomes prevalent as youth enter our programs.

Families are an important piece of the youth's recovery from the juvenile justice system. We provide opportunities for youth to have continued contact with family members. They are included in meetings and recommendations concerning the youth. Each level of the DJS continuum of care is specialized because every youth does not need the same structure. Youth come to us with different levels of treatment needs, family support and life experiences. We place youth in the least restrictive environment as we meet those needs in an effort to provide opportunities for them to change their thinking and develop pro-social attitudes and skills.

Mission of the Programs and Treatment Department

The Mission of the Programs and Treatment Department is to appropriately meet the needs of every youth placed in the custody of the Division of Juvenile Services. This is accomplished by utilizing a battery of reliable and validated assessment tools which gives us an accurate picture of his/her needs and risk factors. Once the assessment is conducted, we match each resident with the program we have developed to meet that individualized need. As the youth progresses through the continuum of care within DJS or within the juvenile justice system, their individualized plan follows them with goal/objective updates at least every 90 days.

**West Virginia
Youth Diagnostic Program**

The Donald R. Kuhn Juvenile Diagnostic program provides a 60-day comprehensive diagnostic process for adjudicated youth from all 55 counties and has 20 diagnostic beds.

The diagnostic evaluation is sent to the Circuit Court Judge, Probation Officer, Prosecuting Attorney, Defense Attorney and DHHR worker to assist the court in making the most appropriate dispositional decision.

Residents who leave this facility may return to their home community on a strict period of probation, be placed in the custody of the Department of Health and Human Resources for purposes of placement in a group home or residential treatment facility or committed to the custody of the Division of Juvenile Services for placement for juvenile incarceration.

Key Services

- ◆ Psychological Evaluation
- ◆ Family and Social History
- ◆ Milieu/Behavior Report
- ◆ Education Report
- ◆ Medical Evaluation
- ◆ Multi-Disciplinary Team Meeting held on every resident to strengthen the commitment and create a setting where all parties become involved, invested and active in securing the future of the youth.

Strengths of the diagnostic programs:

- ◆ Weekly clinical briefings to discuss resident behaviors, discharge/placement recommendations, educational progress, medical issues, individualized treatment needs as well as planning/development of new groups specific to the adolescents in our current population.
- ◆ Informal case consultations occur frequently between the supervised psychologist, case managers and counselors.
- ◆ Each resident has a unit team that consists of a case manager and two counselors. The facilities have on staff clinical psychologists and treatment staff with experience in the diagnostic settings as well as at-risk youth.



**Donald R. Kuhn Juvenile Center
Boone County**

Wellness Center

The Wellness Center is located at the Tiger Morton Juvenile Center in Kanawha County, West Virginia. It is designed specifically to meet the more specialized needs of post dispositional youth who may suffer from severe mental disorders but are committed to the care and custody of the West Virginia Division of Juvenile Services. It has been documented that this specific type of resident does not adjust well to the norms of the regular programming schedules, nor are their more specialized needs able to be addressed when housed with the general population. This Center is equipped with its own Behavior Modification Programs, as well as therapeutic recreational services and educational opportunities. Therapeutic recreation gives an opportunity for individuals to share their experiences within the context of a small group; to give and receive feedback; and to gain a broader perspective of a multitude of ways. These types of activities impact people who come from diverse backgrounds and perspectives.

Although this program is not appropriate for all juveniles committed to DJS, those youth in the program will be evaluated and will be assessed for placement in the Wellness Center if one of the following is true: (1) they are at imminent risk of self injury; (2) there is an inability to guarantee safety as identified through the use of the West Virginia DJS Suicide Policy; (3) there is an imminent risk of injury to others; (4) they are experiencing acute/serious deterioration of the individual's base line ability to fulfill age-appropriate responsibilities to the extent that behavior is so disordered, disorganized or bizarre that it would be unsafe for the individual to be treated in a lesser level of care; (5) they are at imminent risk of acute medical status, deterioration due to the presence and/or treatment of active psychiatric symptom(s); severity of the disorder and/or impairment of developmental progression require a supervised, structured and supportive therapeutic milieu; (6) they are developmentally delayed and/or traumatic brain injury that the individual is unable to effectively provide self care and is a potential health risk to themselves and others; and/or (7) they are unable to fulfill age-appropriate responsibilities.

During the resident's stay in the Wellness Center, staff work closely with DHHR and the courts to find a more appropriate setting for them.

The Division of Juvenile Services has partnered with Psimed to provide program development for the Wellness Center and staffing at Doctoral and Master's level to ensure the highest level of care is provided to the residents.

**The Gateway Program:
An open door to change for juveniles with sexual offending behavior**

The Gateway Program, located at Sam Perdue Juvenile Center (SPJC) is a 20-bed state-operated facility for males. SPJC is located in Princeton, West Virginia in Mercer County. Residents are referred to the program from any county in West Virginia and they must be court adjudicated. It is understood that each resident will have individual treatment needs. As a result, the length of the program will be determined by the resident's progress toward their Individualized Treatment Plan.

The treatment modality of the Gateway Program consists of the following core components:

- The use of individual and group therapy. Group therapy provides the opportunity for the residents to accept responsibility in a group setting, therefore becoming a more productive, pro-social member of society. Group work also helps teenagers develop interpersonal skills where they also are able to receive and give support to their peers. Individual therapy is utilized to aid residents in addressing a variety of needs that cannot be met in the group setting.
- The use of relapse prevention through a cognitive behavioral treatment. This approach views sexual abuse as a series of behaviors supported by deviant sexual fantasy and thinking errors that require intensive cognitive restructuring. Residents will learn to identify compulsive behaviors, develop an understanding of abuse cycles and utilize a comprehensive set of relapse prevention tools.
- The use of psychiatry. Psychiatrists will assess, diagnose, and treat existing psychiatric disorders.
- The use of a family systems approach to aid the resident in developing a healthy support system proven to enhance successful transition back into the community.
- The use of restitution through community service to help the resident develop empathy and positive ties to the community.
- The use of multidisciplinary and clinical team meetings to aid in the decision making process. These teams will utilize most effective means to address the resident's treatment needs.
- The use of a polygraph to determine the efficacy of the resident's treatment progress.

System Partner

The Assistant Director of Programs and Treatment represents DJS on various Committees, Task Forces, Commissions and other meetings to ensure the needs of the youth placed in DJS custody are included in the plans, projects and pilots being developed across West Virginia. These include, but are not limited to, Commission to Study the Residential Placement of Children's Service Delivery and Development Committee and associated work groups; Court Improvement Program Workgroups on Behavioral/Mental Health; Behavioral Health Planning Council; Multi-Disciplinary Team Oversight Committee; Youth Transitioning to Adulthood; Sex Offender Treatment Professionals Committee; WV System of Care Implementation Team and Service Array Oversight Committee, just to name a few.

Group and Individual Counseling

The Division of Juvenile Services offers a variety of group counseling opportunities. Detention and Diagnostic Centers offer crisis supportive groups and topics include hygiene, anger management, peer relationships, life skills, healthy relationships, motivation to change, substance abuse, self esteem, decision making and emotion regulation to just name a few. Detention and Diagnostic residents meet with their facility counseling individually at least one a week to check-in and to have the opportunity to discuss any issues which are troubling or of concern.

The Rehabilitation Centers offer an individualized program based on the youth's treatment goals/needs. Therapeutic groups, trauma work and family counseling is offered as part of their rehabilitation program. We have teamed with the Department of Education to offer "Thinking for a Change" to residents who have received their high school diploma or high school equivalency. Other groups focus on substance abuse, emotion regulation, criminal thinking, identifying thinking errors, personality and behavior, parenting, family relationships and transitioning to adulthood, just to list a few.

Assessments and Other Programming

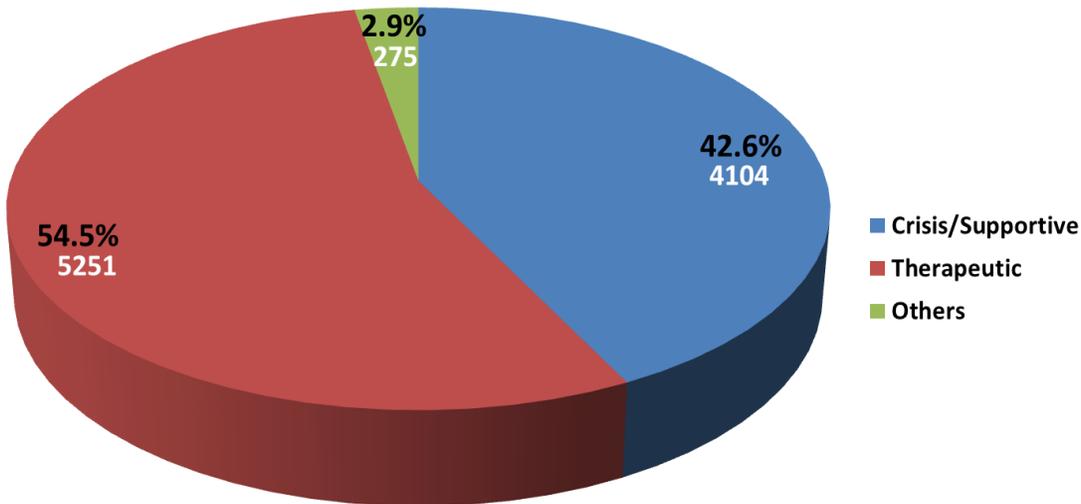
The Division of Juvenile Services utilizes several assessment tools to assist our staff in working with and treating the youth in our facilities to the best of our ability. Our staff administer the MAYSI-II (Massachusetts Youth Screening Instrument –2) and the WV CANS (Child and Adolescent Needs and Strengths) to youth as a screening tool to identify areas which require more intensive focus. We utilize the SASSI-2 (Substance Abuse Subtle Screening Inventory) and/or the JSAE (Juvenile Automated Substance Abuse Evaluation) to determine a youth’s level of substance abuse or dependence. We administer the Casey Life Skills assessment to all youth age 14 or old. The results are written into the Casey Life Skills Learning Plan. This information is included in the Case Management plan as goals/objectives and is attached to the WV Older Youth Transition Plan and Readily at Hand Checklist which is developed for all youth age 16 and older.

The Division of Juvenile Services has been administering the Youth Level of Service/Case Management Plan or the Level of Service/Case Management Plan for approximately twelve (12) years. These assessments are standardized instruments to help professionals to assess risk, need and responsivity factors to formulate a case plan. It examines the eight (8) criminogenic factors which are the most predictive of criminal activity in youth: Prior and Current Offenses; Family Circumstances/Parenting; Education/Employment; Peer Relations; Substance Abuse; Leisure/Recreation; Personality/Behavior; and Attitudes/Orientation.

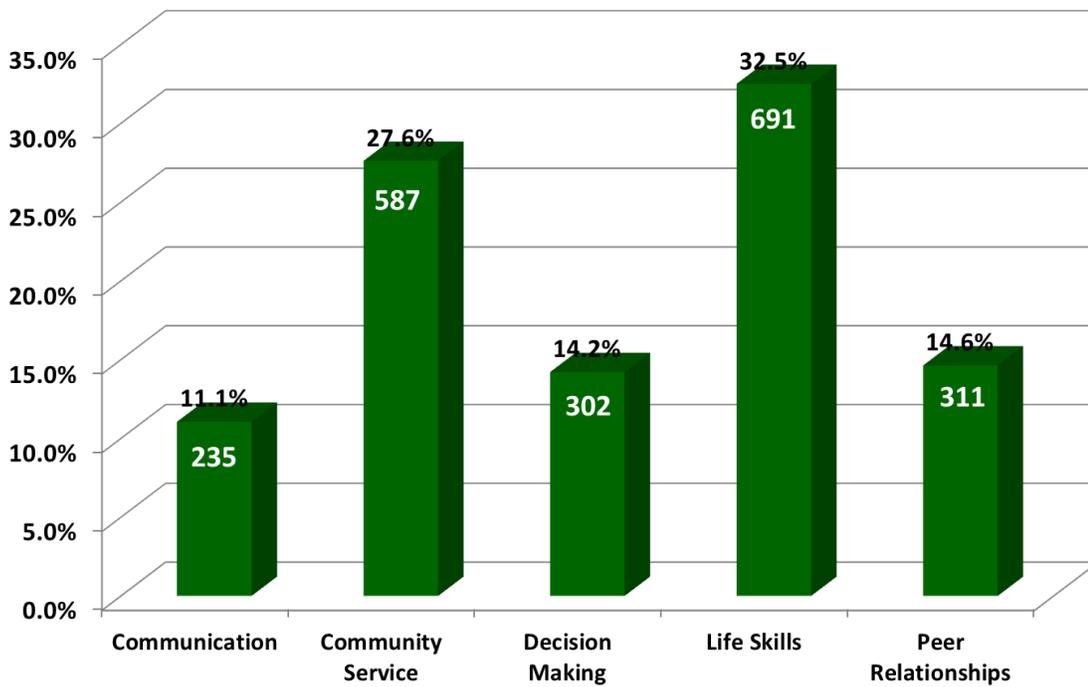
The results of these assessments are shared with the Courts, probation, DHHR, placement providers, attorneys, etc. to assist in MDT decisions, treatment planning, and placement decisions.

The Division of Juvenile Services has recently created an Intake and Assessment Process for all youth committed to DJS for completion of a program of rehabilitation. Included in this process is a complete Mental Health Assessment as well as an internal system to classify a resident to be placed at the most appropriate, and least restrictive, facility within DJS to meet their individual treatment needs while ensuring the safety of the residents, staff and community.

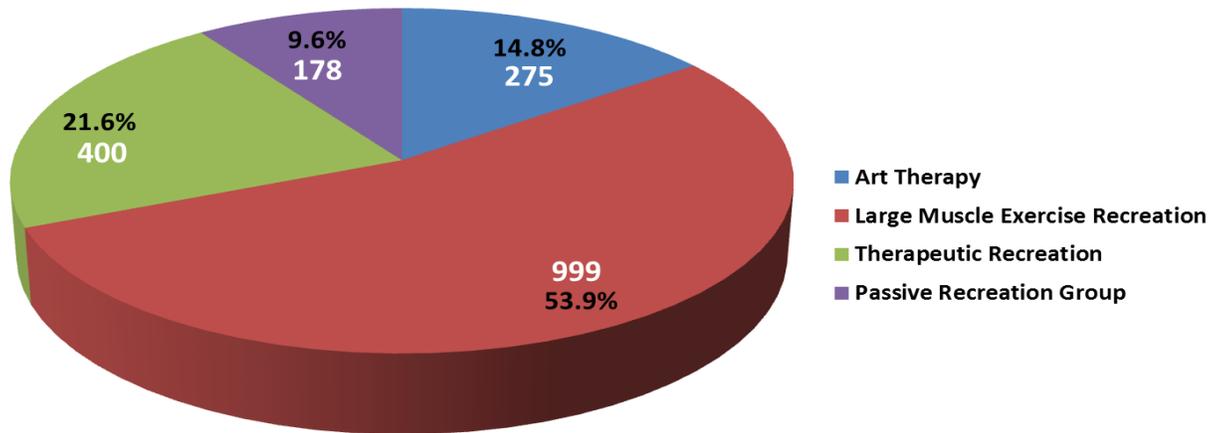
Individual Counseling Sessions by Percentage and Number (n = 9630)



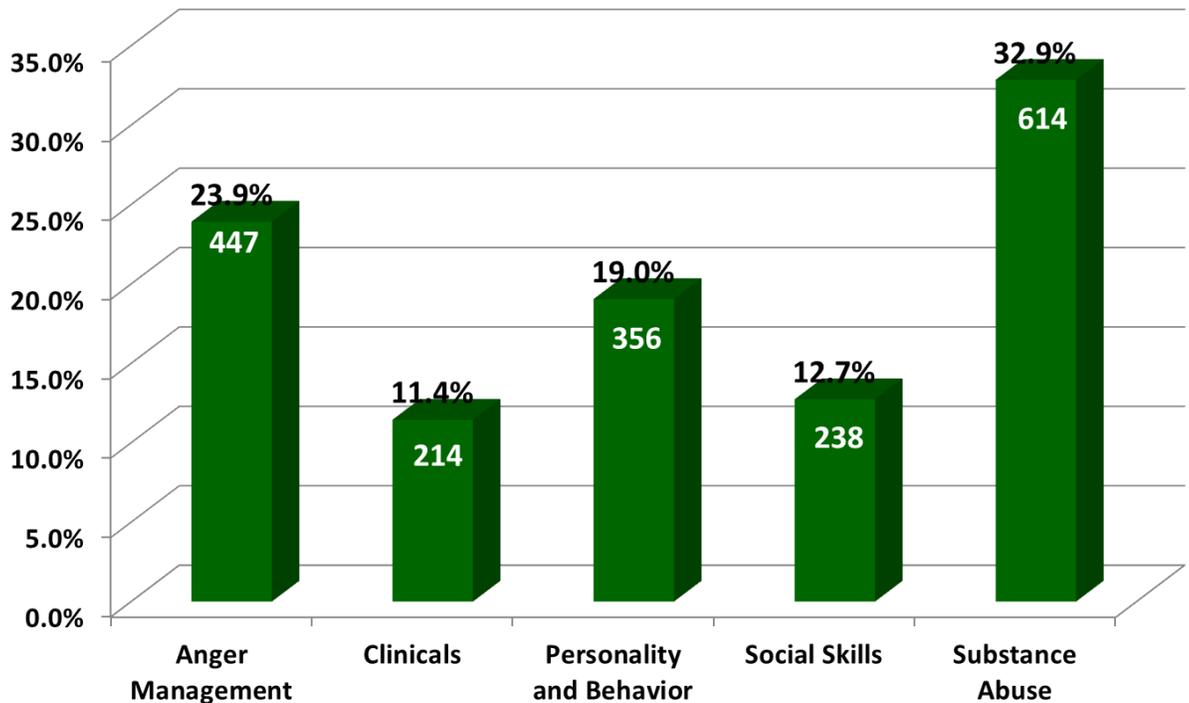
Life Skills-Focused Group Counseling by Percentage and Number (n = 2126)



Recreation-Focused Group Counseling by Percentage and Number (n = 1852)

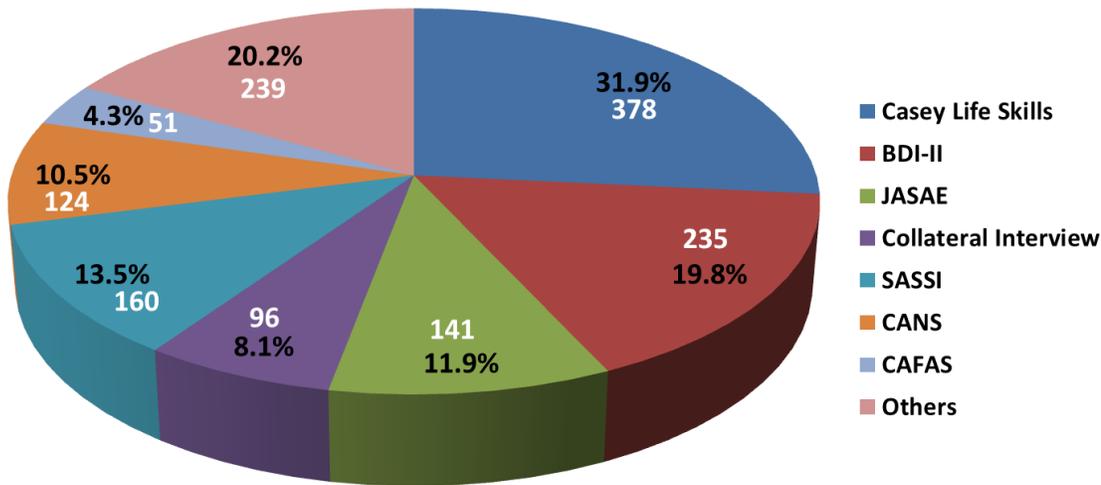


Behavior-Focused Group Counseling by Percentage and Number (n = 1869)

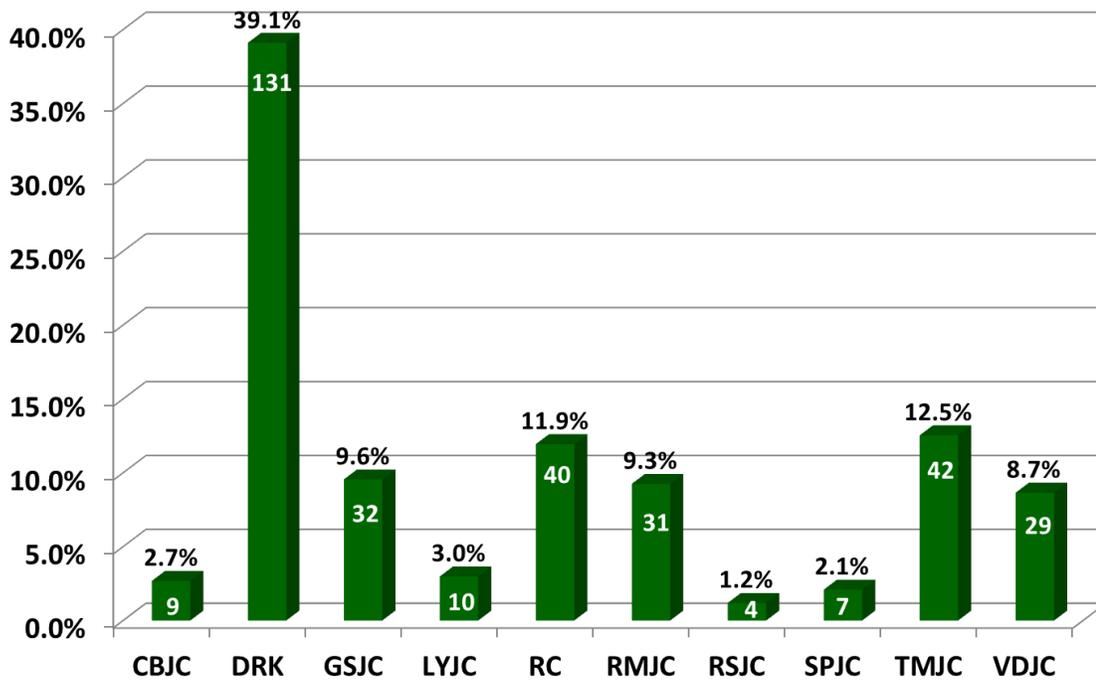


The total number of group counseling sessions for residents during the Fiscal Year was 7,076 which, in addition to what's shown in the chart above, includes Hygiene, Grief Management, Mental Health Education, Motivation, Sexuality and Boundaries, Smoking Cessation, Stress Management, Suicide Prevention, and Trauma.

Assessments Given to Residents by Percentage and Number (n = 1424)



Residential Application of the YLS-CMI Assessment, by Percentage and Number (n = 335)



The unusually high number of YLS-CMI assessments conducted at DRK is due to their unique mission and the fact that residents are in and out of the diagnostic program within 60 days.

Contracted Services



A Behavioral Health Management Company

PSIMED CORRECTIONS, LLC, is a West Virginia based behavioral healthcare management company that has been providing statewide comprehensive services for offenders in the custody of the WV Department of Military Affairs and Public Safety (DMAPS) for more than 18 continuous years.

With extensive experience working inside a variety of institutions, PSIMED recognizes and addresses the unique needs of the correctional environment. As best practice programming models are utilized, they are also able to address needs such as:

- Security of the institution
- Offender movement
- Various educational levels of the population
- Difficulty of maintaining consistent staff
- Training needs for Division of Juvenile Services' treatment and security staff

For the treatment components of each program, PSIMED provides qualified/professional staff in each area for direct service implementation.

- Psychological and Intake Evaluations are provided by Licensed Psychologists to aid in treatment and discharge planning.
- Therapeutic Services are provided by Masters Level Therapists throughout the continuum of care in DJS. Clinicians in the residential centers, youth report centers, and juvenile drug courts provide individual, group and family counseling with a trauma-focused approach.

- The Gateway Program at the Sam Perdue Juvenile Center is West Virginia's only correctional-based program for juvenile sexual offenders. PSIMED provides a Clinical Director and Masters Level Therapists to guide the therapeutic services for the program.
- Psychiatric Services are provided by Psychiatrists who evaluate and monitor the use of any psychotropic medications, participate in treatment team meetings and provide consultation and support to the treatment staff.
- The Wellness Center is a specialized unit on the grounds of the Tiger Morton Juvenile Center staffed by PSIMED clinicians. This unit is designed for the residents who are in need of more intensive mental health services than those in the general population.

PSIMED utilizes group counseling based on a cognitive-behavioral model. Psycho-educational phases are incorporated in programs to ensure cost-effective implementation by utilizing correctional staff as facilitators. To ensure appropriate implementation, correctional personnel are trained to facilitate the specific programs. Quality assurance is obtained by peer and mentor evaluations of facilitators. For the 'treatment' components of each program, PSIMED provides qualified/professional staff in each area for direct service implementation. The professional staff understands the importance of working as a team and provides support, resources, and training to institutional personnel at all levels.

To compliment program development, PSIMED may also participate in developing institutional policies and procedures, victim-related services, designing legislative mandates, gathering statistical information, grant writing/implementation, community education, partnership with community agencies and committee memberships.

Program Development

PSIMED assists DJS in program development for detention, correctional, and community based facilities. The latest research regarding offender programs to address risk factors related to recidivism in a manner that follows national best practice guidelines is utilized, and services are tailored based on individual and institutional need. This is accomplished by gathering information from the *National Institute of Corrections, Center for Sex Offender Management, Association for the Treatment of Sexual Abusers, Office of Juvenile Justice and Delinquency Prevention, Substance Abuse and Mental Health Services Administration* and various other offender-based journals and publications.

In the initial stage of program development, PSIMED staff work directly with leadership, institutional staff and those participating in the program to complete a detailed assessment of current programs offered. This information is then compared to national research to identify strengths and weaknesses of the programs. Once the assessment is completed, PSIMED staff works directly with institutional staff to develop standardized programs



Medical Care

The Division of Juvenile Services contracts with Prime Care Medical, Inc. to provide all medical services for all DJS facilities and programs. Prime Care provides emergency care, referral to outside physicians for medical care, medical file maintenance, a physician (at least weekly at every facility), dental and prescription services for all DJS facilities. In addition, Prime Care Medical adheres to standards of the National Commission on Correctional Health Care (NCCHC), the American Correctional Association (ACA) and Health Information Portability and Accountability Act (HIPAA).

Prime Care provides comprehensive healthcare services to county jails, prisons, and juvenile detention centers throughout the Northeastern United States. Prime Care is committed to managing and reducing risk in correctional healthcare by providing cost effective quality healthcare management, continuously improving the standards of care, and striving for national accreditation for all facilities. Dedicated to correctional healthcare, Prime Care prides itself on strong client relationships and effective, efficient management of healthcare services. These attributes continue to be the hallmark of their success.

The Assistant Director of Community-Based Services

Duties and oversight responsibilities

The Assistant Director of Community-based Services is responsible for program implementation and evaluation, recruiting, selecting, and directing staff, assisting in the development of policies and procedures, and developing and implementing staff training.

The Mission of the Community Resource Department

The Community Resource Department is committed to collaborating with courts, families and community providers to meet the re-entry needs of adjudicated youth and their families, while providing case management to promote their successful return to society and by preserving safe communities.



Jason Wright
Assistant Director of
Community-based
Services

The Philosophy of Community Resource Department

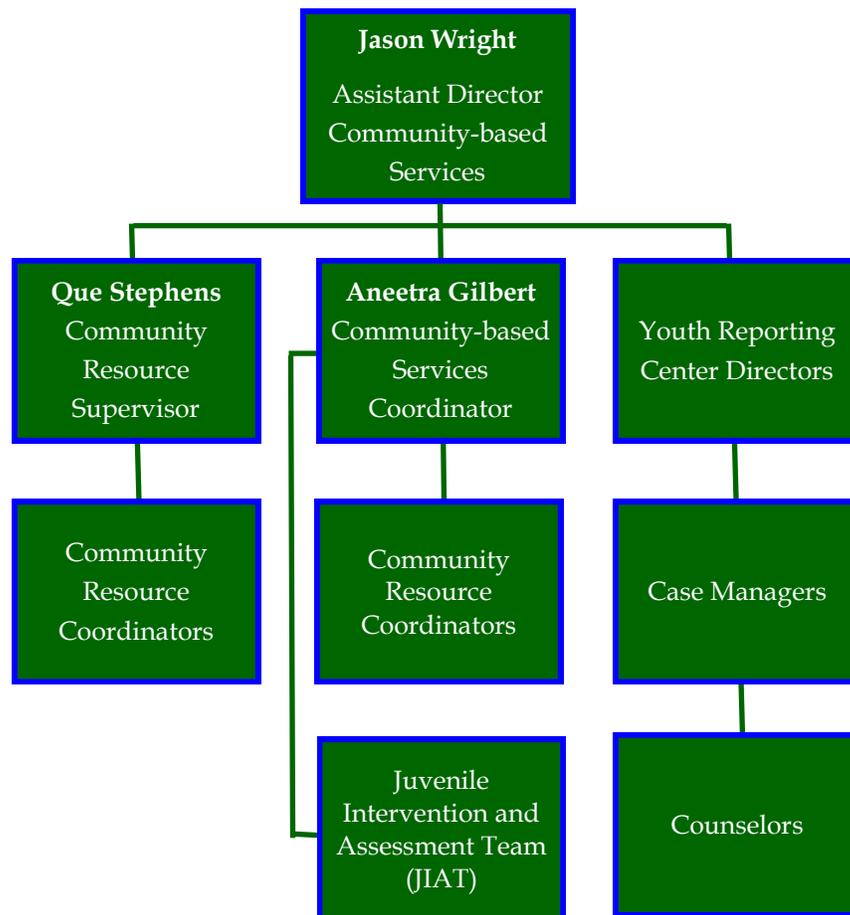
Case managers integrate the standards of practice, develop case management methods and merit measurement in a multidisciplinary approach that includes all members of the treatment team in the promotion of quality of life.

