



WorkForce
WEST VIRGINIA
A DIVISION OF THE WEST VIRGINIA DEPARTMENT OF COMMERCE

WORKFORCE DEVELOPMENT REPORT
Report for Fiscal Year 2019
State: July 1, 2018 – June 30, 2019
Federal: October 1, 2018 – September 30, 2019

Contact: Scott A. Adkins, Acting Commissioner
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On behalf of WorkForce West Virginia, it is my pleasure to present the Workforce Development Report for 2018-2019. As required by statute, I am also submitting a copy of the 2019-2020 Memorandum of Understanding for the Workforce Interagency Collaborative Team (ICT).

WorkForce West Virginia continues to expand marketing and services on-line through a newly modernized website. The Responsive Web Design (RWD) allows page layouts to adapt to the user such as desktops, tablets, and mobile phones. In February 2018, new Job Seeker and Employer Portals were rolled out. This new design is a more "user friendly" step-by-step guide to help job seekers get their high school diploma, learn job etiquette, get proper training & education, improve their job seeking skills, and help them find a job. The new site also helps employers find the best qualified worker, explore tax credits and navigate the unemployment processes. From July 1, 2018, through June 30, 2019, the agency website www.workforcewv.org had over 2.3 million page-views, an average of 190,242 page-views per month. Website visitors spent the most time on the Unemployment pages.

During the report period 10 new employer petitions were certified under the Trade Assistance Act (TAA). Currently there are 14 active and 2 pending petitions. TRA recipients may be eligible to receive up to 130 weeks of Income Support payments.

A new Disaster National Dislocated Worker Grant (NDWG) was awarded to West Virginia for the damage received in the counties of Grant, Pendleton, Preston, Randolph and Tucker in the amount of \$975,000. The NDGW for the 2018 Severe Storm grant for both the Eastern Panhandle (ES) and Ohio Valley Region (OVR) was awarded additional funds. In addition to receiving additional funds for the Coal Grant, the performance time period was extended to March 31, 2020. WorkForce West Virginia applied and was approved for funding related to the Opioid Crisis in West Virginia. Project Operators were selected, and funds will be awarded in the upcoming fiscal year.

WorkForce WV has developed and maintained partnerships that allow West Virginia to take full advantage of the Workforce Innovation and Opportunity Act (WIOA) of 2014. WorkForce looks forward to continuing to provide new initiatives in workforce development in West Virginia. The assistance provided by the U.S. Department of Labor in implementing these programs is very much appreciated.

WorkForce WV looks forward to continuing support from the Commission to improve West Virginia's workforce development system.

Sincerely,


Scott A. Adkins
Acting Commissioner

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An equal opportunity employer/program and auxiliary aids are available upon request to individuals with disabilities.

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WorkForce West Virginia

Executive Summary

State of the One-Stop System

The State of the One-Stop System report is a summary document that gives a public account of the current operations, structures, activities, finances, and future direction of One-Stop Centers of West Virginia. The report is published annually, as required by the West Virginia Legislature, and reported to the Joint Committee on Government and Finance and the Legislative Oversight Commission on Education Accountability.

Overall, the progress of West Virginia's One-Stop System during 2018-2019 reflects the continuous evolvement of an *integrated service delivery system* unlike any seen previously in the employment and training arena. The basis of the One-Stop System is the coordination of programs, services and governance structures giving the customer access to a seamless system of workforce investment services that have been integrated and streamlined. WorkForce West Virginia's career centers continue to improve services to more effectively serve employers, employees, and job seekers. The seven regional Local Workforce Development Boards (LWDBs) show strong commitment to bringing a menu of integrated workforce development programs and services to the local level. The working relationship among state agencies and between state and local WDBs continues to grow.

One issue is the uncertainty of funding generally being experienced in most domestic programs that offer workforce development services. Local WDB strategic planning reflects the thorough and innovative ways the One-Stop System is evolving to provide more opportunities to serve more customers in spite of Workforce Innovation Opportunity Act (WIOA) funding decreases. A description of WIOA requirements for establishing One-Stops is followed by a region-by-region description of how partners are participating in One-Stop operations.

The FY19 Funding Stream Report created in compliance with Senate Bill (SB) 461 is designed to describe the sources and uses of funds that either directly or indirectly impact workforce development.

Workforce development is a generic term reflecting the purpose and intent of WIOA. As defined by the act, "The purpose of Title I is to provide workforce development activities that increase the employment, retention, and earnings of participants, and increase occupational skill attainment by participants, which will improve the quality of the work-force, reduce welfare dependency, and enhance the productivity and competitiveness of the nation's economy."

Direct workforce development activities and services are delivered directly through a One-Stop delivery system "under which [the] entities responsible for administering separate workforce investment, educational, and other human resource programs and funding streams (referred to as One Stop partners) collaborate to create a single, customer friendly, seamless system of service delivery that will enhance access to the unified programs' services and improve long-term employment outcomes for individuals receiving assistance."

The purpose of the Funding Stream Report is to quantify the level of both fiscal and programmatic (service delivery) involvement of all the entities involved either directly or tangentially with workforce development in West Virginia.

Twenty (20) programs either directly or indirectly impact workforce development in West Virginia. Seventeen (17) programs are “required” One Stop partners as described by the Workforce Innovation Opportunity Act (WIOA). Ten (10) of the “required” One Stop partners devote 100% of their resources directly to workforce development.

Ten (10) out of seventeen (17) programs required to participate in the One Stop system have restrictive funding (Federal) which clearly stipulates whom is to be served through strict eligibility requirements and prescribes specific performance outcomes required.

West Virginia receives \$ 100,081,177.16 for workforce development. Seventy-six percent (76%) [\$ 76,460,640.00] of those funds are Federal and Twenty-three percent (23%) [\$23,220,877.59] are from State funding sources and one percent (1%) [\$ 85,173.00] are grant dollars.

