

WEST VIRGINIA BOARD OF  
LICENSED DIETITIANS



ANNUAL REPORT  
FY 2017-2018

WEST VIRGINIA BOARD OF  
LICENSED DIETITIANS

101 Dee Drive, Suite D  
Charleston, WV 25311

Phone: 304-558-1024 Toll Free: 800-293-9832 Fax: 304-558-1025

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The Honorable Jim Justice  
Governor, State of West Virginia  
State Capitol  
Charleston, West Virginia 25305

Dear Governor Justice,

In accordance with West Virginia Code § 30-1-12 (b), the West Virginia Board of Licensed Dietitians presents herein, our Annual Report for Fiscal Year 2017-2018.

Respectfully yours,



Peg Andrews, Chairperson

GMB

cc: Secretary of State  
Clerk of the Senate  
Clerk of the House of Delegates  
Archives and History  
Legislative Library  
State Library

# West Virginia Board of Licensed Dietitians

101 Dee Drive  
Suite D

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Mac Warner, Secretary of State  
Building 1, Suite 157K  
Capitol Complex  
Charleston, WV 25305

Dear Secretary Warner:

In accordance with West Virginia Code § 30-1-12 (b), the West Virginia Board of Licensed Dietitians presents herein, our Annual Report for Fiscal Year 2017-2018.

Sincerely,

A handwritten signature in blue ink that reads "Peg Andrews". The signature is written in a cursive style with a large initial "P".

Peg Andrews, Chairperson

PA:gmb

# West Virginia Board of Licensed Dietitians

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# ACCOMPLISHMENTS

WEST VIRGINIA BOARD OF  
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**MAJOR ACCOMPLISHMENTS ACHIEVED DURING FY 2017 - FY 2018**

1. THE BOARD HAS WORKED WITH THE WV TREASURER'S OFFICE TO OFFER LICENSEES ON-LINE LICENSE RENEWALS. FOR FY 2018, THE ON-LINE RENEWALS WERE APPROXIMATELY 99.99%.
2. THE BOARD HAS ACTIVELY INVESTIGATED COMPLAINTS SINCE THE APPOINTMENT OF THIS BOARD IN JUNE, 2015. WE HAVE ALSO ESTABLISHED A COMPLAINT LOG TO TRACK THE INVESTIGATIONS TO ENSURE COMPLIANCE WITH CHAPTER 30 OF THE WV CODE. THIS LOG IS VISIBLE ON THE BOARD'S WEB PAGE, WWW.WVBOLD.COM.
3. THE BOARD HAS WORKED WITH THE WV TREASURER'S OFFICE TO ALLOW FIRST TIME LICENSEES TO OBTAIN THEIR LICENSE ON-LINE VIA CREDIT CARD. UPON IMPLEMENTATION, THE BOARD HAS SEEN A TREMENDOUS REDUCTION IN PAPERWORK.
4. THE BOARD HAS MOVED THE OFFICE TO A GROUND LEVEL OFFICE BUILDING TO ALLOW HANDICAPPED INDIVIDUALS TO GAIN ACCESS TO THE OFFICE.
5. THE BOARD HAS ESTABLISHED A CONTINUING EDUCATION AUDIT PROCESS WHICH WILL ANNUALLY AUDIT 10% OF THE LICENSEES THAT ARE REQUIRED TO REPORT FOR THAT RENEWAL PERIOD.
6. THE BOARD HAS FILED PAPERWORK WITH THE SECRETARY OF STATE AND LEGISLATIVE RULE MAKING REVIEW COMMITTEE SEEKING PERMISSION TO REDUCE THE REINSTATEMENT FEE FROM \$ 125.00 TO \$ 50.00. THE BOARD REQUESTED A LATE FEE INCREASE TO \$ 125.00 DURING THE 2018 SESSION. HOWEVER, WV CODE DOES NOT ALLOW FOR A LATE FEE BUT A REINSTATEMENT FEE. THEREFORE, A LICENSEE THAT ALLOWED THEIR LICENSE TO LAPSE HAD TO PAY THE RENEWAL FEE AND REINSTATEMENT FEE, EQUALING \$ 200.00. THIS REDUCTION WILL CHARGE A \$ 50.00 REINSTATEMENT FEE.
7. THE BOARD SUBMITTED A DOCUMENT RETENTION PROPOSAL TO

ADMINISTRATION AND ARCHIVES & HISTORY. THE PROPOSAL WAS APPROVED AND THE BOARD SUBMITTED A REQUEST TO DESTROY RECORDS, WHICH WAS ALSO APPROVED. ONCE APPROVED, THE BOARD BEGAN SHREDDING OLD DOCUMENTS THAT DID NOT HAVE ANY HISTORICAL SIGNIFICANCE. THIS GREATLY REDUCED THE PAPER LOAD AT THE OFFICE, REDUCING STORAGE SPACE.

8. A \$ 5,000.00 SUPPLEMENTAL APPROPRIATION WAS APPROVED TO COVER THE COST OF MOVING THE OFFICE, HIRING NEW STAFF AND MOVING THE OFFICE MORE INTO THE ELECTRONIC AGE.

# BOARD MEMBERS



# West Virginia Board of Licensed Dietitians

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## BOARD MEMBERS

1. MARGARET M. "PEG" ANDREWS, MA, RD, LD - CHAIRPERSON  
501 MORRIS STREET  
CHARLESTON, WV 25301
2. JOAN STARLIPER, MS, RDN, LD - VICE CHAIRPERSON  
2000 FOUNDATION WAY  
SUITE 3800  
MARTINSBURG, WV 25401
3. MARY KATHRYN GOULD, EdD, RD, LD - SECRETARY  
ONE JOHN MARSHALL DRIVE  
HUNTINGTON, WV 25755
4. GRADY M. BOWYER - TREASURER  
1939 WILSON AVENUE  
ST. ALBANS, WV 25177
5. SUSAN J. ARNOLD, MS, MLIS, AHIP, RD, LD - AUDIT COMMITTEE CHAIRPERSON  
WEST VIRGINIA UNIVERSITY  
PO BOX 9801  
MORGANTOWN, WV 26508-9801

# BOARD MEETING MINUTES

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – August 10, 2016**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present:** Peg Andrews, Susan Arnold, Grady Bowyer, Mary Kathryn Gould, Joan Starliper

**Non-Members Present:** Nancy Hill, WVBOLD Administrative Assistant and Richard McGinnis, Public Member appointed by WVAND as the Consumer Protection Coordinator

**Call to Order:** The meeting was called to order at 5:00 PM by Chairman Grady Bowyer. A quorum was established.

**Approval of Minutes:** Minutes of 12/8/15 meeting were approved

**Financial Report:** Members of the board reviewed the FY 2016 budget and expenses and discussed the FY 2017 budget. In 2016, there was a deficit in line item 1200 (Personal Services) which required a transfer of \$5,000 in April. This money was moved into line item 1200 from reserve funds. The salary of the WVBOLD Administrative Assistant is paid from these funds. The rate of payment for this position is currently \$12/hour and approximately 600 hours were logged in FY 2016. Line item 1200 was previously budgeted at \$6,500 and that was not enough to cover the annual expense, requiring the transfer of money.

Line item 1200 has been approved for \$11,500 for FY 2017. The 2017 budget for the remaining line items will remain the same as FY 2016, as determined by the Governor.

Members chose to create a finance committee consisting of the WVBOLD chair, vice-chair, and treasurer. The finance committee will discuss the need for moving funds between line items and from reserve when the needs arise. Decisions will then be presented to the remaining board members for consideration.

**License Renewal Report:** The current number of licensed dietitians in the state is 419. Between December 9, 2015 and August 10, 2016, 22 new active licenses and 9 provisional licenses were issued.

## **New Business:**

- **Election of Officers** – Peg Andrews will serve as Chair, Joan Starliper as Vice-Chair, Mary Kathryn Gould as Secretary, Grady Bowyer as Treasurer, and Susan Arnold as Audit Chairperson.

Because job descriptions for officers of WVBOLD do not exist, the above individuals will look at similar descriptions on other boards and create job descriptions for WVBOLD use. These will be completed by the next board meeting.

- **Budget and Personnel Issues** – Most of these issues were discussed earlier during the review of the financial report. An increase in the rate of pay for the Administrative Assistant was discussed. The WVBOLD chair will look into comparable rates of pay for position and years of service and report to the board for consideration.
- **Letters to Employers for Lapsed Licenses** – There were approximately 40 RDs who were licensed for 2015-16 that did not renew for 2016-17. The board has agreed to send a request to these individuals asking them to identify their status (retired, inactive, etc.). A date will be requested for a response and renewal if they have forgotten. After this date, letters will be sent to employers to identify whether or not the RD is still working.

It was discussed that some dietitians may not think they need to have a WV license because they do not practice medical nutrition therapy. There may be confusion regarding who needs to be licensed in the state. Because of this, the board decided to clarify with the Attorney General's office who needs a licenses (or, who needs licenses) based on how the code is written.

- **CPE Audits** – This year, 10% of dietitians who became licensed in even years will be audited. There are 164 LDs that fit this category. Twenty names were randomly selected from the list for audit. Sixteen LDs will be requested to provide documentation of CPEs; the additional 4 names will be used in the event one or more individuals on the first list no longer practice in WV.
- **Change of Internet Providers** – The provider of services has been changed from Frontier to Suddenlink. Internet speed with Frontier was 3G/sec and is now 50G/sec. The fee for service has increased \$4/month to a total of \$89/month.
- **Revisions to Database** – Many hours were spent during the renewal process informing hospitals whether or not dietitians had renewed their licenses, as these facilities need primary source verification, which does not include the mailed certificate. To improve the efficiency of this process, the board is seeking revisions to the online verification page. Before the next renewal period, information regarding the expiration date of the license and if any disciplinary action has been imposed will be provided. As soon as an LD renews his or her license, the expiration date will indicate the renewed time frame. In reference to disciplinary actions, if the page indicates yes, those seeking more information will have to call the board office.

- **User Friendly Database** – In addition to verification of licenses, improvements will also be made to the overall online form. The board hopes to simplify the questions, but add a question asking if an individual has previously held a license in WV. If yes, the same license number will be used for that individual. Hospitals as employers of dietitians do not use the printed certificates as the primary source verification, so the board hopes to create an electronic certificate that will be generated at the end of the renewal process similar to how the Commission on Dietetic Registration is set up. This would enable the licensee to keep an electronic copy and print when needed. This would also cut down on paper, printing, and postal fees currently generated with the distribution of certificates.
- **Nutrition Therapy** – Nancy and Richard left the room and the board went into Executive Session. Board members came out of executive session to continue the open meeting.

**Next Meeting Date:** November 28, 2016 at 4:00 PM, which is the day before the State Auditor's Meeting that Susan, Joan, and Mary Kathryn will attend.

The meeting was adjourned at 8:00 PM.

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RD, LD  
WVBOLD Secretary

APPROVED 11/28/2016

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – August 31, 2016**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present:** Peg Andrews, Grady Bowyer; Via phone - Susan Arnold, Mary Kathryn Gould, Joan Starliper

**Non-Members Present:** Nancy Hill, WVBOLD Administrative Assistant and Richard McGinnis, Public Member appointed by WVAND as the Consumer Protection Coordinator

**Call to Order:** The meeting was called to order at 4:00 PM by Peg Andrews, Chair. A quorum was established.

**Approval of Minutes:** Minutes of 8/10/16 meeting were approved.

**Joint Committee on Government Organizations:** A board response to recommendations made by the Performance Evaluation and Research Division was discussed.

**Complaint:** Steps to proceed with the investigation of a complaint were determined by the board.

**Next Meeting Date:** November 28, 2016 at 4:00 PM.

The meeting was adjourned at 4:50 PM.

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RD, LD  
WVBOLD Secretary

APPROVED 8/14/2017

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – November 28, 2016**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present:** Peg Andrews, Susan Arnold, Grady Bowyer, Mary Kathryn Gould, and Joan Starliper (via phone)

**Non-Members Present:** Nancy Hill, WVBOLD Administrative Assistant and Richard McGinnis, Public Member appointed by WVAND as the Consumer Protection Coordinator

**Call to Order:** The meeting was called to order at 4:03 PM by Peg Andrews, chair. A quorum was established.

**Approval of Minutes:** Motion #1 to approve the minutes of the August 10, 2016 meeting passed.

**CE Audit:** Sixteen licensees were contacted to provide documentation of 20 CPEs for a two-year period. Thirteen of those responded. Two of the 3 who did not respond have moved out of state and there is no information for the third. According to board records, the third individual lives in Maryland, but cannot be reached at the phone number provided. Three additional licensees on the alternate list were asked to submit verification of CPEs and were given until December 31<sup>st</sup> to do so.

**Follow-up on Complaints:**

1. Changes were made to the website in question and the AG's office recommends monitoring the situation.
2. Articles submitted to local newspapers are free speech and do not prevent those who disagree from submitting articles providing sound nutritional information.
3. An anonymous complaint was received via mail. The AG's office is currently reviewing the information presented.

**Treasurer's Report:** Cash on hand is \$45,942.43 as of this meeting. To date, the board has spent \$14,180.27. The Governor's office increased the 2017 budget to

\$34,957. As of 11/23/16, there is a balance of \$20,776. According to the treasurer, the finances are consistent with the 2015 fiscal year. Motion #2 to approve the financial report passed.

**Administrative Assistant Position:** Nancy Hill exited the room during this discussion. Previously, the board has discussed increasing Nancy's salary to be more reflective of her experience and time in this position. In consideration of the budget and the work that is required in this position, it was determined that an increase to \$13.70/hour was feasible.

Motion #3 to increase the Administrative Assistant's salary to \$13.70/hour, effective immediately, was approved.

**Legislative Auditor:** Members of the WVBOLD have been requested to attend the Joint Committee on Government Organization meeting on December 5 from 4-6 PM in the House Chambers. A representative from each agency will be given 3-5 minutes to describe the need for their board in respond to the audit that was submitted by the Legislative auditor, John Sylvia, from the Performance Evaluation and Research Division (PERD). Peg, Grady, and Richard plan to attend.

**P-card Policy:** Grady utilized a policy drafted by the LPN board to create a purchase card policy that would be appropriate to this board. Currently, P-cards are held by the board treasurer and the administrative assistant. The policy was reviewed by all board members. Motion #4 to approve the P-card policy as written was approved.

**Legislation to Raise the Licensing Fee:** A discussion ensued regarding an increase in all fees established for licensure. Future expenses were considered, as was the process. The increases would be established in a rule, rather than changing the code. This change would need to be submitted to the Secretary of State followed by a public comment period of 30 days minimum, but no more than 60 days.

Original license \$75

Renewal \$75

Provisional \$75

Late renewal \$125

Reinstatement \$125

Motion #5 to increase the fees as above was approved. The board will submit this request mid-April to be put out for public comment.



