

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.  
(A NON-PROFIT ORGANIZATION)

FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION

SEPTEMBER 30, 2016

WITH INDEPENDENT AUDITOR'S REPORT THEREON

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# WOOD COUNTY SENIOR CITIZEN ASSOCIATION, INC.

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September 30, 2016

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Wood County Senior Citizens Association, Inc.  
Parkersburg, West Virginia:

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Wood County Senior Citizens Association, Inc. (the "Association") (a nonprofit organization), which comprise the statement of financial position as of September 30, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of September 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis-of-Matter Regarding Going Concern**

The accompanying financial statements have been prepared assuming that the Organization will continue as a going concern. As discussed in Note 8 to the financial statements, the Organization has suffered recurring significant reductions in revenues and has a net deficiency in net assets that raise substantial doubt about its ability to continue as a going concern. Management's plans regarding those matters also are described in Note 8. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

## **Other Matters**

### **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of federal and non-federal support, revenue, expenses and changes in net assets on pages 12 through 16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated May 8, 2017 on our consideration of the Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control over financial reporting and compliance.



David L. Howell, CPA  
Cabin Creek, West Virginia  
May 8, 2017

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF FINANCIAL POSITION

September 30, 2016

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<b><u>ASSETS</u></b>	
Current assets:	
Cash	\$ 65,924
Accounts receivable	78,716
Total current assets	<u>144,640</u>
Capital assets:	
Land	198,252
Building and improvements	1,146,677
Furniture and equipment	183,353
Total capital assets	<u>1,528,282</u>
Less: accumulated depreciation	<u>(1,181,493)</u>
Total capital assets, net	346,789
 Total Assets	 <u>\$ 491,429</u>
 <b><u>LIABILITIES AND NET ASSETS</u></b>	
<b>LIABILITIES:</b>	
Current liabilities:	
Accounts payable	\$ 29,612
Accrued payroll	38,298
Accrued annual leave	18,885
Payroll taxes withheld and accrued	7,798
Accrued expenses	257,673
Deferred revenue	5,257
Current portion of note payable	15,971
Total current liabilities	<u>373,494</u>
Long-term liabilities:	
Note payable	<u>332,460</u>
Total long-term liabilities	<u>332,460</u>
 Total liabilities	 705,954
 <b>NET ASSETS:</b>	
Unrestricted	<u>(214,525)</u>
Total net assets	<u>(214,525)</u>
 Total Liabilities and Net Assets	 <u>\$ 491,429</u>

The accompanying notes are an integral part of these financial statements

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF ACTIVITIES

Year Ended September 30, 2016

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Support and revenues:	
Grant revenue - federal	\$ 256,392
Grant revenue - state	679,123
Grant revenue - fee for service	188,864
Program income	57,464
Other grant income	49,626
Rental income	90,213
Other income	18,626
Total unrestricted support and revenue	<u>1,340,308</u>
Expenses and losses:	
Program services:	
Title IIIB Senior Citizens	123,393
Title IIIC Nutrition	312,797
Title IIID In-Home Services	1,026
Title IIIE Caregiver	43,411
LIFE	209,118
SHIP	4,400
Marketplace Consumer Assistance	10,416
Community Care	257,465
Lighthouse	143,837
Alzheimer	121,749
Community Parntership	12,500
In-Home Services	5,168
Senior Activities	1,536
Transportation	46,588
Total program services	<u>1,293,404</u>
Supporting services:	
General and administrative	73,338
Depreciation expense	38,912
Interest expense	28,199
Total supporting services	<u>140,449</u>
Total expenses	<u>1,433,853</u>
Change in unrestricted net assets	(93,545)
Net assets, beginning	<u>(120,980)</u>
Net assets, ended	<u><u>\$ (214,525)</u></u>