Continued competitiveness in the struggle to attract and retain businesses in West Virginia depends upon a highly skilled labor force. Reduced funding for workforce development further jeopardizes West Virginia’s place in the nation’s and world’s economy.

Purpose

West Virginia Legislature requires an annual report regarding the source, use and outcomes of all funds received for workforce investment activities in the state.

Specifically, this requirement included:

- Source and amount of federal, state, and other funds received for workforce investment activities;
- Purpose of each of the above funds;
- Services provided in each of the seven regional workforce investment areas;
- The measure used to evaluate program performance (including current and baseline performance data);

All the publicly funded workforce investment programs operating in the state are to include:

- Amount of federal funds expended by each program,
- Amount of state funds expended by each program,
- How the funds are spent,
- The resulting improvement in the workforce.

This summary chart provides the specific funding amounts and highlights of funding use across agencies and programs who reported. *Appendix A* provides a table showing all data requested from the agencies. This information is available in a database maintained by WorkForce West Virginia. Additional data breakdowns reports and specific information will be available for use by the West Virginia Workforce Development Board (WVWDB) and other interested parties.

Reporting Process

WorkForce West Virginia has overall responsibility for the process to collect the Funding Stream Report information and provide the WVWDB the information needed to report to the legislature, Governor's Office, and others. WorkForce West Virginia works with the Interagency Collaborative Team (ICT) as the central clearinghouse for identifying, collecting, and reporting the information.

Each year, WorkForce West Virginia sends out a notice to agencies and programs identified as having a direct or tangential impact on workforce development.

WorkForce West Virginia offers to monitor and provide technical assistance when requested. WorkForce West Virginia has on-going discussions with different agencies to ensure that funds are not counted twice between primary recipients and sub-recipients of funds.

Reporting Periods

The report reflects the most recent complete funding year of the programs. This may be based on the state fiscal year or federal fiscal year, whichever one is the prime driver of the program. In some cases, both sources of funding are associated with a program.

For programs that use state funding or are operated solely on a state fiscal year basis, reports are based on funding, programming, outputs, outcomes, etc. on a state fiscal year. For this report the dates were FY19 (July 1, 2018 through June 30, 2019).

For programs that use federal funding or are operated solely on a federal fiscal year basis, reports are based on funding, programming, outputs, outcomes, etc. on a federal fiscal year. For this report the dates were FY19 (October 1, 2018 through September 30, 2019).

Grants and other sources of funds reported would have been received during one of the two-time periods listed above for federal or state fiscal years.

Reporting Continuum

How best to properly define how reported funds are used regarding workforce investment, as required in SB 461, is a challenge. There is a desire to report only funding that directly supports actual training costs compared to money spent to provide support to individuals in training. Programs such as those in tech prep or higher education can be classified as assisting the development of the state's workforce, even though there are many other activities (e.g., research, economic development, athletics and etc...) that are included as uses of some funding. Rather than only collect a portion of the programs, WorkForce West Virginia has attempted, working with the ICT, to construct a continuum framework that helps separate different types of funding.

Services Transaction Data

This report provides insights into the types of services that were reported in each of the seven (7) regional workforce development areas, through the One-Stop System to the West Virginia Workforce MIS for the period of July 1, 2018 to June 30, 2019.

The report provides total service transactions that result in more than one service per customer. There may also be services that are automatic or performed as a required sequence to another service.

Services are grouped in the following areas:

- WIOA Services
- Employer Services
- Partner Services
- Veteran Services
- Wagner-Peyser Services

**PY2018 ONE-STOP USAGE REPORT
WEST VIRGINIA - LOCAL AREA COMPARATIVE REPORT
PERIOD: 07/01/2018 to 06/30/2019**

Codes	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
	Total Customers	133882	32711	25915	17141	16977	10911	26641	14252
	Total Transactions	441716	105304	49246	113387	51668	36655	91333	59655
	WIOA SERVICES								
W1000	WIOA – Status Update	16982	1623	1210	479	5884	3426	2298	2008
W1001	WIOA – Provided HB 4196 Information	2426	434	428	91	491	249	646	87
W1002	WIOA – OSY Post Test Contact	30	1	2	0	7	0	20	0
W1003	WIOA – Assessment Registration	1523	421	16	28	119	244	640	55
W1004	WIOA – Intake Assessment	1975	369	424	75	376	277	408	45
W1005	WIOA – Testing	2138	372	312	147	357	238	576	136
W1006	WIOA – Resume Writer	671	10	1	4	38	479	1	138
W1007	WIOA – Job Search	326	0	0	1	319	0	6	0
W1008	WIOA – Follow-up	15628	2639	2283	250	4649	1614	2906	1287
W1009	WIOA – Research Assignment	1196	249	195	26	169	175	344	39
W1011	WIOA – Received Workforce Information Services	4102	605	196	78	1481	508	608	367
W2001	WIOA – Comprehensive Guidance and Counseling	4707	176	244	3	2608	1	47	44
W2002	WIOA – Individual Counseling, Guidance and Career Planning	933	0	5	10	414	192	321	1

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Code	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
W2003	WIOA – Tutoring	241	0	140	14	1	54	32	0
W2004	WIOA – Leadership Development	1164	0	7	0	1140	0	17	0
W2005	WIOA – Adult Mentoring	287	0	0	2	107	134	44	0
W2008	WIOA – Work Experience/Internships	377	48	25	2	104	126	40	32
W2009	WIOA – Retention and Placement	124	118	0	0	0	0	0	6
W2010	WIOA – Support Service	2515	337	211	33	1677	25	181	51
W2012	WIOA – Comprehensive Assessment and Testing	22	1	4	16	1	0	0	0
W2015	WIOA – Planned Gap in Service	9	0	0	0	9	0	0	0
W2018	WIOA – Referral to TAA Training	197	24	0	21	1	57	94	0
W2019	WIOA – TAA Case Manager Assessment	224	12	0	25	1	39	147	0
W2020	WIOA – Financial Literacy Education	169	3	7	1	95	0	56	7
W2021	WIOA – Transitional Job	91	40	32	2	13	1	2	1
W3001	WIOA – On-the-Job Training (OJT)	199	14	98	0	47	1	39	0
W3003	WIOA – ITA incl. Tuition and Costs	986	187	181	38	217	155	179	29
W3004	WIOA – Apprenticeship	79	6	0	0	44	20	9	0
W3006	WIOA – Incumbent Working Training	58	0	57	0	0	0	1	0
W3008	WIOA – Enrolled in Training, Secondary, Post-Secondary - Leading to Degree/Certificate	153	0	5	17	48	0	48	35