**Website:** The WVBOLD website is being updated and will be ready for review shortly. It will likely go live at the end of December. Because the website will be used as primary source verification, the license expiration date must be available on the database. Additionally, the computer will need to automatically make the change in the expiration date once a licensee renews his or her license.

**Budget Narrative:**

The following are goals/objectives/performance measures for the WVBOLD

- Maintain the average turnaround time to issue a license within three days. The performance measure has been 8 days, but was decreased to three for 2018 due to the use of online applications.
- Enhance the website by the end of FY 2017 by adding application forms and frequently asked questions, updating the listing of all licensed dietitians, allowing licensees to pay fees using their debit or credit cards, and providing more space for continuing education descriptions on the application.
- Licensee will be allowed to print their license upon successful completion of online renewal. This will be established for the 2017 renewal period.
- Work with the Legislature to correct issues in both the licensure law and legislative rules by FY 2018, and then revise the website during FY 2018. Issues include changing the annual application and renewal fees, making the application year coincide with the continuing education requirements, rewriting the provisional license section to mirror that of the active license section, and providing an option for dietetic intern graduates to become provisional licensees and become active when they complete and pass the exam.
- Draft legislation for the FY 2018 Regular Session allowing fees collected by the board to be determined by legislative rule instead of in code.

**Smoking Cessation:** Members of multiple boards have been requested to have an annual in-service for smoking cessation. Because no one on the WVBOLD is a smoker, it was determined that this request was unfounded. Motion #6 to not participate in an annual smoking cessation in-service was approved.

**Posting Minutes:** The board discussed whether meeting minutes should be posted in draft form or after they have been approved. Motion #7 to post meeting minutes after they have been approved was passed.

The next board meeting has been scheduled for August 7, 2017 from 4-6 PM.

The meeting was adjourned at 6:00 PM

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RD, LD  
WVBOLD Secretary

APPROVED 8/14/2017

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – August 14, 2017**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present:** Peg Andrews, Susan Arnold, Grady Bowyer, Mary Kathryn Gould, and Joan Starliper (via phone)

**Non-Members Present:** Nancy Hill, WVBOLD Administrative Assistant and Richard McGinnis, Public Member appointed by WVAND as the Consumer Protection Coordinator

**Call to Order:** The meeting was called to order at 4:00 PM by Peg Andrews, chair. A quorum was established.

**Approval of Minutes:** Motion #1 to approve the minutes of the November 28, 2016 meeting passed.

**Treasurer's Report:** FY 2017 budget was \$34,957.00 and at the end of the year (June 30, 2017) the WVBOLD had spent \$24,518.80. No money was taken by the state this year. FY 2018 budget is based on \$33,000. Account balance as of August 14, 2017 was \$53,632.33. Motion #2 to approve the Treasurer's report as presented was approved.

**CE Audits:** The audit for 2016 was an even-year audit, meaning fewer people were audited. Ten percent of licensees resulted in 16 people being audited. Letters were mailed October 3, 2016 requesting documentation of 20 hours of CPEs over the period of July 1, 2014 – June 30, 2016 by November 15, 2016. By the deadline, 13 satisfactory replies had been completed. The three who did not respond had either moved out of state or had not renewed their license in 2016. Three additional people were selected from the alternate license numbers. Those letters were mailed November 29, 2016 for submission by December 21. All CPE documentation was acceptable and no further action was needed. Emails were sent to all of the respondents to let them know that their documentation was received and accepted.

As this is an odd-year, 10% of 243 licensees (24) will be audited. Board members randomly drew 28 numbers between 1 and 243. The last 4 will be used as alternates.

Numbers drawn were as follows:

136, 32, 198, 205, 236, 210, 108, 127, 154, 238, 158, 110, 93, 209, 64, 143, 134, 144, 203, 117, 139, 113, 199, 10

Alternate: 52, 116, 145, 152

These numbers correspond to an alphabetical list of licensees who obtained their license in an odd-year; they are not license numbers.

Audit request letters will be mailed in early October with a November 15 deadline.

**Complaint Follow-up:** Two complaints (a scope of practice issue and information in a newspaper article) and one question from a national weight loss provider were received in the time since the last board meeting. Each complaint/question was reviewed by the board's attorney in the Attorney General's office.

A licensee questioned why the board does not make its budget public. A summary of the Treasurer's Report is available in the minutes of each board meeting and is provided on the website once the minutes are approved. Additionally, information on the budget will be supplied upon request.

**Increasing the License Fee:** The proposed fee increase was sent out for public comment in April 2017. Fees have not been increased since 1997 and changes were proposed in order to cover increasing expenses related to personnel, rent, technology, and attorney consultations. Following the public comment period, the proposed increase was refiled and submitted to the Legislative Rulemaking Review Committee. The proposed fees are as follows:

Original license - \$75

Renewal - \$75

Provisional - \$75

Late Renewal - \$125

Reinstatement - \$125

**P-card Report:** Between July 1, 2017 and August 14, 2017 9 bills have been paid using the p-card and the system appears to be working well.

**Online Renewal of Licenses:** Overall, the online renewal of licenses for FY 2018 worked very well. Several licensees inquired about when their license would arrive in the mail and those individuals were reminded that the board will no longer mail certificates, as they can be printed by the licensee immediately following the online renewal process. Compliments were received about the ease of the new process from active licensees and hospital HR departments because they now have immediate primary source verification.

To improve the process, board members discussed providing instructions on the website to go to the link where certificates can be printed and moving the most recent certificate from the bottom to the top of the list for ease in identification of the most current license.

**Call Logs:** Currently, a written log of questions directed toward the WVBOLD is maintained in the office. Since board members are located in multiple parts of the state, we will look into putting a board members only log on the website so all members can see what questions have been asked.

**Goals, Objectives, and Performance Measures:** The WVBOLD has met the majority of its goals established in 2015.

1. Decrease the average turnaround time to issue a license within three days.  
2017 – same day online renewal; performance measure met
2. Enhance the website by the end of FY 2017 by adding application forms and frequently asked questions, updating the listing of all licensed dietitians, allowing licensees to pay fees using their debit or credit cards, and providing more space for continuing education descriptions on the application.  
2017 – website revisions complete; goal met
3. Add to the website the ability to have employers confirm a member's status online by the end of FY 2017.  
2017 – goal met

Goal for FY 2019 is to revise the provisional permit application to ensure it is not confused with the initial application for Registered Dietitian Nutritionist who are applying for their first license in the state, as well as to enable provisional and first-time licensees to obtain their license electronically.

**Building Update:** The building manager of the current office space would like to relook at the lease which expires in October. The board will look at other options as there are maintenance and safety concerns with the current location.

**Board Positions:** Board members agreed to continue in their current positions:

Chair: Peg Andrews

Treasurer: Grady Bowyer

Secretary: Mary Kathryn Gould

CPE Audit Chair: Susan Arnold

**Administrative Assistant:** Effective August 14, 2017, Nancy Hill has resigned from her position as Administrative Assistant. In the interim, Grady Bowyer has agreed to act as the administrative assistant per diem for a flat rate of \$150/week.

**Document Storage:** The state archives office will be contacted in order to inquire as to how long certain documents need to be kept.

The next board meeting has been scheduled for November 6, 2017 from 4-6 PM.

The meeting was adjourned at 6:30 PM

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RDN, LD

WVBOLD Secretary

APPROVED 11/14/2017

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – October 4, 2017**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present via Conference Call:** Peg Andrews, Susan Arnold, Grady Bowyer, Mary Kathryn Gould, and Joan Starliper

**Guests Present:** Richard McGinnis (WVAND Liaison)

**Call to Order:** The meeting was called to order at 4:07 PM by Peg Andrews, chair. A quorum was established.

**Administrative Assistant Position:** Board members have reviewed the resume of Marguerite Price and approved her to be interviewed by Peg Andrews and Grady Bowyer. Peg and Grady believe she would be a good fit to the board.

**Motion #1** to hire Marguerite Price was approved.

**Month to Month Lease:** The lease for WVBOLD current office space expired October 1. A month-to-month leases has been proposed to stay in this location while searching for a new location. The proposed month-to-month lease will run through March 31, 2018 at the latest. WVBOLD will continue to pay \$138/month for the rooms and \$70/month for parking.

**Motion #2** to accept the month-to-month lease was approved.

Peg and Grady have looked at two locations already and will soon be looking at a third. The board agrees the cost should be kept to no more than \$300/month for the room and one parking space. Locations outside Charleston like South Charleston and Belle may need to be considered.

The meeting was adjourned at 4:32 PM.

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RDN, LD  
WVBOLD Secretary  
APPROVED 11/9/2017

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – November 14, 2017**

**723 Kanawha Blvd. East  
Room 105 – Union Building  
Charleston, WV**

**Members Present:** Peg Andrews, Susan Arnold (via conference call), Grady Bowyer, Mary Kathryn Gould

Members Absent: Joan Starliper

**Guests Present:** Richard McGinnis (WVAND Liaison)

**Call to Order:** The meeting was called to order at 4:30 PM by Peg Andrews, chair. A quorum was established.

**Minutes:** Motion #1 to approve the minutes from both the August 14, 2017 and October 4, 2017 meetings was approved.

**Treasurer's Report:** The account balance as of today is \$48,427.40. The per diem line item has been a bit higher, as Grady has filled in during the transition of administrative assistants. Purchases made include a cross-cut shredder to destroy sensitive material, a postage scale, printer ink, hanging folders, and 21 cent stamps to provide the additional postage for large envelopes rather than use another 49 cent stamp. A quote of \$1498.63 was provided by Dunbar Transfer to move the office contents to the new location. The new property manager has agreed to move us at no cost, which saves ~\$1500.

**CE audit:** Susan mailed 24 letters informing licensees they had been randomly selected for audits the first week of October, and provided November 15 as the deadline to submit documentation. Nineteen licensees have returned their information. Susan will draft a letter and Grady will email to the 5 individuals who have not returned their documentation reminding them of the deadline and that without substantiated documentation, their license will be suspended.

The board will discuss developing a procedural rule regarding failing to submit CEs in a timely manner at the next board meeting.



For the 2018-2019 audit, the board will need to emphasize to those being audited that CPE certificates need to be completely filled out (name and registration number) in order to be valid.

**Office move:** The current office in the Union Building is beginning to be cleared out. The new office is located at 101 Dee Drive, Suite D. Other occupants in the new location include the Board of Medicine and Licensed Practical Nurse (LPN) Board. The office offers parking and easy walk-in access. Our space is 224 sq feet and will cost \$275/month. We will be increasing our cost \$75/month. Rent begins Dec. 1<sup>st</sup> but we are able to move in a few days before (either Nov. 28 or 24 if the weather is bad on the 28<sup>th</sup>). WVBOLD office will be closed for two weeks beginning the week of Thanksgiving. The official reopening is Dec. 4 and this information will be posted to the website.

**Retention Policy:** At this time, a policy outlining the retention of documents does not exist for the WVBOLD. Board members used an example from the LPN Board and made revisions/tailored guidelines to the type of documents kept by this office. Peg will make the revisions and send an electronic copy to the board for review. Motion #2 was made and approved stating if a majority of board members rules in favor of the revision the document will be adopted as the record of retention policy.

**Lease:** The lease for the new office on Dee Drive was presented. Motion #3 to accept the lease as presented was approved.

**Legislative rules:** A call was received in the board office from the Legislative Rules Review Committee seeking documentation on why an increase in fees was proposed by the board. Grady replied the fee increase was necessary due to an increase in rent, attorney fees (\$100/hr) accrued several times in last 2 fiscal years, and the rising cost of board member travel. It was also noted that the fees have remained the same since 1997. The Legislative Rules Committee meeting will be either December 1, 2, or 3. Grady will be attending the meeting.

The meeting was adjourned at 6:00 PM.

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RDN, LD  
WVBOLD Secretary

**West Virginia Board of Licensed Dietitians  
Minutes**

**Board Meeting – April 30, 2018**

**101 Dee Drive, Suite D  
Charleston, WV 25301**

**Members Present:** Peg Andrews, Grady Bowyer, Mary Kathryn Gould, Joan Starliper

**Members Absent:** Susan Arnold

**Non-Members Present:** Meredith Chapman, liaison from WVAND as the Consumer Protection Coordinator and Mark Weiler, Assistant Attorney General

**Call to Order:** The meeting was called to order at 3:58 PM by Peg Andrews, chair. A quorum was established.

**Approval of Minutes:** There was an edit to the tense of a word from the 11-9-2017 minutes: "was" to "were". Following this, a motion was made and seconded to approve the minutes as corrected. **Motion #1** to approve the November 9, 2017 meeting minutes passed.

**Treasurer's Report:** Grady provided Purchase Card statements for FY 2018, as well as the third quarter budget report. The FY 2018 budget was set at \$33,000. To date, we have spent \$23,885.62 with \$9,114.38 remaining for the fourth quarter. As of April 30, 2018, the cash balance was \$34,772.18. The need to increase the budget to \$38,000 for FY 2019 was discussed. This change is primarily due to the projected increased cost for personnel.

**Motion #2** to increase budget from \$33,000 to \$38,000 for FY 2019 was approved

**Website Update:** The electronic application for new licensees was initiated and is working well. The application is submitted and then, the individual receives an email requesting payment. At this time the Social Security number is provided and prepopulated in the database.

There have been several requests to change the open enrollment timeframe for renewing licenses from May 1<sup>st</sup> to April 1<sup>st</sup> and board members agree this would be a good idea. With this change, licensees would receive an email at the end of March announcing the renewal

period. **Motion#3** to change the beginning of the renewal period from May 1 to April 1 was approved.

### **Complaints:**

*02-FY2018* – did not submit CPE documentation as requested during the random audit. This individual was contacted by certified mail, email, and phone, but has never responded. It was decided that since this is the renewal period for FY 2019, if the individual submits an application for renewal, it will be rejected as the continuing education requirements were not met. June 30, 2018 will be the last day for this individual to renew. If no renewal is requested, the license will fall into lapsed status. If at some point, the individual seeks a reinstatement of the license, it would be rejected due to failure to report CPE activities. At that time, the individual would be sent a certified letter outlining the reason for rejection and providing an opportunity to have a hearing.

*01-FY2018* – E-mails have been received with complaints about this individual and program being presented. The complainants have described bad outcomes with regard to laboratory values. The individual offering the program has been contacted, but has not responded. The next step will be to set up a call with the individual or the head of the company employing the individual.

The person who initiated the complaint will be provided a status update through certified mail by June 1, 2018.

*Issue #3* – A provisional license holder is approaching the end of the provisional license period and has yet to notify the board office of passing the CDR exam. If this individual attempts to renew the license, the status would be moved to “non-licensed” as the requirements of licensure have not been met. A certified letter would then be sent providing an explanation for the denial of licensure and outlining the appeal process. .