The accompanying notes are an integral part of these financial statements

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF FUNCTIONAL EXPENSE

Year Ended September 30, 2016

	Program Services	Supporting Services	Total
Salaries and wages	\$ 815,176	22,075	837,251
Other employee benefits	45,865	440	46,305
Payroll taxes	93,110	8,120	101,230
Contract fees	19,550	4,343	23,893
Equipment rental and maintenance	51,653	2,782	54,435
Travel	18,331	26	18,357
Interest	-	28,199	28,199
Depreciation	-	38,912	38,912
Program supplies	20,391	597	20,988
Disposables	152,367	1,149	153,516
Utilities	33,007	32,733	65,740
Insurance	23,979	-	23,979
Advertising	455	-	455
Program costs	3,327	1,142	4,469
Office supplies	10,126	811	10,937
Printing and copying	1,676	-	1,676
Miscellaneous	1,581	210	1,791
Subscriptions and fees	1,720	-	1,720
	<u>1,292,314</u>	<u>141,539</u>	<u>1,433,853</u>
Total functional expenses	<u>\$ 1,292,314</u>	<u>141,539</u>	<u>1,433,853</u>

The accompanying notes are an integral part of these financial statements

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

STATEMENT OF CASH FLOWS

Year Ended September 30, 2016

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CASH PROVIDED BY OPERATING ACTIVITIES:

Increase (Decrease) in net assets \$ (93,545)

Adjustments to reconcile increase (decrease)  
in net assets to net cash flows from  
operating activities:

Depreciation 38,912

(Increase) Decrease in:

Accounts receivable 56,911

Increase (decrease) in:

Accounts payable (7,528)

Accrued payroll (4,637)

Accrued annual leave (5,977)

Payroll taxes withheld and accrued 1,994

Accrued expenses (3,528)

Deferred revenue (6,089)

Net cash flows provided (used) by operating  
activities (23,487)

CASH FLOWS FROM INVESTING ACTIVITIES:

Purchase of fixed assets (7,100)

Net cash provided (used) by  
investing activities (7,100)

CASH FLOWS FROM FINANCING ACTIVITIES:

Reduction of long-term debt (22,366)

Net cash flows provided (used) by  
investing activities (22,366)

Net increase (decrease) in cash (52,953)

Cash, beginning 118,877

Cash, ended \$ 65,924

The accompanying notes are an integral part of these financial statements



# WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

## NOTES TO FINANCIAL STATEMENTS

September 30, 2016

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### **NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES**

The major accounting principles employed in the preparation of the accompanying financial statements are summarized as follows:

#### **Organization**

Wood County Senior Citizens Association, Inc. (the "Organization") is a not-for-profit corporation in the State of West Virginia and qualifies as a tax-exempt organization under Section 501 (c)(3) of the Internal Revenue Code and, therefore, is not subject to federal and state income taxes, except for income derived on income that is unrelated to the Organization's exempt purpose. The Organization is not classified as a private foundation.

#### **Nature of Activities**

The Organization was formed to promote programs and activities related to aging, encourage participation of older persons in the programs and activities, and diminish social isolation of the elderly through the group activities and programs; as well as informing the public of the special problems of the elderly and informing the elderly of their rights and responsibilities.

#### **Temporarily Restricted Net Assets**

The Organization reports grants and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. At September 30, 2016, the Organization had only unrestricted net assets and did not have any temporarily restricted or permanently restricted net assets.

#### **Revenue and Expense Recognition**

The financial statements of the Organization are prepared on the accrual basis of accounting whereby revenues, other than donations, are recognized when earned and expenses are recognized when incurred.

#### **Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Organization considers all highly liquid investments instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of September 30, 2016.

#### **Functional Allocation of Expenses**

The cost of providing the various programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Costs are allocated between management and general, fund raising or the appropriate program based on evaluations

# WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

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of the related benefits. Management and General expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

### **Advertising**

It is the policy of the Organization to expense all advertising as incurred. Total advertising expense was \$455 for the year ended September 30, 2016.