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PERIOD: 07/01/2018 to 06/30/2019**

Code	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
E0000	Total Employers	30024	5990	3542	5830	2668	2749	6589	2656
E0250	Employer - EEO/State Labor Compliance Service	142	1	12	73	3	46	8	7
E0300	Job Fair and Events	922	32	132	250	74	53	174	207
E0650	Mass Recruitment and/or Outreach Services	64	1	1	0	0	0	2	52
E0800	Federal Contractor Job Listing Information	13	0	0	0	0	0	13	0
E1050	Job Development Services	25	5	0	16	2	0	2	0
E1051	Veteran Job Development	18	0	0	0	0	0	18	0
E1500	Facilities Usage	243	67	3	13	19	8	105	28
E1850	Referral to Partner Agency	30	3	0	1	25	0	1	0
E6050	Rapid Response Meeting	66	14	4	26	7	1	14	0
E6100	Presentation to Group/Speaking Engagement	94	0	8	4	72	0	10	0
E6200	AJC Systems and Services	1900	159	75	244	236	228	696	262
E6300	Visits to Businesses	3543	372	458	890	465	442	306	610
E6400	Visit to Apprenticeship	89	1	0	2	24	0	2	60
E6450	Workforce Development System Training Contract – Incumbent Worker	21	0	11	0	4	0	6	0
E6550	Workforce Development System Training Contract – Apprenticeship	38	0	0	0	37	0	1	0
E6600	Workforce Development System Training Contract – On-the-Job-Training (OJT)	133	12	64	0	33	5	13	6
E6650	Engaged in Strategic Planning/Economic Development	32	0	0	0	32	0	0	0
E6700	Transitional Jobs	55	32	12	1	4	4	1	1
P3300	Partner – Service Location Referral to Partner Agency	16345	2282	1924	1190	714	129	6032	2913

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Code	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
V200	V – Individual Coaching	512	104	206	23	134	13	22	10
V209	V – Assessment Interview	125	32	31	9	18	8	16	11
V224	V – Job Search Planning	240	76	110	10	23	2	12	7
V227	V – Resume Preparation	175	34	46	11	35	5	11	33
V228	V – Labor Market Information	533	192	146	31	57	6	58	43
V271	V – Referred to Supportive Services	152	55	6	25	21	5	38	2
V274	V – Referral to Other Federal Training	53	20	15	0	7	0	8	3
V277	V – Referral to Education Services	26	2	10	0	7	0	7	0
V292	V – Labor Exchange Service	246	45	91	18	29	2	34	27
V294	V – Career Guidance Services	436	111	105	23	148	14	13	22
V331	V – Assigned Case Manager	120	36	29	6	19	5	17	8
V332	V – Veteran Employment Goals – Initial and Follow-up	1904	467	523	115	246	51	225	277
V333	V – Veteran Pre-Employment Coaching	208	86	43	48	13	2	8	8
V370	V – Obtained Employment	58	8	17	2	12	3	10	6
WP001	WP – Work Test	120	13	68	0	32	1	5	1
WP209	WP – Assessment Interview	5525	1280	693	611	455	325	1631	530
WP210	WP – Testing	1467	172	263	230	443	154	205	0
WP221	WP – ES Job Search Workshop	397	6	0	1	0	1	387	2
WP224	WP – Job Search Planning	1344	1	4	0	0	0	1286	53
WP227	WP - Resume Preparation	2216	801	126	64	27	78	884	236
WP228	WP – Labor Market Information	24048	10061	1215	1439	563	681	4325	5464

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Code	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
WP229	WP – Self Directed Job Search	6796	2056	464	75	2	529	2904	766
WP271	WP – Referred to Supportive Services	518	2	8	0	0	29	398	81
WP274	WP – Referral to Other Federal Training	399	6	0	0	0	0	393	0
WP277	WP – Referral to Educational Services	725	6	10	0	0	32	667	10
WP280	WP – Job Development	69	9	0	0	2	2	1	55
WP292	WP – ES/DVOP/LVER (Labor Exchange Services)	15278	2137	845	1407	2932	930	3197	3830
WP294	WP – Career Guidance Service	5564	1260	874	601	455	324	1435	615
WP295	WP – Bonding Assistance	7990	1835	1706	369	527	918	1657	978
WP296	WP – Equal Opportunity (EO) Rights Notification	5283	1491	1058	271	204	1359	773	127
WP331	WP – Assigned Case Manager	395	1	1	2	390	1	0	0
WP370	WP – Obtained Employment	251	120	9	1	0	8	6	107
WP410	WP – VES – 14 Letter Generated	32	9	5	7	1	2	4	4
WP413	WP – Veteran Referral to DVOP	542	97	95	35	58	19	138	100
WP415	WP – HVRP Grant Number	10	0	0	0	0	0	0	10
WP420	WP – RESEA IRP	5246	1259	667	599	455	322	1416	528
WP421	WP – Received Workforce Information Services	5158	1449	213	1	0	82	1203	2210
WP505	WP – NDWG SP Intake Assessment	1029	216	52	542	218	0	0	1
WP515	WP – NDWG SP Coaching	1011	205	52	51	213	0	0	0
WP525	WP – NDWG SP Referral	52	0	52	0	0	0	0	0