Goals and Objectives of the Community Resource Department

Residents leaving DJS custody to provide a successful transition to re-enter society and become a productive citizen through frequent and meaningful contact with youth, effective aftercare planning, implementation of appropriate goals and resources for youths reentering the community, and through support and assistance in providing contacts for education, employment, housing, mental and physical health, and positive relationships.

To provide a safe community with the assistance of constant partnerships with professional contacts and collaboration with community based organizations, providing appropriate monitoring by building partnerships with key community stakeholders, initiating contact with community-based organizations that aid in the youth's reentry, monitoring the youth's progress in attaining their aftercare goals, advocating for the best interest of the youth, linking the youth to the best and appropriate treatment, and documenting all progress.

Organizational Chart of the Community-based Services Department



Youth Reporting Centers

Youth Reporting Centers are community based, nonresidential, intermediate sanction strategies, as well as an intervention program that provides consequences to youthful offenders at risk of out of home placement and/or part of their reintegration into the community from placement. The program is created to hold court involved and court diverted youth accountable for their deviant/criminal behavior in a controlled, intense treatment environment while they continue their education and take part in services designed to meet their individual needs. This program is a youth based, family-centered model of care which incorporates intensive therapeutic workers involvement with all family members and significant others. The goal is to prevent out of home placement of youth.

Youth Reporting Centers offer a wide range of services to address behavioral and emotional concerns that include but are not limited to: Supportive group and individual counseling, vocational coaching, community services, educational and tutoring, substance abuse education, conflict resolution, anger management, family counseling, and intensive therapy based on the youth's needs. Treatment planning is designed to strengthen the family and, specifically, support the successful adaptation and growth of the identified child or children in the family. In-home community based services, in combination with other interventions, can provide the least restrictive treatment alternative in a normal setting that allows youth and their families to regain a sense of stability and direction while maintaining an integral structure.

Population served: Male and Female ages 12-18, that are at risk of being detained or placed out of the home as a result of their offense, as well as those youth returning from Level III placement. This includes youth both on formal and informal probation or a direct sentence from the Judge.

Program Length: Dependent on court recommendations. Minimum of thirty (30) days. A four (4) phase system will be utilized for those youth referred for longer participation in the program.

Alternative Schools: we currently have agreements with the local Board of Education in (7) counties: Mason, Putnam, Wood, Kanawha, Brooke/Hancock, Boone, and Marion County. Students are referred to the education program by the Circuit Judge or Probation Officer. The schools operate Monday through Friday and follow the specific county school schedule.

Home Detention Program is a new pilot project that was implemented this past year in Boone County. The mission of the Home Detention program is to ensure the protection of the community while diverting youthful offenders from placement out of the home. Youth are monitored by GPS ankle bracelets and receive intensive case management by the Home Detention Officer (HDO). The HDO supervises a case load of (15) youth. This past year the Home Detention Program has possibly saved the State of West Virginia approximately \$391,000 dollars by diverting youth from out of home placement.

Accomplishments of the Youth Reporting Centers

Brooke Hancock Youth Reporting Center

- Brooke Hancock Youth Reporting Center (BHYRC) moved into a new, larger space for the expanding services of the program in June 2014. With the larger site, BHYRC proudly hosts the Juvenile Drug Court's Treatment Team Meetings as well as the Juvenile Drug Court hearings that take place every two weeks.
- In the last year, BHYRC initiated a project to expand our 6-month curriculum to a 9-month curriculum. The resources used consisted of various psycho-education materials that have been shared and applied statewide in other YRCs.
- The BHYRC completed approximately 64 ½ hours of community service projects at the Weirton Break Basket, the Table of Hope, the Salvation Army Thrift Store and the BHYRC during the Fiscal year.

Cabell County Youth Reporting Center

- Cabell County Youth Reporting Center (CCYRC) had five outings for the participants during the fiscal year that included recreational and educational opportunities.
- Like the Brooke-Hancock program, CCYRC was poised to move into a new, larger facility at the beginning of Fiscal Year 2015.

Harrison County Youth Reporting Center

- Kevin Kellar, Director for the Harrison County Youth Reporting Center (HCYRC), serves on the advisory council for the Harrison County Drug Court Program.
- Almost 300 hours of community service was completed by HCYRC participants in community parks, local churches, the City of Clarksburg, and at Fort New Salem.

Accomplishments of the Youth Reporting Centers

Jefferson County Youth Reporting Center

- Jefferson County Youth Reporting Center (JCYRC) recorded 62.75 hours of community service during the fiscal year for Adopt-a-Highway, landscaping at local parks, Toys for Tots, community ministries, and animal welfare agencies.
- JCYRC participants received eleven recreational/educational outings during the fiscal year.

Kanawha County Youth Reporting Center

- Kanawha County Youth Reporting Center (KYRC) recorded 456 hours of community service during the fiscal year on Adopt-A Highway, local public schools, and other programs in the Charleston area.
- KYRC participants enjoyed thirteen recreational/educational outings during the fiscal year.

Marion County Youth Reporting Center

- Marion County Youth Reporting Center brought their students to eight recreational/educational outings during the fiscal year.

Mason County Youth Reporting Center

- Like the Brooke Hancock and Cabell programs, Mason County Youth Reporting Center (MsCYRC) moved to a facility within the county that more suited the program's needs.
- Participants at MsCYRC racked up 118.75 hours of community service during the fiscal year including litter patrol at Point Pleasant High School and Riverfront Park in Point Pleasant.
- MsCYRC participants enjoyed eight recreational/education outing during the fiscal year.

Mercer County Youth Reporting Center

- Mercer County Youth Reporting Center (MeCYRC) participants did an astounding 815 hour of community service during the fiscal year including helping to provide 285,000 meals for disaster relief in the Philippines.

Accomplishments of the Youth Reporting Centers

- MeCYRC participants were involved in two fund raisers: one to raise money for a specialized bicycle for a local disabled child, and another for a local patient receiving treatment for Multiple Sclerosis.

Putnam County Youth Reporting Center

- Participants at Putnam County Youth Reporting Center (PCYRC) completed more than 120 hours of community service including work at senior day centers, local churches, parks and highways.

STARS Youth Reporting Center

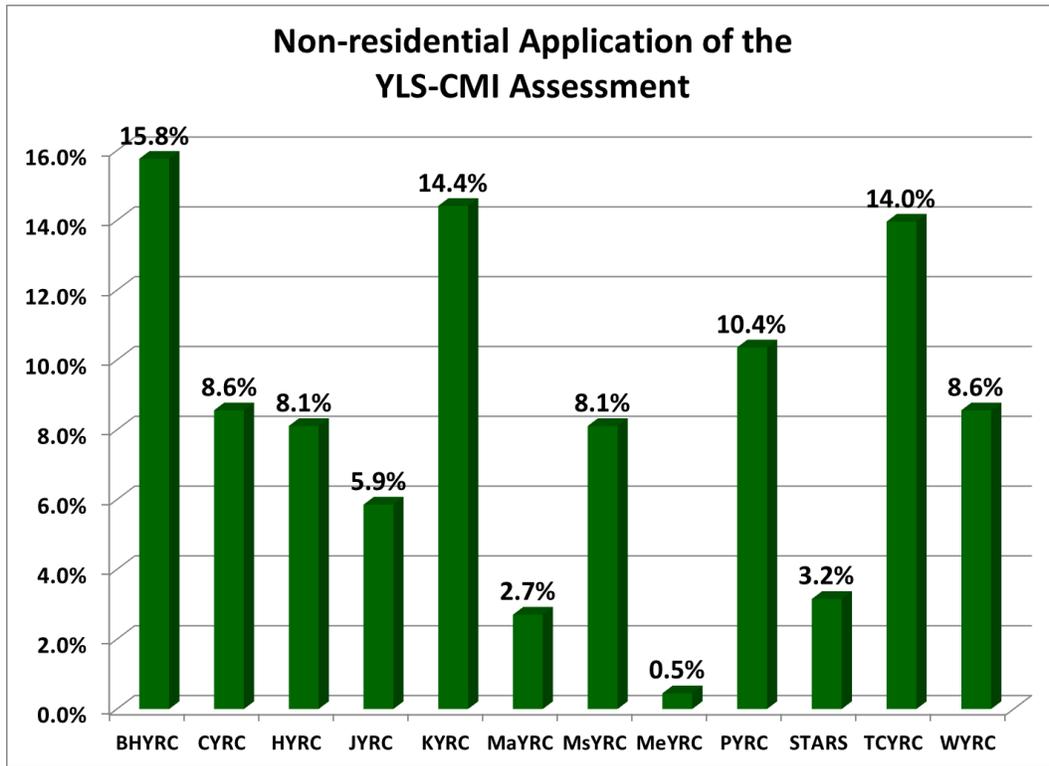
- Participants at the STARS Youth Reporting Center had more than 140 hours of community service over the fiscal year including adopt-a-highway and the local Meals-on-Wheels program.

Tri-County Youth Reporting Center

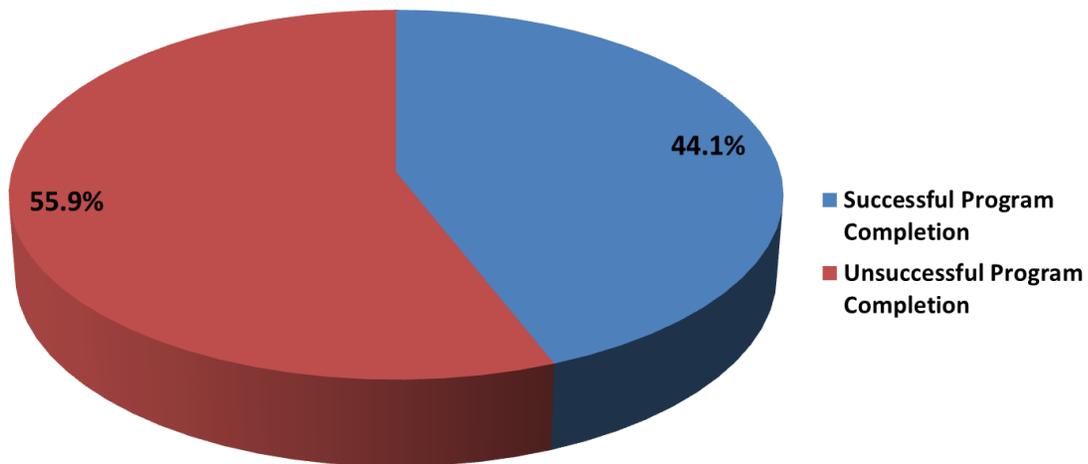
- The Tri-County Youth Reporting Center (TCYRC) serves Boone, Lincoln, and Logan Counties. During the fiscal year, a Case Manager from the YRC founded the Lincoln County School-based Intervention Program and is permanently placed at Lincoln County High School.
- Participants from TCYRC were given four outings during the fiscal year, each providing recreational/educational benefits.
- TCYRC participants garnered 140 hours of community service at county courthouses, a local soup kitchen, local parks, the Racine Fire Department, the Danville Community Center, and other local governmental or non-profit establishments.

Wood County Youth Reporting Center

- Participants of the Wood County Youth Reporting Center (WCYRC) completed more than 400 hours of community service at the Hillview Assisted Living Home, cleaning up a local parks, and providing groundskeeping at local churches.
- WCYRC participants received six recreational/educational outings during the fiscal year.



Reason for Release from a Non-residential Program



Community Resources Department

Community Resource (Aftercare) case managers in the Community Resource Department begin working with all residents within one month of intake into a rehabilitation program. Aftercare case managers adhere to a multidisciplinary approach that includes all members of the treatment team. Aftercare case managers, through the multidisciplinary team, set release goals for the resident and conduct periodic progress reviews to determine a resident's progress against stated goals. They also assist in developing Individual Treatment Plans (ITP) and attend court hearings.

Aftercare case managers are assigned to counties and work with DJS residents before they return to live in their home county. The case managers work with the residents' families during the residents' incarceration as well as during the transition period when the residents are returning to the community. Prior to release, aftercare case managers enter the aftercare re-entry interview into the Division's primary database. The re-entry interview determines where the resident will be living upon release, if he or she will have or will be seeking employment, whether or not the youth will be pursuing any further education, and if the juvenile will attend counseling sessions, as needed.

Aftercare case managers are involved with each resident for their entire commitment, through transition and reintegration into the community, and up to one-year of follow-up services. During which time the aftercare case managers are entering information into the Division's primary database in an attempt to track recidivism and determine the effectiveness of DJS programming for committed residents. The information is gathered upon the youth's intake, upon his or her release, at three months after release, and at one-year after release when the resident is discharged from aftercare services.

Assistant Director for Budget and Finance

The function of the Budget and Finance Section is to handle the financial day-to-day operations of the Division of Juvenile Services. We are responsible for ensuring the financial accountability of the Division to the State Auditor, the State Treasurer, the Department of Administration Financial and Reporting Section, the State Legislative Auditors and the Legislators. The Budget and Finance Section consists of three areas- Fiscal, Fleet Management and Asset Management, which includes Capital Construction.



Sandra Woods
Assistant Director for
Budget and
Finance

Fiscal

Fiscal staff manages and oversees all purchasing and payment functions, manages the Purchasing Card process, oversees asset property inventory and retirements, child nutrition funding program, provides assistance with contracts and lease agreements and monitors compliance and status of contracts. The fiscal section continues the auditing and training process for the decentralized accounts payable function in the individual facilities.

- In FY 2014, the total budget was \$37,684,145. The division has 42 people working directly with fiscal and business matters.
- The Finance section reviewed more than 960 requests from throughout DJS for purchases of more than \$300.
- The Division has three contracts that costs at least \$1.5 million per contract per year and each are for ongoing services: Psimed for mental health services, Prime Care for medical services, and Youth Services Systems who run the Ronald Mulholland Juvenile Center.
- More than 4,700 invoices were paid by check and more than 6,000 invoices were paid by P-card to vendors during the fiscal year.
- Some medical costs for the Division are improved through Medicaid funds obtained through an agreement with the Department of Health and Human Resources.

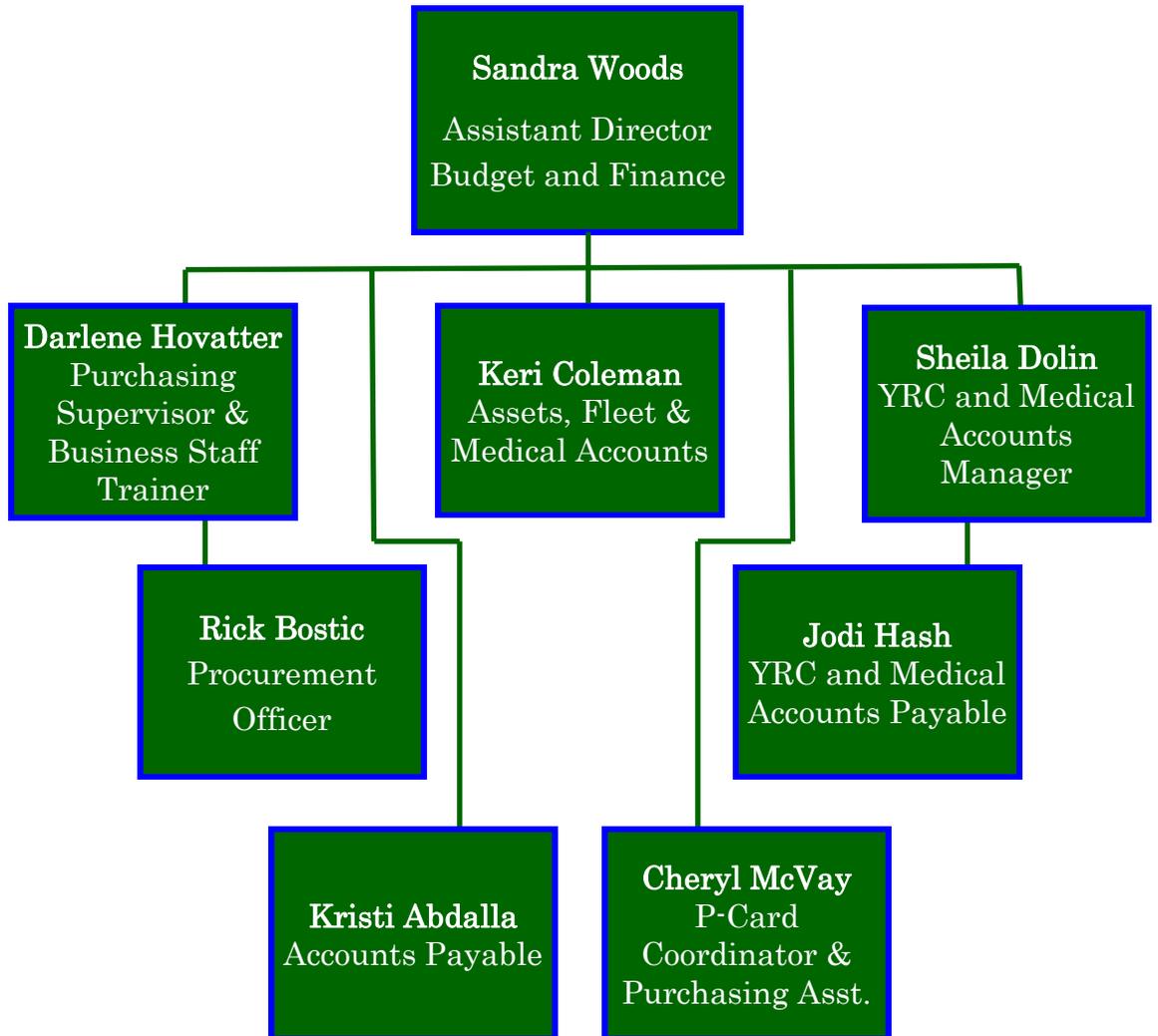
Fleet Management

The Fleet Management section continued to manage a fleet of over 125 vehicles for FY 2014. Defensive driving training and preventative vehicle maintenance are focal points for the Division as our facilities and staff continues to grow.

Asset Management

Assets, including all building and equipment, are valued at almost \$91 million. Construction projects are funded with the Division’s funds. Facilities are getting to the age where major repairs or replacement of items are required.

Organizational Chart of the Budget and Finance Department



Accomplishments for Fiscal Year 2014

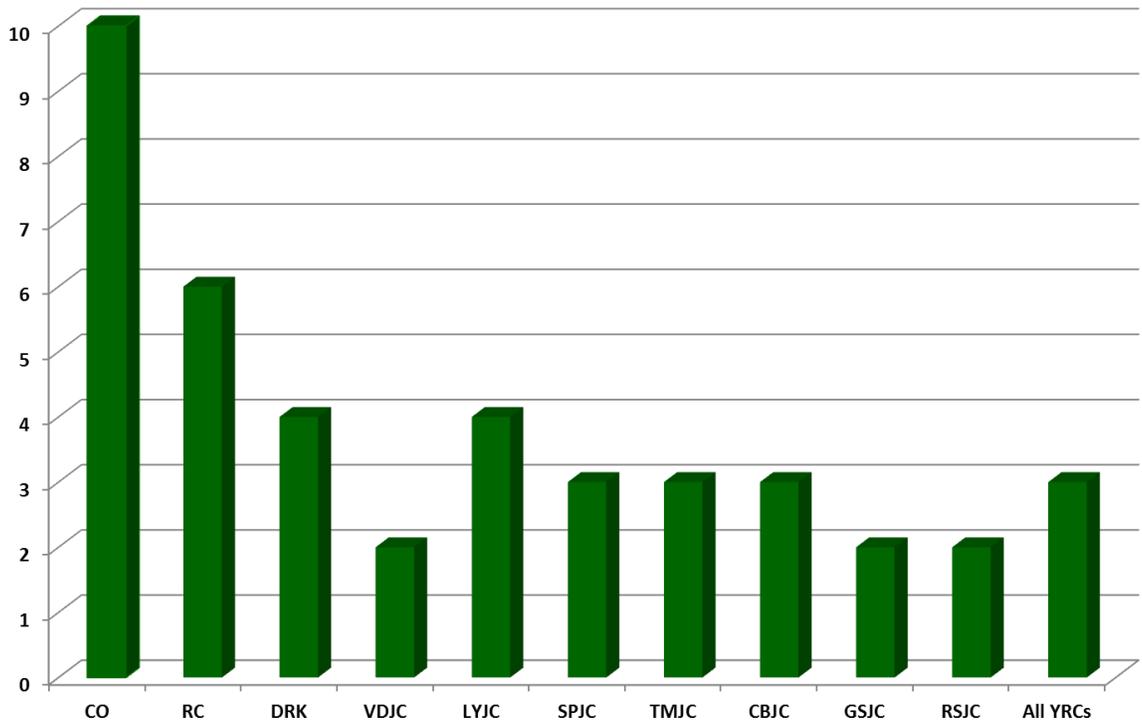
1. The Fiscal Section submitted timely reports for:
 - the GAAP/Closing Book Report to DOA-Financial Reporting & Accounting Section,
 - the Annual Loss Control Questionnaire and the Annual Liability Insurance Questionnaire to the Board of Risk & Insurance Management,
 - the Fiscal Year 2015 Budget Appropriation Request to the State Budget Office,
 - the Annual Asset Management Certification Form to DOA-Surplus Property,
 - the Annual Small, Women, & Minority-Owned Business Report to the DOA-Purchasing Division, and
 - numerous others as required.

2. A large number of the Division Fiscal Staff and several top management staff members were able to attend training sessions to learn the new *State Enterprise Readiness System* which went “Live” July 8, 2014.

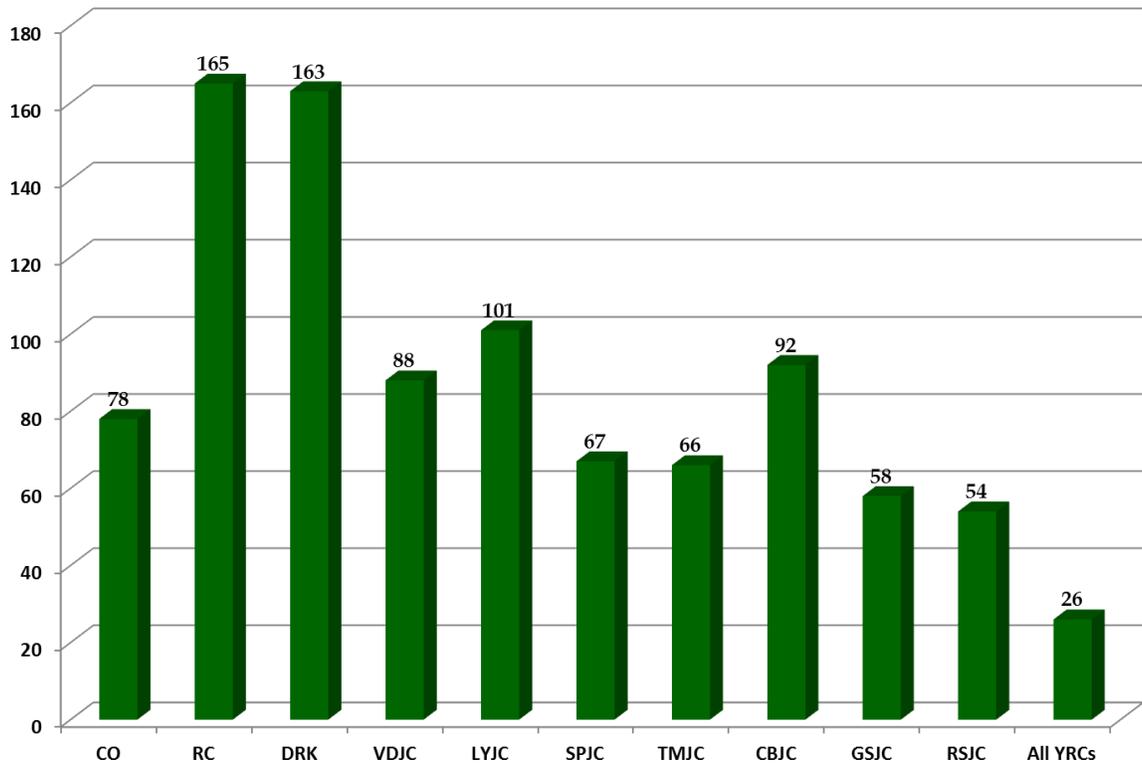
Future Plans and Goals for Fiscal Year 2015

The biggest challenge facing the Fiscal Section during FY 2015 will be learning and completely utilizing the new State Enterprise Readiness system for all financial and payroll related activities.

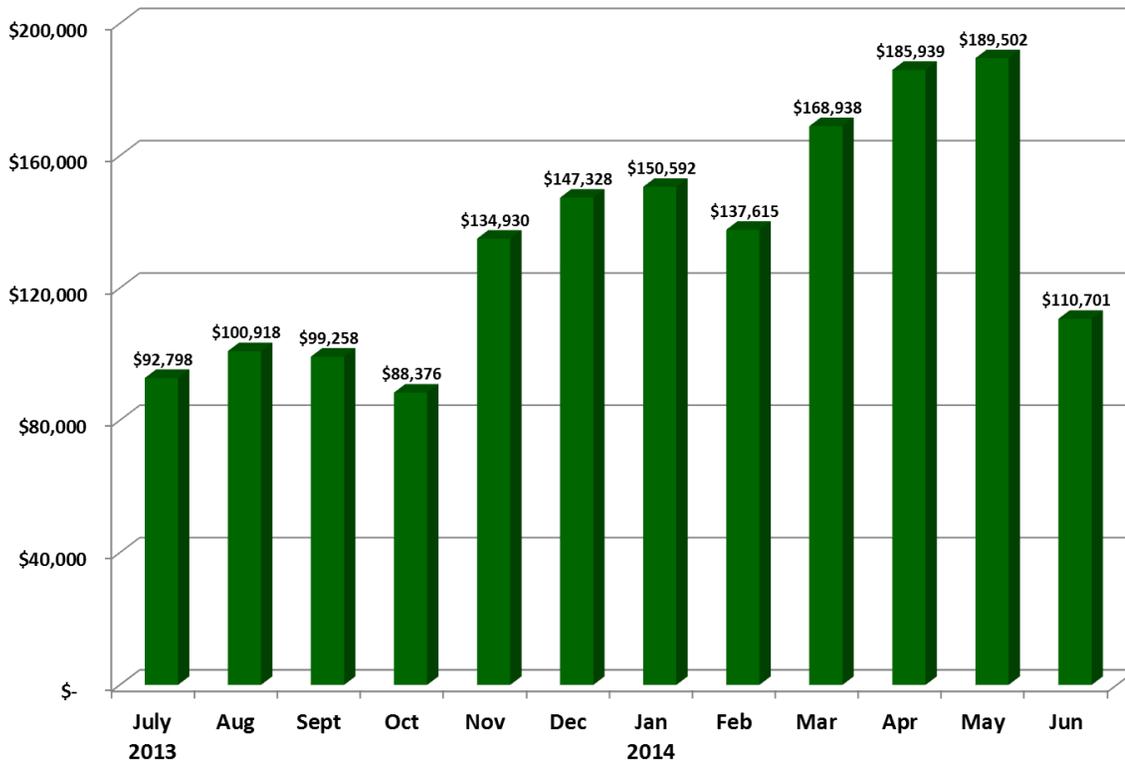
Total DJS Staff Who Work in Finance



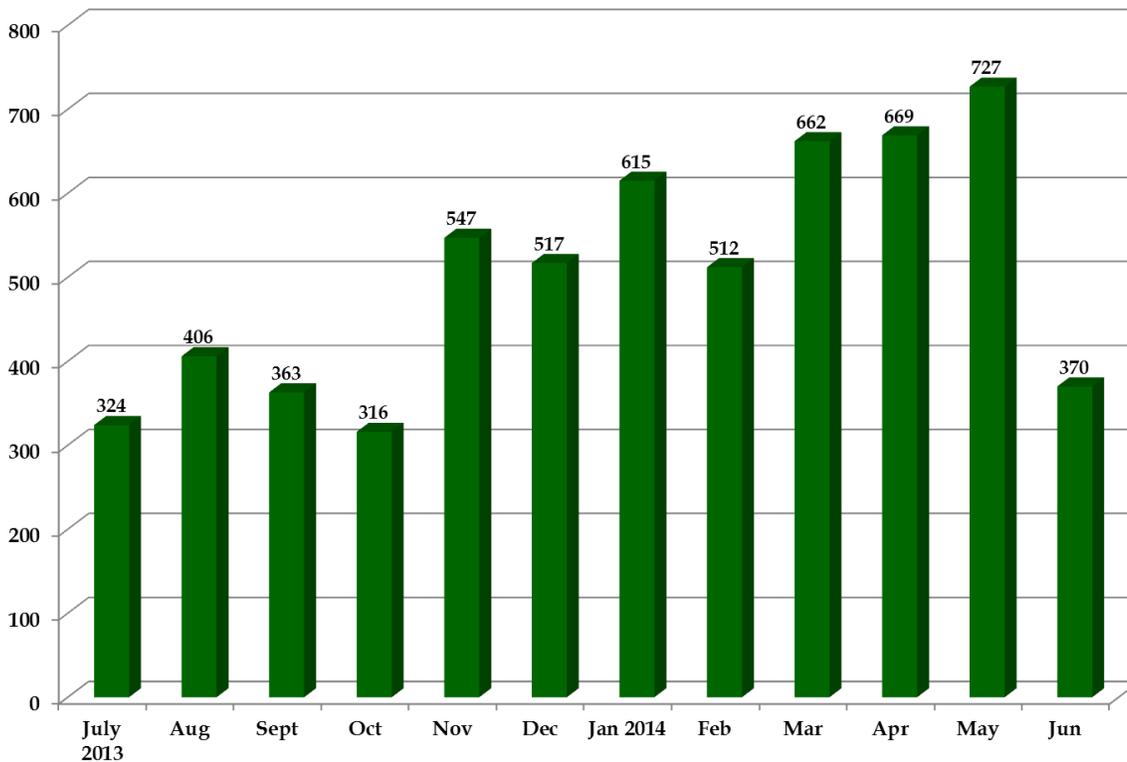
Purchase Requests Reviewed by Central Office, by Facility



P-Card Payments to Vendors



P-Card Transactions, by Month



Assistant Director for Human Resources



Sharon Hayes
Assistant Director for
Human Resources

The Human Resources Office of the West Virginia Division of Juvenile Services is responsible for supporting the Division's programs, managers and employees by effectively managing the agency's human resources. The primary responsibilities of the Office of Human Resources include coordination of employee transactions and employment verifications.