### **Hospital Condition of Participation:**

The board office receives multiple inquiries about order writing privileges for RDNs. CMS has stated that a qualified dietitian can place diet orders; however, the facility’s medical staff has to improve and include in hospital policies. Title 64, Legislative Rule, WV Division of Health, Series 12, Hospital Licensure has not been updated to reflect the federal revisions. Section 7.3.k, “All therapeutic diets, including between meal nourishments, shall be prepared and served as prescribed by the attending practitioner,” is in opposition to federal guidelines. Board members agree that WVBOLD and the WV Academy of Nutrition and Dietetics (WVAND) need to collaborate and encourage revision. Mark will try to find out who would be responsible for revising the Hospital Licensure.

**Legislative review:** A request was made to increase the licensure fees, as they have not been increased in 20 years. Peg and Grady attending hearings to answer questions and ultimately HB 4079 supporting the increases were passed with an effective date of April 1, 2018.

**New Business:**

*Renewal Notices:* Notices of the renewal period will go out electronically and will indicate whether or not it is a year in which the licensee is required to document 20 hours of CEUs within the past two years. In FY 2020, this process will be completely electronic and no cash or checks will be accepted, only credit cards.

*Applicants for office vacancies:* Four applications for the open administrative assistant were reviewed. Peg and Grady interviewed and recommend the hiring of Jordyn Chapman.

**Motion #4** to hire Ms. Chapman was approved. She will be offered \$10.50/hour to start, and will receive a performance evaluation at 3 months with the potential to increase her pay to \$11.00/hr. After the 3 month probationary period, she will receive an annual evaluation.

*Primary Source Verification:* The board office is receiving many requests to provide letters verifying licensure status. As we are trying to complete most tasks electronically, the board discussed adding information to the website describing how to verify an individual's license electronically. If a paper copy is required, a \$10.00 processing fee will be charged. **Motion #5** to add license verification instructions and fee information for paper copies was approved.

**Next Meeting Date:** Tentative August 27, 2018, 3:00 – 5:00 PM

The meeting was adjourned at 5:42 PM.

Respectfully submitted,

*Mary Kathryn Gould*

Mary Kathryn Gould, EdD, RD, LD  
WVBOLD Secretary

# REVENUE

WV BOARD OF LICENSED DIETITIANS  
REVENUE GENERATED FY 2018

1	RENEWALS	\$32,925.00
2	NEW LICENSE	\$3,750.00
3	NEW PROVISIONAL LICENSE	\$250.00
	TOTAL	\$36,925.00

# FINANCIAL STATEMENTS

FINAL FIGURES FOR FY 2017

		FY 2017 BUDGET	FY 2017 SPENT THRU JUNE 30, 2017	UNCOMMITTED
1200	PERSONAL SERV	\$8,621.00	\$4,338.51	\$4,282.49
1201	PER DIEM	\$6,074.00	\$5,466.00	\$608.00
1204	ATTRITION	\$723.00	\$0.00	\$723.00
2200	PEIA FEES	\$0.00	\$0.00	\$0.00
2202	SS	\$770.00	\$750.05	\$1,520.05
<b> </b>				
3200	OFFICE EXP	\$2,677.00	\$813.31	\$1,863.69
3201	PRINTING	\$940.00	\$0.00	\$940.00
3202	RENT	\$1,776.00	\$2,006.00	\$230.00
3204	PHONE	\$2,050.00	\$1,759.54	\$290.46
3205	INTERNET	\$0.00	\$187.14	\$187.14
3206	CONTRACTURAL SRVS.	\$275.00	\$0.00	\$275.00
3207	ATTORNEY FEES	\$1,050.00	\$834.00	\$216.00
3208	CONSULTANT FEES	\$0.00	\$4.04	\$4.04
3211	TRAVEL	\$1,000.00	\$1,660.95	\$660.95
3213	COMPUTER SRVS. - INTERNAL	\$1,554.00	\$2,397.90	\$843.90
3214	COMPUTER SRVS. - EXTERNAL	\$0.00	\$184.95	\$184.95
3218	DUES	\$525.00	\$175.00	\$350.00
3219	INSURANCE	\$2,580.00	\$2,556.00	\$24.00
3241	MISC. (PARKING)	\$950.00	\$490.00	\$460.00
3242	TRAINING	\$550.00	\$150.00	\$400.00
3244	POSTAL	\$1,850.00	\$631.41	\$1,218.59
3263	CREDIT CARD FEES	\$725.00	\$468.14	\$256.86
3270	FUND TRANSFER	\$957.00	\$956.14	\$1,913.14
3272	PEIA RESERVE	\$300.00	\$57.00	\$243.00
3324	TREASURER'S FEES	\$550.00	\$545.00	\$5.00

BUDGET	SPENT	UNDER
\$34,957.00	\$24,518.80	\$10,438.20

CASH BALANCE 6/30/2017	\$55,784.26
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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2017	8680	0936	00100	1200	\$8,621.00	\$0.00	\$4,338.51	\$4,282.49
	2017	8680	0936	00100	1201	\$6,074.00	\$0.00	\$5,466.00	\$608.00
	2017	8680	0936	00100	1204	\$723.00	\$0.00	\$0.00	\$723.00
	2017	8680	0936	00100	2200	\$0.00	\$0.00	\$0.00	\$0.00
	2017	8680	0936	00100	2202	(\$770.00)	\$0.00	\$750.05	(\$1,520.05)
	2017	8680	0936	13000	3200	\$2,677.00	\$0.00	\$813.31	\$1,863.69
	2017	8680	0936	13000	3201	\$940.00	\$0.00	\$0.00	\$940.00
	2017	8680	0936	13000	3202	\$1,776.00	\$0.00	\$2,006.00	(\$230.00)

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▼ **Expense Actuals**

<b>Purchase Reservations :</b>	<input type="text" value="\$0.00"/>		<b>Uncommitted :</b>	<input type="text" value="\$4,282.49"/>
<b>Pre-Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unobligated :</b>	<input type="text" value="\$4,282.49"/>
<b>Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Accrued :</b>	<input type="text" value="\$4,282.49"/>
<b>Accrued Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Cash :</b>	<input type="text" value="\$4,282.49"/>
<b>Cash Expenses :</b>	<input type="text" value="\$4,338.51"/>		<b>Actual Expenses :</b>	<input type="text" value="\$4,338.51"/>

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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2017	8680	0936	13000	3204	\$2,050.00	\$0.00	\$1,759.54	\$290.46
	2017	8680	0936	13000	3205	\$0.00	\$0.00	\$187.14	(\$187.14)
	2017	8680	0936	13000	3206	\$275.00	\$0.00	\$0.00	\$275.00
	2017	8680	0936	13000	3207	\$1,050.00	\$0.00	\$834.00	\$216.00
	2017	8680	0936	13000	3208	\$0.00	\$0.00	\$4.04	(\$4.04)
	2017	8680	0936	13000	3211	\$1,000.00	\$0.00	\$1,660.95	(\$660.95)
	2017	8680	0936	13000	3213	\$1,554.00	\$0.00	\$2,397.90	(\$843.90)
	2017	8680	0936	13000	3214	\$0.00	\$0.00	\$184.95	(\$184.95)

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▼ **Expense Actuals**

<b>Purchase Reservations :</b>	<input type="text" value="\$0.00"/>		<b>Uncommitted :</b>	<input type="text" value="\$290.46"/>
<b>Pre-Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unobligated :</b>	<input type="text" value="\$290.46"/>
<b>Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Accrued :</b>	<input type="text" value="\$290.46"/>
<b>Accrued Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Cash :</b>	<input type="text" value="\$290.46"/>
<b>Cash Expenses :</b>	<input type="text" value="\$1,759.54"/>		<b>Actual Expenses :</b>	<input type="text" value="\$1,759.54"/>

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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2017	8680	0936	13000	3218	\$525.00	\$0.00	\$175.00	\$350.00
	2017	8680	0936	13000	3219	\$2,580.00	\$0.00	\$2,556.00	\$24.00
	2017	8680	0936	13000	3241	\$950.00	\$0.00	\$490.00	\$460.00
	2017	8680	0936	13000	3242	\$550.00	\$0.00	\$150.00	\$400.00
	2017	8680	0936	13000	3244	\$1,850.00	\$0.00	\$631.41	\$1,218.59
	2017	8680	0936	13000	3263	\$725.00	\$0.00	\$468.14	\$256.86
	2017	8680	0936	13000	3270	\$0.00	\$0.00	\$956.14	(\$956.14)
	2017	8680	0936	13000	3272	\$300.00	\$0.00	\$57.00	\$243.00

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▼ **Expense Actuals**

<b>Purchase Reservations :</b>	<input type="text" value="\$0.00"/>		<b>Uncommitted :</b>	<input type="text" value="\$350.00"/>
<b>Pre-Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unobligated :</b>	<input type="text" value="\$350.00"/>
<b>Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Accrued :</b>	<input type="text" value="\$350.00"/>
<b>Accrued Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Cash :</b>	<input type="text" value="\$350.00"/>
<b>Cash Expenses :</b>	<input type="text" value="\$175.00"/>		<b>Actual Expenses :</b>	<input type="text" value="\$175.00"/>

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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2017	8680	0936	13000	3324	\$550.00	\$0.00	\$545.00	\$5.00
	2017	8680	0936	42600	3270	\$957.00	\$0.00	\$0.00	\$957.00

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▼ **Expense Actuals**

<b>Purchase Reservations :</b>	<input type="text" value="\$0.00"/>		<b>Uncommitted :</b>	<input type="text" value="\$5.00"/>
<b>Pre-Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unobligated :</b>	<input type="text" value="\$5.00"/>
<b>Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Accrued :</b>	<input type="text" value="\$5.00"/>
<b>Accrued Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Cash :</b>	<input type="text" value="\$5.00"/>
<b>Cash Expenses :</b>	<input type="text" value="\$545.00"/>		<b>Actual Expenses :</b>	<input type="text" value="\$545.00"/>

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# WV BOARD OF LICENSED DIETITIANS

FY 2018 REPORT

BALANCE ON HAND 7/1/2018

\$63,203.98

<b>OBJECT</b>	<b>BUDGETED</b>	<b>SPENT</b>	<b>BALANCE</b>
PERSONAL SERVICES	\$11,550.00	\$5,731.99	\$5,818.01
BENEFITS	\$5,200.00	\$6,525.00	<b>\$1,325.00</b>
SOCIAL SECURITY	\$1,000.00	\$937.68	\$62.32
OFFICE EXPENSE	\$1,250.00	\$739.09	\$510.91
PRINTING	\$340.00	\$0.00	\$340.00
RENT	\$2,625.00	\$2,615.00	\$10.00
PHONE	\$1,710.00	\$2,078.81	<b>\$368.81</b>
INTERNET	\$0.00	\$754.47	<b>\$754.47</b>
CONTRACTURAL SERV.	\$0.00	\$1.72	<b>\$1.72</b>
ATTORNEY FEES	\$2,000.00	\$1,867.50	\$132.50
CONSULTANT FEES	\$0.00	\$5.34	<b>\$5.34</b>
TRAVEL	\$2,000.00	\$347.77	\$1,652.23
COMPUTER & OASIS FEE	\$2,300.00	\$1,222.12	\$1,077.88
ASSOCIATION DUES	\$250.00	\$250.00	\$0.00
INSURANCE	\$2,910.00	\$2,912.00	<b>\$2.00</b>
MISC (PARKING)	\$900.00	\$1,035.91	<b>\$135.91</b>
TRAINING	\$300.00	\$0.00	\$300.00
POSTAL	\$750.00	\$330.66	\$419.34
COMPUTER SOFTWARE	\$0.00	\$9.95	<b>\$9.95</b>
CC FEES	\$500.00	\$660.20	<b>\$160.20</b>
PEIA RESERVE TRANSFER	\$200.00	\$104.00	\$96.00
TREASURER'S FEES	\$2,215.00	\$2,590.00	<b>\$375.00</b>
	\$38,000.00	\$30,719.21	\$7,280.79

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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2018	8680	0936	00100	1200	\$11,550.00	\$0.00	\$5,731.99	\$5,818.01
	2018	8680	0936	00100	1201	\$5,200.00	\$0.00	\$6,525.00	(\$1,325.00)
	2018	8680	0936	00100	2202	\$1,000.00	\$0.00	\$937.68	\$62.32
	2018	8680	0936	13000	3200	\$1,250.00	\$0.00	\$739.09	\$510.91
	2018	8680	0936	13000	3201	\$340.00	\$0.00	\$0.00	\$340.00
	2018	8680	0936	13000	3202	\$2,625.00	\$0.00	\$2,615.00	\$10.00
	2018	8680	0936	13000	3204	\$1,710.00	\$0.00	\$2,078.81	(\$368.81)
	2018	8680	0936	13000	3205	\$0.00	\$0.00	\$754.47	(\$754.47)

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▼ **Expense Actuals**

<b>Purchase Reservations :</b> \$0.00 	<b>Uncommitted :</b> \$5,818.01
<b>Pre-Encumbered :</b> \$0.00 	<b>Unobligated :</b> \$5,818.01
<b>Encumbered :</b> \$0.00 	<b>Unexpended Accrued :</b> \$5,818.01
<b>Accrued Expenses :</b> \$0.00 	<b>Unexpended Cash :</b> \$5,818.01
<b>Cash Expenses :</b> \$5,731.99 	<b>Actual Expenses :</b> \$5,731.99

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	BFY	Fund	Department	Appropriation	Object	Current Budget	Encumbered	Actual Expenses	Uncommitted
✓	2018	8680	0936	13000	3206	\$0.00	\$0.00	\$1.72	(\$1.72)
	2018	8680	0936	13000	3207	\$2,000.00	\$0.00	\$1,867.50	\$132.50
	2018	8680	0936	13000	3208	\$0.00	\$0.00	\$5.34	(\$5.34)
	2018	8680	0936	13000	3211	\$2,000.00	\$0.00	\$347.77	\$1,652.23
	2018	8680	0936	13000	3213	\$2,300.00	\$0.00	\$1,222.12	\$1,077.88
	2018	8680	0936	13000	3218	\$250.00	\$0.00	\$250.00	\$0.00
	2018	8680	0936	13000	3219	\$2,910.00	\$0.00	\$2,912.00	(\$2.00)
	2018	8680	0936	13000	3241	\$900.00	\$0.00	\$1,035.91	(\$135.91)