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Code	Services Provided	Total	Region1	Region2	Region3	Region4	Region5	Region6	Region7
WP700	WP – Local Office Contact	92707	28450	18374	4800	12377	7683	12136	8887
WP904	UI – Profile Obtain Employment/Reemployment Plan	15	13	1	0	0	1	0	0
WP910	UI – Master List	989	0	0	989	0	0	0	0
WP920	WP – ERP Local Office Contact	2470	756	139	6	255	223	838	253

Inventory of Required Workforce Development Programs

Program Name Operations Unit Funding Unit State Organization	Brief Program Description	Eligible Population	Evaluation Measurement	Outcome
<p>Adult Education</p> <p><i>Technical Education and Governors Economic Initiatives Department of Education</i></p>	<p>Provides funding to local programs for adult education and literacy services (including TASC instruction) to prepare for self-sufficiency</p>	<p>1. Adults & Out-of-School youth seeking a high school equivalency diploma. 2. Adults preparing for college entrance or for enrollment in other postsecondary education or training. 3. Adults seeking to improve basic academic and computer skills for daily living. 4. Unemployed or under-skilled workers seeking to obtain or retain a job or to get a promotion. 5. Parents of young children. 6. Teenage high school dropouts seeking to obtain or retain a driver's license. 7. Adults in correctional facilities or regional jails. 8. Recipients of public assistance. 9. Adults with limited English proficiency seeking to improve English language skills or prepare for U.S. Citizenship and naturalization. 10. Residents of homeless shelters and domestic violence shelters. 11. Home based adult learners seeking on-line basic skills study opportunities</p>	<p>Accountability and performance are based on 16 federal core measures.</p>	<p>Outcomes for FY18 are not available at this time.</p>
<p>Community Services Block Grant</p> <p><i>Office of Economic Opportunity Department of Commerce</i></p>	<p>To alleviate poverty addressing both the symptoms and causes of poverty, and supporting community based programs that lift individuals, families, and communities to higher levels of self-sufficiency.</p>	<p>Low income population at or below 125% of poverty guidelines per the US Census Bureau (2009-2013) American Community Survey located in 55 counties of West Virginia.</p>	<p>Low income people to become more self-sufficient.</p>	<p># unemployed & obtained employment = <u>1,062</u> # of individuals to receive on-the-job training and other work experience = <u>173</u> # of individuals to receive job readiness training = <u>292</u> # of individuals to receive job search coaching = <u>173</u> # of individuals to receive resume development training = <u>192</u> # of individuals to receive job referrals = <u>327</u> # of individuals to receive employment supplies = <u>216</u></p>
<p>Career Technical & Adult Education</p> <p><i>Division of Technical Education & Adult Education Services Department of Education</i></p>	<p>Provide technical and related academic instruction to secondary and adult students in the public schools in order too, prepare them for employment and/or further education and training.</p>	<p>Students planning to enter the workforce with specific skills and national certifications.</p>	<p>ACT WorkKeys® assessments in Reading for Information, Locating Information, and Applied Mathematics</p>	<p>None reported</p>

Inventory of Required Workforce Development Programs (Continued)

Program Name Operations Unit Funding Unit State Organization	Brief Program Description	Eligible Population	Evaluation Measurement	Outcome
Labor Exchange (Wagner-Peyser) <i>ES Field Operations WorkForce West Virginia Department of Commerce</i>	Provides Labor Exchange to employers and job seekers free of charge. Also provides a variety of specialized services for ex-offenders, older workers, dislocated workers, persons with disabilities, veterans and youth.	Job seekers and employers statewide.	Employment Rate 2 nd Quarter 59.0%; Employment Rate 4 th Quarter 71.0%; Median Earnings \$4,600.00	Employment Rate 2 nd Quarter 60.3%; Employment Rate 4 th Quarter 62%; Median Earnings \$5,320.00
Senior Community Service Employment Program <i>Governor's Office Bureau of Senior Services</i>	To provide meaningful part-time paid work experience in community services. Provide opportunities for unsubsidized employment in either the private or public sector.	Low income senior citizens (55+)	Unsubsidized placement; retention; service level; service to most-in-need.	None reported.
Trade Adjustment Act (TAA) <i>Dislocated Worker Services Unit WorkForce West Virginia Department of Commerce</i>	The TAA Program provides aid to workers who have become unemployed or whose hours of work and wages are reduced as a result of increased imports from, or a shift in production to, foreign countries. The goal of the TAA Program is to help trade-affected workers return to suitable employment as quickly as possible.	Workers dislocated or who have experienced a significant reduction in work due to the negative impact of foreign trade.	Entered employment rate (percentage employed 1st quarter after exit); employment retention rate (percentage employed in both the 2 nd and 3 rd quarter after exit); average earnings (average earnings in both the 2 nd and 3 rd quarter after exit).	Entered Employment Rate = 73.3% Employment Retention Rate = 73.3% Average Earnings = \$21,904.00

Inventory of Required Workforce Development Programs (Continued)

Program Name Operations Unit Funding Unit State Organization	Brief Program Description	Eligible Population	Evaluation Measurement	Outcome
Unemployment Compensation <i>WorkForce West Virginia Department of Commerce</i>	The Unemployment Compensation (UC) Division provides unemployment compensation services by paying unemployment benefits to eligible claimants which are funded through the collection of employer taxes.	Eligible unemployed workers.	The UC program had twenty-nine (29) Federal Standards and sixty-eight (68) other measured areas. Primarily these measurements involve timeliness, integrity, and quality and accuracy of UC Benefits and Tax Operations.	West Virginia’s Proper Payment Rate was 95.67% for Calendar Year 2018 compared to the National rate of 87.05%.
Veterans Program <i>ES Field Operations WorkForce West Virginia Department of Commerce</i>	Provide on-site services to Veterans with the goal of gainful employment. In addition to providing direct services to veterans, Local Veterans Employment Representatives (LVER) and Disabled Veterans Outreach Program Specialists (DVOPS) also assist veterans in accessing a broader range of services available at One-Stop Centers.	DVOPS - Eligible Veterans with Significant Barriers to Employment LVERs - Employers	Employment Rate 2 nd Quarter 45.9%; Employment Rate 4 th Quarter 50.3%; Median Earnings \$5,351.00	None reported.