Services are provided directly by the Human Resources Office and indirectly through local personnel representatives. Human Resources is divided into four primary functional sections.

Employment Relations Section

The Employment Relations Section is responsible for administration and consultation for the agency's employment relations functions. Current responsibilities include:

1. Assisting managers with issues around discipline and performance management.
2. Work with the agency's legal section concerning employee discipline.
3. Monitoring changes in employment trends and recommending appropriate actions.

The Benefits Section

The Benefits Section's current responsibilities include:

1. Processing accurate employee benefits.
2. Managing the Workers' Compensation and Benefits Program (including the Open Enrollment Benefit Section).

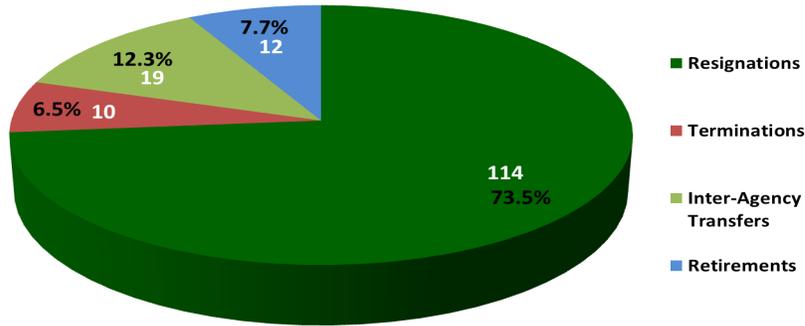
3. Processing personnel and payroll actions to ensure timely and accurate payment to employees.
4. Administering the employee leave program to ensure accuracy and timeliness of leave records.
5. Providing personnel-related training to new Human Resources field representatives.
6. Providing orientation to newly hired Central Office employees.
7. Processing data entry for the Division's Employee Performance Appraisals.
8. Verifying and processing various payments, such as FLSA, compensatory time payouts, unpaid holidays, and overtime.
9. Managing the Human Resources records to ensure confidentiality, completeness and compliance.

Payroll Section

The Payroll Section provides timely and accurate payment of wages and benefits to employees of the Division of Juvenile Services. Current functions include:

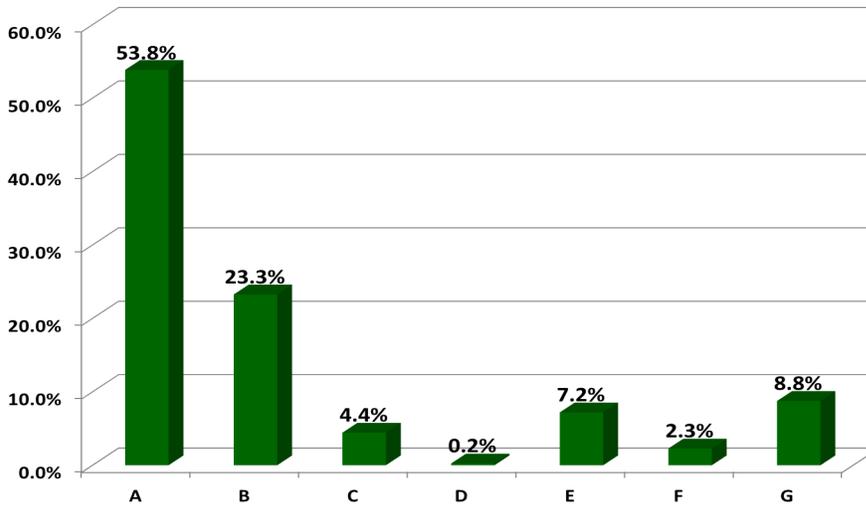
1. Preparing all quarterly federal and state tax returns. Balance the returns to the W-2's annually.
2. Accurate and timely processing of exceptions to the payroll, based on data provided by the transaction section.
3. Prepare monthly reports for the payment of all payroll deductions that are withheld from employees' paychecks.
4. Manage the Human Resources Management System to process Personnel Action Forms.
5. Entering all new and change forms into the payroll system for direct deposit.
6. Processing all garnishments, levies, child support orders, and personal bankruptcy forms.
7. Providing advice and guidance for all locations on tax and payroll issues. Keeping up-to-date on any changes to state and federal law that affect payroll.
8. Processing requests for payment for all hourly paid employees.

**Reason Staff Left Employment with DJS
by percentage and number**



During Fiscal Year 2014, 151 people were hired with DJS. In the same time period, 155 left employment with the Division for a net loss of 4 staff.

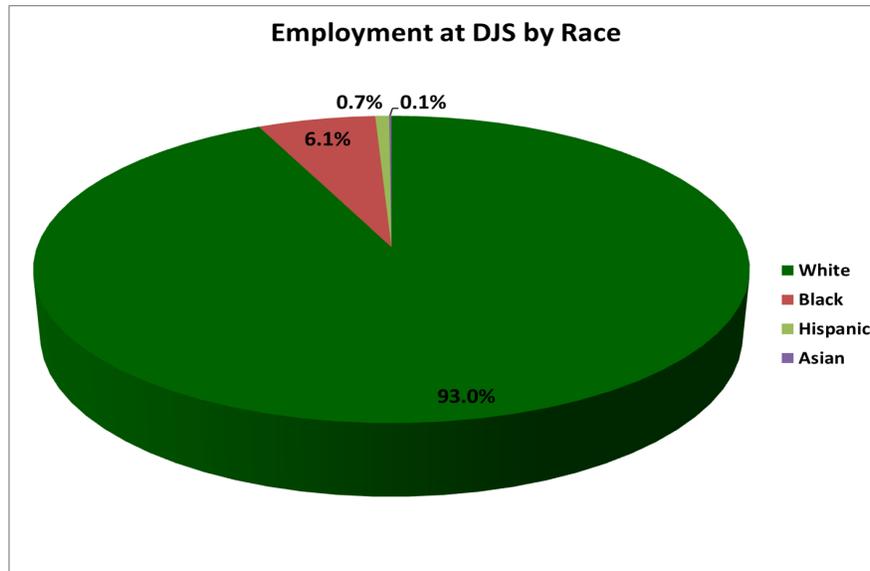
Employment at DJS by Type of Position



Key:

- A = Protective Service
- B = Professional
- C = Administrative
- D = Paraprofessional
- E = Support
- F = Skilled Craftsmen
- G = Service/Maintenance

Employment at DJS by Race



The Assistant Director for Operations



James Goddard
Assistant Director for
Operations

The Operations Department works with all centers to assist them in becoming proficient with the best practices in the field of juvenile corrections.

This office also acts as special project coordinator for any remodeling or physical plant improvement. The Division has available a mobile maintenance/construction crew that is assigned to the centers to supplement existing support staff. The Operations Section also ensures that Division of Juvenile Services policies are continually reviewed, revised and meet current state, local, and federal law. With the expected growth of the Division of Juvenile Services, we are committed to do our part in this transition phase.

Currently, Operations is coordinating new construction at the Sam Perdue Juvenile Center where a new vocational building is scheduled to be completed by January 1, 2015. They also are working on enhancing security with needed upgrades at Gene Spadaro Juvenile Center.

Under the leadership of Governor Tomblin, representatives from all three branches of government and from across partisan lines joined with other stakeholders to form the West Virginia Intergovernmental Task Force on Juvenile Justice. — Joseph Thornton

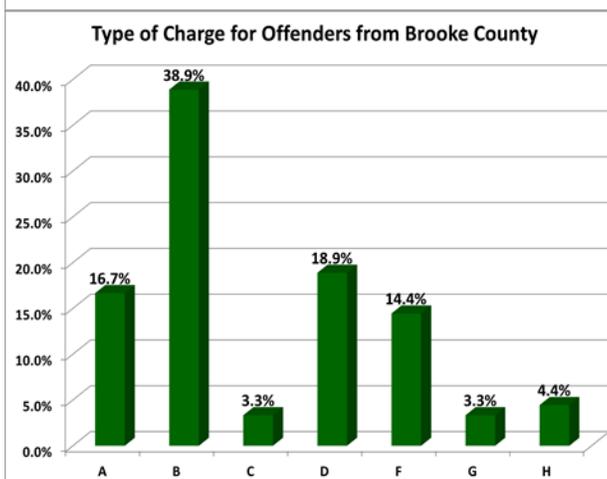
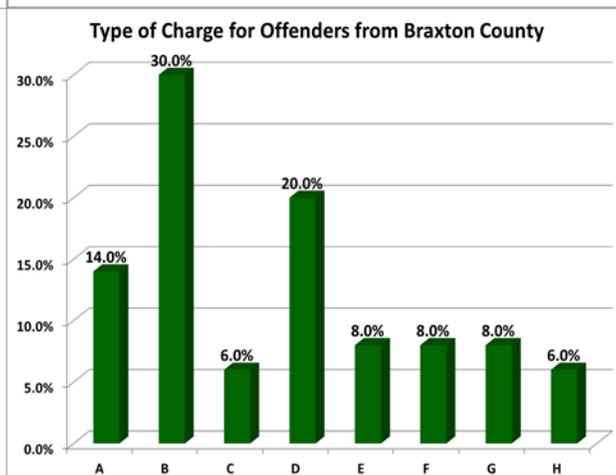
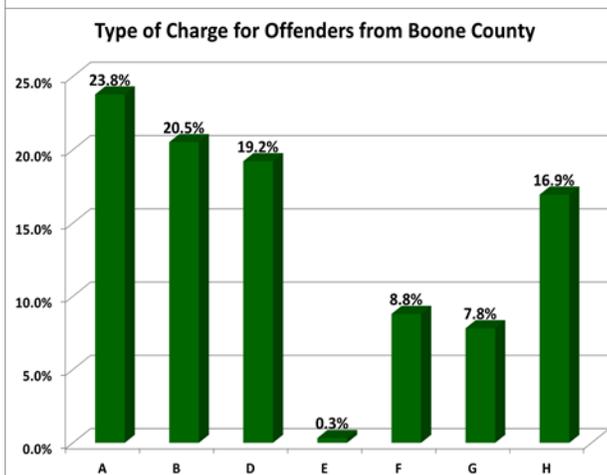
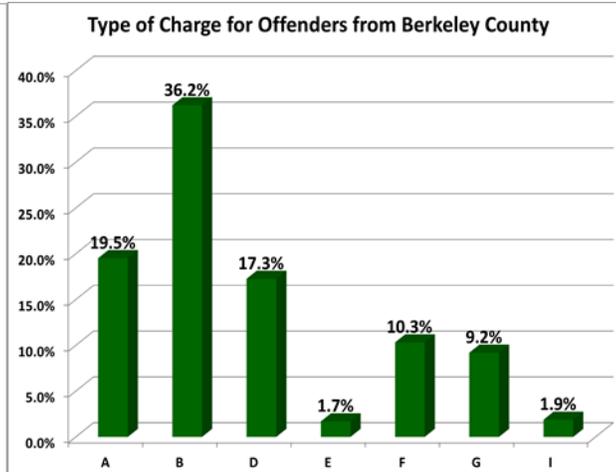
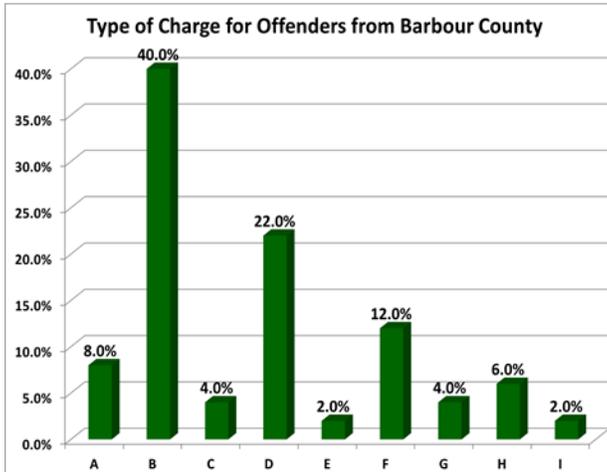
A positive change that the Division has made has been to have regional hearing officers who work for Central Office rather than having one in each facility. This move was made to make the hearings more fair for residents, to reduce errors in the disciplinary process and to ensure adherence to DJS policy. Responsibility for the new regional hearing officers falls under Operations.

A major accomplishment of the Operations Section is the continuing revision of the Division's policies. This has been done in a variety of ways, most recently with input from all facilities in the Agency by rotating facility directors to serve on the policy committee. ACA Standards and revisions, PREA mandates, Performance-based Standards (PbS), and current National trends in Juvenile Justice as well as agency goals, have been foremost in our thinking as policy directives are developed. Policies have been changed and revised to correct deficiencies in existing policies and to provide clarification in key areas. The Operations Section will continue to make our policies user friendly and concise while, at the same time, current with trends in juvenile corrections.

Our mobile maintenance crew has completed several jobs across the state. From pouring concrete sidewalks to installing camera systems, this maintenance crew has saved the Division money in the area of specialized maintenance. We hope to continue to use this crew in the future for several projects that are currently in the planning stages.

The operations section of the Division has been hit hard by the changes that DJS has seen throughout the fiscal year. Operational and structural changes were completed during the last fiscal year at several DJS facilities, including Ronald Mulholland (formerly Northern Regional) Juvenile Center, Sam Perdue Juvenile Center, Gene Spadaro Juvenile Center, and Robert Shell Juvenile Center. These changes were made due to a restructuring of the some of the Division's programs and processes.

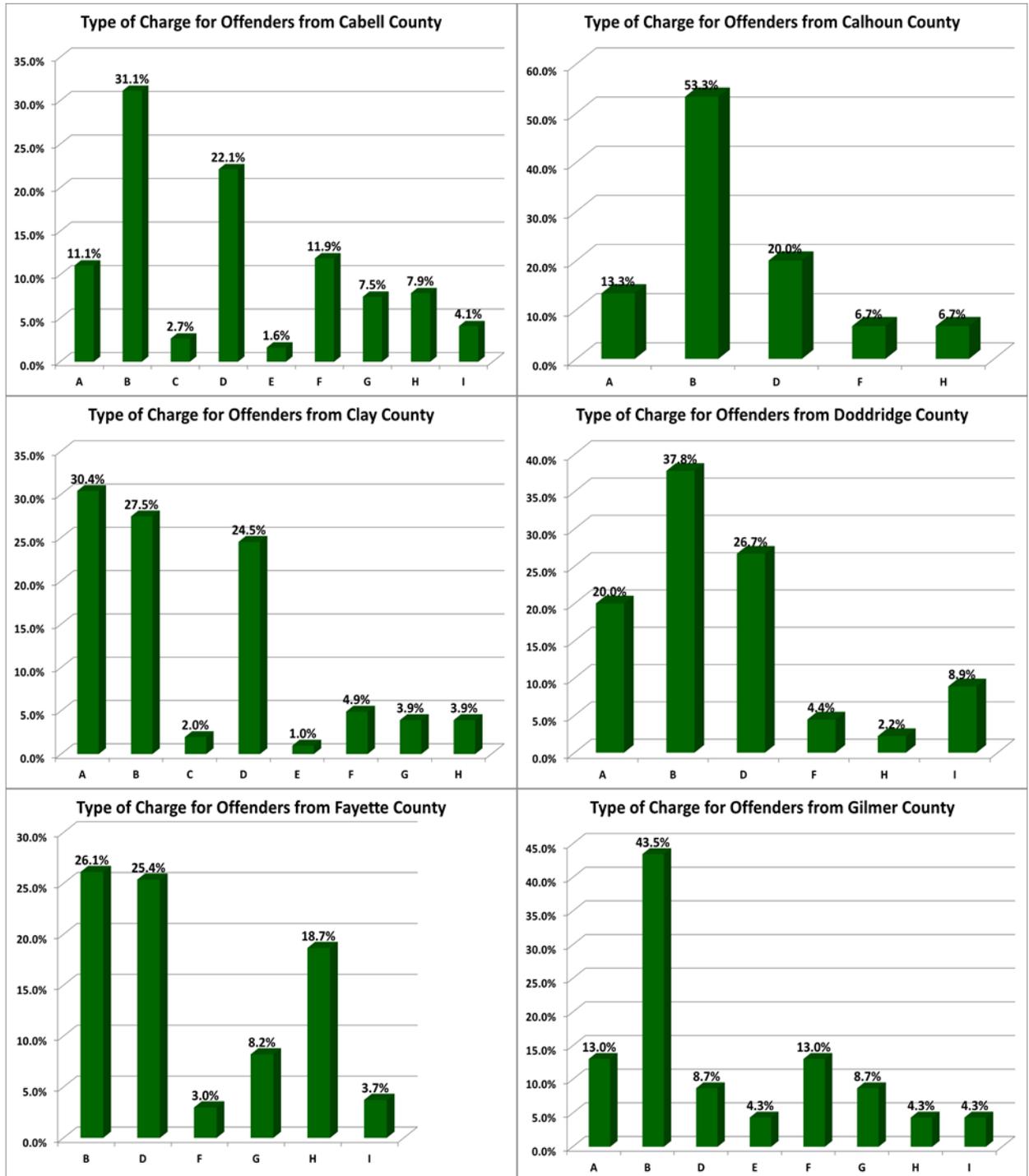
Charges Against Residents by County



Key:

- A = Court Requirement Violations**
- B = Crimes Against a Person**
- C = Crimes Against Community**
- D = Crimes Against Property**
- E = Crimes Against the Government**
- F = Drug/Alcohol Crimes**
- G = Obstruction**
- H = Status Offenses**
- I = Weapons Charges**

Charges Against Residents by County, cont.



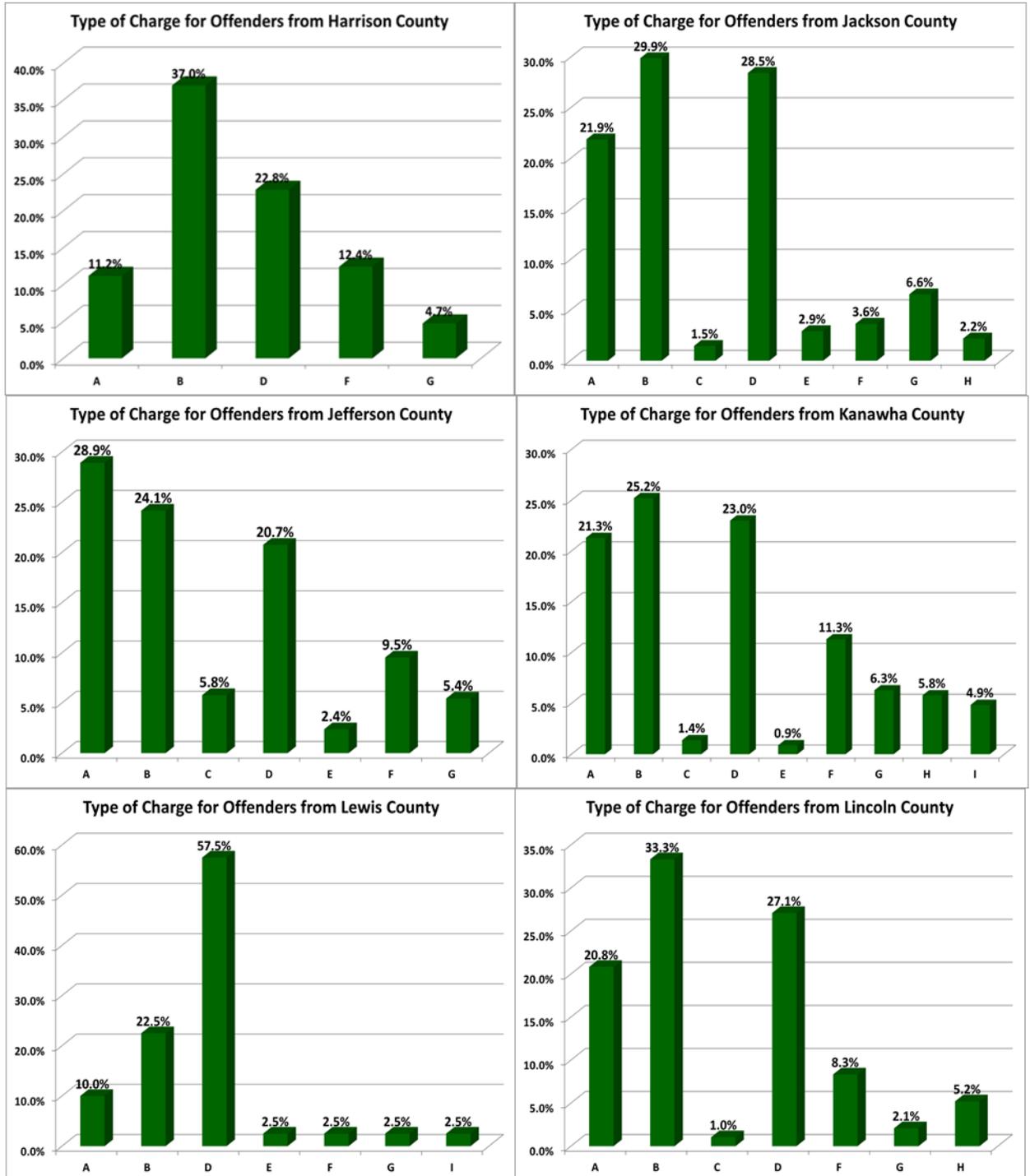
Charges Against Residents by County, cont.



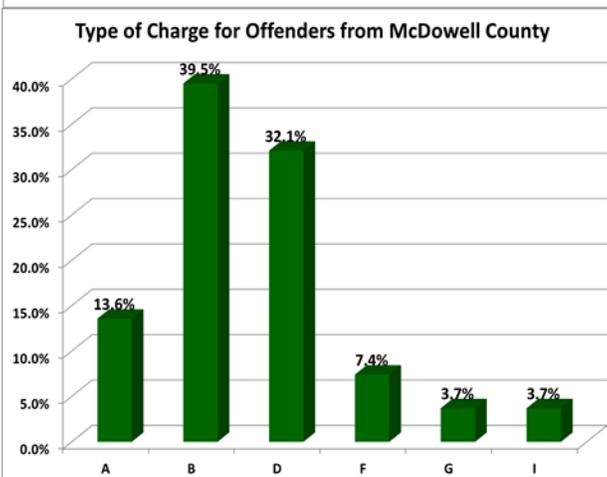
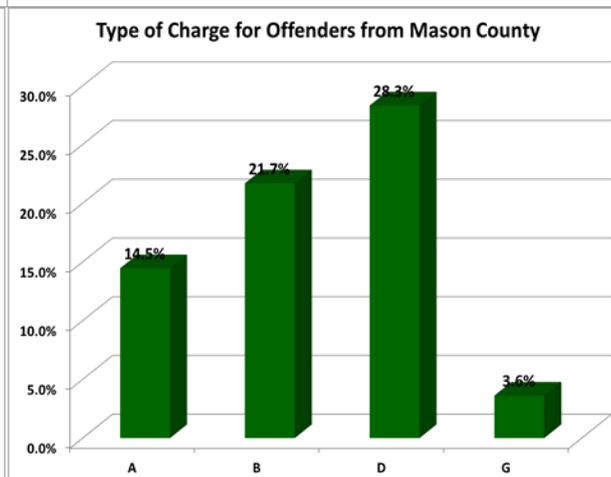
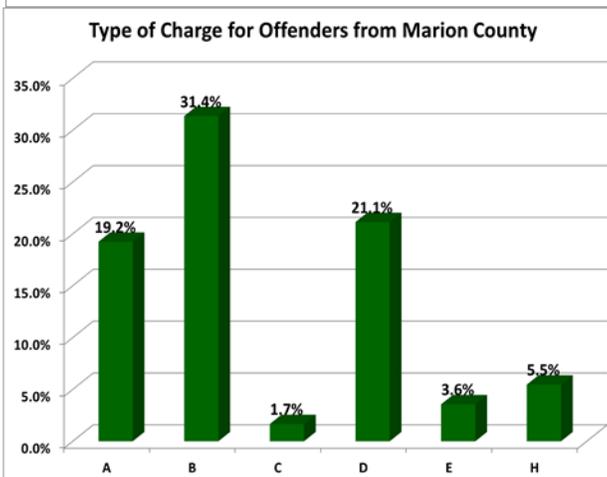
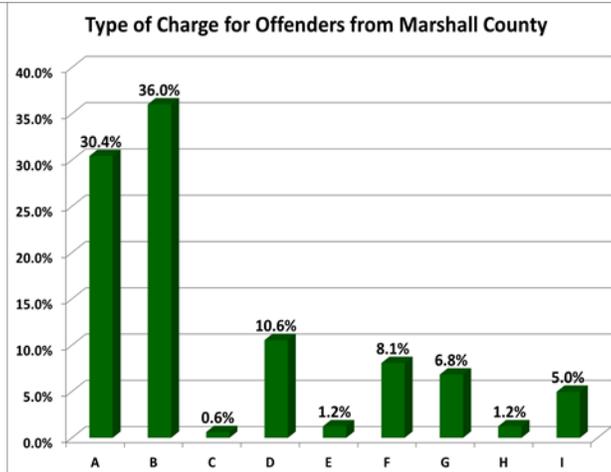
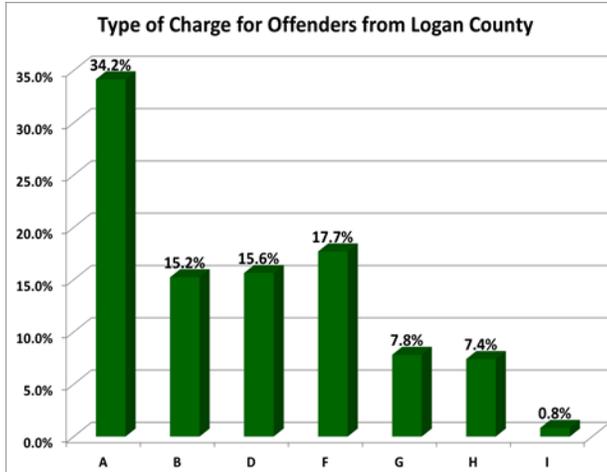
Key:

- A = Court Requirement Violations**
- B = Crimes Against a Person**
- C = Crimes Against Community**
- D = Crimes Against Property**
- E = Crimes Against the Government**
- F = Drug/Alcohol Crimes**
- G = Obstruction**
- H = Status Offenses**
- I = Weapons Charges**

Charges Against Residents by County, cont.



Charges Against Residents by County, cont.