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▼ Expense Actuals

<b>Purchase Reservations :</b> \$0.00 	<b>Uncommitted :</b> (\$1.72)
<b>Pre-Encumbered :</b> \$0.00 	<b>Unobligated :</b> (\$1.72)
<b>Encumbered :</b> \$0.00 	<b>Unexpended Accrued :</b> (\$1.72)
<b>Accrued Expenses :</b> \$0.00 	<b>Unexpended Cash :</b> (\$1.72)
<b>Cash Expenses :</b> \$1.72 	<b>Actual Expenses :</b> \$1.72

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	<u>BFY</u>	<u>Fund</u>	<u>Department</u>	<u>Appropriation</u>	<u>Object</u>	<u>Current Budget</u>	<u>Encumbered</u>	<u>Actual Expenses</u>	<u>Uncommitted</u>
✓	2018	8680	0936	13000	3242	\$300.00	\$0.00	\$0.00	\$300.00
	2018	8680	0936	13000	3244	\$750.00	\$0.00	\$330.66	\$419.34
	2018	8680	0936	13000	3247	\$0.00	\$0.00	\$9.95	(\$9.95)
	2018	8680	0936	13000	3263	\$500.00	\$0.00	\$660.20	(\$160.20)
	2018	8680	0936	13000	3272	\$200.00	\$0.00	\$104.00	\$96.00
	2018	8680	0936	13000	3324	\$2,215.00	\$0.00	\$2,590.00	(\$375.00)

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▼ **Expense Actuals**

<b>Purchase Reservations :</b>	<input type="text" value="\$0.00"/>		<b>Uncommitted :</b>	<input type="text" value="\$300.00"/>
<b>Pre-Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unobligated :</b>	<input type="text" value="\$300.00"/>
<b>Encumbered :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Accrued :</b>	<input type="text" value="\$300.00"/>
<b>Accrued Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Unexpended Cash :</b>	<input type="text" value="\$300.00"/>
<b>Cash Expenses :</b>	<input type="text" value="\$0.00"/>		<b>Actual Expenses :</b>	<input type="text" value="\$0.00"/>

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**LIST OF ACTIVE LICENSEES &  
PROVISIONAL LICENSEES**

## WEST VIRGINIA LICENSED DIETITIAN ROSTER

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
2	Frank	O	Markun	37 Woodhaven Dr.		Huntington	Cabell	WV	25701
4	Sharon	F	Maynard	144 Beaumont Lane		Hurricane	Putnam	WV	25526
5	Katheryn	D	Hettlinger	6165 Birkewood Rd.		Huntington	Cabell	WV	25705
6	Dee	A	Bartoe	9 Lakeview Dr		Nitro	Kanawha	WV	25143-1755
7	Marsha	A	Duke	P.O. Box 11497		Charleston	Kanawha	WV	25339-1497
8	Diane	M	Keegan	P.O. Box 208		Dellslow	Monongalia	WV	26531-0208
9	Grace	A	Gibson	804 Bridge Road		Charleston	Kanawha	WV	25314
14	Tamara	E	Walker	1111 Midway Acres Drive		Ripley	Jackson	WV	25271
15	Mary Beth		Sandala	11 Good Shepherd Rd		Bluemont	Clarke	VA	20135-4725
18	Maryanne	R	Yanosik	914 Perdue St.		Morgantown	Monongalia	WV	26501
20	Norma	E	Simbra	800 Briarwood Rd.	P.O. Box 4423	Morgantown	Monongalia	WV	26505
22	Susan	M	Poindexter	300 Swarthmore Ave.		Charleston	Kanawha	WV	25302
23	Mary Beth	B	Lind	390 Norris Ridge Road		Philippi	Barbour	WV	26416
29	Karen	F	Craze	1234 Kanawha Two Mile Road		Charleston	Kanawha	WV	25312
30	Laura	C	Yokum	24579 Mountaineer Drive		Seneca Rocks	Pendleton	WV	26884-9526
35	Patrice	J	Johnson	800 West Shannon Rd.		Bridgeport	Harrison	WV	26330
36	Ramona	C	Anderson	129 Cheyenne Trail		Ona	Cabell	WV	25545-9754
38	Jeanne	M	Schmauss	106 Creamery Road	Old Brick Manor	Pence Springs	Summers	WV	24962
43	Diana	C	Druga	408 Simpson Ave.		Clarksburg	Harrison	WV	26301-4015
44	Betty	J	Forbes	276 Richland Ave.		Morgantown	Monongalia	WV	26505-7310
45	Susan	L	Robbins	4516 Doncaster Drive		Ellicott City	Howard	MD	21043
46	Marie	R	Gravely	5100 Thomas Ridge Road		Leon	Mason	WV	25123-9617
53	James	E	Severino	106 Edgewood Ln.		Elkins	Randolph	WV	26241-3221
55	Anne	M	MacBride	3306 Darrah Ave		Morgantown	Monongalia	WV	26508
57	Margaret	A	Lavery	208 Sandalwood Dr.		Huntington	Cabell	WV	25705-3751
58	Kathy	P	Shultz	178 Bello Vedere Avenue		Wheeling	Ohio	WV	26003
59	Karen	D	Sassaman	48 Evening Star Lane		Martinsburg	Berkeley	WV	25404
60	Darby	L	McDowell	30 Clark Rd		Morgantown	Monongalia	WV	26508
61	Debra	K	Vangieson	644 Easy Street		Bridgeport	Harrison	WV	26330
66	Susan	J	Arnold	1283 Kings Road		Morgantown	Monongalia	WV	26508
68	Beverly	L	Mann	12 Barrington Rd		Nitro	Kanawha	WV	25143-1139

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
70	Susan	W	Foster	648 Vegan Road		Ellamore	Upshur	WV	26267
72	Lynn	M	Kaminski	51 Ginger Drive		Triadelphia	Ohio	WV	26059
79	Jane		GodfreyJennelle	1356 Van Voorhis Rd		Morgantown	Monongalia	WV	26505
82	Mary	L	O'Brien	211 Sherrard St		Marlinton	Pocahontas	WV	24954
86	Deborah	S	Rowe	977 Falls Branch Rd.		Lavalette	Wayne	WV	25535
89	Donna	A	Kittridge	127 Wilhaven Dr.		McMurray	Washington	PA	15317
92	Sue	B	Eavenson	1342 Hazelton Road		Bruceton Mills	Preston	WV	26525-9664
93	Stephanie	A	Fogle	65 East Cardinal Ave.		Wheeling	Ohio	WV	26003-4615
94	Brenda	K	Frey	P.O. Box 1218		Harpers Ferry	Jefferson	WV	25425-9700
95	Natalie	R	Bullins	317 Hickory Heights		Olive Hill	Carter	KY	41164
96	Paul	R	Swartz	37 Chestnut Drive		Beckley	Raleigh	WV	25801-2184
97	Linda	J	Lane	793 S. Franklin Street		Madisonville	Hopkins	KY	42431
101	Patricia	A	Smith	716 Hocking Road		Little Hocking	Washington	OH	45742
102	Lisa	L	Ashcraft-Carr	2814 Corbin Branch Road		Bridgeport	Harrison	WV	26330
103	Alice	E	Duncan-McDavid	88 Everman Creek		Grayson	Carter	KY	41143
107	Cynthia	K	Gay	63 Mountain Meadow Dr.		Morgantown	Monongalia	WV	26508-1701
109	June	A	Rhodes	705 Locust St.		Parkersburg	Wood	WV	26101-6236
110	Margaret	M	Andrews	#1 High Meadow Drive		Charleston	Kanawha	WV	25311
111	Anders	M	Lennerhag	339 Virginia Ave		Morgantown	Monongalia	WV	26505
115	Denise	V	Ferris	P.O.Box 1605		Charleston	Kanawha	WV	25326
116	Ann	W	Grose	1508 Rockford Court		Charleston	Kanawha	WV	25314
119	Arnold	K	Vaughn	PO Box 618		Mabscott	Raleigh	WV	25871
120	Barbara	A	Daye	117 Greenbrier Lane		Dunbar	Kanawha	WV	25064-1922
122	Laurie	J	Dailey	3401 Earl L. Core Rd.		Morgantown	Monongalia	WV	26508
128	Judith	S	Conner	175 Stover Rd.		Mount Hope	Raleigh	WV	25880-9518
132	Angela	N	Stuart	216 Wilgus St.		Proctorville	Lawrence	OH	45669-5006
141	Ernestine		Phillips	1026 Jones Ave		Oak Hill	Fayette	WV	25901-2056
143	Brenda	L	Fisher	517 Tom's Run Road		Morgantown	Monongalia	WV	26508
144	Rebecca	L	Foster	19 Panther Path		Fairmont	Marion	WV	26554-9369
145	Donna	J	Neel	2020 Lee Ave.		Bluefield	Tazewell	VA	24605
148	Celeste	R	Peggs	840 Stover St.		St. Albans	Kanawha	WV	25177-3788
149	M. Denise		Harper	323 Karen St.		South Charleston	Kanawha	WV	25303-2108
152	Donna	L	Schaffer	102 Park Dr.		Pennsboro	Ritchie	WV	26415-1025
158	Patricia	J	Steel	630 Fern St.		Huntington	Cabell	WV	25701-4807

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159	Terri	L	McCormick	15 Flat Top Lake Road		Ghent	Raleigh	WV	25843
160	Lynn	A	Campbell	102 Windsor Dr		Butler	Butler	PA	16002
164	Desiree	S	Kurucz	5 Fairway Acres		Parkersburg	Wood	WV	26104
165	Denise	J	Eagan	319 South Walnut St.		Huntington	Cabell	WV	25705-3513
166	Brenda	Q	Turner	109 W. 1st. St.		Westover	Monongalia	WV	26501
167	Jane		Sanders	99 Pine Hill Dr		Hillsboro	Pocahontas	WV	24946
169	Brenda	L	Hawthorne	2199 County Road 69		Proctorville	Lawrence	OH	45669
170	Valerie	A	Wall	12 Elwood Avenue		Huntington	Cabell	WV	25705-3740
171	Catherine	L	Shaw	274 New England Circle		Fairmont	Taylor	WV	26554
172	Jill	L	Johnston	101 Willowdale Road		Morgantown	Monongalia	WV	26505-4549
173	Karen		Ghiardi	1141 Eisenhower Street		Morgantown	Monongalia	WV	26505-3741
175	Treva	J	Handley-Davis	2 Congressional Way		Huntington	Cabell	WV	25705
177	Patricia	G	Naylor	711 10th Ave		Huntington	Cabell	WV	25701-2732
178	Mary	F	Hartshorn	1851 Needy Road		Martinsburg	Berkeley	WV	25405-5618
179	Cynthia	M	Franz	2542 Mountain View Drive		Saint Albans	Kanawha	WV	25177
181	Karen	M	Wheeler	720 Green Rd.		South Charleston	Kanawha	WV	25309
184	Bonnie	J	Bland	PO Box 429		Franklin	Pendleton	WV	26807
185	Renee	E	Griffin	13 Hubbard Drive		Wheeling	Ohio	WV	26003
194	Terri	L	Gray	37 Stone Creek Court		Milton	Cabell	WV	25541
195	Susan	Y	Hale	2133 Paradise Lane		Ashland	Boyd	KY	41102
197	Patricia	J	Holsclaw	2536 Sungale Ct		Lexington	Fayette	KY	40513
206	Marcia	E	Graham	P. O. Box 3108		Wheeling	Ohio	WV	26003
207	Lorna	P	Judy	1109 Mount Freedom Drive		Circleville	Pendleton	WV	26804
209	Patricia	M	Halterman	362 Meadow Ridge Drive		Petersburg	Grant	WV	26847
213	Christine	D	Ferencak	113 Hickman St.		Jefferson	Greene	PA	15344
218	Kimberly	V	Hairston	727 Drew St		St. Albans	Kanawha	WV	25177
224	Kirstie		Wadsworth	28 Greenview Drive		Fairmont	Marion	WV	26554
226	Kelly	M	Stanley	737 State Park Rd.		Harrisville	Ritchie	WV	26362
229	Regina	M	Hoover	1597 Windsor Drive		Charleston	Kanawha	WV	25311
230	Carrol	D	Burdette	910 Mossman Circle		Point Pleasant	Mason	WV	25550
232	Cynthia	D	Argabrite	304 Rebecca Lane		Beaver	Raleigh	WV	25813
235	Mary	J	McMillion	130 Whispering Woods Road		Charleston	Kanawha	WV	25304
236	Margaret	L	Loftis	7 Carney Drive		Charleston	Kanawha	WV	25312
242	Stephanie	K	Whitney	6944 Mud River Road		Barboursville	Cabell	WV	25504

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244	Barbara	E	Hartman	172 Flat Rabbit Lane		Kearneysville	Jefferson	WV	25430
246	Linda	S	St. Clair	859 Sherwood Rd		Charleston	Kanawha	WV	25314-1863
249	LaDonna	J	Mason	510 Spotswood Rd.		Charleston	Kanawha	WV	25303-2817
532	Karen	E	Schrader	388 Fairlawn Dr.		Buckhannon	Upshur	WV	26201
537	Pamela	C	Hamilton	3772 Beverly Pike		Grafton	WV	WV	26354
541	Lucille	M	Duba	420 9th Ave.		Huntington	Cabell	WV	25701
543	Sheila	B	Kelly	1007 Windance Drive		Mc Donald	Washington	PA	15057
544	Jennie	P	Wilkins	171 Rhode Island Ave.		Westover	Monongalia	WV	26501
546	Shelly	L	Moran	705 James Street		Bridgeport	Harrison	WV	26330
551	Stephanie	L	Smith	31 Maple Lake Court		Bridgeport	Harrison	WV	26330
554	Zalina	H	Adkins	1220 East West Highway #318		Silver Spring	Montgomery	MD	20910
262	Lisa	A	Tuttle	1914 Redstone Road		South Charleston	Kanawha	WV	25309
263	Kelli	J	Williams	433 Township Road 1533		Proctorville	Lawrence	OH	45669
270	Shelly	H	Vandale	1223 Willow Drive		South Charleston	Kanawha	WV	25309
275	Mary	H	Burks	170 Quailwood Dr.		Princeton	Mercer	WV	24740
291	Elizabeth	A	Dowler	90 Ballentine Lane, #4		Triadelphia	Ohio	WV	26059
295	Rebecca	R	Mitchell	1634 Lower Gragston Creek Road		Prichard	Wayne	WV	25555
297	Darla	J	Retton	738 Blue Heron Road		Fairview	Marion	WV	26570
298	Janet	I	Bennett	5257 S Olde 3-C Highway		Westerville	Delaware	OH	43082
299	Karen	A	Spiker	379 Pheasant Ridge Road		Bridgeport	Harrison	WV	26330
307	Barbara	A	Warzynski	231 Booker St		Weirton	Hancock	WV	26062
315	John	G	Mihopulos	49728 High Street Ext.		St. Clairsville	Belmont	OH	43950
319	Debra		Wick	85 Pueblo Lane		Columbiana	Columbiana	OH	44408
320	Elaine	P	Bowen	12 Meadowview Lane		Morgantown	Monongalia	WV	26508
322	Robert	A	Harding	451 Hillview Drive		Morgantown	Monongalia	WV	26505
324	Mary	K	Gould	9 Prospect Drive		Huntington	Cabell	WV	25701
333	Carolyn	K	Sagle	6226 Mondell Rd.	PO Box 298	Sharpsburg	Washington'	MD	21782
336	Robin	L	Bright	15485 Patterson Creek Road	Greenbrier Farm	Burlington	Mineral	WV	26710
337	Anna	C	Davis	300 Sappire Circle		Morgantown	Monongalia	WV	26508
339	Deanna	L	Nestor	146 Scenery Rd		Wheeling	Ohio	WV	26003
347	Metessa	L	Brehm	104 Northwestern Ave.		Beckley	Raleigh	WV	25801
350	Kathy	J	Lander	3611 County Road 15		Rayland	Jefferson	OH	43943
355	Cheryl	J	Spagnuolo	604 King St.		Clarksburg	Harrison	WV	26301
358	Julieann	R	Cheng	116 Overhill Rd		Youngstown	Mahoning	OH	44512