Inventory of Required Workforce Development Programs (Continued)

Program Name Operations Unit Funding Unit State Organization	Brief Program Description	Eligible Population	Evaluation Measurement	Outcome
<p>Vocational Rehabilitation</p> <p><i>Division of Rehabilitation Services Department of Education and the Arts</i></p>	<p>As a partner in the workforce development system under Title IV of the Workforce Innovation Opportunity Act (WIOA), the Division of Rehabilitation Services (DRS) is required by Federal Statute as the program whose primary role and function is to provide a broad spectrum of intensive and extensive rehabilitation services to West Virginians with disabilities who need assistance and support in order to prepare for, maintain and/or enter into employment.</p>	<p>Individuals with severe mental and/or physical disabilities.</p>	<p>The number of individuals exiting the VR program who achieved an employment outcome during the current performance period compared to the number of individuals who exit the VR after achieving an employment outcome during the previous performance period is equal to or exceeds the previous year.</p>	<ol style="list-style-type: none"> 1) 1,211 individuals rehabilitated or 460 less than last year. 2) 42.8% were successfully rehabilitated. 3) 100% obtained employment at or above minimum wage. 4) 99.7% of individuals served were individuals with significant disabilities. 5) The average hourly earnings of rehabilitants entering employment were 70% of the average hourly earnings of all unemployed West Virginians. 6) The service rate for all individuals with disabilities from minority backgrounds was 95.7% of the service rate for all non-minority individuals with disabilities.
<p>Workforce Innovation Opportunity Act (Fed) Adult</p> <p><i>WorkForce West Virginia Department of Commerce</i></p>	<p>To provide workforce innovation activities that increase the employment, retention and earnings of adults (<i>age 18 and over</i>), and increase occupational skill attainment by participants, which will improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation's economy.</p>	<p>Participants (18 and over) who meet eligibility requirements.</p>	<p>Employment Rate 2nd Quarter 75.0%; Employment Rate 4th Quarter 73.0%; Median Earnings \$5,890.00.</p>	<p>Employment Rate 2nd Quarter 68.6%; Employment Rate 4th Quarter 71.3%; Median Earnings \$6,865.00.</p>

Inventory of Required Workforce Development Programs (Continued)

Program Name Operations Unit Funding Unit State Organization	Brief Program Description	Eligible Population	Evaluation Measurement	Outcome
<p>Workforce Innovation Opportunity Act (Fed) Dislocated Worker</p> <p><i>WorkForce West Virginia Department of Commerce</i></p>	<p>To provide workforce innovation activities that increase the employment, retention and earnings of Dislocated Workers (<i>age 18 and over</i>), and increase occupational skill attainment by participants, which will improve the quality of the workforce, reduce welfare dependency.</p>	<p>Participants (18 and over) who are dislocated and who meet eligibility requirements.</p>	<p>Placement in Education or Employment 2nd Quarter 78.0%; Placement in Education or Employment 4th Quarter 78.0%; and Median Earnings \$8,320.00.</p>	<p>Placement in Education or Employment 2nd Quarter 78.4%; Placement in Education or Employment 4th Quarter 81.4%; and Median Earnings \$9,697.00.</p>
<p>Workforce Innovation Opportunity Act (Fed) Rapid Response/Special Programs</p> <p><i>WorkForce West Virginia Department of Commerce</i></p>	<p>To provide workforce innovation activities that increase the employment, retention and earnings of adults (<i>age 18 and over</i>), and increase occupational skill attainment by participants, which will improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation's economy.</p>	<p>Adults (18 and over) who meet eligibility requirements.</p>	<p>Funds were used to provide local Workforce Development Boards with additional funding to serve their local participants therefore, evaluation is the same formula as WIOA Adult and Dislocated Worker funds. **No federal negotiated performance level.</p>	<p>Outcomes are blended with formula WIOA Adult and Dislocated Worker funds.</p>
<p>Workforce Innovation Opportunity Act (Fed) Youth (Older & Younger)</p> <p><i>WorkForce West Virginia Department of Commerce</i></p>	<p>To provide workforce activities that increase the employment, retention and earnings of Youth (<i>age 14 to 21</i>), and increase occupational skill attainment by participants, which will improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation's economy</p>	<p>Participants age 14 to 24 who meet eligibility requirements.</p>	<p>Placement in Education or Employment 2nd Quarter 65.0%; Placement in Education or Employment 4th Quarter 50.0%; Attainment of Degree or Certificate 70.0%.</p>	<p>Placement in Education or Employment 2nd Quarter 60.0%; Placement in Education or Employment 4th Quarter 65.3%; and Attainment of Degree or Certificate 61.3%.</p>

Inventory of Required Workforce Development Programs (Continued)

Program Name Operations Unit Funding Unit State Organization	Program Purpose	Target Population	Evaluation Measurement	Outcome
<p>Higher Education Adult Part-time Student (HEAPS)</p> <p><i>Workforce Development West Virginia Community & Technical College</i></p>	<p>To enable and award grant assistance to needy students who are enrolling specifically in a postsecondary certificate, industry recognized credential, or other skill development program in an in-demand occupation in the state.</p>	<p>Postsecondary students entering programs of study that will offer certification and/or degrees to enter employment or students needing skill upgrades as incumbent workers.</p>	<p>Must be a West Virginia resident; United States citizen or a permanent resident of the United States; must demonstrate financial need; must comply with the Military Selective Service Act; must not be in default on a higher education loan; must be enrolled in postsecondary certificate, industry recognized credential or other skill development program of study.</p>	<p>None reported.</p>
<p>West Virginia Advance Grant & Technical Program Development Initiative</p> <p><i>West Virginia Community & Technical College System West Virginia Council for Community and Technical College Education</i></p>	<p>WV Advance is a rapid-response grant program that assists community colleges in meeting an immediate workforce need in the State. Training typically includes skill upgrades, customized training and pre-employment training.</p>	<p>Community and technical colleges and incumbent and potential employees of business and industry.</p>	<p>Not Applicable</p>	<p>Not Applicable</p>
<p>Workforce Development Initiative Grant (HB3009 Funds)</p> <p><i>West Virginia Community & Technical College System West Virginia Council for Community and Technical College Education</i></p>	<p>The program provides funding that will be used to offer explicit incentives for partnerships between employers and community and technical colleges to develop comprehensive workforce development services.</p>	<p>Incumbent and potential employees of business and industry.</p>	<p>Not Applicable</p>	<p>Not Applicable</p>