Key:

A = Court Requirement Violations

B = Crimes Against a Person

C = Crimes Against Community

D = Crimes Against Property

E = Crimes Against the Government

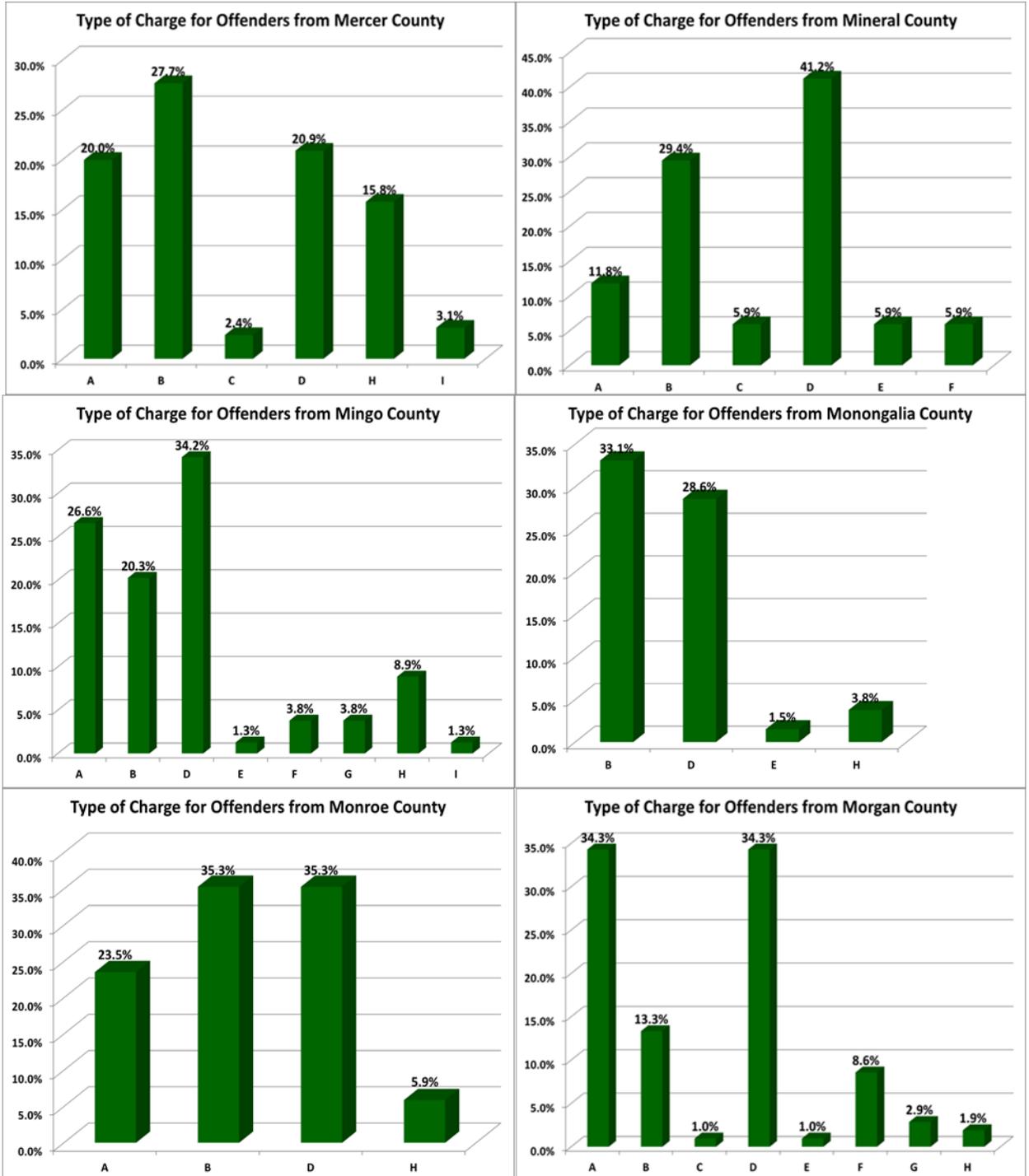
F = Drug/Alcohol Crimes

G = Obstruction

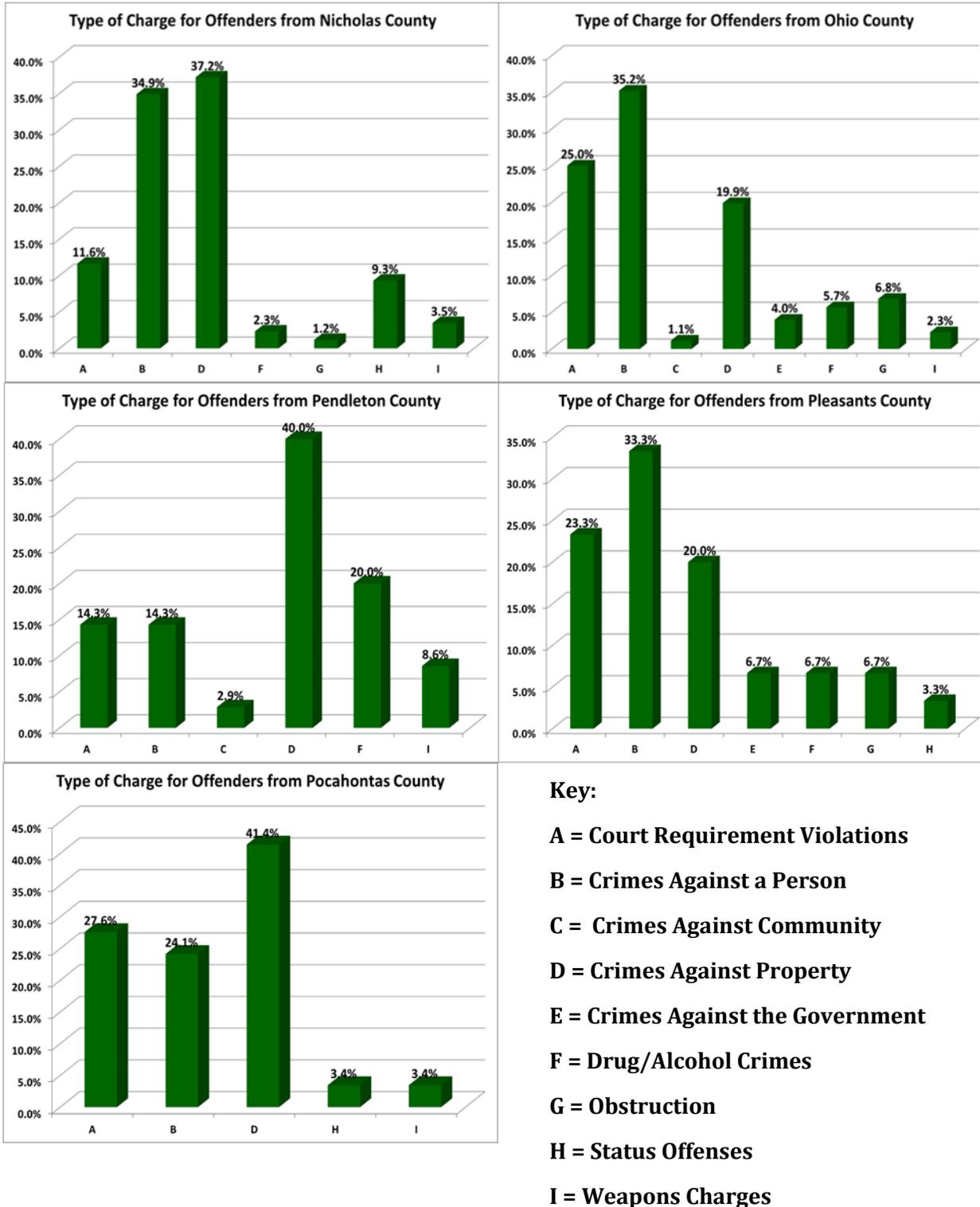
H = Status Offenses

I = Weapons Charges

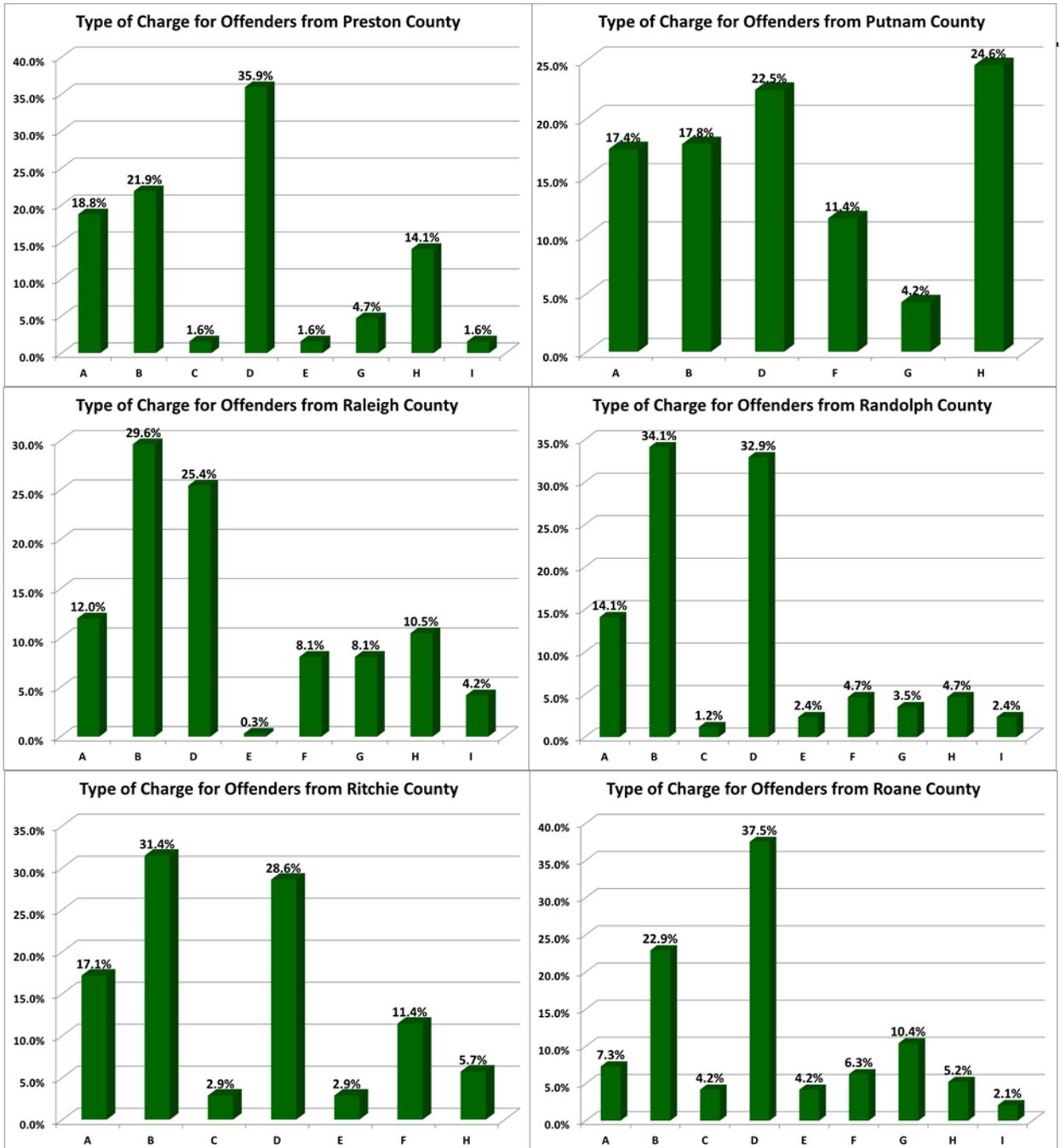
Charges Against Residents by County, cont.



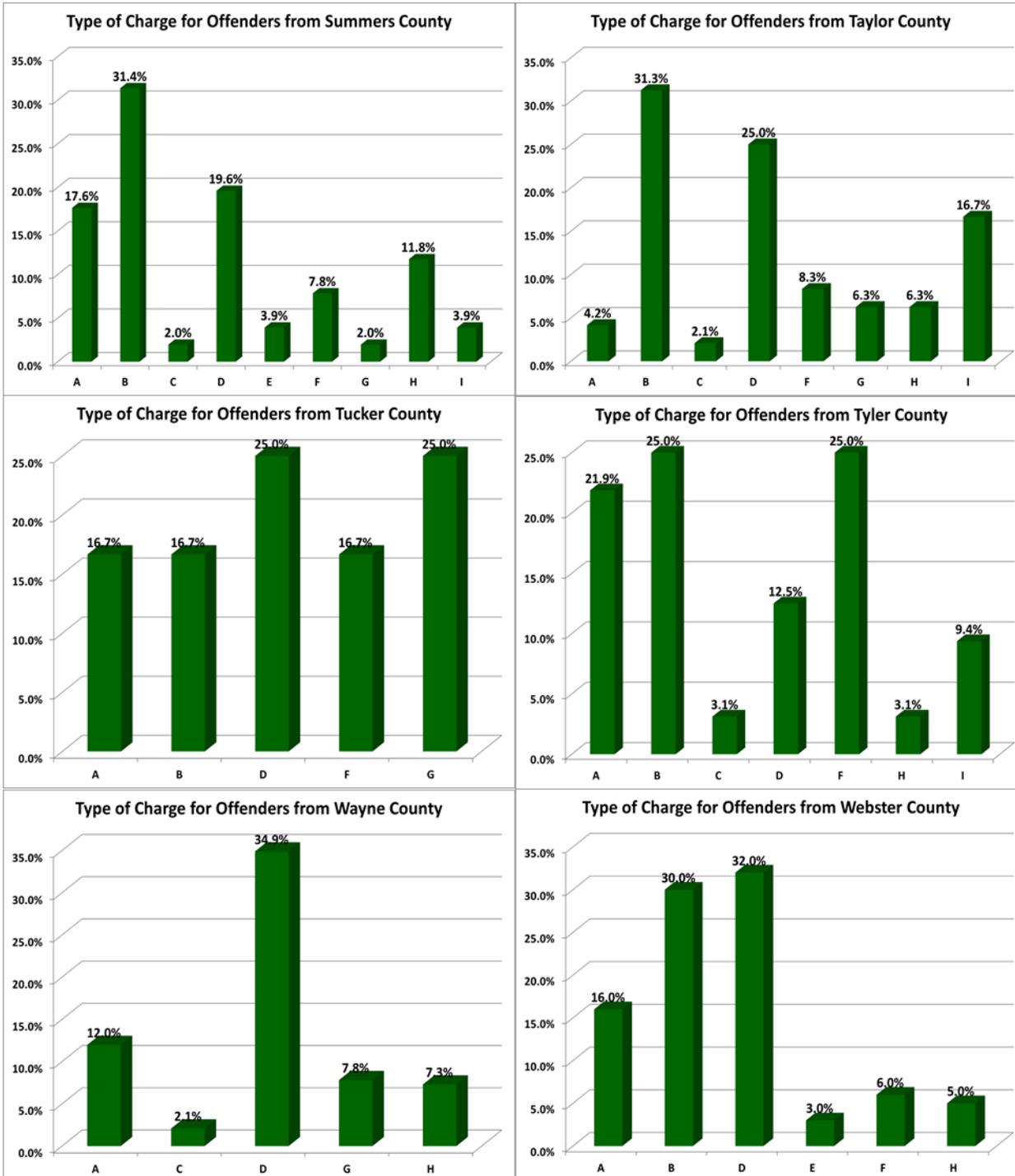
Charges Against Residents by County, cont.



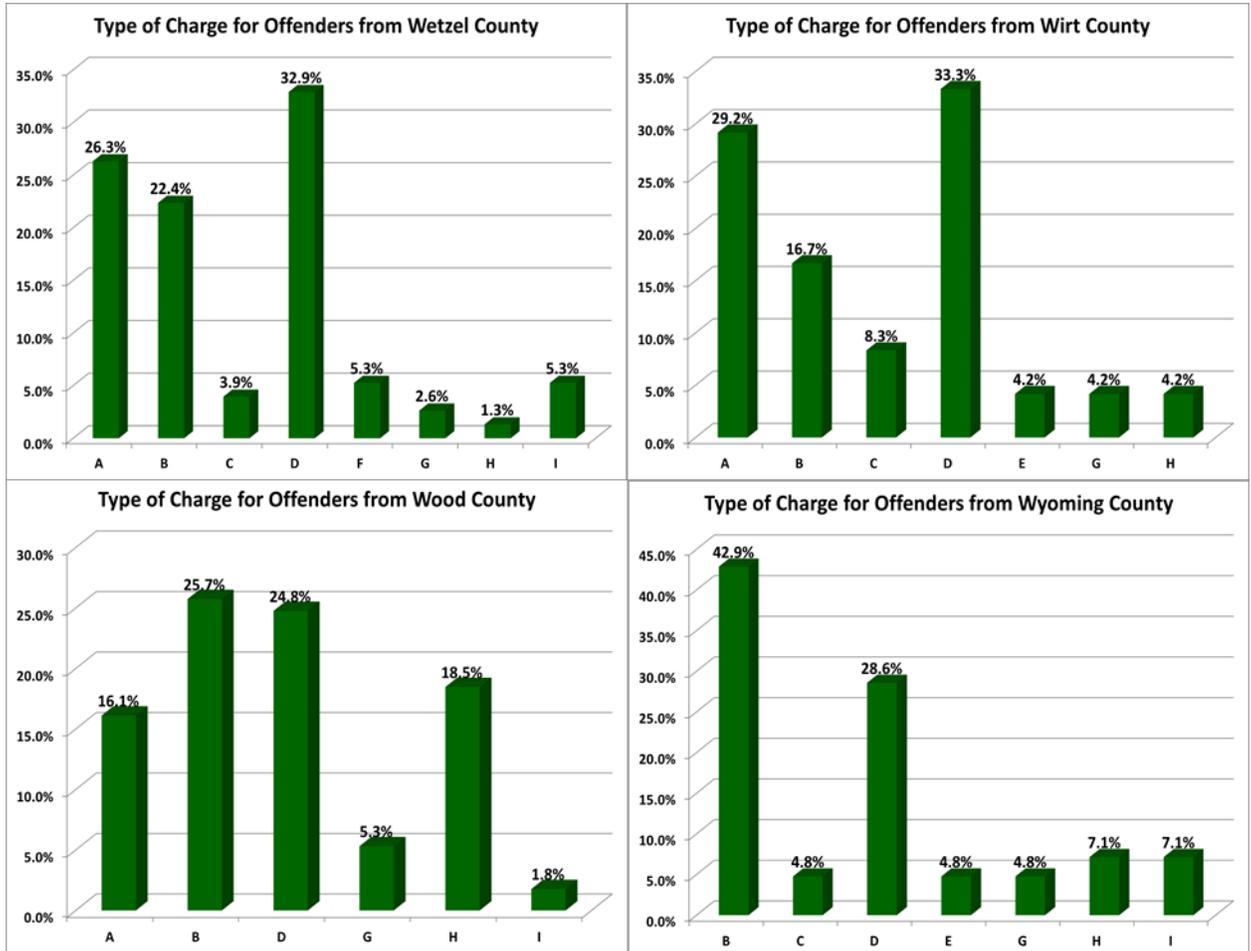
Charges Against Residents by County, cont.



Charges Against Residents by County, cont.

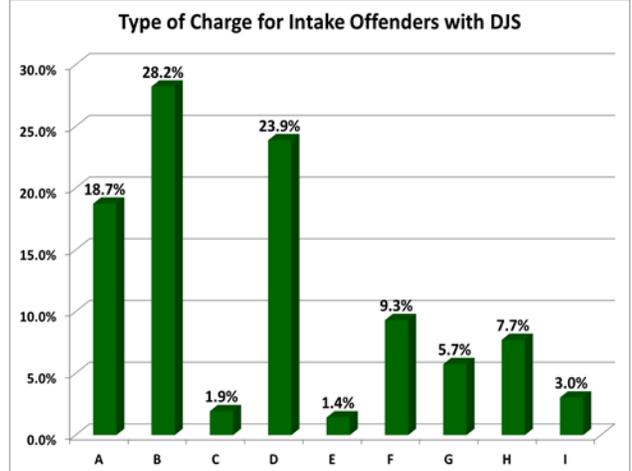


Charges Against Residents by County, cont.



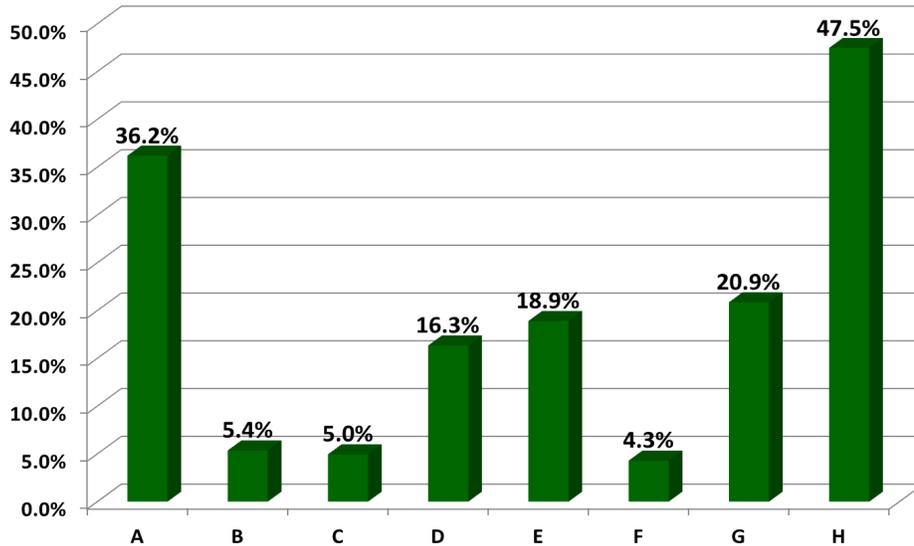
Key:

- A = Court Requirement Violations**
- B = Crimes Against a Person**
- C = Crimes Against Community**
- D = Crimes Against Property**
- E = Crimes Against the Government**
- F = Drug/Alcohol Crimes**
- G = Obstruction**
- H = Status Offenses**
- I = Weapons Charges**



DJS offenders only received two charges from Upshur County. One for Crimes Against a Person and the other for a Court Requirement Violation.

Self-Reported Characteristics of Residents Upon Intake



Key:

A = History of Substance Abuse

B = Intellectual or Developmental Delays

C = Self-identified as Lesbian, Gay, Bi-Sexual, Transgendered, or Inter-sex

D = Mental Health or Mental Disability Diagnosis

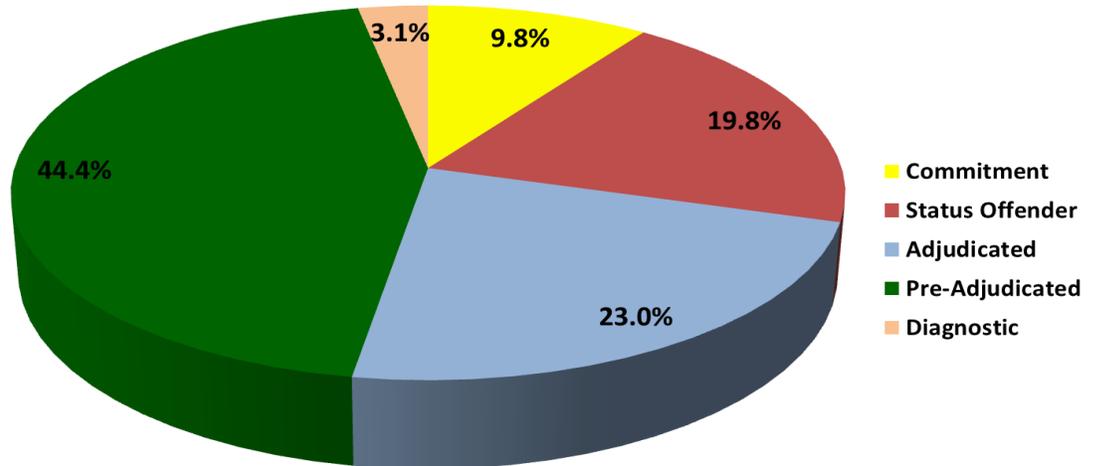
E = Victim of Physical, Emotional, or Sexual Abuse

F = Sexually Active

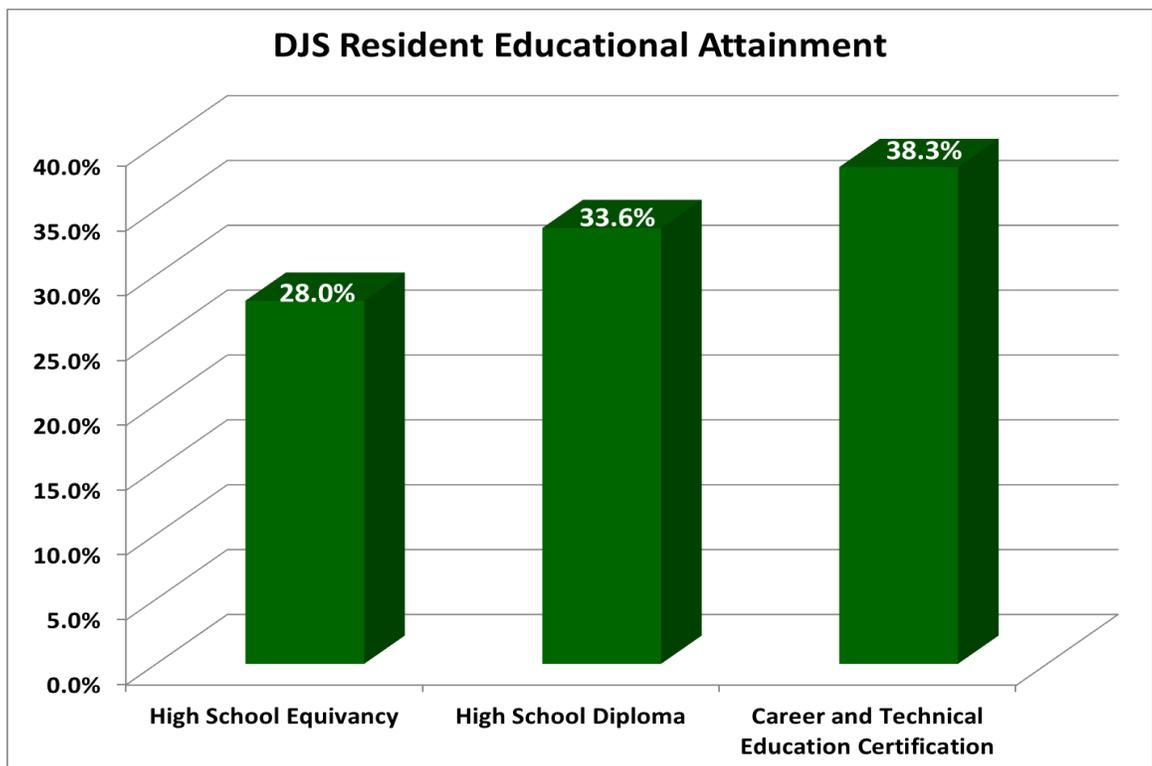
G = Enrolled in Special Education Classes

H = History of Violent or Assaultive Behavior

DJS Confinement Type Upon Intake

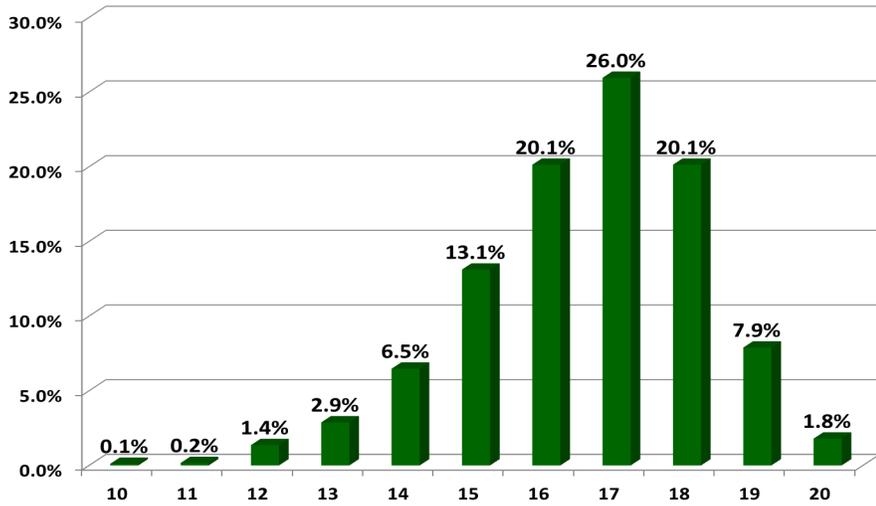


DJS Resident Educational Attainment

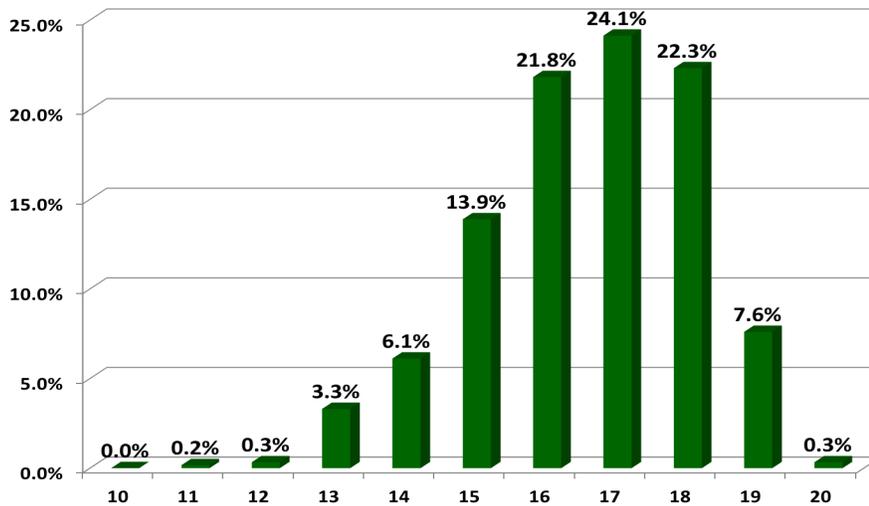


501 students earned a total of 2,328.25 credits.
 Of the 96 students who were enrolled in Career and Technical Education classes, 30 received some type of certification.