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363	Suzanne	N	Baker	23640 St. Rte. 339		Beverly	OH	OH	45715
364	Monica	G	Andis	1120 Denver Ave.		Morgantown	Monongalia	WV	26505
370	Elizabeth	L	Ingold	407 Abbey Dr.		Charleston	Kanawha	WV	25314
371	Susan	L	Krupenevich	241 Cranbrook Ct.		Newport News	Newport News	VA	23602
372	Melanie	D	Bertram	2170 Glendale Rd.		Marietta	Washington	OH	45750
374	Tisha		James	2406 Wilderness Road		Bland	Bland	VA	24315
375	Cheryl	L	Rittinger	4005 Farmington Drive		Hurricane	Putnam	WV	25526
376	Angela	D	Ratliff	PO Box 369		Verdunville	Logan	WV	25649
377	Angela	R	Shotwell	938 Lancaster ST		Marietta	Washington	OH	45750
381	Rebecca	D	Burgess	1001 Overlook Drive		Beckley	Raleigh	WV	25801
383	Paula	J	Onestak	103 Shawnee Circle		Mount Hope	Fayette	WV	25880
389	Lorraine	A	Fedak	204 Spring Park		St. Clairsville	Belmont	OH	43950
391	Laura	L	Wade	47169 Unionvale Road		Cadiz	Harrison	OH	43907
393	Angela	L	Page	1623 Spite Road		Hurricane	Putnam	WV	25526
396	Alise	R	Pulliam	3352 Star Creek Ct.		Suffolk	Suffolk	VA	23435
404	Walter	D	Gordon	1619 County Rd. 58		South Point	Lawrence	OH	45680
405	John	M	Gagliardo	3916 Hanlin Way		Weirton	Brooke	WV	26062
406	Mitchell	K	Greenbaum	218 E. Baltimore Street	P.O. Box 895	Funkstown	Washington	MD	21734
407	Jennifer	R	Baker	215 Mercer St		Beckley	Raleigh	WV	25801
426	Leah	A	Woodburn	204 Sumac Circle		Morgantown	Monongalia	WV	26508
427	Heidee	J	Homko	11780 Dalton Road		Rockbridge	Hocking	OH	43149
428	Camilla	C	Haught	4813 Old Route 73		Bruceton Mills	Preston	WV	26525
434	Marsha	L	Copley	PO Box 237		Ona	Cabell	WV	25545
438	Amy	M	Gannon	4520 Country Club Blvd.		South Charleston	Kanawha	WV	25309
444	Heather	D	Venoy	107 Fairview Dr.		Hurricane	Putnam	WV	25526
446	Brandi	E	Sentz	1295 Private Road 3952		Willow Wood	Lawrence	OH	45696
447	Annette	P	Johnson	207 Township Road 1533		Proctorville	Lawrence	OH	45669
452	Andrea	S	McCarty	467 Petrich Rd.		Morgantown	Monongalia	WV	26508
457	Heather	R	Rice	701 Big Bend Road		Barboursville	Cabell	WV	25504
463	Gina	M	Wood	27 Carriage Hill Lane		Ripley	Jackson	WV	25271
464	Lisa	D	Jones	4594 McLane Pike		Red House	Putnam	WV	25168
465	Sharon	K	Hall	22 Warwick Rd		Pt. Pleasant	Mason	WV	25550
470	Lea	A	Hull	Box 1617	26 Croquet Lane	Chapmanville	Logan	WV	25508
471	Heather	A	Leonard	33 Greenwood Ave		Wheeling	Ohio	WV	26003

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478	Nanci	J	Thornberry	926 Monticello Place		East Liverpool	Columbiana	OH	43920
486	Lori	A	Fagan	1010 Autumn Ave		Morgantown	Monongalia	WV	26508
500	Elise	M	Leef	419 Loudermilk Rd.		Crawley	Greenbrier	WV	24931
501	Evangeline	Y	Samples	2176 West Main Street		Salem	Harrison	WV	26426-7519
504	Jenna	L	Rose	786 Eastwood Dr.		Huntington	Cabell	WV	25705
505	Sara	R	Clark	13 Greentree Drive		Morgantown	Monongalia	WV	26508
506	Kellie	M	Blake	18 Meadow Lane		Scott Depot	Putnam	WV	25560
507	Ellen	S	Mingus	3514 Cadillac Dr		Parkersburg	Wood	OH	26104
511	Praveena		Kandala	4456 Walnut Ridge Circle		McDonald	Allgheny	PA	15057
515	Rosario Estela	M	Cazin	104 Grenadine Court		Martinsburg	Berkeley	WV	25404
520	Alyson	L	Piot	16 Brentwood Drive		Bridgeport	Harrison	WV	26330
521	Amy	M	Kimberly	1504 Village Dr		South Charleston	Kanawha	WV	25309
572	Sonya	M	Phares	495 Kelly Mountain Road		Elkins	Randolph	WV	26241
581	Trina	E	Kropka	70790 Twin Beech Road		Bridgeport	Ohio	OH	43912
584	Kara	L	Moyers	1714 shadybrook rd		Charleston	Kanawha	WV	25314
590	Angela	D	Siemiaczko Manning	2268 6th Street		Culloden	Cabell	WV	25510
591	Marianne	G	Marek	13689 Lincoln Way		Irwin	Westermoreland	PA	15642
592	Jenni	L	Jones	334 Kelly Ave		Oak Hill	Fayette	WV	25901
598	Richard	E	Williams	420 Orchard Avenue		BECKLEY	Raleigh	WV	25801
603	Jennifer	L	Sowers	142 S. Main Street		Hillsville	Carroll	VA	24343
861	Susan	C	Lessar	167 Ballygar Drive		Winchester	Frederick	VA	22655
863	Sara	A	Bias	106 Maryland street		Morgantown	Monongalia	WV	26501
865	Jennifer	W	Miller	81 Byron Drive		Smithsburg	Washington	MD	21783
866	Valerie	J	Shelton	1443 Brookstone Rd.		Charleston	Kanawha	WV	25314
867	Katherine	M	Patton	35264 Saddle Creek Dr		Avon	Lorain	OH	44011
871	Gwendolyn	W	Isler	101 Winnepeg Place		Winchester	Frederick	VA	22603
873	Carrie Beth		Townsend	183 Country Road - 7C		Ironton	Lawrence	OH	45638
876	Kristin	L	Anderson	254 Country Roads Estates		Shady Spring	Raleigh	WV	25918
877	Kimberly	M	Chapman	312 Pine Ridge Point		Petal	Forrest	MS	39465
878	Kara	K	Garren	719 Emerald Dr		Hurricane	Putnam	WV	25526
879	Michelle	D	Moening	26 Bradford Street	Apt. C	Charleston	Kanawha	WV	25301
880	Tiffany	R	Lockhart	101 Belford Avenue		Huntington	Cabell	WV	25701
882	Pearline		Saucier	18 Kitson Street		Weston	Lewis	WV	26452
883	Rebecca	C	Dattola	126 Cobblestone Circle		Morgantown	Monongalia	WV	26505

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884	Kelsey	E	Markham	963 Northwestern Avenue		Morgantown	Monongalia	WV	26505
610	Tiffany	C	Curran	213 Concord St.		Clarksburg	Harrison	WV	26301
611	Lyn	S	Ultsch	155 Carol Dr,		McMurray	Washington	PA	15317-3274
614	Jennifer	B	Hillenbrand	1028 Saint Ives Drive		Hurricane	Putnam	WV	25526
616	Kelley	R	Scarberry	268 E. Lubeck Hills Dr		Washington	Wood	WV	26181
617	Marcia	A	Romanchak	111 Florida Ave		Beckley	Raleigh	WV	25801
618	Kristin	K	McCartney	5309 Braun Rd		Belpre	Washington	OH	45714
621	Jennifer	S	Lowry	3127 Berry Run Road		Flemington	Taylor	WV	26347
624	Angela	R	Haberfield	69260 Cardinal Drive		St. Clairsville	Belmont	OH	43950
627	Elaine	M	Hinzey	151 Hutchinson Drive		St. Clairsville	Belmont	OH	43950
630	Donald	J	Sulkowski	1565 E. Beau St.		Washington	Washington	PA	15301
632	Annette	P	Freshour	1052 Laurelwood Dr		Morgantown	Monongalia	WV	26508
633	Sheree	A	Hughes	38731 Rickard Rd.		Lovettsville	Loudoun	VA	20180
634	Jeremy	D	Mullins	2516A - 5th Avenue		Huntington	Kanawha	WV	25701
639	Jill	A	Spangler	279 Wood Hill Lane		Moundsville	Marshall	WV	26041
640	Christina	M	Moyers	622 Hughes St.		Summersville	Nicholas	WV	26651
642	Megan	S	Daniel	4329 Gartin Ave.		Ashland	Boyd	KY	41101
648	Sarah	C	Edwards	9 Buchanan St.		Westover	Monongalia	WV	26501
649	Brooke	A	Nissim-Sabat	904 Sixth Street		Fairmont	Marion	WV	26554
651	Donette	M	Nines	852 Hovatter Road		Thornton	Taylor	WV	26440
652	Lindsay	J	O'Brien	231 Simmons Drive		Millwood	Jackson	WV	25262
653	Megan	N	Ahebwa	709 Emerald Drive		Hurricane	Putnam	WV	25526
657	Yvonne	E	Gilders	17842 Mill School Road		Guyville	Athens	OH	45735
659	Christopher	D	Melonas	149 Valley Manor Lane		Williamstown	Wood	WV	26187
661	Jason	P	Nguyen	18 Antietam Dr		Morgantown	Monongalia	WV	26508
667	Wendy	L	Holliday	377 Cedar Hill Lane		Ronceverte	Greenbrier	WV	24970
670	Suzanne	S	Grossman	315 Maple Ave.		Grafton	Taylor	WV	26354
675	Jacqueline	M	Amis	3111 Brereton Court		Huntington	Cabell	WV	25705
679	Colleen	V	Groves	900 Pearl Street		Bluefield	Mercer	WV	24701
684	Melissa	R	Wilbur	203 Park Ave		Princeton	Mercer	WV	24740
689	Marilyn	G	Shulman	43 Garden Lane		Morgantown	Monongalia	WV	26501
690	Erin	A	Mace	38 Michael Circle		Hurricane	Putnam	WV	25526
692	Meredythe	A	Barrick	974 Great Oak Valley Rd		Keyser	Mineral	WV	26726
693	Jessica	D	Meek	1768 Woodward Terrace		Huntington	Cabell	WV	25705



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695	April	D	Mitchell	2531 Larwood Dr.		Charleston	Kanawha	WV	25302
697	Abbi	N	Kifer	PO Box 120		Mt. Storm	Grant	WV	26739
698	Jill	S	Kinsey	45024 Cameron Rd.		Wellsville	Columbiana	OH	43968
699	Joan	B	Starliper	54 Nathaniel Dr.		Martinsburg	Berkeley	WV	25403
700	Linda	D	Dowler	370 Cole Coffman Road		Marietta	Washington	OH	45750
701	Stephanie	E	Skinner	PO Box 1282		Marion	Smyth	VA	24354
708	Laura	B	King	999 Buff Creek		Hurricane	Putnam	WV	25526
709	Jessica	M	Jackson	110 Oakwood Estates		Scott Depot	Putnam	WV	25560
710	Angel	M	Casto	60 Riverbend Boulevard		St.Albans	Kanawha	WV	25177
711	Courtney	C	Baumwell	904 Valley Road		Charleston	Kanawha	WV	35302
712	Jenna	L	Boytek	P. O. Box 12		Kenna	Jackson	WV	25248
715	Kathryn	A	O'Neal	80 Bowyer Place		Oak Hill	Fayette	WV	25901
716	Anthony	M	Cline	150 Mathews Ford Rd		Ronceverte	Greenbrier	WV	24970
717	Kayla	L	Boggs	128 Elwood Ave		Huntington	Cabell	WV	25705
718	Pamela	M	Harris	3 Steiner Blvd.		Barboursville	Cabell	WV	25504
720	Timothy	D	Bender	#10 Lost Valley Dr.		Huntington	Cabell	WV	25705
722	Sara	J	Kuykendall	Valley Health Wellness Services	401 Campus Boulevard	Winchester	Frederick	VA	22601
725	Shannon	L	Dotson	2745 State Hwy. 319		Hardy	Pike	KY	41531
726	Lucinda		Windham	297 Masters Drive		Kearneysville	Berkeley	WV	25430
727	Megan		Govindan	WVU - Animal & Nutritional Sciences	PO Box 6108	Morgantown	Monongalia	WV	26506-6108
728	Jamie		Pratt	530 Trails End		Thurman	Gallia	OH	45685
730	Hollie	W	Best	5400 10th Ave.		Vienna	Wood	WV	26105
733	Lorita	L	Nibert	14 Birch Street		Grafton	Taylor	WV	26354
734	Sharon	L	Kerns-Smith	PO Box 454	2599 Pious Ridge Road	Berkeley Springs	Morgan	WV	25411
736	Sarah	M	Snider	252 Hanalei Drive		Morgantown	Monongalia	WV	26508
738	Irina		Smolyar	15 Bedford Court		Charles Town	Jefferson	WV	25414
740	Frank	R	Davis	906 Rock Dove CT		Arnold	Anne Arundel	MD	21012
742	Connie	C	Gottshall	636 Pumpkin Run		Caldwell	Greenbrier	WV	24925
743	Elizabeth	R	Stutler	205 Bryan Street		Petersburg	Grant	WV	26847
745	Kimberly	N	Fisher	216 Deerwalk Circle		Marietta	Washington	OH	45750
747	Laura		Holmes	205 Wood Street		Clarksburg	Harrison	WV	26301
750	Delores	J	Dingess	494 Robert L. Dingess Rd.		Harts	Logan	WV	25524
752	Stacy	A	Dugan	P.O. Box 663		Berkeley Springs	Morgan	WV	25411
754	Kara	D	Gilreath	324 Magnolia Avenue		Clarksburg	Harrison	WV	26301