Inventory of Additional Partner’s Workforce Development Programs

Program Name Operations Unit Funding Unit State Organization	Program Purpose	Target Population	Evaluation Measurement	Outcome
<p>Governor’s Guaranteed Workforce Program (State Funds)</p> <p><i>Business & Industry Training WV Development Office Department of Commerce</i></p>	<p>To assist new, expanding, or existing targeted industries in West Virginia with their workforce and training needs to enhance their competitiveness. This program also aids in building a workforce that is competitive and marketable, while creating jobs or averting any layoffs.</p>	<p>West Virginia Manufacturers and other Non-Manufacturers (for example, information technology, business services, and destination tourism) that have clear economic development impact through new job creation, expansion, retention, relocation, or new operations locating in West Virginia.</p>	<p>Creation of jobs, increase in wages paid to employees, health benefits provided, and portable credentials.</p>	<p>Forty-three (43) West Virginia businesses were served with a result of 821 new and 1731 existing workers being trained. Net new jobs created in West Virginia for FY19 were 821 (<i>per applications received</i>).</p>
<p>Workforce Innovation Opportunity Act (WIOA) Alien Labor Certification (ALC)</p> <p><i>Employment Programs WorkForce West Virginia Department of Commerce</i></p>	<p>The Alien Labor Certification Program (ALC) staff assists employers with hiring temporary or permanent foreign workers to fill jobs essential to the U.S. economy when there is an insufficient pool of qualified U.S. workers, willing to perform the work. Under this federal grant, the state workforce agency performs all of the DOL funded services. The ALC staff complete prevailing wage determinations for Permanent, H-1B, H-2B, H-1B1 and E-3 labor certification programs. Services provided for the H-2A program include conducting housing inspections, placing job orders and completing prevailing wage practice surveys. All H-2A and H-2B applications are processed per regulations.</p>	<p>Employers and Migrant Seasonal Farm Workers.</p>	<p>No federal mandated performance objectives.</p>	<p>Not Applicable</p>

Inventory of Additional Partner’s Workforce Development Programs (Continued)

<i>Program Name Operations Unit Funding Unit State Organization</i>	Program Purpose	Target Population	Evaluation Measurement	Outcome
<p>Work Opportunity Tax Credit (WOTC)</p> <p><i>Work Opportunity Tax Credit Unit WorkForce West Virginia Department of Commerce</i></p>	<p>This program is intended to encourage employers to hire twelve (12) targeted groups of job seekers by reducing the employer’s federal income tax liability by as much as \$2400 to \$9600 per qualified new worker.</p>	<p>1. A member of a family who is receiving or recently received Aid to Families with Dependent Children or Temporary Aid to Needy Families (AFDC/TANF) for 9 out of 18 months. 2. An 18-24 year old member of a family who is receiving or recently received Food Stamps. 3. An 18-24 year old resident of one of the Federally designated Empowerment Zones, Enterprise Communities or Renewal Communities. 4. A 16-17 year old EZ or RC resident hired between May 1 and September 15 as a Summer Youth Employee. 5. A Veteran who is a member of a family who is receiving or recently received Food Stamps. 6. A disabled person who completed or is completing rehabilitative services from a State or the U.S. Dept. of Veterans Affairs. 7. An ex-felon who is a member of a low-income family. 8. A recipient of Social Security Income (SSI). 9. A Long-term TANF recipient who has received Temporary Assistance for Needy Families for at least 18 consecutive months ending on the hiring date or within 2 years of the hire date. 10. A Veteran who has been unemployed for at least 4 weeks. 11. Veteran that has been unemployed for 6 months. 12. Long Term Unemployment- an individual that has been unemployed for 27 weeks.</p>	<p>No federally mandated performance objectives.</p>	<p>As there are a large volume of tax credit applications submitted on an on-going basis, applications are carefully screened for eligibility to certifying as many employers as possible for potential tax benefits</p>

Inventory of Additional Partner’s Workforce Development Programs (Continued)

Program Name/Operations Unit/Funding Unit/State Organization	Program Purpose	Target Population	Evaluation Measurement	Outcome
<p>Workforce Innovation Opportunity Act (WIOA) Alien Labor Certification (ALC)</p> <p><i>Employment Programs WorkForce West Virginia Department of Commerce</i></p>	<p>The Alien Labor Certification Program (ALC) staff assists employers with hiring temporary or permanent foreign workers to fill jobs essential to the U.S. economy when there is an insufficient pool of qualified U.S. workers, willing to perform the work. Under this federal grant, the state workforce agency performs all of the DOL funded services. The ALC staff complete prevailing wage determinations for Permanent, H-1B, H-2B, H-1B1and E-3 labor certification programs. Services provided for the H-2A program include conducting housing inspections, placing job orders and completing prevailing wage practice surveys. All H-2A and H-2B applications are processed per regulations.</p>	<p>Employers and Migrant Seasonal Farm Workers.</p>	<p>No federal mandated performance objectives.</p>	<p>Not Applicable</p>