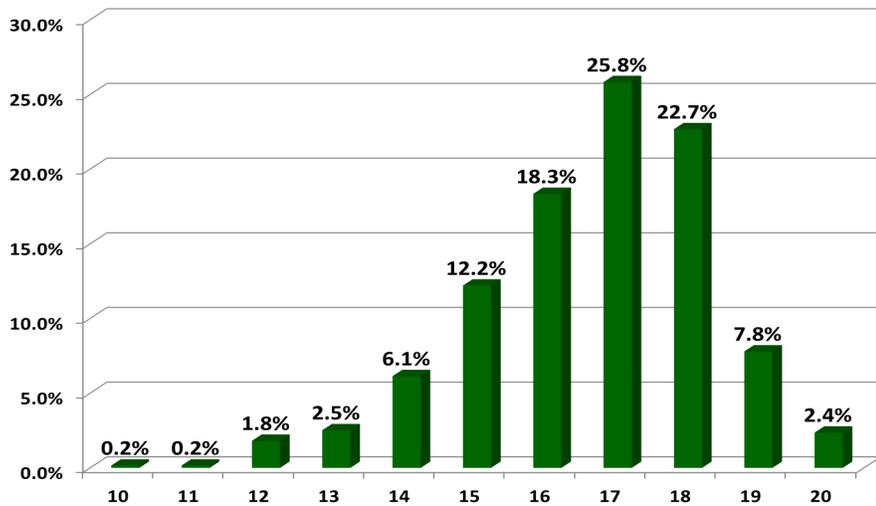
DJS Intakes by Age



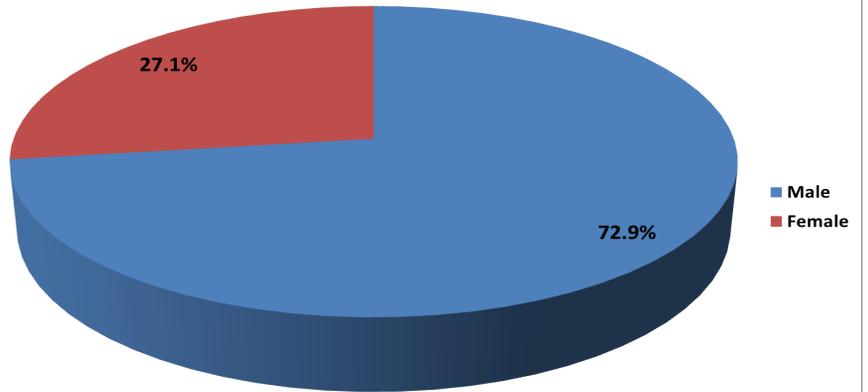
DJS Non-Residential Intakes by Age



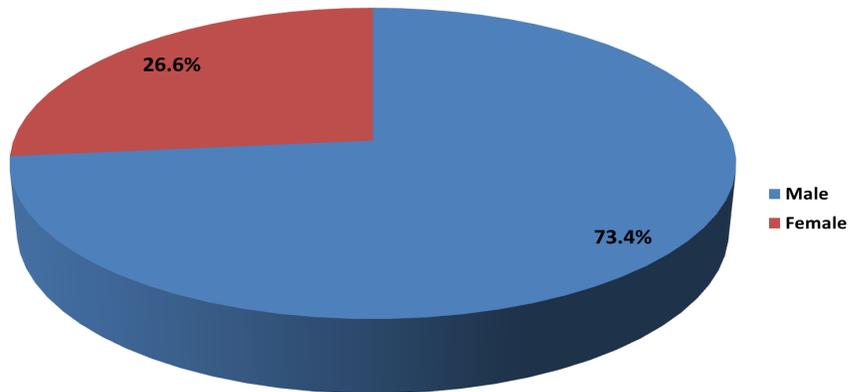
DJS Residential Intakes by Age



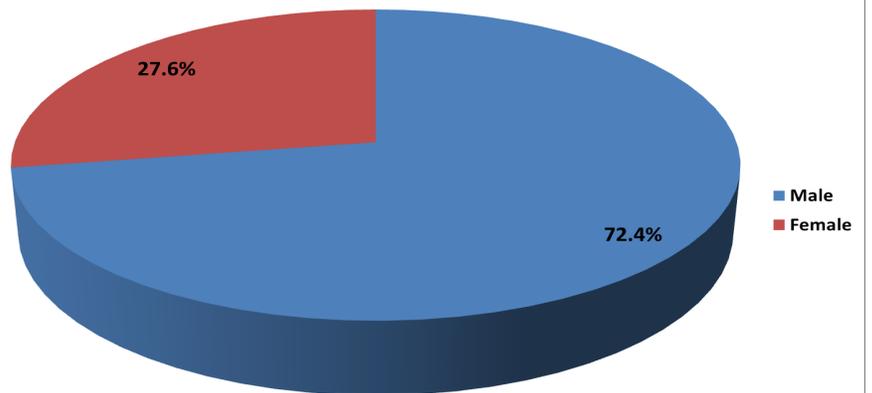
DJS Intakes by Sex



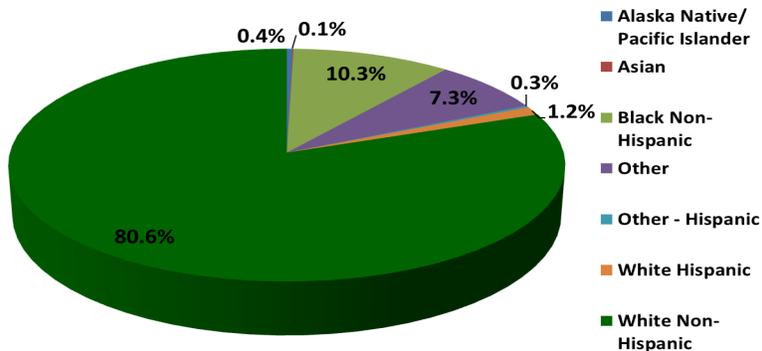
DJS Residential Intakes by Sex



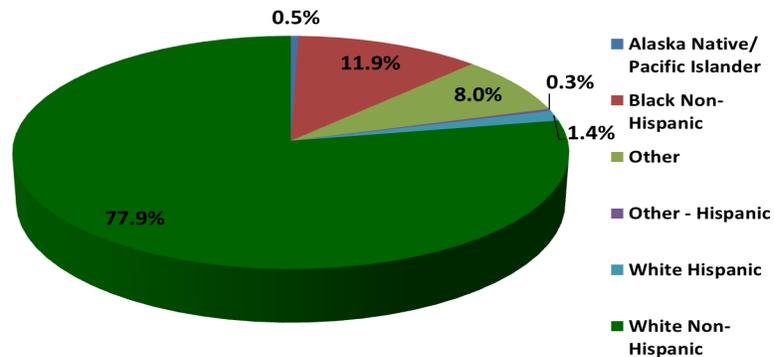
DJS Non-residential Intakes by Sex



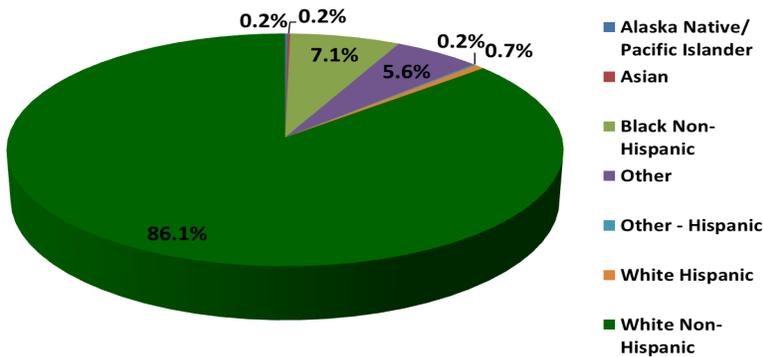
DJS Intakes by Race



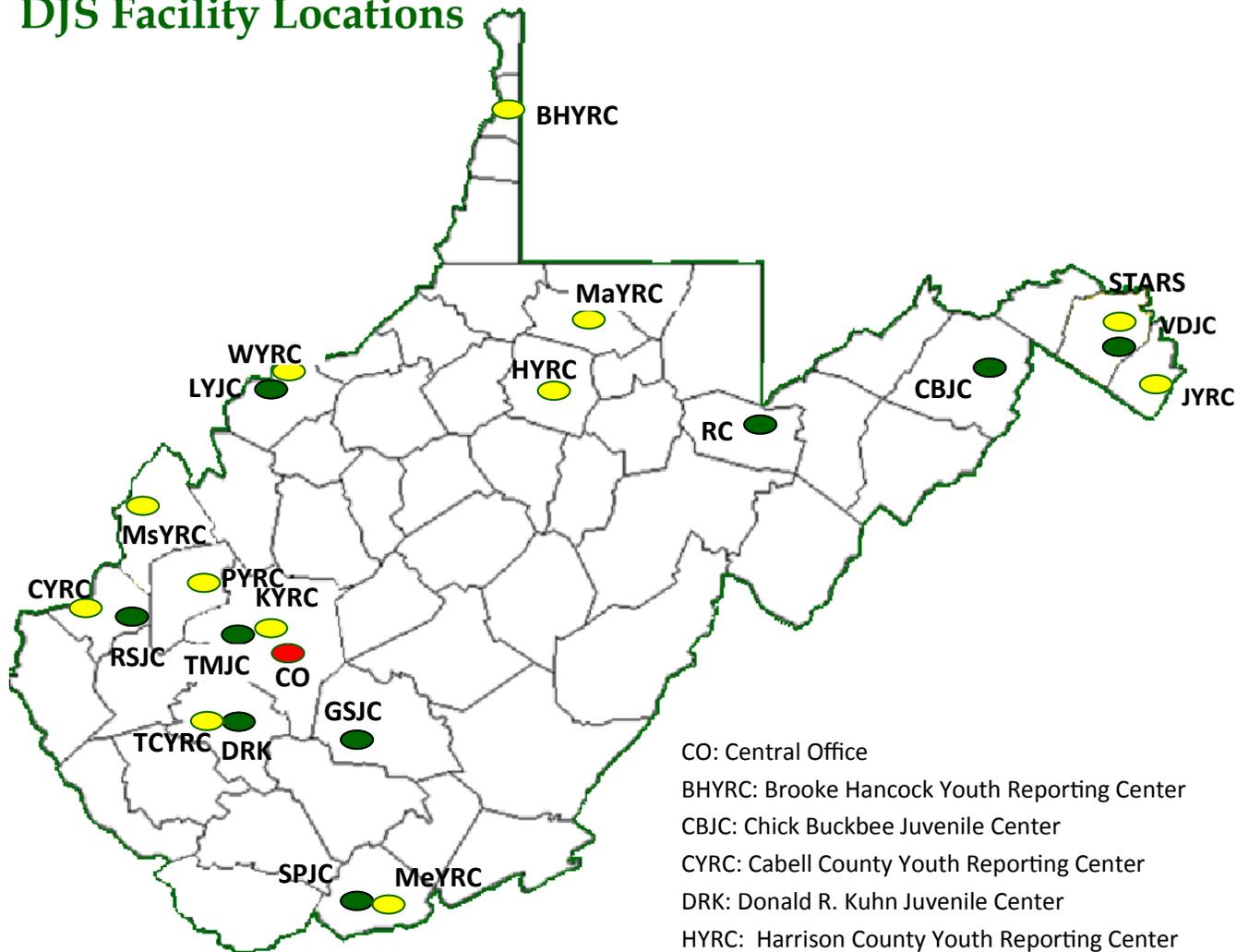
DJS Residential Intakes by Race



DJS Non-Residential Intakes by Race



DJS Facility Locations



Legend:

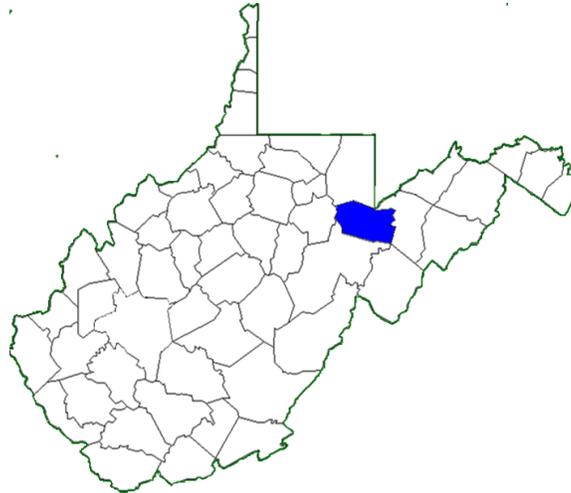
- Administrative Office
- Residential Facility
- Non-Residential Facility

- CO: Central Office
- BHYRC: Brooke Hancock Youth Reporting Center
- CBJC: Chick Buckbee Juvenile Center
- CYRC: Cabell County Youth Reporting Center
- DRK: Donald R. Kuhn Juvenile Center
- HYRC: Harrison County Youth Reporting Center
- JYRC: Jefferson County Youth Reporting Center
- KYRC: Kanawha County Youth Reporting Center
- LYJC: Lorrie Yeager Juvenile Center
- MaYRC: Marion County Youth Reporting Center
- MeYRC: Mercer County Youth Reporting Center
- MsYRC: Mason County Youth Reporting Center
- PYRC: Putnam County Youth Reporting Center
- RC: Kenneth "Honey" Rubenstein Center
- RMJC: Ronald Mulholland Juvenile Center
- RSJC: Robert L. Shell Juvenile Center
- SPJC; Sam Perdue Juvenile Center
- STARS: STARS Youth Reporting Centr
- TCYRC: Tri-County Youth Reporting Center
- TMJC: Tiger Morton Juvenile Center
- VDJC: Vicki V. Douglas Juvenile Center
- WYRC: Wood County Youth Reporting Center

Kenneth “Honey” Rubenstein Center



Dan Dilly
Superintendent



In October 2009, a state of the art facility opened a few miles away to replace the Davis Center. To honor a former Superintendent, the new facility was renamed the Kenneth “Honey” Rubenstein Juvenile Center. The Rubenstein Center is an 83-bed, all-male, minimum custody facility in Tucker County, West Virginia.

Providing service to the local communities has always been an important function of the Rubenstein Center. In addition to building Blackwater Falls State Park, residents used to work for individuals in Davis and Thomas in the early 1960’s. During the flood of 1985, residents were a major part of the clean-up in Tucker County. To this day, cadets continue to perform community service and work details throughout the county.

The Rubenstein Center Program focuses on leadership, accepting responsibility, and providing the necessary skills to return to the community as a successful responsible citizen. To achieve this we take a team approach and utilize a Unit Manager, Case Manager, Counselor I, Counselor II, Recreation Specialist, and Therapist. As a team we believe all Cadets need structure, accountability, and an opportunity to grow as an individual. To ensure these key components are met, all Cadets have a rigorous schedule that starts off with physical training. Cadets’ appearance must be neat and orderly. All Cadets are held accountable by staff twenty four hours a day, seven days a week. To promote and reward positive behavior all Cadets are on a phase system where they have an ability to advance.

Our Group Leaders (Correctional Officers) continue to run at least three weekly peer groups where Cadets discuss positive accomplishments as well as problems they have encountered and ways to handle those problems appropriately in the future. In these groups, Cadets also help each other utilizing positive peer pressure and newly acquired positive leadership skills.

Every Cadet also has an individualized Case Management Plan that is created with the Cadet by the Case Manager. This Case Management Plan gives the Cadet and treatment team a plan of action. This plan includes areas such as vocation, recreation, community service, therapeutic groups, and individual goals.

The Correctional Counselors and therapists provide all Cadets with treatment programming based on their individual needs and their LSI assessment. Cadets are typically enrolled in groups such as anger management, victim awareness, criminal and addictive thinking, parenting, and life skills. Correctional Counselors also provide support to Cadets with their day to day living and role model leadership skills.

Our PSI-MED Therapists conduct specialized individual, group, and family sessions. Substance Abuse remains a vital component and therapists deliver a three phase, fourteen week group that is designed to engage Cadets with Substance Abuse/Addiction issues. The group is comprised of individual and group sessions and is tailored to the individual's needs.

Performance-based Standards (PbS) is a data-driven improvement model that holds juvenile justice agencies, facilities, and residential care providers to the highest standards for operations, programs, and services.

Rubenstein Center had the first meeting regarding participation in Performance-based Standards (PbS) in August 2012. Two months later, we completed our first report period. Information is gathered all year and reported in April and October each year. The Rubenstein Center is currently at Level 3 of 4.

A few ways The Rubenstein Center has benefited by participating in PbS is the implementation of new trainings for staff. We have decreased contraband and injuries due to the reports generated from PbS with locations, times and dates per incident.

In addition to these programs, our Community Service and Work Programs remain strong and an integral part of the Kenneth "Honey" Rubenstein Juvenile Center's philosophy. During this past fiscal year, residents performed a total of 6,000 hours of community service in Tucker and Randolph County. Residents of the Rubenstein Center conducted Adopt-A-Highway and provided community service to Canaan Valley State Park, YMCA Camp Horseshoe, Camp Kidd 4-H Park, Davis Riverfront Park, Tucker County Schools, Tucker County Board of Education, the community centers for the towns of Thomas and Davis, the Parsons Park Board. Canaan Valley Institute, the local food pantry through the Blackwater Ministerial, the local Senior Citizen Centers, Holly Meadows Golf Course, and the cities of Thomas and Parsons.

Cadets of the Rubenstein Center also continue to gain work experience through different types of job opportunities available to them. All Cadets, at some time during their stay, will work on an unpaid crew in our kitchen and laundry departments. Some Cadets also work on paid crews with Blackwater Falls State Park, with the Tucker County Board of Education and/or with the City of Thomas. Cadets continue to be rewarded for positive behavior through special activities and off-campus activities. We have holiday parties for the Cadets, a Christmas Play, cook-outs, field days, ice cream socials, popcorn, movies, etc. Off-campus rewards include fishing, hiking, camping, mountain biking, skiing, sleigh riding, the viewing of fireworks, and a trip to the local theater.

Cadets of the Rubenstein Center have a variety of recreational activities available to them. On grounds they have a full sized basketball court, a pool table, a universal weight machine, volleyball net, and horseshoe pits. Cadets are also taken off grounds for various recreational activities including skiing, sleigh riding, hiking, fishing, golfing, basketball games, and participating in an adult softball league in Parsons.

During this past fiscal year, Cadets continued to be involved in Therapeutic Recreation. Some of the activities participated in include: The Islands, Circle of Trust, Balance Beams, All Abroad, The Ball Chain, Trust Leans, Trust Falls, Whale Tale, Nature Walks, softball, basketball, fishing, and skiing. Therapeutic recreation gives an opportunity for individuals to share their experiences within the context of a small group; to give and received feedback; and to gain a broader perspective of a multitude of ways. These types of activities impact people who come from diverse backgrounds and perspectives.

All activities that are completed usually end in a debriefing session in which the participants are in control of their own level of disclosure. Participants learn more effectively when they have control and when they are having fun. Some of the skills the residents have learned through Therapeutic Recreation include leadership, teamwork, communication, listening, problem solving, improving self-esteem, learning awareness of self and others, how to relax, sportsmanship, trusting, overcoming fear, and social interaction. Lately the Therapeutic Recreation program has encouraged residents to explore music and develop healthy hobbies and interests. In some of the more adventurous activities, there has also been emphasis on positive risk taking and decision making.

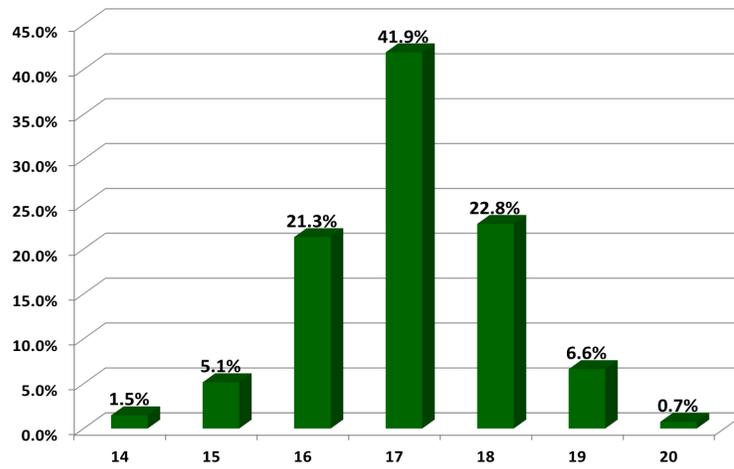
Field Trips, Guest Speakers, and Educational Aptitude Testing

1. One cadet was escorted to WVU for the Scholastic Assessment Test (SAT). This is the first time we have had a cadet to participate in the SAT Testing. The cadet is currently enrolled at WVU.
2. Local cadets were escorted to Davis & Elkins College for a Job Fair.
3. An Army recruiter was invited into the Rubenstein Center to do a general presentation for the cadets.
4. Eastern Community Technical College (ECTC) gave cadets a free college course.
5. A field trip was conducted to ECTC. Additionally, ECTC Representatives came and spoke to cadets.
6. Cadets were given a field trip to Prickett's Fort financed by a grant from a grant written by a Social Studies teacher .
7. Cadets enrolled in Social Studies courses took a trip to three local battlefields.
8. Cadets enrolled in Science courses took field trips to the Greenbank observatory and the Spruce Mountain Institute.
9. Building Construction students built and presented a podium to Governor Tomblin.
10. Several students worked as pages on Corrections Day at the West Virginia Legislature.
11. Building Construction class constructed a storage shed on site for a local church.
12. Administered the American College Test (ACT) exam.
13. Administered the Armed Services Vocational Aptitude Battery (ASVAB) test on numerous occasions.

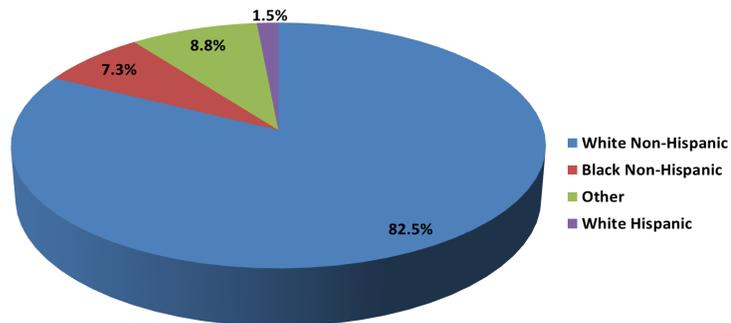


Kenneth “Honey” Rubenstein Center

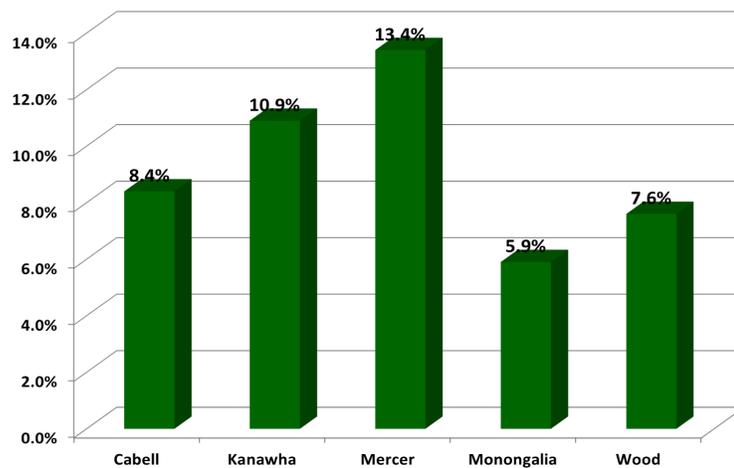
Intakes by Age



Intakes by Race



County Court with Most Frequent Intakes to KHRJC



Donald R. Kuhn Juvenile Center



Michael Hale
Superintendent



Donald R. Kuhn Juvenile Center (DRK) is a 48-bed facility and represents the divisions' diagnostic and evaluation center, a detention center and a secure commitment population. Central administrative, medical, recreation, maintenance and food service unit maximize the center's economical use of resources.

The following describes the treatment services at the Donald R. Kuhn Juvenile Diagnostic and Detention Center (DRK): Upon arrival to DRK, each resident is assigned to one of four treatment teams in an established rotation. DRK staff currently serves detention, diagnostic and commitment residents. Whatever the confinement reason, juveniles who are detained at DRK are provided with all basic essentials and education, assessments, recreation, health, counseling and other intervention services with the intent of maintaining a youth's well-being during his or her stay in custody.

Detention residents are usually held for short periods of time in facilities to await current hearings and/or further placement decisions. Since 2003, the facility has served as a detention facility primarily to the southern counties of WV but also accepting residents from throughout the state. By holding juveniles in secure detention, it ensures appearance in court while providing safety for the resident and community.

The diagnostic process consists of gathering legal, treatment, substance abuse/use and educational histories as well as family and peer relations. It also includes their behavior and a battery of assessments, including psychological evaluations that are to be completed during the sixty (60) days. Once completed all relevant parties conduct a multi-disciplinary meeting to provide a recommendation to the courts.

Donald R. Kuhn Juvenile Center

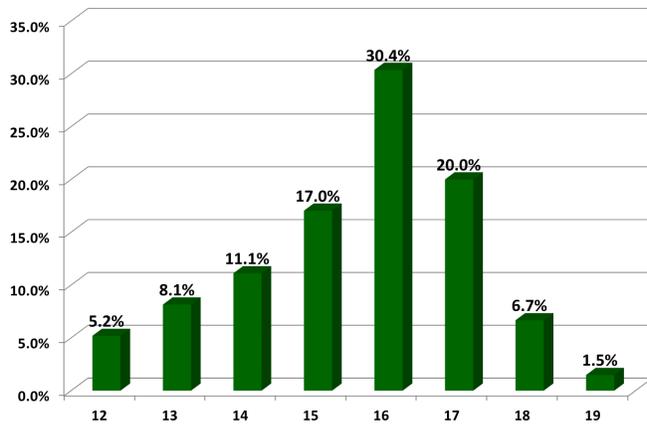
Recently, DRK started housing commitment residents. These juveniles have been ordered by the court into the custody of a secure juvenile correctional facility for the duration of a specific program, which can span from a few months to several years. The staff of DRK welcomes this new task and expect positive results.

The unit manager supervises treatment teams to ensure all treatment programs and sixty day diagnostic evaluations are completed. They also serve as the primary contact for all entities related to each resident's program needs. Each of the four teams consists of a case manager, two corrections counselors and a supervised psychologist. Treatment staff is charged with the task of ensuring each resident receives thorough case management services. For more than 10 years, DRK has met each task with enthusiasm and optimism.

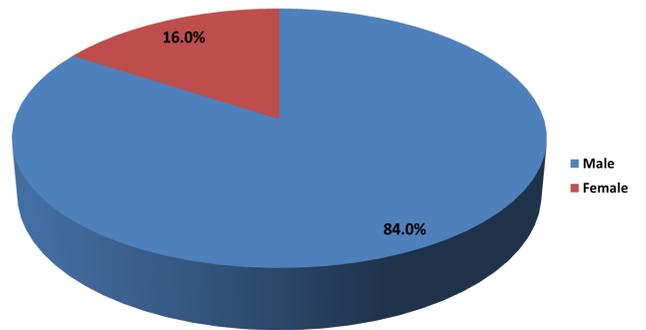
During the early spring and through the summer months, the work crew residents at the Donald R. Kuhn Juvenile Center played an active role in helping the community. We had approximately 26 residents participating in the work crew program. The residents were either working at the facility or off the property. They have been utilized by the city of Madison for cleaning the civic center and mowing around city parks and walkways. While working for the city, those residents were taken to the Coal Heritage Museum in Madison where they learned about coal mining during the early 20th century. Through the museums displays and artifacts they learned the struggle that most families had to go through and what helped shape the State of West Virginia. Normally, work crews would go off campus to work on Wednesdays and the average number of residents that were approved for work crew at one time was about five.

In addition to working in the community, the residents took part in helping out the Morrisvale, Madison and Danville Volunteer Fire Departments. Their duties included washing and waxing fire trucks, mowing, general cleanup of the fire house, etc. The residents really enjoyed this and took pride in the duties they were performing. A lot of the residents were surprised that the volunteers in these departments were actually volunteers and didn't get paid. Some of the residents showed some interest in volunteering in their communities. One of our former residents reported that he had taken some of the required firefighting classes and joined the local volunteer fire department in his hometown after his release from DJS. Officers that took these residents to the fire departments actually helped the residents and also seemed to enjoy these duties.

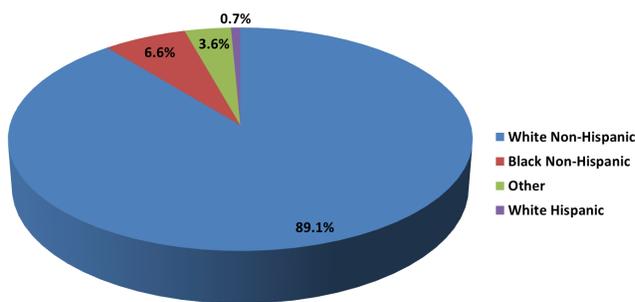
Intakes by Age



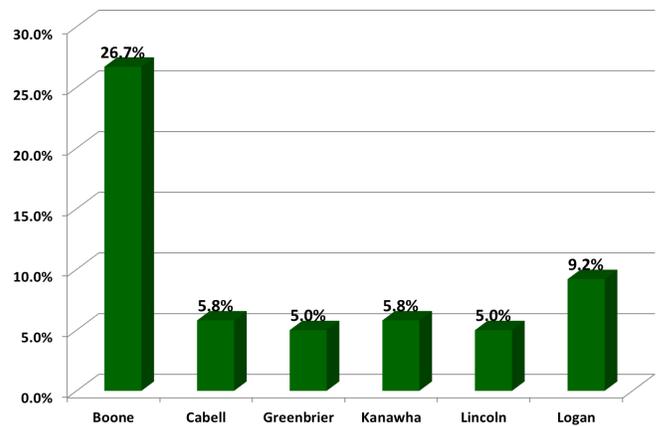
Intakes by Sex



Intakes by Race



County Court with Most Frequent Intakes to DRK



J.M. “Chick” Buckbee Juvenile Center



Barbara Spaid
Director



The J.M. “Chick” Buckbee Juvenile Center is a twenty-four (24) bed facility housing male residents in both detention and commitment statuses. We are located Hampshire County, West Virginia. The facility provides educational and medical services, individual and group counseling, recreational activities and religious services. In addition, the facility provides seasonal/holiday celebrations, special guest speakers, recreational tournaments, special resident/staff luncheons, and a commissary-type incentive program.

Personnel

This year the facility accomplished hiring of an additional sergeant and lieutenant, promotions of facility staff, several support staff and, upon the hiring of one (1) additional correction officer, will be fully-staffed.