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
755	Stephanie	J	Whittaker	14 Eastern Trail Drive		Morgantown	Monongalia	WV	26508
763	Nicholas	O	Meade	209 E. McDonald Ave.		Man	Logan	WV	25635
764	Jessica	E	Runyon	1211 Blake Street		Barboursville	Cabell	WV	25504
765	Rebecca	N	Schneider	615 Walnut Sdrive		Frostburg	Garrett	MD	21532
772	Beverly	M	Glaze	34 Lexus Drive		Hurricane	Putnam	WV	25526
773	Lori		Groves	2277 Herring Road		Kingwood	Preston	WV	26537
774	Stefanie	L	Painter	703 Emerald Drive		Hurricane	Putnam	WV	25526
778	Ellen	J	Behrend	3507 Gonewind Drive		Louisville	Jefferson	KY	40299
779	Adam	M	Burda	568 Walnut Hill RD		Uniontown	Fayette	PA	15401
782	Terri	L	Murphy	4401 23rd Street		Sacramento	Sacramento	CA	95822
785	Candace	D	Holbrook	2623 Harvey Road		Huntington	Cabell	WV	25704
787	Janet	L	Dudley	18 Slab Town Road		Harman	Randolph	WV	26270
788	Daniel	A	Jarvis	117 Locust Street		Huntington	Cabell	WV	25705
790	Emilee	K	Pack	7942 Friars Hill Road		Frankford	Greenbrier	WV	24938
792	Melissa	D	Olfert	91 Northwoods Drive		Morgantown	Monongalia	WV	26508
793	Michael	J	Chandler	119 Cherry Hill Drive		Georgetown	Scott	KY	40324
794	Alliene	E	Farley	225 Birds Eye View Drive		Morgantown	Monongalia	WV	26501
801	Megan		Mullins	11097 US Hwy. 33W		Alum Bridge	Lewis	WV	26321
802	Sarah		Tarabichi	1274 Tartan Ln		Morgantown	Monongalia	WV	26505
803	Ellen		Fisher	216 Oak Lane		Greensburg	Westmoreland	PA	15601
810	Kayla	B	Wolfe	718 Grace Avenue		Charleston	Kanawha	WV	25302
811	Rachel	A	Allio	1332 Cain Street		Morgantown	Monongalia	WV	26505
817	Maria	N	Cataldo	1230 Florence Drive		Wellsville	Columbiana	OH	43968
819	Helenia	D	Sedoski	287 Arbogast Lane		Morgantwon	Monongalia	WV	26508
820	Cerena	J	Long	105 Hedge Street		Princeton	Mercer	WV	24740
821	Brittney	N	Pietrowski	28 Breton Drive	Apt 62	Martinsburg	Berkeley	WV	25405
823	Breanna	M	Esno	8 Woodland Road		McKees Rocks	Allegheny	PA	15136
828	Heather	M	Dyson	102 Cardinal Place		Fairmont	Marion	WV	26554
831	Shellie	K	Yeung	389 Oaklawn Drive		Pittsburgh	Allegheny	PA	15241
834	Stephanie	M	Brumfield	116 Southwest Street		Hurricane	Putnam	WV	25526
837	Deborah	L	James	1830 Enslow Avenue		Huntington	Cabell	WV	25701
838	Colleen	M	Harnett	8705 Jans Court		Boonsboro	Washington	MD	21713
839	Robin	L	Redd	5302 Kaustin Drive		Morgantown	Monongalia	WV	26501
841	Kelly	J	Loomis	110 Greenbrier Drive		Fairchance	Fayette	PA	15436

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
842	Deanna	M	Whitt	4909 Taylor Lane		Catlettsburg	Boyd	KY	41129
845	Shanna	L	Shelton	164 Bradbrook Drive		Ona	Cabell	WV	25545
850	June	R	Greaves	43 Lilli Lane		Meriden	New Haven	CT	06450
858	Ellen	N	Schmidt	5467 Carrollton Avenue		Indianapolis	Marion	IN	46220
891	Emily	R	Eshleman	8185 Stone Bridge Rd		Greencastle	Franklin	PA	17225
895	Diana		Catron	132 Sequoia Ct		Chambersburg	Franklin	PA	17201
896	Susan	B	Brennan	294 Mindy Drive		Harrisburg	Dauphin	PA	17112
897	Amanda	F	Agee	232 Lawrence Lane		Wytheville	Wythe	VA	24382
898	Richard	S	Handley	4212 Auburn Rd		Huntington	Wayne	WV	25704
900	Deborah	A	Berg	317 Greenfield Avenue		Winchester	Frederick	VA	22602
902	Sarah	J	Rice	604 Deer Creek Lane		Buckhannon	Upshur	WV	26201
903	Rachel	A	MilesHoopes	6117 Gideon Rd		Huntington	Cabell	WV	25705
906	Jessica	A	Smith	777 Kemmer Road		Kersey	Elk	PA	15846
907	Jonine	M	Natale	13912 Castaway Drive		Rockville	Montgomery	MD	20853
908	Mary	R	Dimmey	20 Balsam Drive		Triadelphia	Ohio	WV	26059
911	Tammy	S	Thornton	6250 Picnic Woods Road		Jefferson	Frederick	MD	21755
913	Judith	M	Siebart	307 Hopwood-Fairchance Road		Uniontown	Fayette	PA	15401
916	Melissa	D	Ventura-Marra	19 Pine Valley Drive		Fairmont	Marion	WV	26554
917	Melanie	E	Fleming	4220 Cedar Street		New Boston	Scioto	OH	45662
920	Mallory	J	Mount	6 Sunny Drive		Ona	Cabell	WV	25545
921	Devin	M	Diehl	2898 W Herring Road		Masontown	Preston	WV	26542
922	Carolyn	L	Hofe	1048 Turkey Foot Road		Lexington	Fayette	KY	40502
923	Karen	M	Higginbotham	96 Chardonnay Dr		Morgantown	Monongalia	WV	26508
924	Tracy	L	Eastridge	389 Wassum Valley Road		Marion	Smyth	VA	24354
925	Jessica	R	Kramerick	12 Short Street		Wayne	Wayne	WV	25570
929	Jessica	C	Herman	2843 Washington Blvd		Huntington	Cabell	WV	25705
930	Brooke	D	Smith	100 Sinker Drive		Inwood	Berkeley	WV	25428
932	Rachel	M	Riley	613 Shaw Street		Barboursville	Cabell	WV	25504
934	Lacy	M	Davidson	162 Honeysuckle lane		Huntington	Cabell	WV	25701
937	Lindsay	M	Stover	159 Abino Hills Way West		Martinsburg	Berkeley	WV	25403
945	Laura	M	Usack	8872 Picadilly Circle		Waynesboro	Franklin	PA	17268
946	Alyssa	L.	Conti	136 Waite Avenue		Aliquippa	Beaver	PA	15001
948	Amanda	M	Dent	725 Ashworth Lane		Morgantown	Monongalia	WV	26508
950	Emily	E	Russell	208 Centerwood Circle		Uniontown	Fayette	PA	15401

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
952	Kaylyn	M	Crosier	810 Walters Road		Charleston	Kanawha	WV	25314
954	Christina	J	Cavanaugh	75 State Street	26th Floor	Boston	000	MA	02019
955	Margaret	M	Apura	75 State Street	26th Floor	Boston	Middlesex	MA	02109
956	Bridget	J	Mahoney	75 State Street, 26th Floor		Boston	000	MA	02019
963	Christy	M	Reposky	100 Wiggins Lane		Uniontown	Fayette	PA	15401
965	Erin	L.	Allen	217 Sunset Circle Road		Lewisburg	Greenbrier	WV	24901
966	Margaret	M.	Roche	51 Burlington Street		Riverside	Cook	IL	60546
969	Jillian	E.	Pate	1121 Oakwood Road		Culloden	Putnam	WV	25510
971	Elizabeth	L.	Jarvis	101 Parkwood Drive		Beckley	Raleigh	WV	25801
979	Kathrine	J	Clark	96 Private Drive 4148		Proctorville	Lawrence	OH	45669
980	Adrienne		Clark	1217 Dudley Road		Charleston	Kanawha	WV	25314
981	Kathleen	M	Brown	1238 Burr Valley Road		Marlinton	Pocahontas	WV	24954
984	Justine	E	Haney	249 E Shady Brook, East		Bruceton Mills	Preston	WV	26525
985	Karen	E	Ackerman	58 Vernon Street		Woburn	Middlesex	MA	01801
986	Jacqueline	M	Lorimer	67 Breakiron Hill Road		Morgantown	Monongalia	WV	26508
988	Matthew	M	Smith	2360 Roosevelt Blvd.	Apt 3	Winchester	Frederick	VA	22601
991	Shari	R	Wright	105 Forest Park LN		Huntington	Cabell	WV	25705
995	Amy	E.	Campbell	65 Fairmont Avenue		Waltham	Middlesex	MA	02453
996	Therese	L.	Berry	30225 Center Ridge Rd.		Westlake	Cuyahoga	OH	44145
999	Cassandra	S	Johnson	60 State Street	Suite 700	BOSTON	Suffolk	MA	02109
1002	William	K.	Russell	84 Bennington		Staunton	Augusta	VA	24401
1004	Sarah	E	Marcum	2469 Route 75		Kenova	Wayne	WV	25530
1006	Christina	R	Melanson	293 High Street	Apt B	Somersworth	Rockingham	NH	03878
1007	Jennifer	R	Chadbourne	403 Spofford Rd		Auburn	Rockingham	NH	03032
1008	Teresa	A	Westmoreland	4108 Candlewood Place		Rogers	Benton	AR	72758
1010	Lindsay	M	Gaucher	10 Longwood Drive		Hampton	Rockingham	NH	03842
1011	Emma	L	Walters	1805 Wiltshire Blvd.		Huntington	Cabell	WV	25701-4111
1013	Cynthia	M	Rawley	1030 11th Avenue	Apt. 1	Huntington	Cabell	WV	25701
1014	Eileen	S	Murphy	1221 Manitourin Pike		Brunswick	Medina	OH	44212
1015	Debra	A	Campbell	3301 Sycamore Drive		Flower Mound	Denton	TX	75028
1016	Alicia	G	Fox	130 Brady Dr		Barboursville	Cabell	WV	25504
1017	Emily	L	Cooper	144 One Mile Road		West Hamlin	Lincoln	WV	25571
1018	Lindsay	A	Williams	6 Briar Hill Road		Charleston	Kanawha	WV	25314
1019	Maika		Luongo	75 State St., 26th Floor		Boston	Suffolk	MA	02109

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
1020	Brittany		Vernier	206 Twin Hills Drive		Coventry	000	CT	06238
1021	Danielle	M	Nielsen	119 Sun Valley		Morgantown	Monongalia	WV	26508
1022	Garnet	J	Bruell	17 Cherrwood Ter		Beaver	WV	WV	25813
1024	Melody	J	Lindner	15901 Collier Run Rd. SE		Cumberland	Allegany	MD	21502
1025	Mekayla	E	Hart	121 Wilson Court		Huntington	Cabell	WV	25701
1026	Anne	E	Bowman	2832 Durfey's Mill Rd		Williamsburg	James City	VA	23185
1027	Penelope	E	Ferguson	1204 Westmoreland Drive		Staunton	Augusta	VA	24401
1028	Lisa	M	Kearns	P.O. Box 1171	345 1st Street West	Ceredo	Wayne	WV	25507
1029	Mary	A	Calton	1017 Walnut Street		Kenova	Jackson	WV	25530
1034	Susan	H	Cowmeadow	483 Exeter Road		Hampton	Rockingham	NH	03842
1037	Jennifer	L	Van Norman	5885 McClintock Drive		Denver	Lincoln	NC	28037
1038	Kasei	I	Augustine	206 N. Palm Avenue		Virginia Beach	City of VA Beach	VA	23452
1039	Sarah	N	Maki	340 W 3rd Street, Apt 1	Apt 1	Boston	Suffolk	MA	02127
1040	Holly	R	Delaney	8132 Woodpecker Trail		Jacksonville	Duval	FL	32256
1041	Hilda	W	Dickerson	300 Alabama Road		Waverly Hall	Harris	GA	31831
1043	Marianne	T	Melville	2217 Moore Street		Ashland	Boyd	KY	41101-3818
1044	Katie	E	Ferguson	386 Central Avenue	Apt. 1	Dover	Stratford	NH	03820
1047	Tiffany	M	Mihaliak	23 Vine Street		Clarksburg	Harrison	WV	26301
1048	Emily	D	Tennant	66828 Glencoe Road		Saint Clairsville	Belmont	OH	43950
1049	Christina	R	Nelson	5112 Dublin Drive		Cross Lanes	Kanawha	WV	25313
1050	Kelly	A	Povroznik Jones	73 Daisy Street		Clarksburg	Harrison	WV	26301
1051	Meredith	A	Chapman	606 Highland Ave		South Charleston	Kanawha	WV	25303
1052	Morgan	M	Garlock	196 Ridgedale Rd		Lewisburg	Greenbrier	WV	25801
1053	Renae	A	Riley	176 Neff Street		Powhatan Point	Belmont	OH	43942
1055	Emily	R	Jarvis	290 Tyler Way		Scott Depot	Putnam	WV	25560
1056	Michelle	D	Garcia	1412 Pinnacle Heights Drive		Morgantown	Monongalia	WV	26505
1057	Samantha	K	James	PO Box 56		Arnoldsburg	Calhoun	WV	25234
1058	Merrill	L	Dozier	3691 East Paces Walk		Atlanta	Fulton	GA	30326
1059	Savannah	A	Foster	942 Chestnut Ridge Road, Unit C		Morgantown	Monongalia	WV	26505
1060	Catherine	N	Anstrom	6092 E. 2000 N. Rd.		Kankakee	Kankakee	IL	60901
1061	Bethany	R	Cyrus	6049 Country Club Drive		Huntington	Cabell	WV	25705
1063	Lisa	V	Basa	278 Huntersridge Road		Winchester	Frederick	WV	22602
1064	Rachel	L	Pulice	432 Arabela Court		Morgantown	Monongalia	WV	26508
1065	Matthew	T	Robinson	420 Wilson Court		Huntington	Cabell	WV	25701