**Workforce Innovation Opportunity Act - Required Partners/Programs
FY19 Funding Stream Analysis 2018-2019**

Program Name	Federal \$ Available for Workforce Development	Federal \$ Expended on Workforce Development	State \$ Available for Workforce Development	State \$ Expended on Workforce Development	Other \$ Available for Workforce Development	Other \$ Expended on Workforce Development
Adult Education	\$ 125,483.00	\$ 125,483.00	\$ 365,543.00	\$ 365,543.00	\$ 0.00	\$ 0.00
Career Technical and Adult Education	\$ 70,000.00	\$ 70,000.00	\$ 1,811,370.00	\$ 1,811,370.00	\$ 0.00	\$ 0.00
Community Service Block Grant	\$ 1,062,622.00	\$ 1,062,622.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Labor Exchange (Wagner-Peyser)	\$ 5,329,374.00	\$ 5,329,374.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Senior Community Service Employment Program	\$ 766,553.00	\$ 766,533.00	\$ 0.00	\$ 0.00	\$ 85,173.00	\$ 85,173.00
TAA - Trade Adjustment Act	\$ 7,968,295.00	\$ 4,190,905.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Veterans Program	\$ 1,056,652.00	\$ 843,128.89	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Vocational Rehabilitation	\$ 22,730,042.00	\$ 22,730,042.00	\$ 11,019,921.00	\$ 11,019,921.00	\$ 0.00	\$ 0.00
Unemployment Compensation	\$ 12,389,020.48	\$ 11,310,230.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Workforce Innovation Opportunity Act (Fed) <i>Adult</i>	\$ 4,943,485.00	\$ 2,640,568.72	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Workforce Innovation Opportunity Act (Fed) <i>Dislocated Worker</i>	\$ 4,506,832.25	\$ 1,619,514.73	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Workforce Innovation Opportunity Act (Fed) <i>Youth (Older & Younger)</i>	\$ 4,959,305.00	\$ 3,085,652.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Workforce Innovation Opportunity Act (Fed) <i>Rapid Response/ Special Programs</i>	\$ 3,106,562.00	\$ 997,527.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Carl D. Perkins Act <i>DOE and Higher Education</i>	\$ 0.00	\$ 0.00	\$ 3,051,661.00	\$ 2,976,178.00	\$ 0.00	\$ 0.00
Workforce Development Initiative Grant (HB3009 Funds)	\$ 0.00	\$ 0.00	\$ 2,784,901.00	\$ 1,617,934.04	\$ 281,175.84	\$ 0.00
HEAPS (Higher Education Adult Part-time Student)	\$ 0.00	\$ 0.00	\$ 1,250,000.00	\$ 1,164,330.00	\$ 0.00	\$ 0.00
WV Advance Grant and Technical Program Development Initiative	\$ 0.00	\$ 0.00	\$ 4,915,907.00	\$ 4,717,650.81	\$ 0.00	\$ 0.00
Total	\$ 69,214,275.25	\$ 52,128,372.42	\$ 25,199,303.00	\$ 23,612,876.85	\$ 366,348.84	\$ 85,173.00

**Workforce Innovation Opportunity Act - Additional Partners/Programs
FY19 Funding Stream Analysis 2018-2019**

Program Name	Federal \$ Available for Workforce Development	Federal \$ Expended on Workforce Development	State \$ Available for Workforce Development	State \$ Expended on Workforce Development	Other \$ Available for Workforce Development	Other \$ Expended on Workforce Development
Governor's Guaranteed Workforce Program (State Funds)	\$ 0.00	\$ 0.00	\$ 1,070,235.59	\$ 1,042,571.63	\$ 0.00	\$ 0.00
Work Opportunity Tax Credit (WOTC)	\$ 154,446.00	\$ 154,446.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Workforce Innovation Opportunity Act (Fed) Alien Labor Certification (ALC)	\$ 54,000.00	\$ 54,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 208,446.00	\$ 208,446.00	\$ 1,070,235.59	\$ 1,042,571.63	\$ 0.00	\$ 0.00

Local Workforce Development Board Directors

	Phone	Fax	E-Mail	Website
<p><u>Region 1</u></p> <p>Angela M. Henson, Executive Director Region 1 Workforce Development Board 200 New River Town Center, Suite 200 Beckley, West Virginia 25801</p>	<p>304.253.3611 866.253.3611</p>	<p>304.253.0176</p>	<p>ahenson@r1workforcewv.org</p>	<p>http://www.r1wib.org</p>
<p><u>Region 2</u></p> <p>Claude J. Hunt, Executive Director South Western West Virginia Workforce Development Board 2699 Park Avenue, Suite 210 Huntington, West Virginia 25704</p>	<p>304.429.5900 877.942.7344</p>	<p>304.429.1715</p>	<p>chunt@wvregion2.org</p>	<p>http://www.wvregion2.org</p>
<p><u>Region 3</u></p> <p>Nancy Daugherty Executive Director Region III Workforce Development Board 405 Capitol Street, Suite 506, P.O. Box 3726 Charleston, West Virginia 25337</p>	<p>304.344.5760</p>	<p>304.344.5762</p>	<p>ndaugherty@region3wibkc.org</p>	<p>http://www.region3wib-kc.net</p>
<p><u>Region 4</u></p> <p>Janelle Comstock, Program Director Mid-Ohio Valley Workforce Development Board 531 Market Street, P.O. Box 247 Parkersburg, WV 26102</p>	<p>304.424.7271</p>	<p>304.424.6196</p>	<p>janelle.comstock@movrc.org</p>	<p>http://www.wvworkforce.org</p>

Local Workforce Development Board Directors

	Phone	Fax	E-Mail	Website
<p><u>Region 5</u></p> <p>Rosemary Guida, Executive Director Northern Panhandle Workforce Development Board 1245 Warwood Avenue Wheeling, WV 26003</p>	304.231.1170 877.738.7246	304.231.1172	npwib@yahoo.com	http://www.npworkforcewv.org
<p><u>Region 6</u></p> <p>Maria Larry, Executive Director Region 6 Workforce Development Board 17 Middletown Road White Hall, WV 26554</p>	304.368.9530	304.368.9532	mlarry@region6wv.org	http://www.regionviwv.org
<p><u>Region 7</u></p> <p>T.J. VanMeter, Executive Director Region 7 Workforce Development Board 151 Robert C. Byrd Industrial Park Road, Suite 2 Moorefield, WV 26836</p>	304.530.3917	304.530.5107	tjvanmeter@wvregion7wib.org	http://www.wvregion7wib.org