Resident Interaction

The staff at Chick Buckbee are focused on assisting our residents to attain a better life by:

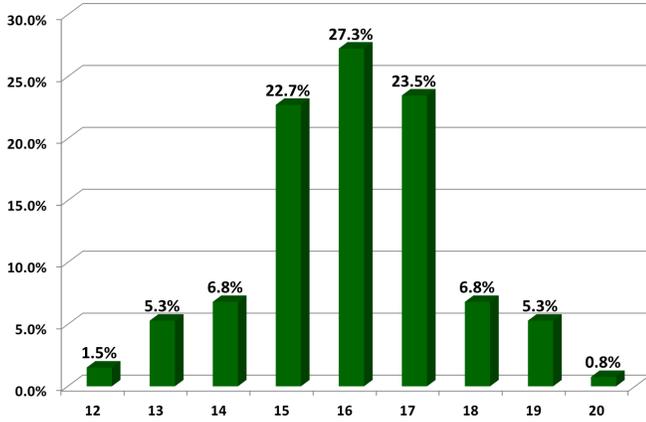
- Teaching them and/or strengthening and reinforcing existing coping skills
- Encouraging them to set attainable goals and assisting them in a strategy to accomplish these goals
- Preparing them for life past their experience at this facility by teaching them valuable life skills and helping them to improve their interpersonal social skills

2015 Goals and Objectives

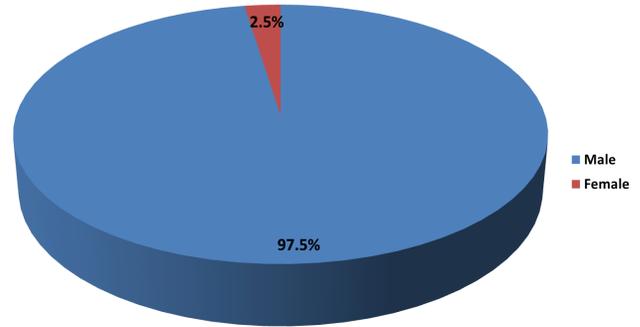
1. Maintain a fully-staffed facility
2. Eliminate overtime expenses
3. Expand treatment curriculum
4. Assist the courts in maintaining residents in-state for treatment services

J.M. "Chick" Buckbee Juvenile Center

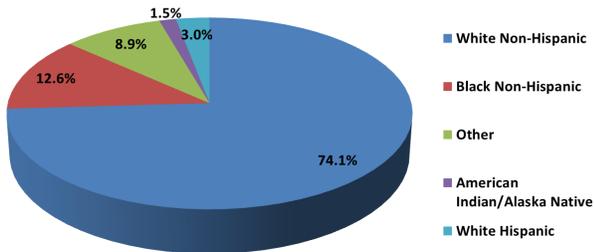
Intakes by Age



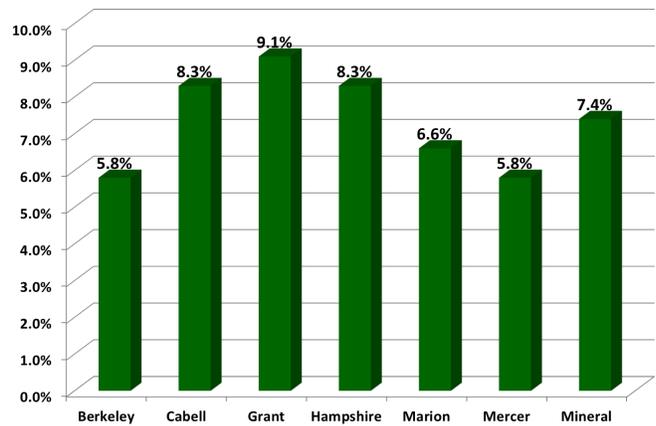
Intakes by Sex



Intakes by Race



County Courts with Most Frequent Intakes to CBJC



Gene Spadaro Juvenile Center



Derek McKinney
Director



Gene Spadaro Juvenile Center

The Gene Spadaro Juvenile Center opened December 13, 2004. It is located in the Industrial Park in Mt. Hope, Fayette County, West Virginia. The capacity of the facility is 23. The facility was named after Coach Gene Spadaro who was a coach at Mt. Hope High School and has a history of changing many lives of the youth in which he came in contact with. The facility has faced several changes throughout this time.

As of September 2013 GSJC was converted into a detention center that now serves adjudicated and pre-adjudicated delinquent offenders—both male and female—concentrating mainly on the southern counties of West Virginia. It is the goal of the staff at GSJC to continue the vision of Coach Gene Spadaro, impacting youth in ways that promotes positive change and development. Gene Spadaro has many programs that offer therapeutic counseling, group counseling, and individual counseling in areas such as life-skills, substance abuse, anger management, and peer relations. Residents at GSJC are offered daily large muscle activity both on the outdoor recreation yard as well as in the full indoor gym. Residents have the opportunity to participate in weekly religious services and other spiritual activities. Gene Spadaro prides itself on running the facility with a full treatment team that includes the services of a Case Manager, three counselors, one recreation counselor, and a full-time, on-site Psi-Med Therapist.

Achievements in the Fiscal Year:

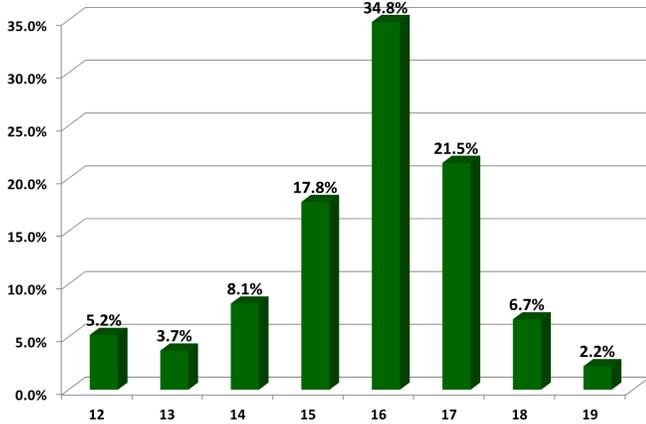
- Participated in a community project by having residents wrap Christmas presents for under privileged kids.
- Staff foiled a major escape attempt involving 5 residents.
- Had a local band perform as a end of summer celebration for the residents.
- New security doors for the residents room have been purchased and are waiting on installation.

Goals for the next Fiscal Year:

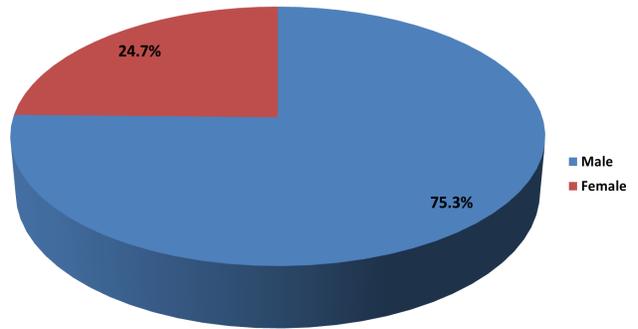
- Continue to complete security upgrades to facility to ensure safety and security of staff, residents and the public.
- Replace our outdated camera system and add more cameras for better coverage.
- Build a strong team atmosphere among staff.
- Involve residents in more community-based projects.
- Utilize newly allocated positions to improve productivity at facility.
- Reduce the number of restraints on residents by training staff better.
- Continue to add new programs for residents such as educational groups.

Gene Spadaro Juvenile Center

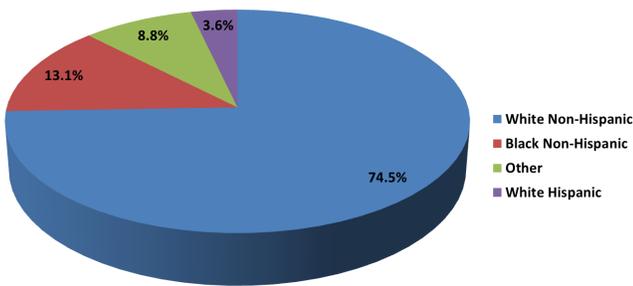
Intakes by Age



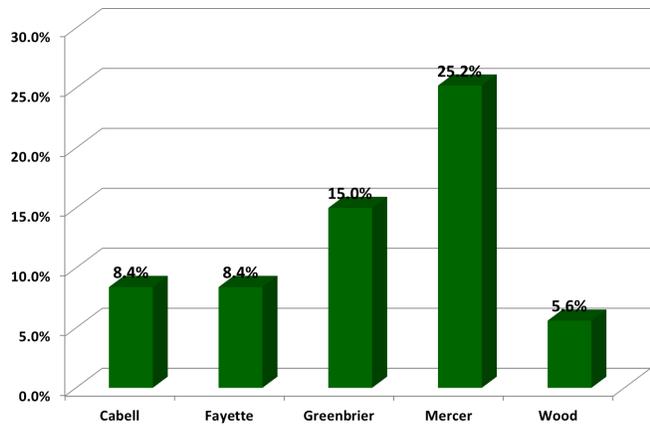
Intakes by Sex



Intakes by Race



County Courts with Most Frequent Intakes to GSJC



Lorrie Yeager, Jr. Juvenile Center



Travis White
Director



Lorrie Yeager Juvenile Center

The Lorrie Yeager Jr. Juvenile Center is a co-ed, 24-bed hardware secure juvenile center offering services primarily for north central West Virginia. This facility is located in Wood County.

Hardware secure detention centers are for youth who have been charged with a crime which would be punishable by incarceration if committed by an adult. These facilities offer a secure setting which includes locked doors, a highly structured environment as well as a fenced recreation area. These facilities are intended to house West Virginia's most violent offenders and are intended to protect the youth as well as the community at large.

The facility offers individual and group counseling based on high risk/high need as identified by the Youth Level of Service/Case Management Inventory (YLS/CMI) (or the adult version, Level of Service/Case Management Inventory for offenders age 17 and older). Other assessments are administered if needed based on the results of the YLS/CMI. Comprehensive service plans are created based on results of such assessments to identify goals and objectives that are designed to help each youth receive the tools needed to go out and be law abiding and productive citizens.

Each resident is provided Case Management services, medical and psychiatric services, therapeutic recreation programs, and educational programs, including an opportunity to obtain a GED or high school diploma while placed at the facility.

Families are able to visit every weekend and, if needed, can schedule an appointment during the week to visit with their child and have access to facility counselors. This encourages families to continue their involvement in their child's treatment program.

We have a sound group of facility trainers made up of individuals from every department that believe in the Divisions goals and take pride in their ability to share their knowledge with others.

Accomplishments from FY 2014

LYJC has fully embraced and has been very active in training staff on the new Offender Information System (OIS).

All requirements of the State Fire Marshal's Office as a result of the Fire Safety Inspection were met.

A new maintenance building has been erected to give our maintenance crew the space needed to store tools and equipment.

New mental health and suicide trainings were provided for all staff by DJS and Psimed personnel .

A new concept in behavior management involving the commissary as well as video gaming has been initiated and utilized.

Goals for FY 2015

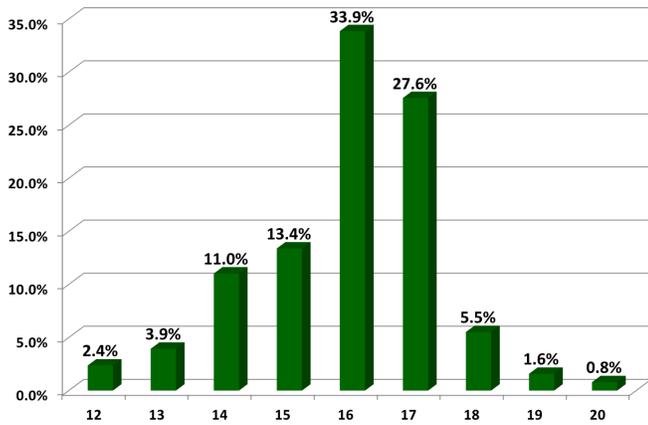
LYJC intends to upgrade its security equipment, such as a new keywatcher system (for security of facility keys) and tamper-proof sprinkler systems.

As part of the recently developed behavioral management system, LYJC will be seeking and implementing new rewards for good behavior for its residents.

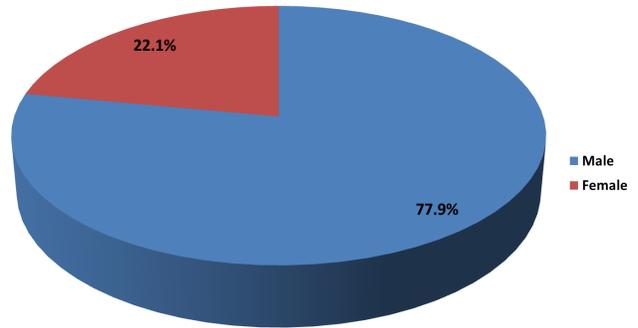
Create a process to further involve resident's family as part of the ongoing treatment process for all residents at LYJC.

Lorrie Yeager, Jr. Juvenile Center

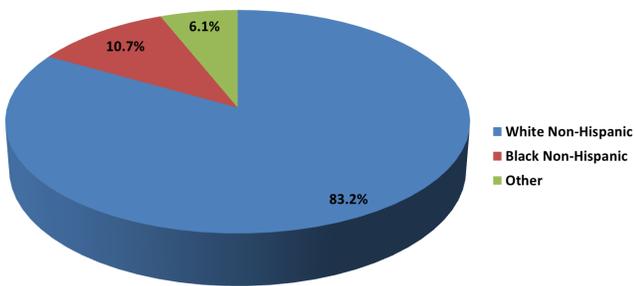
Intakes by Age



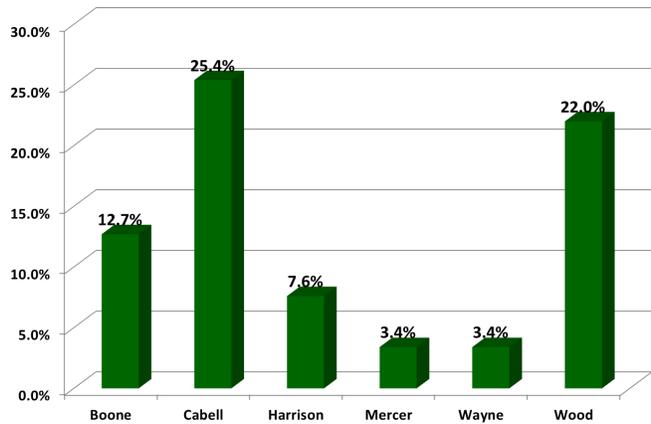
Intakes by Sex



Intakes by Race



County Court with Most Frequent Intakes at LYJC



Ronald Mulholland Juvenile Center



Linda Scott
Director



Ronald Mulholland Juvenile Center

The Ronald C. Mulholland Juvenile Center is a hardware secure dual program – a female commitment program that began in May of 2013 and a detention center.

2014 Accomplishments

1. Educational Accomplishments:

Two rooms in the building were renovated. These rooms are now used as classrooms for the female commitment program. 6 residents earned GED's/TASC's and 4 residents earned high school diplomas.

2. Environmental Improvements:

A new roof was installed in August of 2014 and a new boiler system was installed in October of 2014.

3. Facility Name Change

On September 2, 2014, Northern Regional Juvenile Center's name was changed to the "Ronald C. Mulholland Juvenile Center." The name was changed to honor the founder of Youth Services System, Inc.

4. Community/Family

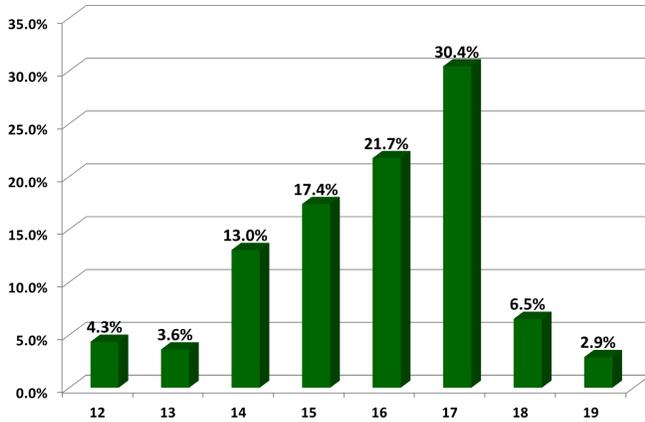
Ronald Mulholland Juvenile Center continues to bring the community into our program by providing religious services, guitar lessons, dance lessons, and nutrition classes. These programs are offered to both the long-term program and the detention program.

Family dinners are held once a month. Our center has been having family dinners for 23 years. Family fun night is the first Thursday of each month. Families create crafts, watch movies, or play games with their child. The female residents crocheted during free time and made baby blankets and caps for Ohio Valley Medical Center's maternity ward.

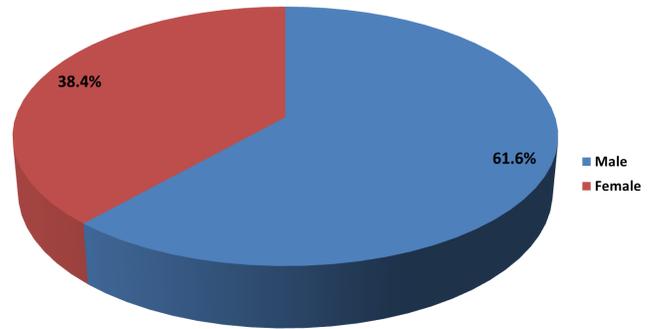
5. Female Commitment Program

The original program was to house 12 females in the long-term program and 13 residents in the detention program. At times, RMJC has held up to 18 long-term female residents

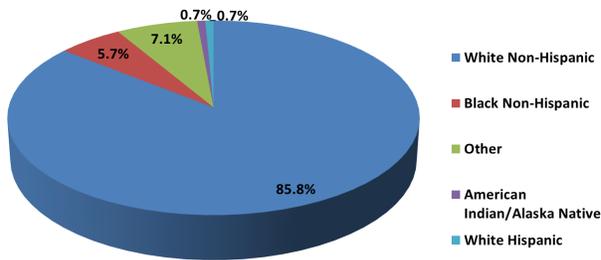
Intakes by Age



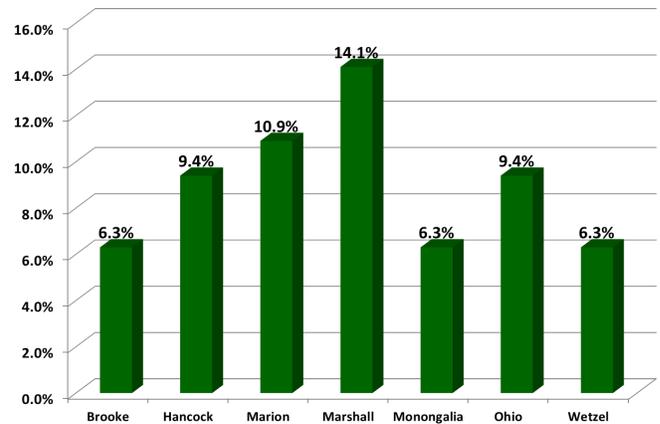
Intakes by Sex



Intakes by Race



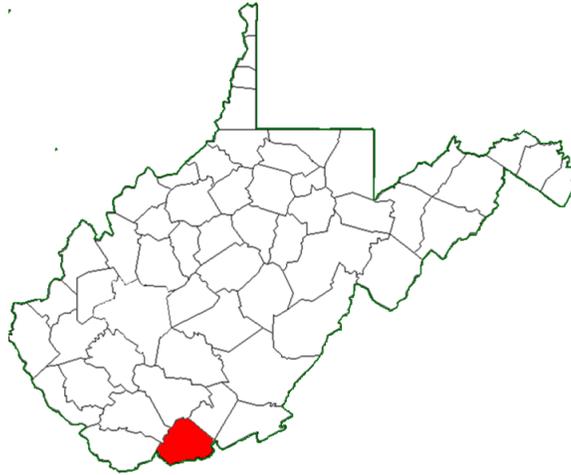
County Courts with Most Frequent Intakes to RMJC



Sam Perdue Juvenile Center



Gary Patton
Director



The Sam Perdue Juvenile Center continues to excel in providing care and services to the juveniles in our custody. Every day we face new challenges in meeting the needs of the residents that we serve. We are continually amending operational procedures to better the operations of the facility and to meet those needs. As we enter into the next fiscal year we are setting our standards higher not only in providing the best care for our residents but also in what we expect from our employees. The team of professionals at the Sam Perdue Juvenile Center continues to stand behind the philosophy and mission of the Division of Juvenile Services. The Division of Juvenile Services reorganized to better serve the communities in our great state and to give the facility the best chance to help reduce recidivism. As a result, Sam Perdue Juvenile Center was transitioned from detention into a commitment facility for juvenile sex offenders on September 26, 2013. The GATEWAY program is now in *full swing* and accepted the new challenge of rehabilitating juvenile sex offenders during the past year with a great deal of success. We appreciate the support from our state government and the good citizens of West Virginia. Gary Patton currently serves as the facility director for Sam Perdue Juvenile Center and possesses a great number of years in experience with working with juveniles.

Sam Perdue Juvenile Center Educational Program

As always, The Department of Education at Sam Perdue Juvenile Center strives to ensure that each of its students are on track academically, experiences educational success, and obtains a high school diploma or equivalent. Our students receive the same core courses as any other public school students in the state of West Virginia. We have two classroom teachers, a newly added CTE instructor, a school counselor, and a principal all available to help students reach their fullest potential. The addition of Virtual School, where students can utilize online learning courses, is also in process. This is an opportunity for the students to take an elective course that may not be offered at our facility.

Sam Perdue Juvenile Center

The Department of Education at Sam Perdue Juvenile Center was pleased to add our first ever CTE instructor last school year. Students currently have the option of taking classes in C-TECH, which explores cabling and networking. Additionally, upon the completion of our vocational building, students will have the option of learning HVAC (Heating, Ventilation, and Air Conditioning). All students in high school will be receiving CTE training.

West Virginia Department of Education staff at Sam Perdue Juvenile Center is also offering educational activities for career and social development. All students have courses in LINKS and/or Career Awareness to help shape and explore their life skills, daily living skills, and career interests and development. Students also have frequent access to aptitude assessments, inventories, and career information on the College Foundation of West Virginia (CFWV) website.

Over the summer the students at Sam Perdue Juvenile Center were able to enrich their music and art talents as well as their physical education ability. Students completed many art projects for display throughout the facility and immersed themselves in musical culture from past decades. Additionally, the students were able to form teams and have friendly competition in whiffle ball, basketball, volleyball, kickball, and corn hole.

And last but not least, our facility conducted two graduation ceremonies last year during the fall and spring semesters. With the help of other county school systems, we were able to assist in graduating three seniors. We also had many students of all ages achieve awards in academics and other superlatives.

Programs and Treatment

Sex offense specific treatment is the primary focus of The GATEWAY Program here at Sam Perdue Juvenile Center. The program modules include: education, self-disclosure, human sexuality, healthy relationships, empathy enhancement, abuse cycle awareness, and relapse prevention.

The program also includes trauma focused treatment for residents as needed. Treatment staff continues to provide psycho-educational groups on important issues such as life skills, substance abuse, peer relationships, anger management, domestic violence, conflict resolution and bullying.

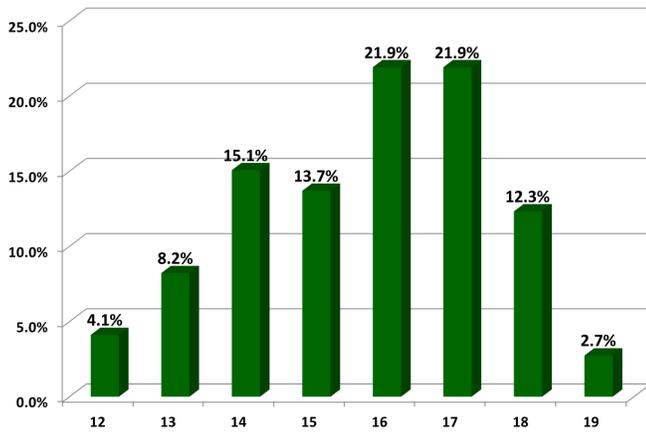
Behavior Modification is also a primary focus and a phase system is in place to provide incentives for positive behaviors including, but not limited to upgraded commissary choices, Xbox, handheld games, theater-style movie viewings, MP3 players, and many more desirable items or activities are in place to enhance an effective behavior modification plan. Recreational activities such as team-building exercises are also provided to the residents on a daily basis. Classes are held, to include staff and residents, in order to stress the importance of overall nutrition and meet the guidelines of our wellness program. The residents planned, prepared, and maintained a vegetable and flower garden during the summer months this year. It was a great success and learning experience for our youth and was very educational. Participation in this project also helped instill confidence, responsibility, and pride.

We strive to bring outside resources into our facility to link residents with community support. The Treatment Team provides residents with activities that involve positive individuals and professionals from our community to offer religious services, team-building, nutrition, and STD awareness. The team also continues to provide PREA training to all residents and staff in our facility. The facilities within the division also bring staff and residents together for recreational activities, holiday festivities, and friendly competition. Youth offenders also get the opportunity to give back to the community by volunteering to make crafts for nursing homes, participate in plays and perform their talents for community leaders and volunteers.

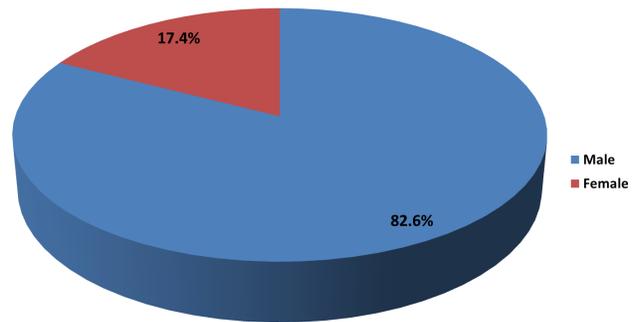
The residents also participate in the facility wide community service and restitution projects. The focus is “giving back to the community”. The resident makes arts and crafts that can be donated to various non-profit organizations including nursing homes. Recently, residents volunteered their time to help prepare packages which will provide nourishment for needy children in the Philippines.

Sam Perdue Juvenile Center

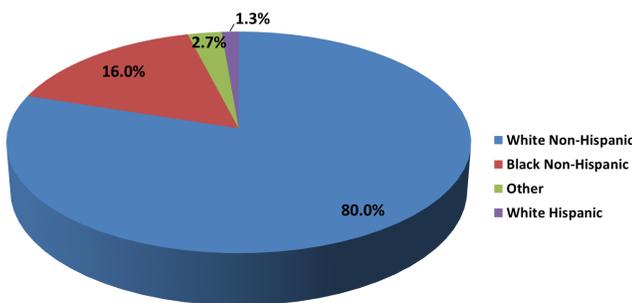
Intakes by Age



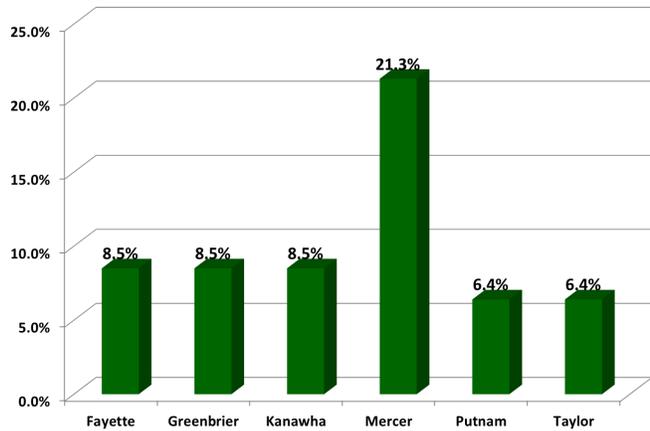
Intakes by Sex



Intakes by Race



County Court with Most Frequent Intakes to SPJC



Robert L. Shell Juvenile Center



John Marchio
Director



Robert L. Shell Juvenile Center

In October 2013, Robert L. Shell Juvenile Center (RSJC) transitioned to a Staff Secure Facility for pre-adjudicated and adjudicated status offenders for both males and females. RSJC and the Division of Juvenile Services has contracted with the Department of Health and Human Resources to provide short term stabilization and specialized supervision of status offenders who exhibit chronic and recent (within 30 days) runaway behaviors.

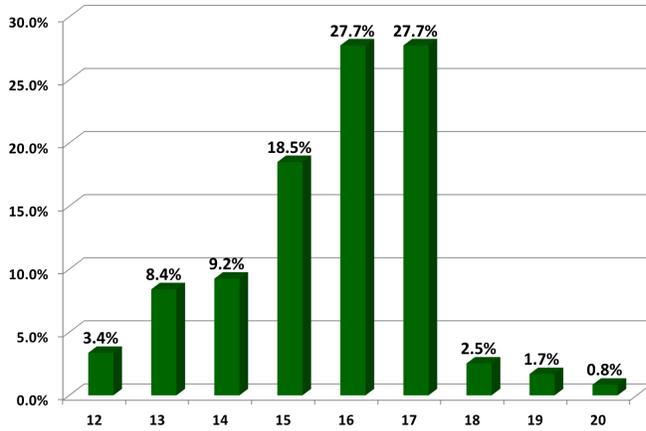
Juveniles must be court ordered into RSJC due to a status offense being filed against him or her. As per West Virginia Chapter 49, status offenders remain in the legal custody of the Department of Health and Human Resources, however their physical custody is with RSJC.

Our daily practice emphasizes Cognitive Restructuring with the residents, allowing them to focus on working toward changing subconscious thoughts by bringing themselves to a conscious awareness of incorrect programming and errors in thinking. Cognitive Life Skills Goals are identified by the resident with the mindset of OVERCOMING to achieve said goals.

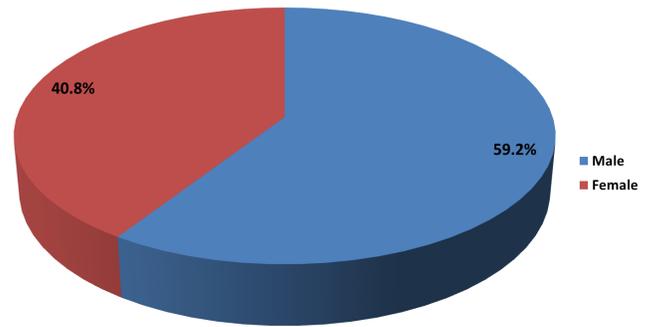
An environment is established by the staff and residents that is conducive to their success of changing thought patterns and behaviors. Accountability and self-awareness are daily principles of practice and are enforced through structure and programming.