License #	First name	MI	Last Name	Address	Address 2	City	County	State	Zip
1066	Margie	J	Uryasz	4005 Shadybrook Circle		Morgantown	Monongalia	WV	26508
1068	Amber	T	Rzeznik	284 Manor Drive		Beckley	Raleigh	WV	25801
1069	Tracie	D	Wood	187 Kanter Drive		Strasburg	Shenandoah	VA	22657
1070	Emily	K	Farina	432 Creekside Dr		Morgantown	Monongalia	WV	26508
1072	Rachel	O	Sallade	307 28th street southeast		Charleston	Kanawha	WV	25304
1073	Tanya		Cooke	21250 Leiters Mill Road		Hagerstown	Washington	MD	21742
1074	Chelsea	N	Zimmerman	42 Alderman Drive		Morgantown	Cumberland	WV	26508
1075	Gina	M	Puorro	15 Rye St, Ste 305		Portsmouth	Strafford	NH	03801
1076	Kendra	J	Angus	13 Deer Run Road		Huntington	Cabell	WV	25504
1077	Deanna	D	Lavanty	382 Deerpath Ave. SW		Leesburg	Loudoun	VA	20175
1078	Gina	M	Kontur	85 Lakeside Dr		Morgantown	Monongalia	WV	26508
1079	Whitney	M	Carney	11568 Mclane Pike		Liberty	Kanawha	WV	25124
1080	Olivia	R	Myers	723 Price Run Road		Caldwell	Greenbrier	WV	24925
1081	Margaret	V	Cary	6 Philbar Court		Catonsville	000	MD	21228
1083	Alexandra	F	Venoy	28151 Old State Route 346		Albany	Meigs	OH	45701
1084	Kelsey	T	Hart	325 East Main Street		Frostburg	Allegany	MD	21532
1085	Christine	L	Canterberry	1901 Redstone Road		Charleston	Kanawha	WV	25309
1086	Rashel	L	Clark	333 Evansdale Drive		Morgantown	Monongalia	WV	26505
1087	Kathryn	M	Nelson	567 state st apt 3		Portsmouth	Rockingham	NH	03801
1088	Emily	R	Cook	227 Farley Circle		Pearisburg	Giles	VA	24134
1089	Linda	K	Crandall	PO Box 31060		Mesa	Maricopa	AZ	85275
1090	Bridget	A	Ulrich	926 Barton Oaks Place		Herndon	Fairfax	VA	20170
1091	Laurie	M	Conteh	1302 Capstone Drive		Durham	0000	NC	27713
1092	Cindy	M	Closser	4001 Benden Circle		Murrysville	Westmoreland	PA	15668
1093	Kayleigh	M	Jackson	209 Scotch Pine Ct.		Gibsonia	Allegheny	PA	15044
1100	Alyssa	A	Paglia	10380 N. Pond Lane		Twinsburg	Summit	OH	44087
1101	Elizabeth	M	Kneiss	106 Trescott Lane		Morgantown	Monongalia	WV	26505
1102	Paige	A	Tennant	10 Valentine Hollow Road		Rivesville	Marion	WV	26588

**LIST OF LICENSEES  
BY COUNTY**

## ACTIVE & PROVISIONAL LICENSEES BY WEST VIRGINIA COUNTIES

COUNTY	ACTIVE	PROVISIONAL	COUNTY	ACTIVE	PROVISIONAL
BARBOUR	1		MINERAL	3	
BERKELEY	7		MINGO	0	
BOONE	0		MONONGALIA	55	2
BRAXTON	0		MONROE	0	
BROOKE	1		MORGAN	2	
CABELL	38		NICHOLAS	1	
CALHOUN	0	1	OHIO	9	
CLAY	0		PENDLETON	3	
DODDRIDGE	0		PLEASANTS	0	
FAYETTE	5		POCAHONTAS	2	
GILMER	0		PRESTON	4	
GRANT	3		PUTNAM	19	2
GREENBRIER	8		RALEIGH	15	1
HAMPSHIRE	0		RANDOLPH	3	1
HANCOCK	1		RITCHIE	2	
HARDY	0		ROANE	0	
HARRISON	16	1	SUMMERS	1	
JACKSON	5		TAYLOR	7	
JEFFERSON	3		TUCKER	0	
KANAWHA	36	2	TYLER	0	
LEWIS	2		UPSHUR	0	
LINCOLN	1		WAYNE	6	
LOGAN	2		WEBSTER	0	
MCDOWELL	0		WETZEL	0	
MARION	8		WIRT	0	
MARSHALL	1		WOOD	4	
MASON	3		WYOMING	0	
MERCER	4	1			
TOTAL	145	5		136	6
			ACTIVE	PROVISIONAL	
		TOTAL BY STATUS	281	11	
		TOTAL LICENSED DIETITIANS LIVING IN WV:	292		



***WV BOARD OF LICENSED DIETITIAN***  
***WV LICENSEES BY COUNTY***

<i>ID</i>	<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>City</i>	<i>County</i>	<i>State</i>	<i>Zip</i>
23	Mary Beth	B	Lind	Philippi	Barbour	WV	26416
178	Mary	F	Hartshorn	Martinsburg	Berkeley	WV	25405-5618
515	Rosario Estela	M	Cazin	Martinsburg	Berkeley	WV	25404
699	Joan	B	Starliper	Martinsburg	Berkeley	WV	25403
821	Brittney	N	Pietrowski	Martinsburg	Berkeley	WV	25401
930	Brooke	D	Smith	Inwood	Berkeley	WV	25428
937	Lindsay	M	Stover	Martinsburg	Berkeley	WV	25403
1160	Natalie	R	Henry	Martinsburg	Berkeley	WV	25403
405	John	M	Gagliardo	Weirton	Brooke	WV	26062
2	Frank	O	Markun	Huntington	Cabell	WV	25701
5	Katheryn	D	Hettlinger	Huntington	Cabell	WV	25705
7	Marsha	A	Duke	Huntington	Cabell	WV	25705
36	Ramona	C	Anderson	Ona	Cabell	WV	25545-9754
57	Margaret	A	Lavery	Huntington	Cabell	WV	25705-3751
158	Patricia	J	Steel	Huntington	Cabell	WV	25701-4807
165	Denise	J	Eagan	Huntington	Cabell	WV	25705-3513
170	Valerie	A	Wall	Huntington	Cabell	WV	25705-3740
175	Treva	J	Handley-Davis	Huntington	Cabell	WV	25705
177	Patricia	G	Naylor	Huntington	Cabell	WV	25701-2732
194	Terri	L	Gray	Milton	Cabell	WV	25541

<i>ID</i>	<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>City</i>	<i>County</i>	<i>State</i>	<i>Zip</i>
541	Lucille	M	Duba	Huntington	Cabell	WV	25701
324	Mary	K	Gould	Huntington	Cabell	WV	25701
434	Marsha	L	Copley	Ona	Cabell	WV	25545
457	Heather	R	Rice	Barboursville	Cabell	WV	25504
504	Jenna	L	Rose	Huntington	Cabell	WV	25705
590	Angela	D	Siemiaczko Manning	Culloden	Cabell	WV	25510
880	Tiffany	R	Lockhart	Huntington	Cabell	WV	25701
675	Jacqueline	M	Amis	Huntington	Cabell	WV	25705
693	Jessica	D	Meek	Huntington	Cabell	WV	25705
717	Kayla	L	Boggs	Huntington	Cabell	WV	25705
718	Pamela	M	Harris	Barboursville	Cabell	WV	25504
720	Timothy	D	Bender	Huntington	Cabell	WV	25705
764	Jessica	E	Runyon	Barboursville	Cabell	WV	25504
785	Candace	D	Holbrook	Huntington	Cabell	WV	25704
788	Daniel	A	Jarvis	Huntington	Cabell	WV	25705
903	Rachel	A	MilesHoopes	Huntington	Cabell	WV	25705
920	Mallory	J	Mount	Milton	Cabell	WV	25541
929	Jessica	C	Herman	Huntington	Cabell	WV	25705
991	Shari	R	Pettit	Huntington	Cabell	WV	25705
1011	Emma	L	Walters	Huntington	Cabell	WV	25701-4111
1013	Cynthia	M	Rawley	Huntington	Cabell	WV	25701
1016	Alicia	G	Fox	Barboursville	Cabell	WV	25504
1025	Mekayla	E	Hart	Huntington	Cabell	WV	25701

<i>ID</i>	<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>City</i>	<i>County</i>	<i>State</i>	<i>Zip</i>
1035	Christine	M	Shoemaker	Huntington	Cabell	WV	25701
1061	Bethany	R	Cyrus	Huntington	Cabell	WV	25705
1076	Kendra	J	Angus	Huntington	Cabell	WV	25504
1117	Stephanie	D	Hoover	Barboursville	Cabell	WV	25504
1057	Samantha	K	Houchin	Arnoldsburg	Calhoun	WV	25234
141	Ernestine		Phillips	Oak Hill	Fayette	WV	25901-2056
383	Paula	J	Onestak	Mount Hope	Fayette	WV	25880
592	Jenni	L	Jones	Oak Hill	Fayette	WV	25901
715	Kathryn	A	O'Neal	Oak Hill	Fayette	WV	25901
1150	Sharon	L	Teel	Danese	Fayette	WV	25831
209	Patricia	M	Halterman	Petersburg	Grant	WV	26847
697	Abbi	N	Kifer	Mt. Storm	Grant	WV	26739
743	Elizabeth	R	Stutler	Petersburg	Grant	WV	26847
500	Elise	M	Leef	Crawley	Greenbrier	WV	24931
667	Wendy	L	Holliday	Ronceverte	Greenbrier	WV	24970
716	Anthony	M	Cline	Ronceverte	Greenbrier	WV	24970
742	Connie	C	Gottshall	Caldwell	Greenbrier	WV	24925
790	Emilee	K	Pack	Frankford	Greenbrier	WV	24938
965	Erin	L.	Allen	Lewisburg	Greenbrier	WV	24901
1052	Morgan	M	Bergeson	Lewisburg	Greenbrier	WV	24901
1171	Amy	B	Mears-Teitsch	Lewisburg	Greenbrier	WV	24901
307	Barbara	A	Warzynski	Weirton	Hancock	WV	26062
35	Patrice	J	Johnson	Bridgeport	Harrison	WV	26330

<i>ID</i>	<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>City</i>	<i>County</i>	<i>State</i>	<i>Zip</i>
43	Diana	C	Druga	Clarksburg	Harrison	WV	26301-4015
61	Debra	K	Vangieson	Bridgeport	Harrison	WV	26330
546	Shelly	L	Moran	Bridgeport	Harrison	WV	26330
551	Stephanie	L	Smith	Bridgeport	Harrison	WV	26330
299	Karen	A	Spiker	Bridgeport	Harrison	WV	26330
355	Cheryl	J	Spagnuolo	Clarksburg	Harrison	WV	26301
501	Evangeline	Y	Samples	Salem	Harrison	WV	26426-7519
520	Alyson	L	Piot	Bridgeport	Harrison	WV	26330
610	Tiffany	C	Curran	Clarksburg	Harrison	WV	26301
747	Laura		Holmes	Clarksburg	Harrison	WV	26301
754	Kara	D	Gilreath	Clarksburg	Harrison	WV	26301
982	Faith	C	Calhoun	Clarksburg	Harrison	WV	26301
1047	Tiffany	M	Mihaliak	Clarksburg	Harrison	WV	26301
1050	Kelly	A	Povroznik Jones	Clarksburg	Harrison	WV	26301
1121	Mary	K	Patterson	Bristol	Harrison	WV	26426
1182	Brittany	L	Powell	Salem	Harrison	WV	26426
14	Tamara	E	Walker	Ripley	Jackson	WV	25271
463	Gina	M	Wood	Ripley	Jackson	WV	25271
652	Lindsay	J	O'Brien	Millwood	Jackson	WV	25262
712	Jenna	L	Boytek	Kenna	Jackson	WV	25248
1029	Mary	A	Calton	Kenova	Jackson	WV	25530
94	Brenda	K	Frey	Harpers Ferry	Jefferson	WV	25425-9700
244	Barbara	E	Hartman	Kearneysville	Jefferson	WV	25430

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738	Irina		Smolyar	Charles Town	Jefferson	WV	25414
9	Grace	A	Gibson	Charleston	Kanawha	WV	25314
22	Susan	M	Poindexter	Charleston	Kanawha	WV	25302
29	Karen	F	Craze	Charleston	Kanawha	WV	25312
110	Margaret	M	Andrews	Charleston	Kanawha	WV	25311
115	Denise	V	Ferris	Charleston	Kanawha	WV	25326
116	Ann	W	Grose	Charleston	Kanawha	WV	25314
120	Barbara	A	Daye	Dunbar	Kanawha	WV	25064-1922
148	Celeste	R	Peggs	St. Albans	Kanawha	WV	25177-3788
149	M. Denise		Harper	South Charleston	Kanawha	WV	25303-2108
179	Cynthia	M	Franz	Saint Albans	Kanawha	WV	25177
181	Karen	M	Wheeler	South Charleston	Kanawha	WV	25309
218	Kimberly	V	Hairston	St. Albans	Kanawha	WV	25177
229	Regina	M	Hoover	Charleston	Kanawha	WV	25311
235	Mary	J	McMillion	Charleston	Kanawha	WV	25304
236	Margaret	L	Loftis	Charleston	Kanawha	WV	25312
246	Linda	S	St. Clair	Charleston	Kanawha	WV	25314-1863
249	LaDonna	J	Mason	Charleston	Kanawha	WV	25303-2817
262	Lisa	A	Tuttle	South Charleston	Kanawha	WV	25309
270	Shelly	H	Vandale	South Charleston	Kanawha	WV	25309
370	Elizabeth	L	Ingold	Charleston	Kanawha	WV	25314
438	Amy	M	Gannon	South Charleston	Kanawha	WV	25309
521	Amy	M	Kimberly	South Charleston	Kanawha	WV	25309

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584	Kara	L	Moyers	Charleston	Kanawha	WV	25314
879	Michelle	D	Moening	Charleston	Kanawha	WV	25301
634	Jeremy	D	Mullins	Huntington	Kanawha	WV	25701
695	April	D	Mitchell	Charleston	Kanawha	WV	25302
710	Angel	M	Casto	St.Albans	Kanawha	WV	25177
711	Courtney	C	Baumwell	Charleston	Kanawha	WV	25302
748	Heather	D	Whittington	Charleston	Kanawha	WV	25302
810	Kayla	B	Wolfe	South Charleston	Kanawha	WV	25309
952	Kaylyn	M	Crosier	Charleston	Kanawha	WV	25314
980	Adrienne		Clark	Charleston	Kanawha	WV	25314
1018	Lindsay	A	Williams	Charleston	Kanawha	WV	25314
1049	Christina	R	Nelson	Cross Lanes	Kanawha	WV	25313
1051	Meredith	A	Chapman	South Charleston	Kanawha	WV	25303
1079	Whitney	M	Carney	Liberty	Kanawha	WV	25124
1085	Christine	L	Canterberry	Charleston	Kanawha	WV	25309
1107	Dustin	D	Holmes	Charleston	Kanawha	WV	25302
1168	Amanda	L	Drexel	Denver	Lancaster	WV	17517
882	Pearline		Saucier	Weston	Lewis	WV	26452
801	Megan		Mullins	Alum Bridge	Lewis	WV	26321
1017	Emily	L	Cooper	West Hamlin	Lincoln	WV	25571
376	Angela	D	Ratliff	Holden	Logan	WV	25625
470	Lea	A	Hull	Chapmanville	Logan	WV	25508
750	Delores	J	Dingess	Harts	Logan	WV	25524