### **Operations**

Management of the Organization acknowledges that, to the best of their ability, all assets received have been used for the purpose for which they were contributed or have been accumulated to allow management to conduct the operations and programs of the Organization as effectively and efficiently as possible.

### **Accounts Receivable and Concentration of Credit Risk**

The Organization provides various services to the elderly and low income individuals on a third-party reimbursement basis. The Organization bills the various funding sources in accordance with the contractual agreements without requiring collateral or any other security. Accounts and grants receivable have been adjusted for all known uncollectible accounts. An allowance for bad debts has not been set up as the amount is not considered material. Charitable adjustments related to non-billable services due to inadequate patient income levels are recognized when services are incurred. Discounts related to billable services that are based on patient income levels and other contractual requirements are recognized and recorded upon final collection settlement. Such uncollectible amounts at the statement of financial position date are considered insignificant.

### **Financial Statement Presentation**

Financial statement preparation follows the recommendations of the Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Organization is required to present statements of cash flows and functional expenses.

### **Use of Estimates**

The preparation of financial statements in conformity with the accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period.

# WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

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### NOTE 2 **CAPITAL ASSETS**

The allocation of the original cost of land, buildings and improvements, furniture and equipment, program equipment, vehicles, and paving purchased by utilizing federal and state allocated funds, and purchased with other revenue sources are as follows for the fiscal year ended:

Land	\$	198,252
Buildings		1,146,677
Furniture and equipment		<u>183,353</u>
Total		1,528,282
Less: Accumulated depreciation		<u>(1,181,493)</u>
Capital assets, net	\$	<u>346,789</u>

Depreciation expense for 2016 was \$38,912. Land is carried at cost. Buildings and improvements, furniture and equipment, program equipment, vehicles, and paving are carried at cost less accumulated depreciation. Donated assets are carried at fair market value less accumulated depreciation. Buildings and improvements, furniture and equipment, program equipment, vehicles, and paving are depreciated over their estimated useful lives, ranging from three to thirty-nine years, using the straight line method of depreciation.

Maintenance and repairs are charged to expense and major renewals and betterments are capitalized. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are included in current operations as realized.

### NOTE 3 **NOTES PAYABLE**

Notes payable at September 30, 2016 are comprised of the following:

Note to First National Bank, maturing in 2030 with an interest rate of 7.75% and monthly payments of \$3,535. This agreement is secured by a deed of trust for property at 914 Market Street	\$	348,431
Less: current maturities		<u>(15,971)</u>
Long-term debt, net of current maturities	\$	<u>332,460</u>

The approximate future commitments for principal reduction on long-term debt for the next five years and in the aggregate are as follows:

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ending September 30,	Principal	Interest	Total
2017	\$ 15,971	26,444	42,415
2018	17,254	25,161	42,415
2019	18,639	23,776	42,415
2020	20,136	22,279	42,415
2021	21,753	20,661	42,414
2022 - 2026	137,955	74,120	212,075
2027 - 2031	116,723	14,984	131,707
Total	\$ 348,431	207,425	555,856

**NOTE 4 COMPENSATED ABSENCES**

Eligible employees of the Organization are entitled to paid vacation, paid sick days, and personal days off depending on length of service and other factors. Such compensated absences were \$18,885 at September 30, 2016 and have been recorded as “Accrued annual leave” in the statement of financial position.

**NOTE 5 LEASES**

The Organization owns a building at 912, 914 and 916 Market Street, Parkersburg, West Virginia in which certain offices in the building are rented to area businesses. At September 30, 2016, most lease contracts could be cancelled with a thirty-day or sixty-day notice. Other property owned by the Organization is leased on an occasional basis for specific activities of various organizations.

**NOTE 6 COMMITMENTS, CONTINGENCIES, AND CREDIT RISK ASSESSMENT**

The Organization provides senior health and welfare services to those in need over the Mid-Ohio Valley region within West Virginia. The Organization grants credit for the services provided to substantially all of its patients without regard to the patients’ ability to pay.