Robert L. Shell Juvenile Center services are individualized and based upon the results of the multi-disciplinary treatment team meeting (MDT) that is held within the (5) days upon admission per agreement. Through MDT and case management plan the following services will enable the Youth to meet their goals of taking responsibility, managing their behavior and skill acquisition: education (IEP), psychological services, supportive individual and group counseling, behavior management, therapeutic recreation, comprehensive service plan, case management, and family support.

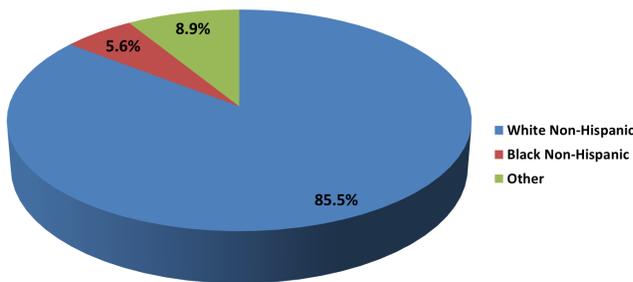
Intakes by Age



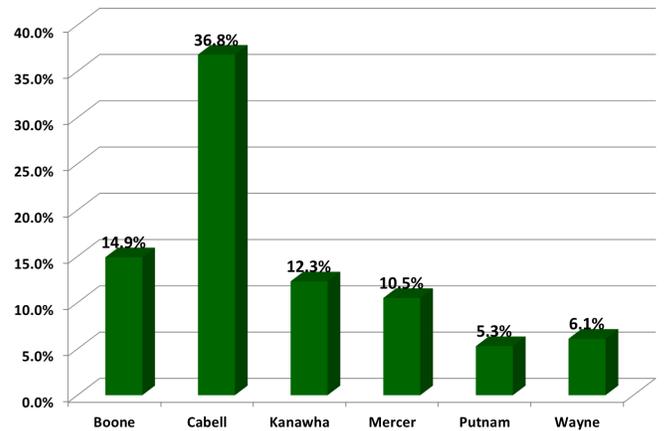
Intakes by Sex



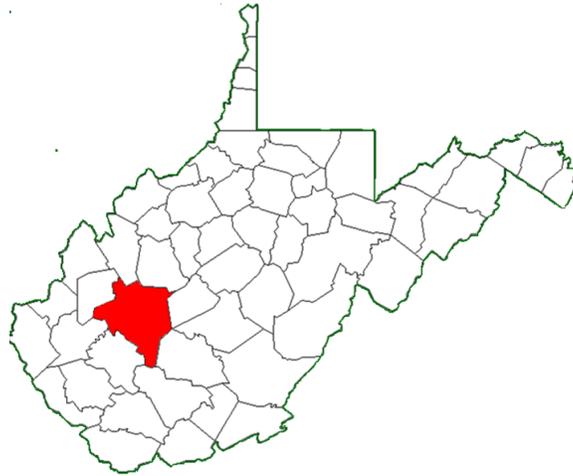
Intakes by Race



County Court with Most Frequent Intakes to RSJC



James “Tiger” Morton Juvenile Center



Jeremy Dolin
Director



Accomplishments from last fiscal year:

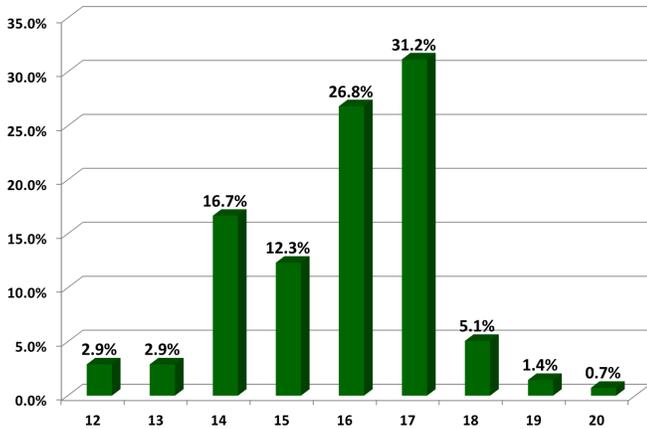
1. Obtained a ventilation system for the facility showers.
2. Added cameras to the existing DVR system.
3. Obtained accreditation from the National Commission on Correctional Health Care.
4. Replaced the electronic control board in the control room.
5. Replaced computers for all facility staff.
6. Obtained and installed a large screen television for resident use.
7. Purchased a new, automated cleaning, disinfecting, and deodorizing machine.

Goals for next fiscal year:

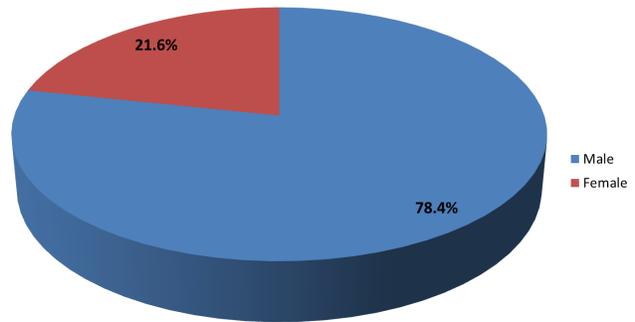
1. Expand facility parking.
2. Obtain space and equipment for a Fitness Center
3. Update existing cameras and recording system.
4. Purchase a screen for the fence to block view of recreation yard from public road.

James “Tiger” Morton Juvenile Center

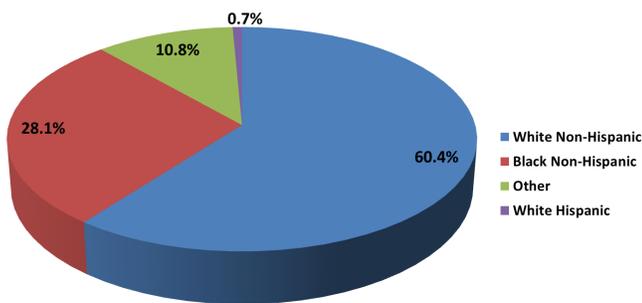
Intakes by Age



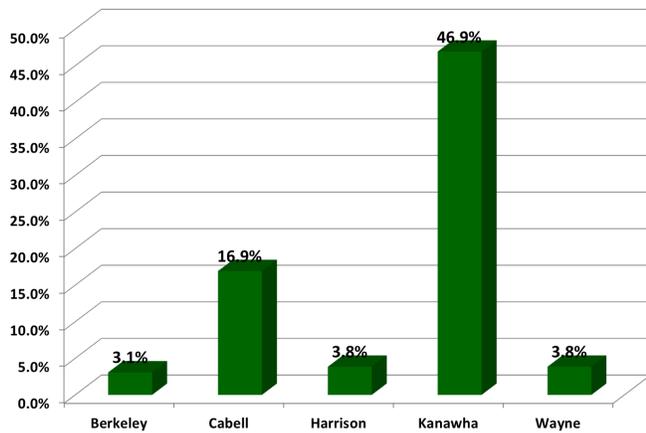
Intakes by Sex



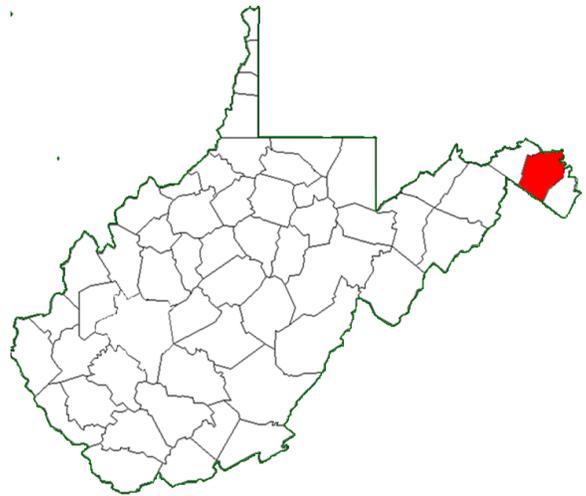
Intakes by Race



County Court with Most Frequent Intakes at TMJC



Vicki V. Douglas Juvenile Center



Stacy Rauer
Director



Vicki V. Douglas Juvenile Center

The Vicki Douglas Juvenile Center is a twenty-three bed facility housing both male and female residents located in Berkeley County, West Virginia. The facility provides educational services, individual and group counseling along with recreational and religious services. In addition, the facility provides several holiday celebrations, movie night, special guest speakers, recreational tournaments, and special dinners.

This year the facility accomplished hiring of an additional sergeant, several support staff and now have a hearing officer. Several officers participated in an on-sight Training Academy and did very well academically. We were able to acquire a truck with a snow plow for snow removal this winter. The staff received 100% compliance on Health/Sanitation inspection and Fire Inspection. A new fire panel and CO2 detectors were installed.

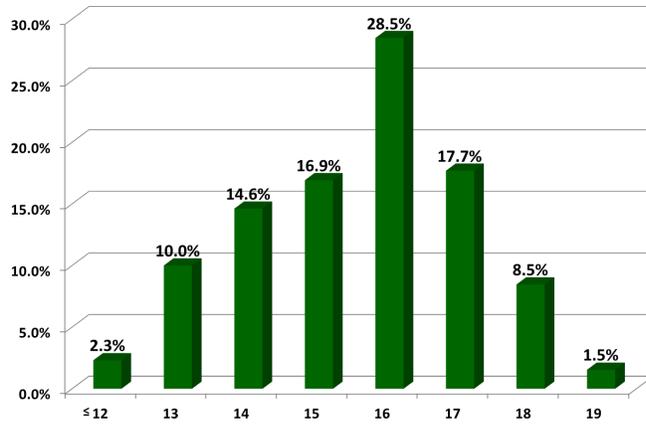
VDJC also offers a Change of Fate program which provides at-risk youth a tour of the facility and a description of the rules of the facility. The Change of Fate program has been very successful with local youth and their families. VDJC provided a local high school group of ten participants a tour as part of their program.

The staff at VDJC are focused on assisting residents to a better life, strengthening their coping skills and preparing them for life past their experience at this facility.

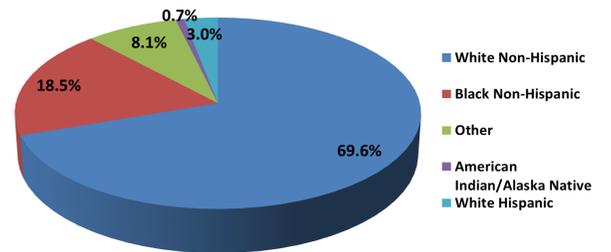
Goals for the Fiscal Year:

- Hire employees to become a fully staffed facility. Also, hire officers to three open corporal positions in order to provide additional supervisory positions to the facility
- Complete recreation yard for residents to utilize
- Reduce employee turnover rate
- Reduce overtime expenses
- Expand treatment curriculum
- Assist the courts in maintaining residents in-state for treatment services

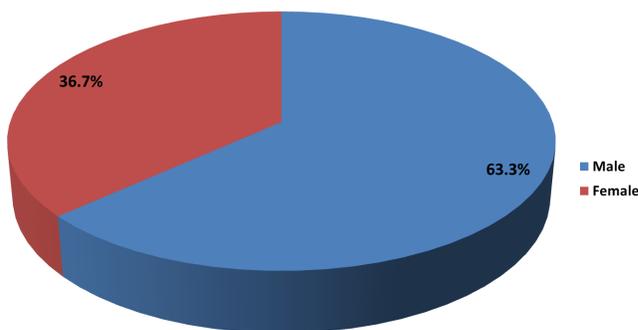
Intakes by Age



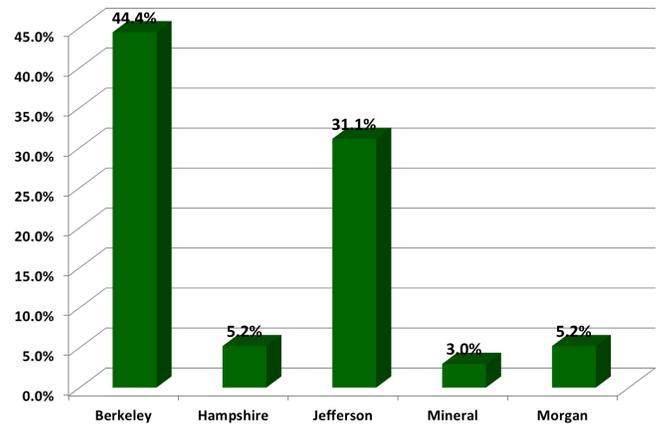
Intakes by Race



Intakes by Sex



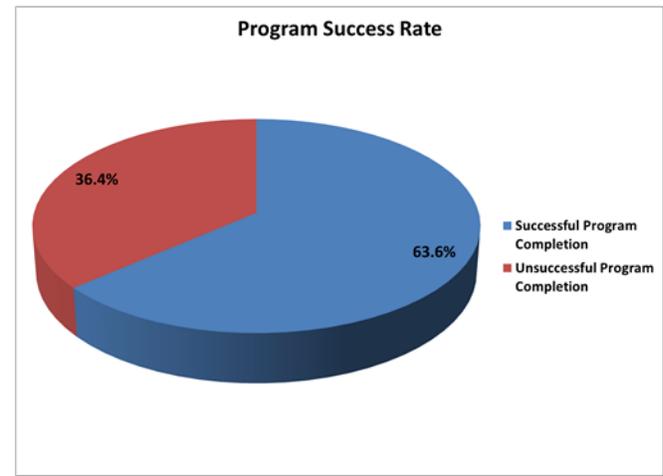
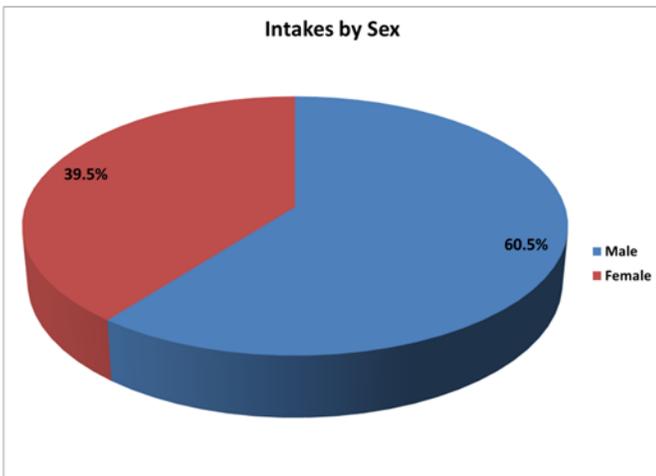
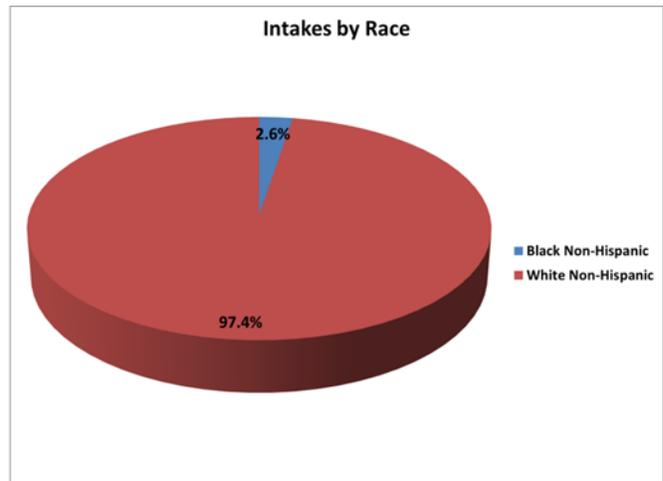
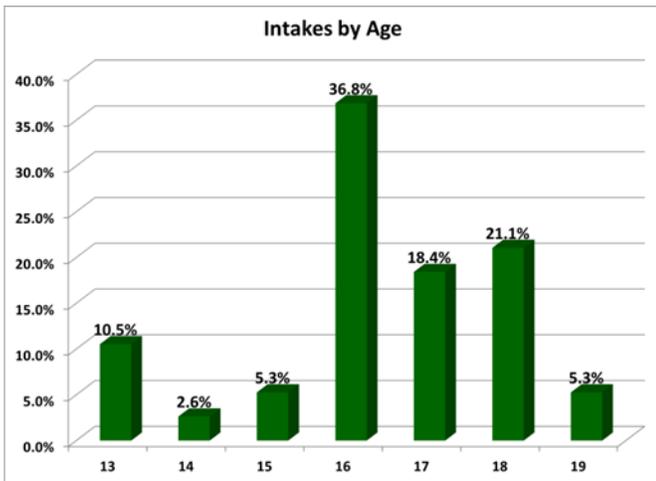
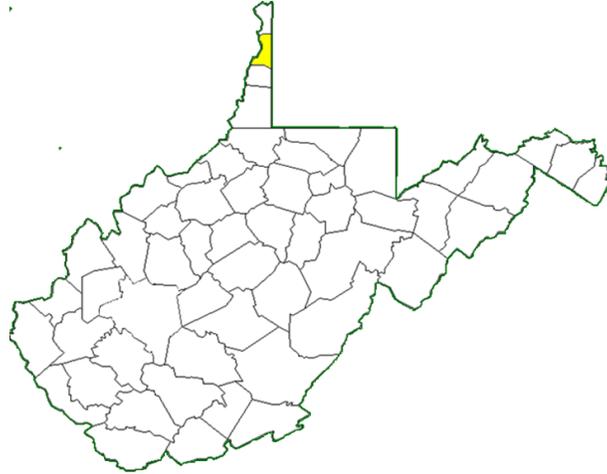
County Court with Most Frequent Intakes to VDJC



Brooke Hancock Youth Reporting Center



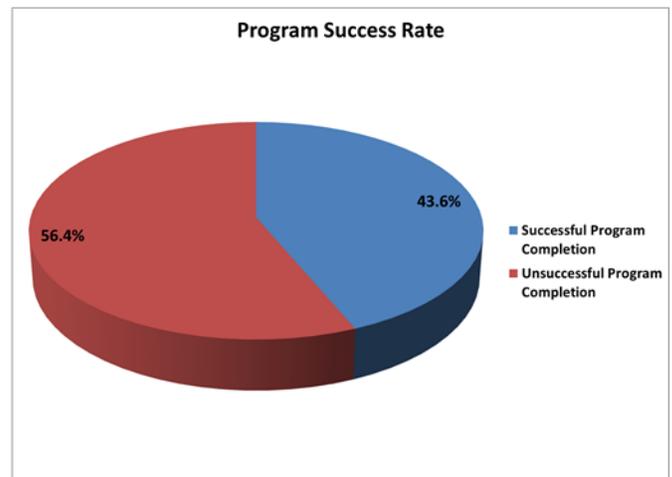
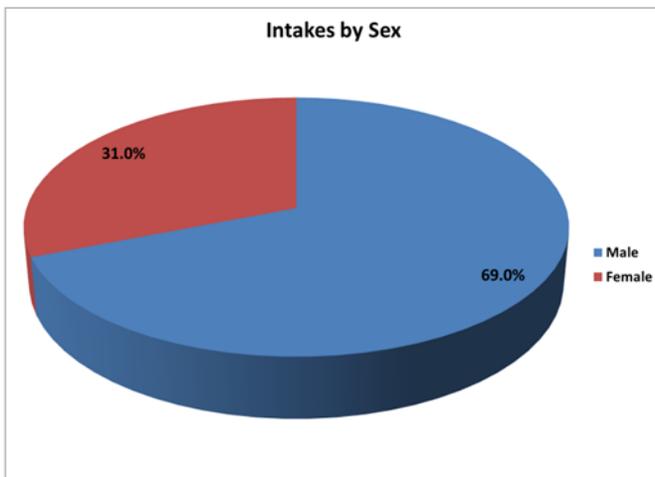
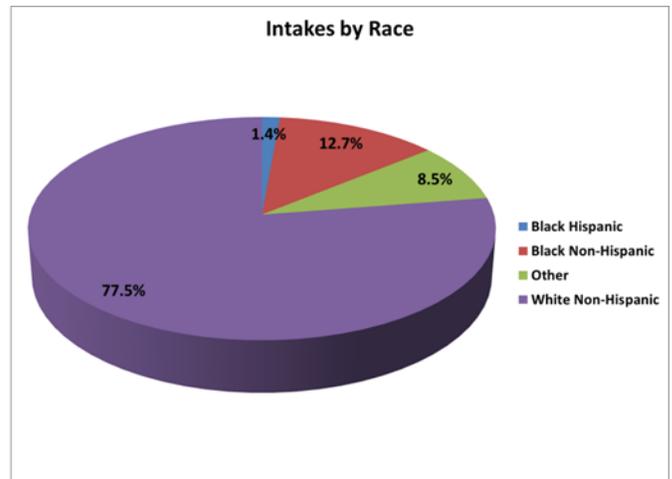
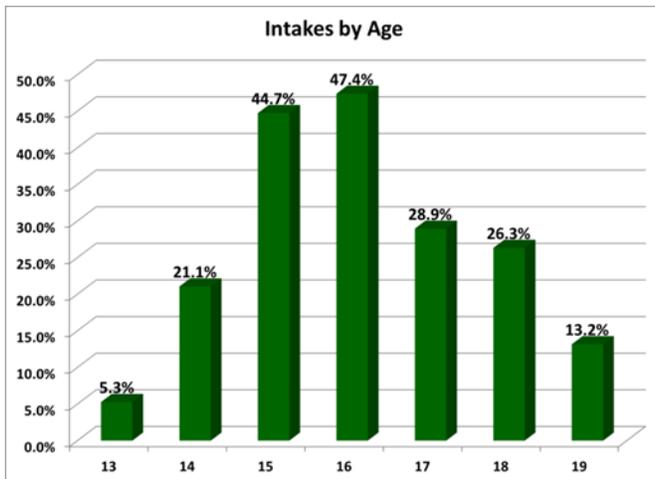
Tara Marsh
Program Director



Cabell County Youth Reporting Center



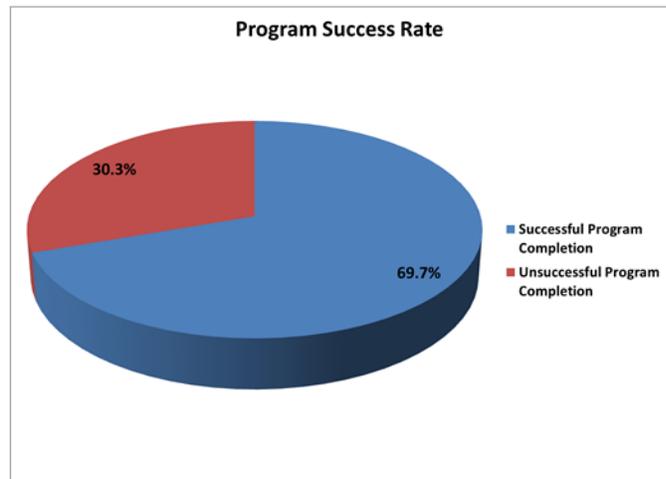
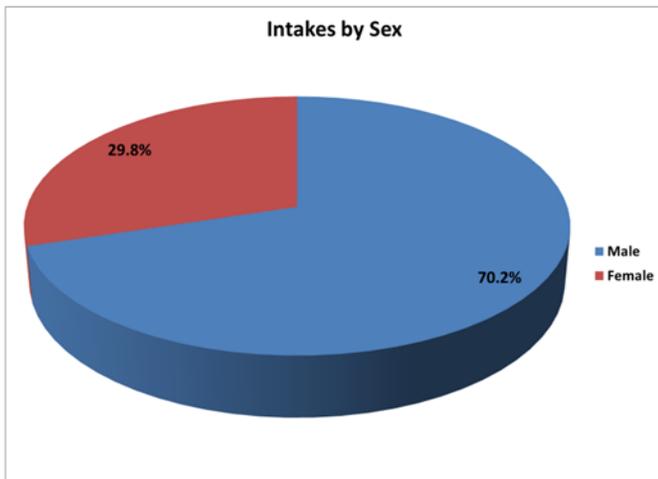
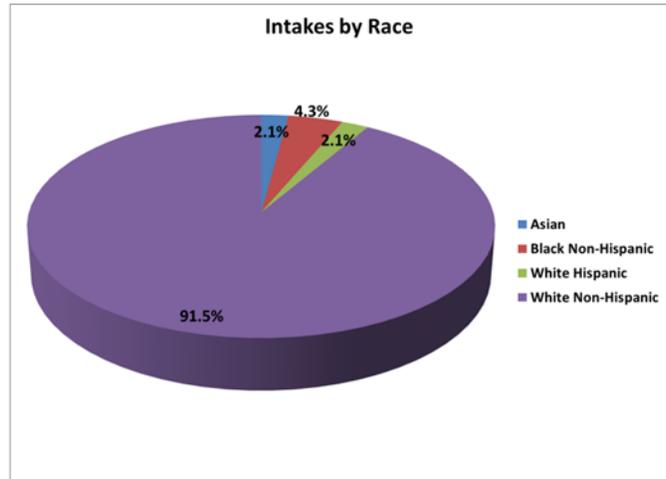
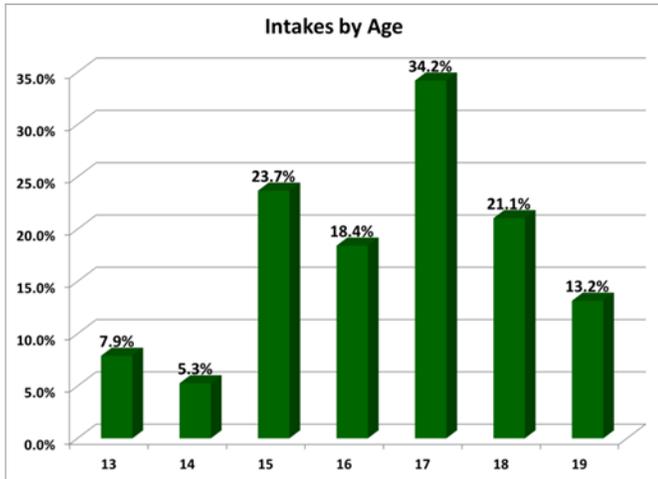
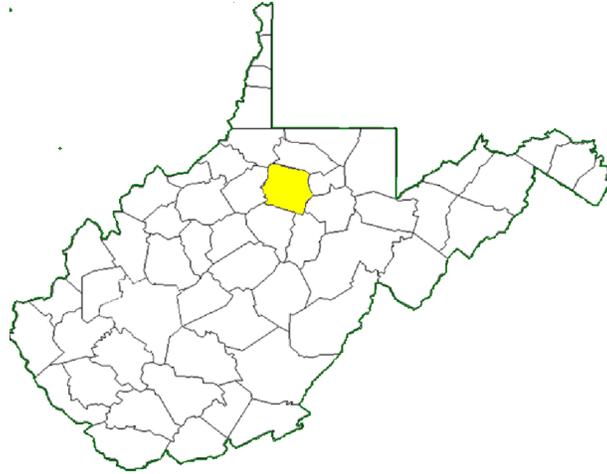
Joshua Querry
Program Director



Harrison County Youth Reporting Center



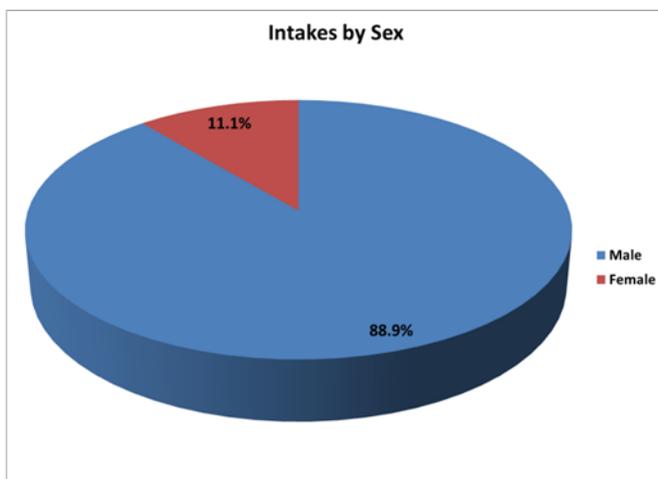
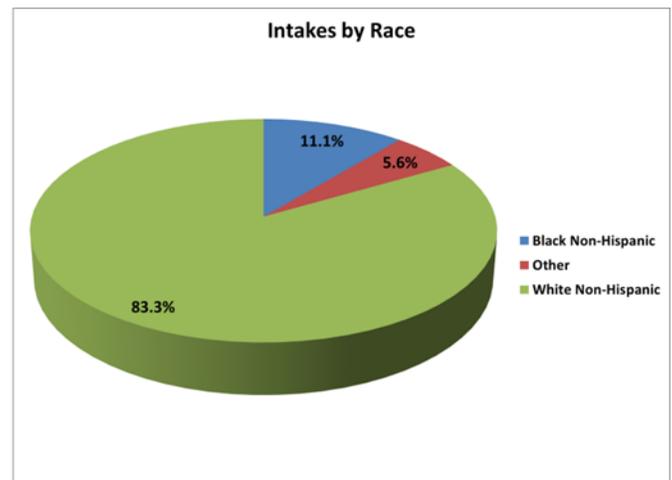
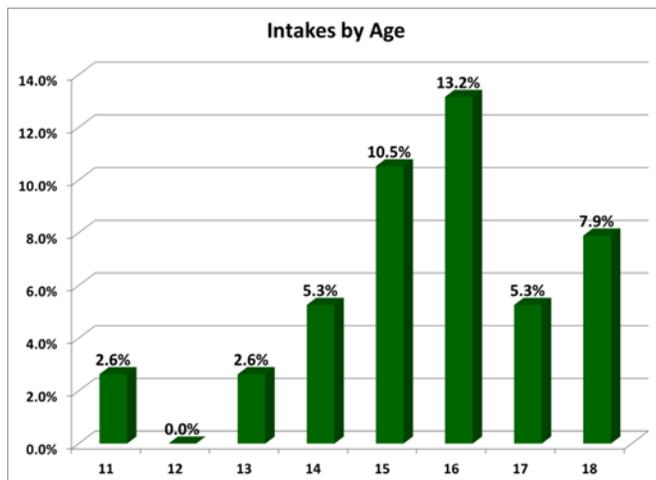
Kevin Kellar
Program Director