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144	Rebecca	L	Foster	Fairmont	Marion	WV	26554-9369
224	Kirstie		Wadsworth	Fairmont	Marion	WV	26554
297	Darla	J	Retton	Fairview	Marion	WV	26570
649	Brooke	A	Nissim-Sabat	Fairmont	Marion	WV	26554
828	Heather	M	Dyson	Fairmont	Marion	WV	26554
916	Melissa	D	Ventura-Marra	Fairmont	Marion	WV	26554
1102	Paige	A	Tennant	Rivesville	Marion	WV	26588
1113	Juliana	L	Royse	Fairmont	Marion	WV	26554
639	Jill	A	Spangler	Moundsville	Marshall	WV	26041
46	Marie	R	Gravely	Leon	Mason	WV	25123-9617
230	Carrol	D	Burdette	Point Pleasant	Mason	WV	25550
465	Sharon	K	Hall	Pt. Pleasant	Mason	WV	25550
275	Mary	H	Burks	Princeton	Mercer	WV	24740
679	Colleen	V	Groves	Bluefield	Mercer	WV	24701
684	Melissa	R	Wilbur	Princeton	Mercer	WV	24740
820	Cerena	J	Long	Princeton	Mercer	WV	24740
1175	Stephanie	K	Thompson	Princeton	Mercer	WV	24740
336	Robin	L	Bright	Burlington	Mineral	WV	26710
692	Meredythe	A	Barrick	Keyser	Mineral	WV	26726
1098	Amanda	M	Pratt	Fort Ashby	Mineral	WV	26719
8	Diane	M	Keegan	Dellslow	Monongalia	WV	26531-0208
18	Maryanne	R	Yanosik	Morgantown	Monongalia	WV	26501
20	Norma	E	Simbra	Morgantown	Monongalia	WV	26505

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44	Betty	J	Forbes	Morgantown	Monongalia	WV	26505-7310
55	Anne	M	MacBride	Morgantown	Monongalia	WV	26508
60	Darby	L	McDowell	Morgantown	Monongalia	WV	26508
66	Susan	J	Arnold	Morgantown	Monongalia	WV	26508
79	Jane		GodfreyJennelle	Morgantown	Monongalia	WV	26505
107	Cynthia	K	Gay	Morgantown	Monongalia	WV	26508-1701
111	Anders	M	Lennerhag	Morgantown	Monongalia	WV	26505
122	Laurie	J	Dailey	Morgantown	Monongalia	WV	26508
143	Brenda	L	Fisher	Morgantown	Monongalia	WV	26508
166	Brenda	Q	Turner	Westover	Monongalia	WV	26501
172	Jill	L	Johnston	Morgantown	Monongalia	WV	26505
173	Karen		Ghiardi	Morgantown	Monongalia	WV	26505-3741
544	Jennie	P	Wilkins	Westover	Monongalia	WV	26501
320	Elaine	P	Bowen	Morgantown	Monongalia	WV	26508
322	Robert	A	Harding	Morgantown	Monongalia	WV	26505
337	Anna	C	Davis	Morgantown	Monongalia	WV	26508
364	Monica	G	Andis	Morgantown	Monongalia	WV	26505
426	Leah	A	Woodburn	Morgantown	Monongalia	WV	26508
452	Andrea	S	McCarty	Morgantown	Monongalia	WV	26508
486	Lori	A	Fagan	Morgantown	Monongalia	WV	26508
505	Sara	R	Clark	Morgantown	Monongalia	WV	26508
863	Sara	A	Bias	Morgantown	Monongalia	WV	26501
883	Rebecca	C	Dattola	Morgantown	Monongalia	WV	26505



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884	Kelsey	E	Markham	Morgantown	Monongalia	WV	26508
632	Annette	P	Freshour	Morgantown	Monongalia	WV	26508
648	Sarah	C	Edwards	Fayetteville	Monongalia	WV	25840
661	Jason	P	Nguyen	Morgantown	Monongalia	WV	26508
689	Marilyn	G	Shulman	Morgantown	Monongalia	WV	26501
727	Megan		Govindan	Morgantown	Monongalia	WV	26506-6108
736	Sarah	M	Snider	Morgantown	Monongalia	WV	26508
755	Stephanie	J	Whittaker	Morgantown	Monongalia	WV	26508
792	Melissa	D	Olfert	Morgantown	Monongalia	WV	26508
802	Sarah		Tarabichi	Morgantown	Monongalia	WV	26505
811	Rachel	A	Allio	Morgantown	Monongalia	WV	26505
819	Helenia	D	Sedoski	Morgantown	Monongalia	WV	26508
839	Robin	L	Redd	Maidsville	Monongalia	WV	26541
923	Karen	M	Higginbotham	Morgantown	Monongalia	WV	26508
984	Justine	E	Haney	Morgantown	Monongalia	WV	26508
1021	Danielle	M	Keech	Morgantown	Monongalia	WV	26508
1056	Michelle	D	Garcia	Morgantown	Monongalia	WV	26505
1059	Savannah	A	Foster	Morgantown	Monongalia	WV	26505
1064	Rachel	L	Pulice	Morgantown	Monongalia	WV	26508
1066	Margaret	B	Uryasz	Morgantown	Monongalia	WV	26508
1070	Emily	K	Farina	Morgantown	Monongalia	WV	26508
1074	Chelsea	N	Wilson	Maidsville	Monongalia	WV	26541
1078	Gina	M	Kontur	Morgantown	Monongalia	WV	26508

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1100	Alyssa	A	Paglia	Morgantown	Monongalia	WV	26508
1124	Bethany	C	Pennock	Morgantown	Monongalia	WV	26505
1137	Kasey	L	Cook	Morgantown	Monongalia	WV	26508
1140	Makenzie	L	Barr	Morgantown	Monongalia	WV	26508
1154	Sina		King	Morgantown	Monongalia	WV	26508
1165	Danelle	R	Fink	Morgantown	Monongalia	WV	26505
1176	Caitlin	A	Thomas	Morgantown	Monongalia	WV	26508
1181	Paige	N	Winfield	Morgantown	Monongalia	WV	26508
734	Sharon	L	Kerns-Smith	Berkeley Springs	Morgan	WV	25411
752	Stacy	A	Dugan	Berkeley Springs	Morgan	WV	25411
640	Christina	M	Moyers	Summersville	Nicholas	WV	26651
72	Lynn	M	Kaminski	Triadelphia	Ohio	WV	26059
93	Stephanie	A	Fogle	Wheeling	Ohio	WV	26003-4615
185	Renee	E	Griffin	Wheeling	Ohio	WV	26003
206	Marcia	E	Graham	Wheeling	Ohio	WV	26003
291	Elizabeth	A	Dowler	Triadelphia	Ohio	WV	26059
339	Deanna	L	Nestor	Wheeling	Ohio	WV	26003
471	Heather	A	Leonard	Wheeling	Ohio	WV	26003
1109	Allison	C	Healey	Wheeling	Ohio	WV	26003
1186	Annaleise	C	Robinson	Wheeling	Ohio	WV	26003
30	Laura	C	Yokum	Seneca Rocks	Pendleton	WV	26884-9526
184	Bonnie	J	Bland	Franklin	Pendleton	WV	26807
207	Lorna	P	Judy	Circleville	Pendleton	WV	26804

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82	Mary	L	O'Brien	Marlinton	Pocahontas	WV	24954
981	Kathleen	M	Brown	Marlinton	Pocahontas	WV	24954
92	Sue	B	Eavenson	Bruceton Mills	Preston	WV	26525-9664
428	Camilla	C	Haught	Bruceton Mills	Preston	WV	26525
773	Lori		Groves	Kingwood	Preston	WV	26537
921	Devin	M	Diehl	Masontown	Preston	WV	26542
4	Sharon	F	Maynard	Hurricane	Putnam	WV	25526
68	Beverly	L	Mann	Nitro	Putnam	WV	25143-1139
375	Cheryl	L	Rittinger	Hurricane	Putnam	WV	25526
393	Angela	L	Page	Hurricane	Putnam	WV	25526
464	Lisa	D	Jones	Red House	Putnam	WV	25168
506	Kellie	M	Blake	Scott Depot	Putnam	WV	25560
878	Kara	K	Garren	Hurricane	Putnam	WV	25526
614	Jennifer	B	Hillenbrand	Hurricane	Putnam	WV	25526
653	Megan	N	Ahebwa	Hurricane	Putnam	WV	25526
690	Erin	A	Mace	Hurricane	Putnam	WV	25526
708	Laura	B	King	Hurricane	Putnam	WV	25526
709	Jessica	M	Jackson	Scott Depot	Putnam	WV	25560
772	Beverly	M	Glaze	Hurricane	Putnam	WV	25526
774	Stefanie	L	Painter	Hurricane	Putnam	WV	25526
834	Stephanie	M	Brumfield	Hurricane	Putnam	WV	25526
969	Jillian	E.	Pate	Culloden	Putnam	WV	25510
1055	Emily	R	Jarvis	Scott Depot	Putnam	WV	25560

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1111	Morgan	E	Teeters	Scott Depot	Putnam	WV	25560
1116	Cara	A	Branham	Winfield	Putnam	WV	25213
1178	Samuel	C	Gilmore	Hurricane	Putnam	WV	25526
1180	Billy		Unroe	Scott Depot	Putnam	WV	25560
96	Paul	R	Swartz	Beckley	Raleigh	WV	25801-2184
119	Arnold	K	Vaughn	Mabscott	Raleigh	WV	25871
128	Judith	S	Conner	Mount Hope	Raleigh	WV	25880-9518
159	Terri	L	McCormick	Ghent	Raleigh	WV	25843
232	Cynthia	D	Argabrite	Beaver	Raleigh	WV	25813
347	Metessa	L	Brehm	Beckley	Raleigh	WV	25801
381	Rebecca	D	Burgess	Beckley	Raleigh	WV	25801
407	Jennifer	R	Baker	Beckley	Raleigh	WV	25801
598	Richard	E	Williams	Beckley	Raleigh	WV	25801
876	Kristin	L	Anderson	Shady Spring	Raleigh	WV	25918
617	Marcia	A	Romanchak	Beckley	Raleigh	WV	25801
971	Elizabeth	L	Jarvis	Beckley	Raleigh	WV	25801
1022	Garnet	J	Bruell	Beaver	Raleigh	WV	25813
1115	Elizabeth	N	Smith	Shady Spring	Raleigh	WV	25918
1149	Megan		Burrell	Mount Hope	Raleigh	WV	25880
1170	Jaclyn	M	Stegel	Mount Hope	Raleigh	WV	25880
53	James	E	Severino	Elkins	Randolph	WV	26241-3221
572	Sonya	M	Phares	Elkins	Randolph	WV	26241
787	Janet	L	Dudley	Harman	Randolph	WV	26270

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1127	Marisa	L	Kniley	Montrose	Randolph	WV	26283
152	Donna	L	Schaffer	Pennsboro	Ritchie	WV	26415-1025
226	Kelly	M	Stanley	Harrisville	Ritchie	WV	26362
38	Jeanne	M	Schmauss	Pence Springs	Summers	WV	24962
102	Lisa	L	Ashcraft-Carr	Bridgeport	Taylor	WV	26330
171	Catherine	L	Shaw	Fairmont	Taylor	WV	26554
537	Pamela	C	Hamilton	Grafton	Taylor	WV	26354
621	Jennifer	S	Lowry	Flemington	Taylor	WV	26347
651	Donette	M	Nines	Thornton	Taylor	WV	26440
670	Suzanne	S	Grossman	Grafton	Taylor	WV	26354
733	Lorita	L	Nibert	Grafton	Taylor	WV	26354
86	Deborah	S	Rowe	Lavalette	Wayne	WV	25535
295	Rebecca	R	Mitchell	Prichard	Wayne	WV	25555
898	Richard	S	Handley	Huntington	Wayne	WV	25704
925	Jessica	R	Kramerick	Wayne	Wayne	WV	25570
1004	Sarah	E	Marcum	Kenova	Wayne	WV	25530
1028	Lisa	M	Kearns	Ceredo	Wayne	WV	25507
109	June	A	Rhodes	Parkersburg	Wood	WV	26101-6236
164	Desiree	S	Kurucz	Parkersburg	Wood	WV	26104
616	Kelley	R	Scarberry	Washington	Wood	WV	26181
730	Hollie	W	Best	Vienna	Wood	WV	26105

# SUMMARY OF COMPLAINTS / INVESTIGATIONS

**COMPLAINT FILE FY 2017**

COMPLAINT #	ISSUE #	DATE FILED	CONCERN	INVESTIGATION	FINAL DISPOSITION
01-FY2017		06/15/2017	STATED WORKING AS NUTRITIONISTS	LICENSED NURSE PRACTITIONER - WITHIN SCOPE OF PRACTICE.	DISMISSED

**COMPLAINT FILE FY 2018**

COMPLAINT #	ISSUE #	DATE FILED	CONCERN	INVESTIGATION	FINAL DISPOSITION
01-FY2018 (SAME AS 02-FY2016)		12/04/2017	ADVERTISING THAT SHE IS A NUTRITIONIST - NOT LICENSED	LETTER MAILED 12/11/2017 VIA CERTIFIED MAIL WITH A COPY REGULAR MAIL. CERTIFIED LETTER MAILED. GREEN CARD RECEIVED. NO RESPONSE AS OF 1/17/2018. PER PHONE DISCUSSION, WILL MEET WITH BOARD TO DISCUSS RESOLUTION AT NEXT SCHEDULED BOARD MEETING.	
	02-FY2018	11/30/2017	DIDN'T RESPOND TO CE AUDIT	CERTIFIED LETTER MAILED 11/30/2017 & RECEIVED 12/1/2017. FINAL NOTICE FOR HEARING DATE MAILED 1/18 CERTIFIED AND REGULAR MAIL.	LICENSE RENEWAL DENIED; WILL NOT BE ABLE TO BE LICENSED UNTIL MATTER RESOLVED.