A substantial portion of the Organizations patient revenue is derived through Medicaid reimbursements. These reimbursements are subject to change from time to time dependent upon federal and state authorities’ decisions on allowable rates and services as well as various policies, rules, and regulations governing Medicaid reimbursements.

The Organization receives significant financial assistance from numerous federal, state, and local governmental agencies in the form of grants and revenue sharing. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant instrument. Failure to fulfill the conditions could result in the return of the funds to grantors. In addition, the grants could be subjected to an audit by the grantor agencies and any disallowed claims resulting from such audits

# WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

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could be a liability to the Organization. However, in the opinion of management, any such disallowed claims will not have a material effect on the overall financial position of the Organization at September 30, 2016.

### **NOTE 7 IRS 941 BACK TAXES**

The accrued expenses account includes \$257,673 of unpaid 941 withholdings from the 2003 fiscal year and before.

### **NOTE 8 GOING CONCERN**

As indicated in the accompanying financial statements, the Association showed a decrease in net assets of \$93,545 during the year ended September 30, 2016. As of that date, the Association's current liabilities exceeded current assets by \$228,854 and its total liabilities exceeded its total assets by \$214,525. In addition, the Association has suffered decreases in unrestricted net assets for each of the last five years. Those factors, as well as the uncertain conditions surrounding possible grant funding cuts, create an uncertainty about the Association's ability to continue as a going concern. Management is developing plans to generate unrestricted revenues and to significantly reduce operating costs. The ability of the Association to continue as a going concern is dependent upon the success of these efforts. The financial statements do not include any adjustments that might be necessary if the Association is unable to continue as a going concern.

### **NOTE 9 SUBSEQUENT EVENTS**

Management has evaluated events and transactions occurring after September 30, 2016 through the date of the Auditors' Report, which is the release date. No significant events were noted requiring adjustments to or disclosure in the financial statements.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE,  
EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

Federal/State grantor Pass-through grantor	Federal Financial Assistance		
	Department of Health and Human Services		
	Northwestern Area Agency on Aging		
	Title IIIB Senior Citizens	Title IIIC Nutrition	Title IIID Medication Management
Federal CFDA number	93.044	93.045	93.043
Grant year ended	9/30/2016	9/30/2016	9/30/2016
Support and revenues:			
Grant revenue - federal	\$ 60,931	164,766	-
Grant revenue - state	56,374	95,605	-
Grant revenue - fee for service	-	-	-
Program income	8,171	25,583	-
Other grant income	746	25,833	1,026
Total revenues and support	126,222	311,787	1,026
Expenses:			
Salaries & wages	82,646	104,665	-
Payroll taxes	7,316	9,263	-
Workers compensation	2,177	2,704	-
Health insurance	10,282	9,099	-
Travel	-	3,249	-
Communications	480	-	-
Utilities	-	5,177	1,008
Insurance	8,500	-	-
Occupancy/Space costs	-	-	-
Office supplies	30	182	-
Program supplies	189	18,995	-
Consumables	-	145,492	-
Printing/copying	-	-	-
Postage	-	-	-
Subscriptions & fees	-	500	-
Repairs & maintenance	-	37	-
Capitalized equipment	-	-	-
Vehicle costs	11,700	7,980	-
Consultant/contractual	-	5,376	-
Advertising	55	-	-
Program costs	18	78	18
Provider tax	-	-	-
Training/development	-	-	-
Loss on disposal of assets	-	-	-
Miscellaneous	-	-	-
Total expenses	123,393	312,797	1,026
Increase (decrease) in net assets	2,829	(1,010)	-
Net assets, beginning	-	-	-
Transfers in (out)	(2,829)	1,010	-
Net assets, ended	\$ -	-	-

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE,  
EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