Jefferson County Youth Reporting Center



Patricia Smith
Program Director

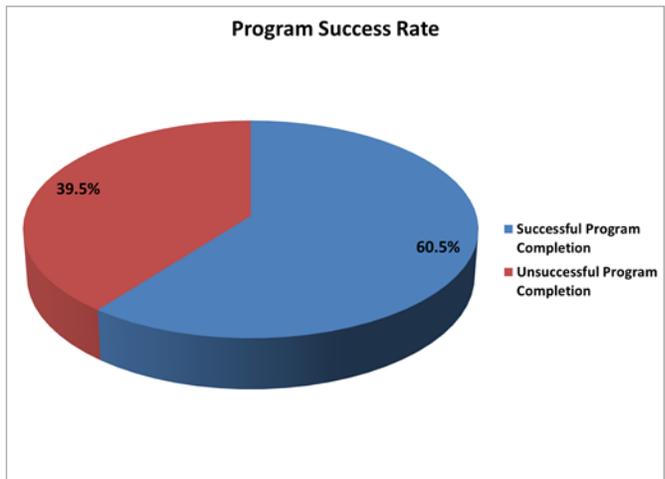
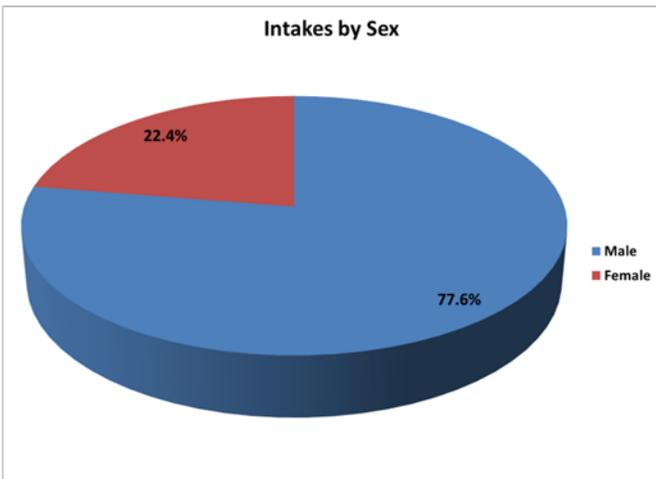
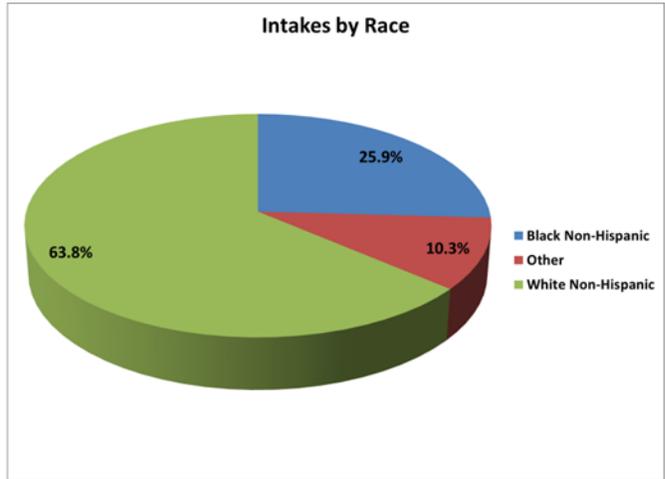
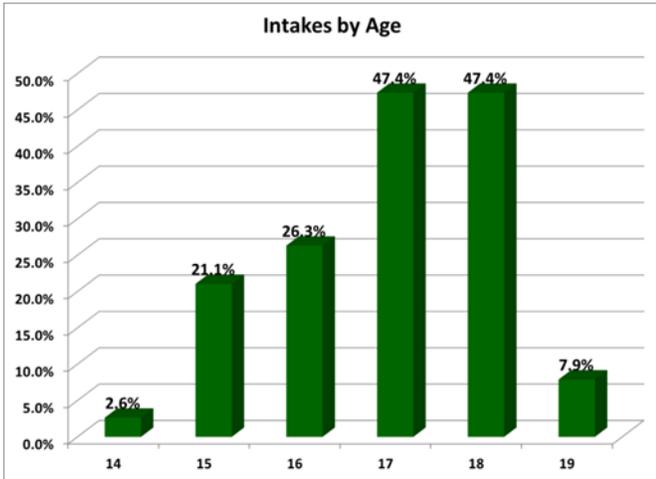


During the fiscal year, the program had no participants successfully complete the program, although (as in all YRC programs) many did not complete it because their families moved from the area, the offender completed their probationary requirements, or they were discharged by the court.

Kanawha County Youth Reporting Center



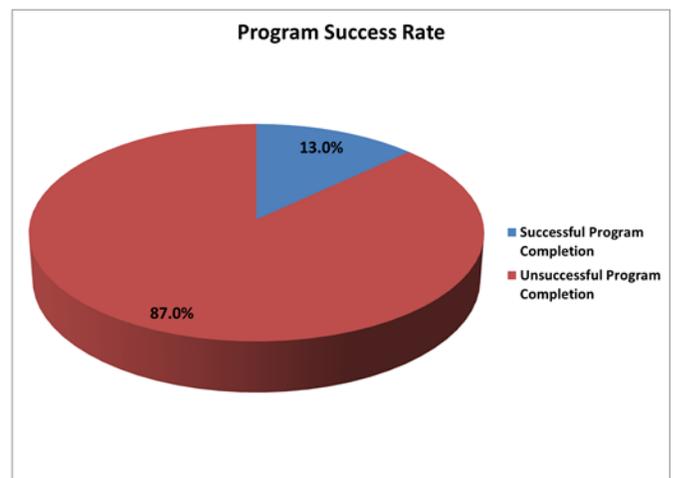
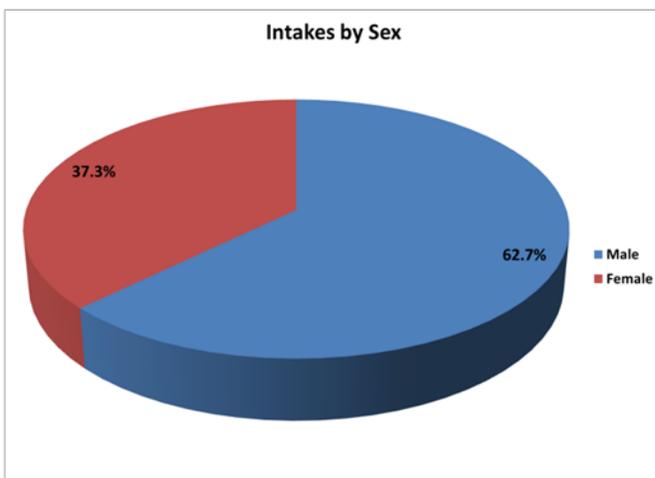
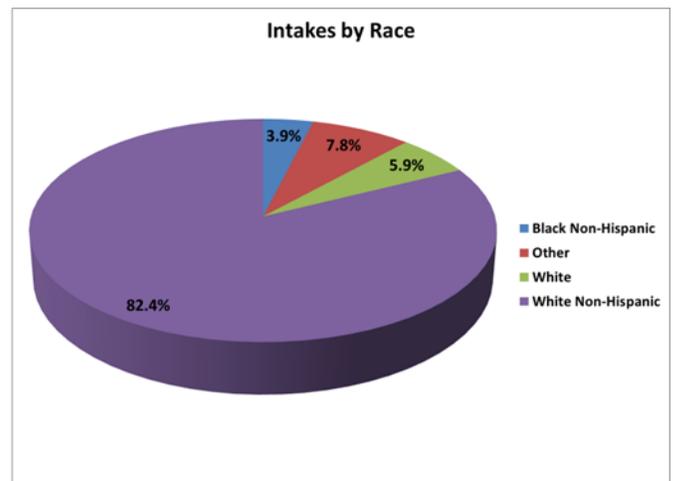
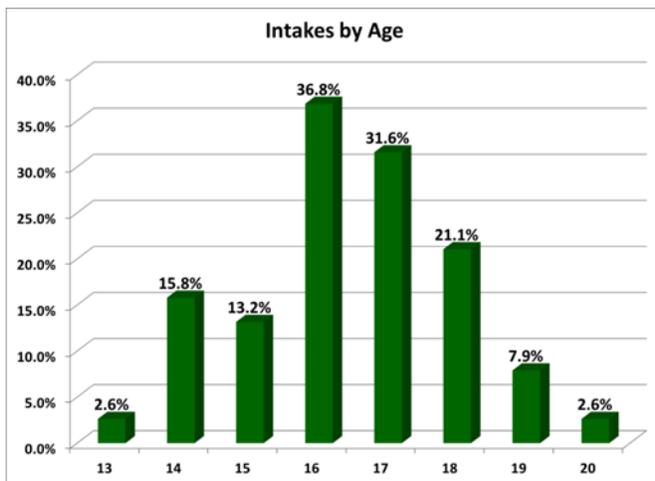
John James
Program Director



Marion County Youth Reporting Center



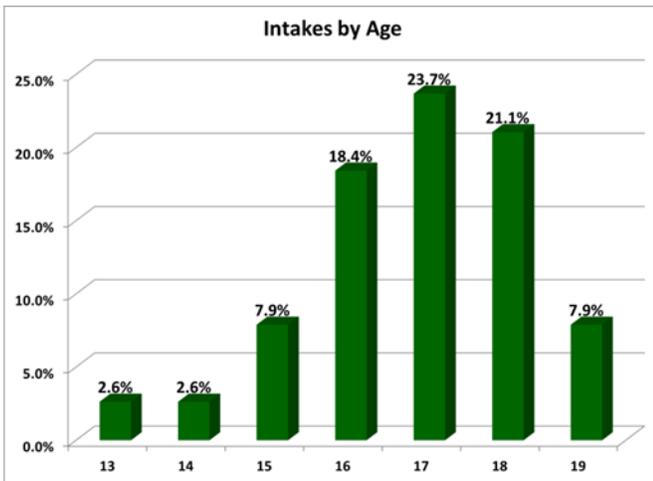
Cheri Wilson
Program Director



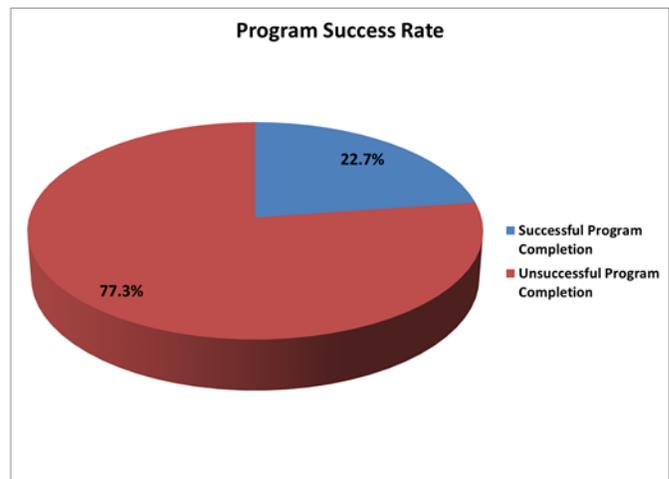
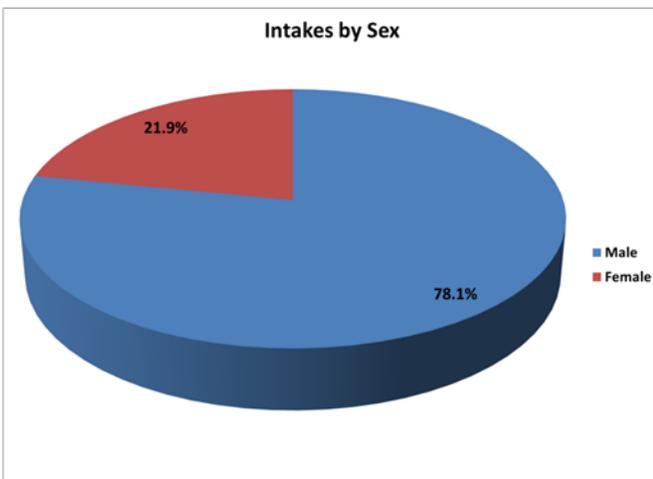
Mason County Youth Reporting Center



Juan McCabe
Program Director



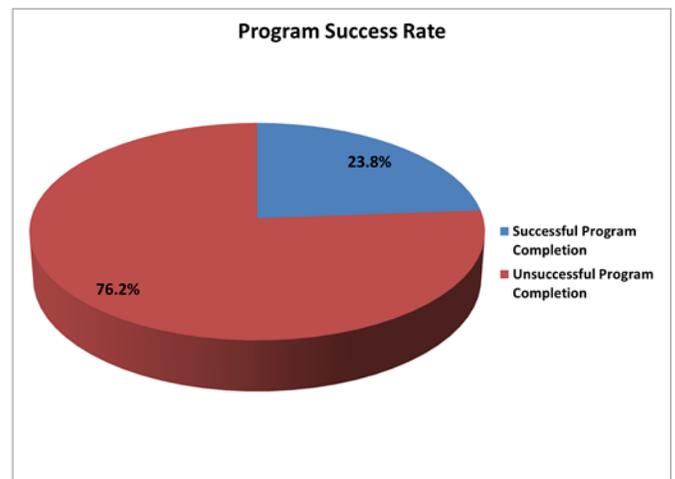
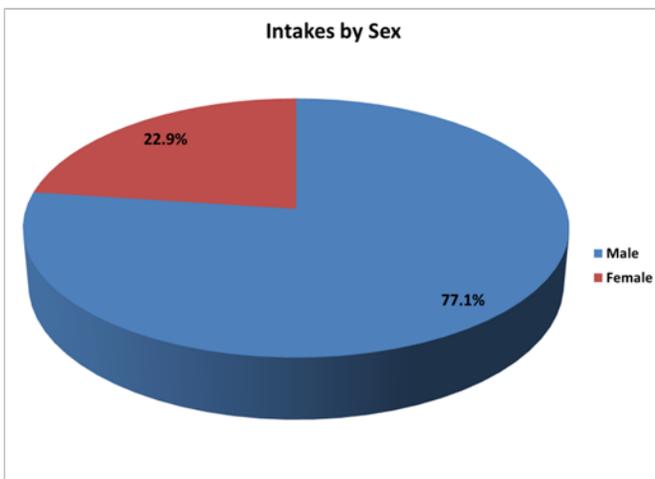
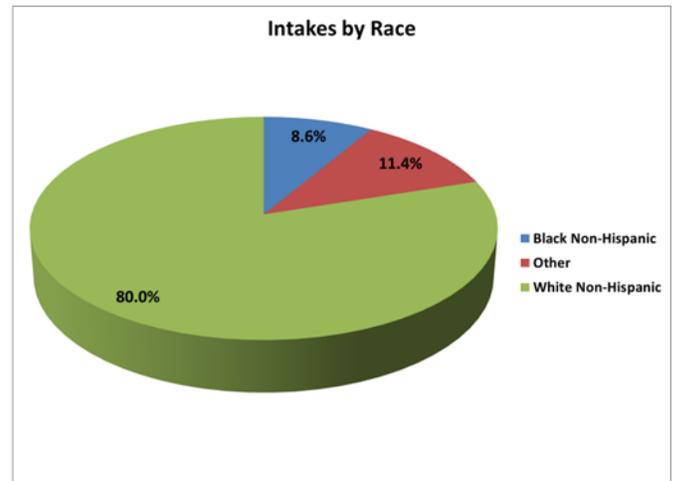
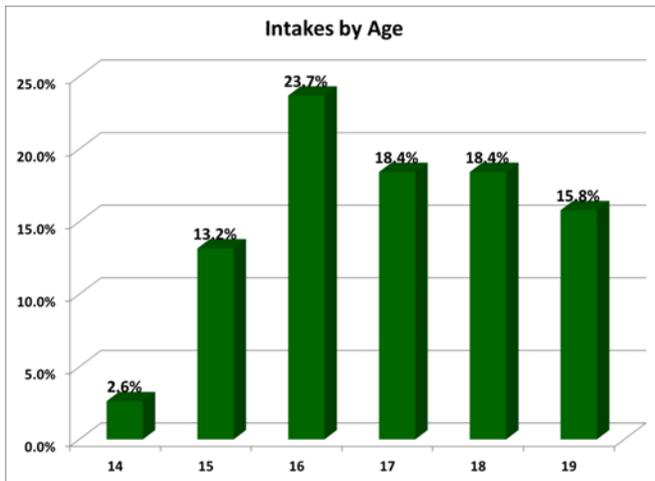
The Mason County Youth Reporting Center reports having only White Non-Hispanic intakes in their program during the fiscal year.



Mercer County Youth Reporting Center



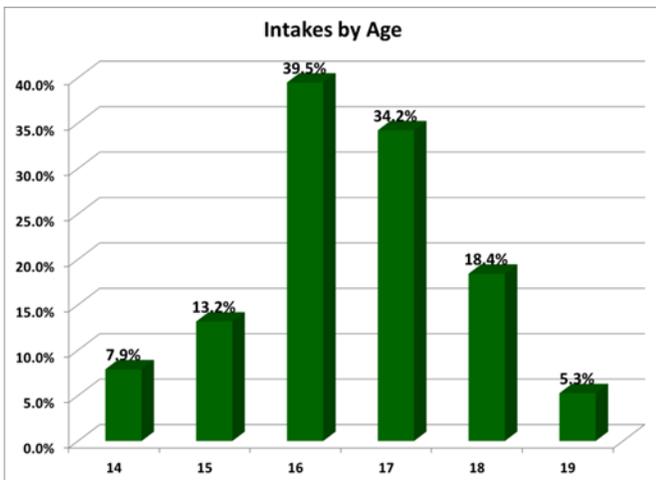
Nolan Dempsey
Program Director



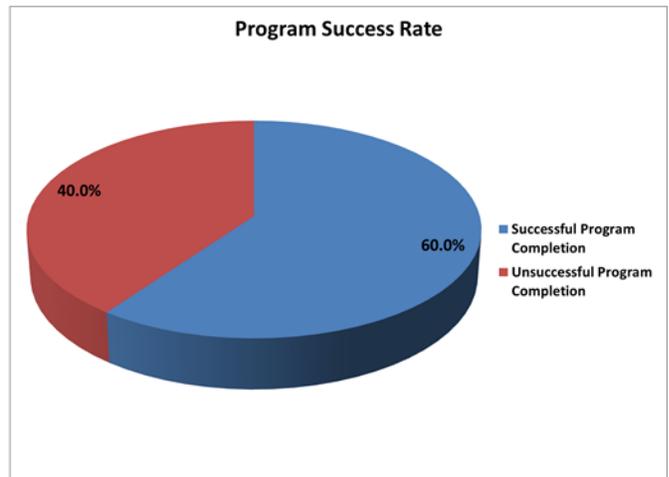
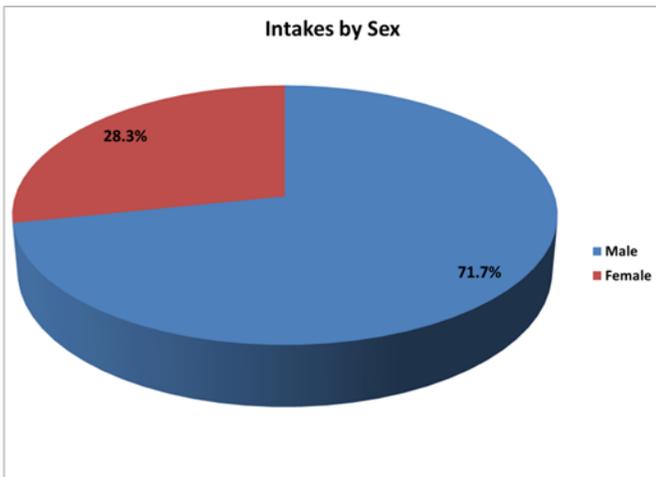
Putnam County Youth Reporting Center



David Hill
Program Director



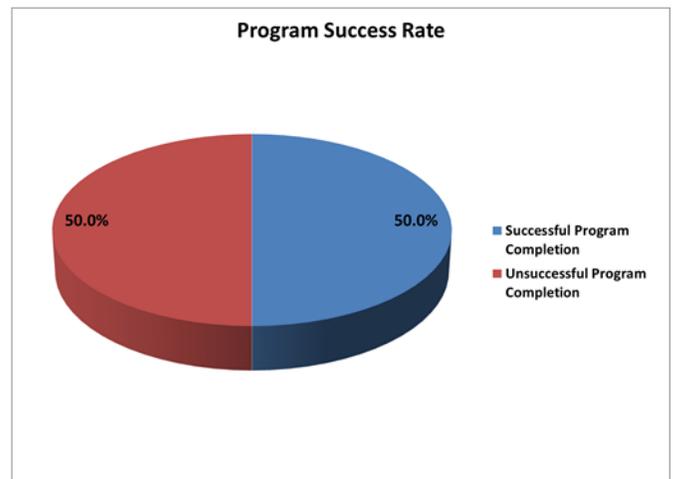
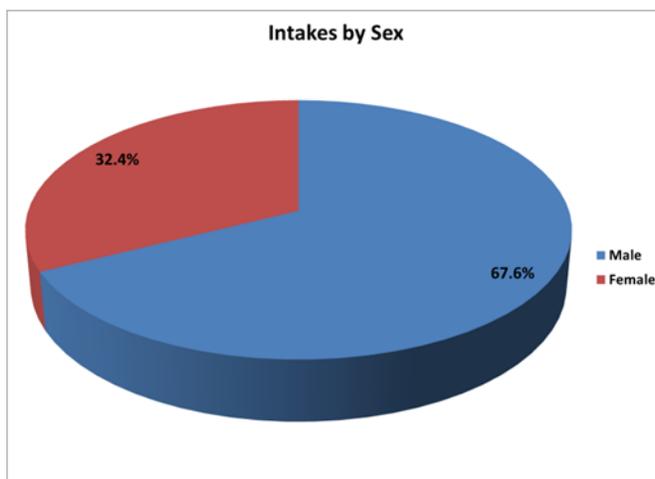
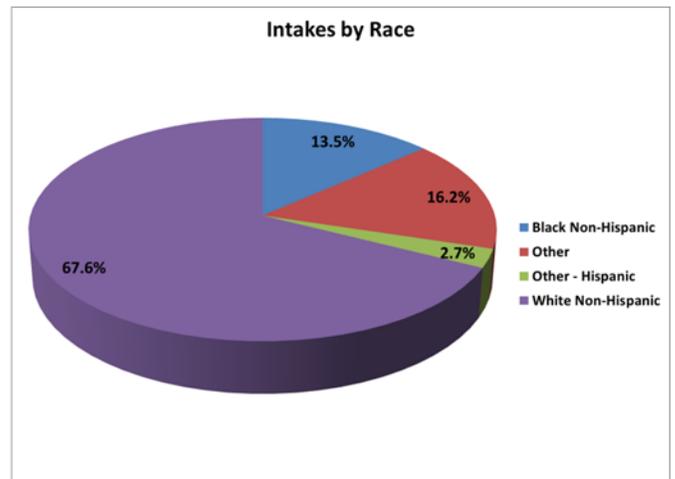
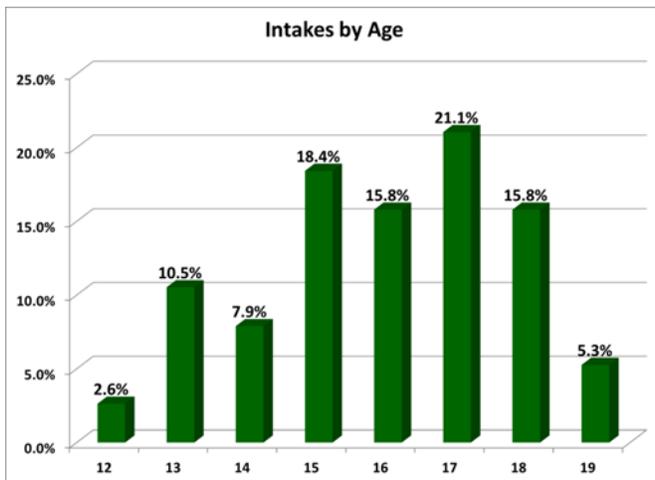
The Putnam County Youth Reporting Center reports having only White Non-Hispanic intakes in their program during the fiscal year.



STARS Youth Reporting Center



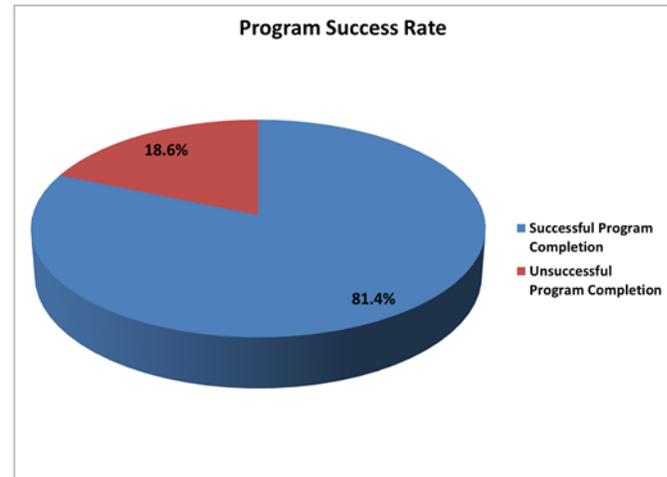
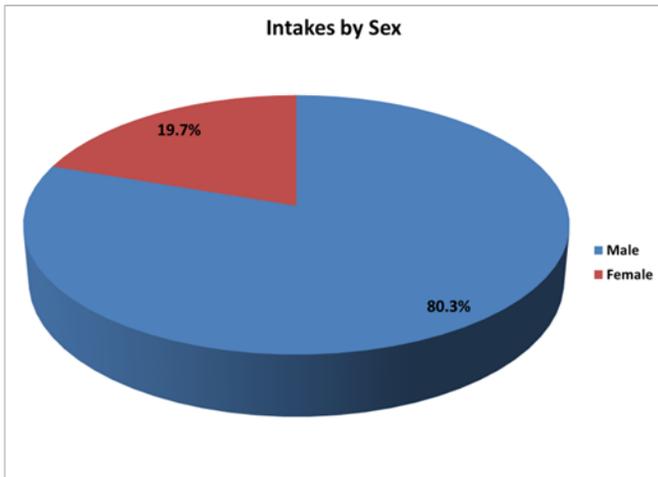
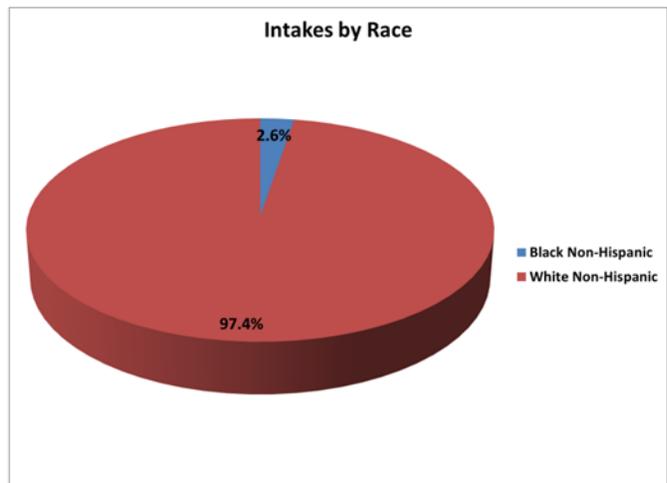
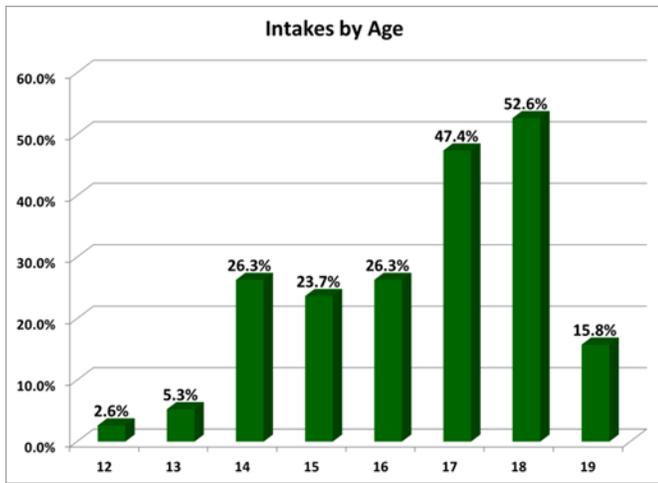
Robin Mauck
Program Director



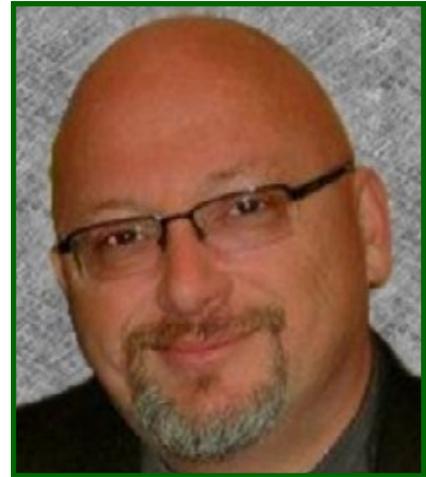
Tri-County Youth Reporting Center



Scott Caldwell
Program Director



Wood County Youth Reporting Center



Joe Taylor
Program Director