Federal/State grantor Pass-through grantor	Federal Financial Assistance	
	Department of Health and Human Services	Northwestern Area Agency on Aging
Program title	Title IIIE Caregiver Program	Marketplace Consumer Assistance
Federal CFDA number	93.052	N/A
Grant year ended	9/30/2016	9/30/2016
Support and revenues:		
Grant revenue - federal	\$ 30,695	-
Grant revenue - state	-	11,579
Grant revenue - fee for service	-	-
Program income	-	-
Other grant income	11,716	-
Total revenues and support	42,411	11,579
Expenses:		
Salaries & wages	36,398	8,904
Payroll taxes	3,116	696
Workers compensation	968	104
Health insurance	564	535
Travel	2,256	124
Communications	-	-
Utilities	-	-
Insurance	-	-
Occupancy/Space costs	-	-
Office supplies	42	53
Program supplies	67	-
Consumables	-	-
Printing/copying	-	-
Postage	-	-
Subscriptions & fees	-	-
Repairs & maintenance	-	-
Capitalized equipment	-	-
Vehicle costs	-	-
Consultant/contractual	-	-
Advertising	-	-
Program costs	-	-
Provider tax	-	-
Training/development	-	-
Loss on disposal of assets	-	-
Miscellaneous	-	-
Total expenses	43,411	10,416
Increase (decrease) in net assets	(1,000)	1,163
Net assets, beginning	-	-
Transfers in (out)	1,000	(1,163)
Net assets, ended	\$ -	-

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE,  
EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

	Federal Financial Assistance
	Department of Health and Human Services
	Bel O Mar
	Regional
	Council
	In Home
	Services
	N/A
	9/30/2016
Federal/State grantor	
Pass-through grantor	
Program title	
Federal CFDA number	
Grant year ended	
Support and revenues:	
Grant revenue - federal	\$ 5,000
Grant revenue - state	-
Grant revenue - fee for service	-
Program income	-
Other grant income	-
Total revenues and support	<u>5,000</u>
Expenses:	
Salaries & wages	4,002
Payroll taxes	348
Workers compensation	56
Health insurance	643
Travel	119
Communications	-
Utilities	-
Insurance	-
Occupancy/Space costs	-
Office supplies	-
Program supplies	-
Consumables	-
Printing/copying	-
Postage	-
Subscriptions & fees	-
Repairs & maintenance	-
Capitalized equipment	-
Vehicle costs	-
Consultant/contractual	-
Advertising	-
Program costs	-
Provider tax	-
Training/development	-
Loss on disposal of assets	-
Miscellaneous	-
Total expenses	<u>5,168</u>
Increase (decrease) in net assets	(168)
Net assets, beginning	-
Transfers in (out)	<u>168</u>
Net assets, ended	<u>\$ -</u>

The accompanying notes are an integral part of this schedule.



WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE,  
EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

	State Financial Assistance		
	WV Department of Health and Human Resources	WV Bureau of Senior Services	WV Bureau of Senior Services
Federal/State grantor	N/A	N/A	N/A
Pass-through grantor	Medicaid		State Health
Program title	Community Care	Lighthouse	Insurance Program
Federal CFDA number	N/A	N/A	N/A
Grant year ended	9/30/2016	9/30/2016	9/30/2016
Support and revenues:			
Grant revenue - federal	\$ -	-	-
Grant revenue - state	-	125,644	4,500
Grant revenue - fee for service	185,557	(513)	-
Program income	-	9,469	10
Other grant income	-	-	-
Total revenues and support	185,557	134,600	4,510
Expenses:			
Salaries & wages	212,975	115,179	3,872
Payroll taxes	18,091	10,166	306
Workers compensation	6,632	3,686	41
Health insurance	4,962	4,129	3
Travel	3,750	5,201	97
Communications	909	-	-
Utilities	-	-	-
Insurance	-	-	-
Occupancy/Space costs	1,565	-	-
Office supplies	-	1,393	81
Program supplies	604	700	-
Consumables	-	-	-
Printing/copying	-	-	-
Postage	360	1,050	-
Subscriptions & fees	388	831	-
Repairs & maintenance	-	-	-
Capitalized equipment	-	-	-
Vehicle costs	-	-	-
Consultant/contractual	3,572	-	-
Advertising	400	-	-
Program costs	1,676	1,502	-
Provider tax	-	-	-
Training/development	-	-	-
Loss on disposal of assets	-	-	-
Miscellaneous	1,581	-	-
Total expenses	257,465	143,837	4,400
Increase (decrease) in net assets	(71,908)	(9,237)	110
Net assets, beginning	-	-	-
Transfers in (out)	71,908	9,237	(110)
Net assets, ended	\$ -	-	-

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT, REVENUE,  
EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

Federal/State grantor	State Financial Assistance		
	WV Bureau of Senior Services		
	Bel O Mar Regional Council		WV Bureau of Senior Services
Pass-through grantor	Direct Service Award	FAIR	Community Partnership
Program title	LIFE		
Federal CFDA number	N/A	93.051	93.259
Grant year ended	9/30/2016	9/30/2016	9/30/2016
Support and revenues:			
Grant revenue - federal	\$ -	-	-
Grant revenue - state	216,749	108,339	12,500
Grant revenue - fee for service	-	(75)	3,895
Program income	-	12,765	-
Other grant income	-	-	-
Total revenues and support	216,749	121,029	16,395
Expenses:			
Salaries & wages	112,340	103,968	-
Payroll taxes	9,821	9,208	-
Workers compensation	1,728	3,346	-
Health insurance	12,704	1,884	-
Travel	422	3,107	-
Communications	-	-	-
Utilities	25,433	-	-
Insurance	10,674	-	-
Occupancy/Space costs	-	-	-
Office supplies	4,863	236	-
Program supplies	-	-	-
Consumables	6,875	-	-
Printing/copying	1,072	-	-
Postage	180	-	-
Subscriptions & fees	-	-	-
Repairs & maintenance	-	-	-
Capitalized equipment	-	-	12,220
Vehicle costs	12,685	-	-
Consultant/contractual	10,321	-	280
Advertising	-	-	-
Program costs	-	-	-
Provider tax	-	-	-
Training/development	-	-	-
Loss on disposal of assets	-	-	-
Miscellaneous	-	-	-
Total expenses	209,118	121,749	12,500
Increase (decrease) in net assets	7,631	(720)	3,895
Net assets, beginning	-	-	-
Transfers in (out)	(7,631)	720	(3,895)
Net assets, ended	\$ -	-	-

The accompanying notes are an integral part of this schedule.

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

NOTES TO THE SCHEDULE OF FEDERAL AND NON-FEDERAL SUPPORT,  
REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Year Ended September 30, 2016

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**NOTE 1 BASIS OF PRESENTATION**

The accompanying schedule of federal and non-federal support, revenues, expenses and changes in net assets includes the federal and nonfederal grant activity of Wood County Senior Citizens Association, Inc. and is presented on the basis of accounting practices prescribed by the U.S. Department of Health and Human Services and the West Virginia Bureau of Senior Services. These practices differ in some respects from generally accepted accounting principles whereby, property and equipment is expensed when purchased.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Wood County Senior Citizens Association, Inc.  
Parkersburg, West Virginia:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Wood County Senior Citizens Association, Inc. (the "Association") (a nonprofit organization), which comprise the statement of financial position as of September 30, 2016, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 8, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Association's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Association's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "David L. Howell, CPA". The signature is written in a cursive style.

David L. Howell, CPA  
Cabin Creek, West Virginia  
May 8, 2017

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.

SCHEDULE OF FINDINGS

Year Ended September 30, 2016

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NONE

WOOD COUNTY SENIOR CITIZENS ASSOCIATION, INC.  
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS

Year Ended September 30, 2016

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NONE