WorkForce West Virginia Comprehensive Centers

Region	Career Center	Address	Phone	Fax
Region 1	Raleigh County WorkForce West Virginia Career Center	921 West Neville Street Beckley, WV 25801	304.253.5500 866.253.1214	304.253.1214
	Mercer County WorkForce West Virginia Career Center	195 Davis Street Princeton, WV 24740	304.425.9362 866.356.9675	304.487.3203
Region 2	Huntington WorkForce West Virginia Career Center	2699 Park Avenue Suite 240 Huntington, WV 25713	304.528.5525	304.528.5529
Region 3	Charleston WorkForce West Virginia Career Center	1321 Plaza East Charleston, WV 25301	304.558.0342	304.558.0349
Region 4	Parkersburg WorkForce West Virginia Career Center	206 Lakeview Center 36 th St. & Murdoch Ave. Parkersburg, WV 26101	304.420.4531 304.424.9328	304.424.6020
Region 5	Wheeling WorkForce West Virginia Career Center	1275 Warwood Avenue Warwood Shopping Plaza Wheeling, WV 26003	304.232.6280	304.233.8007
Region 6	Fairmont Workforce West Virginia Career Center	416 Adams Street, Suite 220 Fairmont, WV 26554	304.363.5550	304.363.4956
Region 7	Martinsburg WorkForce West Virginia Career Center	200 Viking Way Suite 200 Martinsburg, WV 25402	304.264.6133	304.264.6143
	South Branch WorkForce West Virginia Career Center	151 Robert C. Byrd Industrial Park Road Suite 2 Moorefield, WV 26836	304.530.3917	304.530.5107

WorkForce West Virginia Outreach Sites

Region	Outreach Site	Address	Phone	Fax
Region 1	Greenbrier County WorkForce West Virginia Career Center	21 Red Oaks Shopping Center Ronceverte, WV 24970	304.647.7415	304.647.1412
	McDowell County WorkForce West Virginia Career Center	110 Park Avenue Welch, WV 24801	304.436.6464	304.436.4400
	Nicholas County WorkForce West Virginia Career Center	812 North Side Drive, Suite 7E Summersville, WV 26651	304.872.0068	304.872.0817
	Pocahontas County Snowshoe Career Center	206 8 th Street Marlinton, WV 24954	304.799.2509	304.799.2596
Region 2	Logan WorkForce West Virginia Career Center	130 Stratton Street, 2 nd Floor P.O. Box 1619 Logan, WV 25601	304.792.7010	304.792.7013
	Boone County WorkForce West Virginia Learning Center	Ohio Avenue C Madison, WV 25130	304.369.2951	304.369.9130
	Lincoln County WorkForce West Virginia Learning Center	81 Panther Way Southern CTC Hamlin, WV 25523	304.824.2386	-----
	Wayne County WorkForce West Virginia Learning Center	608 Hendricks Street Wayne, WV 25570	304.792.7234	304.792.7239
	Mingo County WorkForce West Virginia Learning Center	1601 Armory Drive, Room 201 Southern CTC Williamson, WV 25661	304.235.6090	304.235.6089
	Putnam County WorkForce West Virginia Learning Center	3554 Teays Valley Road, Suite 117 Hurricane, WV 25526	304.693.2877	-----

WorkForce West Virginia Outreach Sites

Region	Outreach Site	Address	Phone	Fax
Region 4	Calhoun County	By Appointment Only	304.373.0313	-----
	Clay County Central Appalachia Empowerment Zone (CAEZ) Valley Fork Learning Center	4208 Wallback Road Wallback, WV 25285	304.557.2686	304.3587.2027
	Jackson County WorkForce West Virginia Career Center	206 Stone Drive Ripley, WV 25271	304.373.0313	304.373.0116
	Mason County WorkForce West Virginia Career Center	404 Main Street Pt. Pleasant, WV 25550	304.675.0857	304.675.0896
	Pleasants County	By Appointment Only	866.420.4531	-----
	Ritchie County	By Appointment Only	866.420.4531	-----
	Roane County WorkForce West Virginia Career Center	321 Market Street Spencer, WV 25276	304.927.0954	-----
	Wirt County WorkForce West Virginia Career Center	304 Lakeview Center Parkersburg, WV 26101	866.420.4531	-----

WorkForce West Virginia Outreach Sites

Region	Outreach Site	Address	Phone	Fax
Region 5	New Martinsville WorkForce West Virginia Career Center	257 N. St. Rt. 2 New Martinsville Plaza New Martinsville, WV 26155	304.455.6184	304.455.6188
	Weirton WorkForce West Virginia Career Center	100 Municipal Plaza, Suite 350 Weirton, WV 26062	304.723.5337	304.723.1997
Region 6	Elkins WorkForce West Virginia Career Center	1023 North Randolph Avenue Elkins, WV 26241	304.637.0255	304.637.0298
	Clarksburg WorkForce West Virginia Career Center	153 W. Main Street, Suite B Clarksburg, WV 26301	304.627.2125	304.627.2129
	Community Resource, Inc. (CRI)	206 E. Main Street Glenville, WV 26351	304.462.8698	-----
	Mountain CAP of West Virginia, Inc.	26 North Kanawha Street Buckhannon, WV 26201	304.472.1500	304.472.9064
	Mountain CAP of West Virginia, Inc.	196 Main Street Sutton, WV 26601	304.765.7738	-----
	Morgantown WorkForce West Virginia Career Center	304 Scott Avenue Morgantown, WV 26505	304.285.3120	304.285.3126
	North Central West Virginia Community Action	Rt. 250 Belington Road Philippi, WV 26416	304.457.3420	304.457.1367
	Raymond Wolfe Center	PO Box 407 Kingwood, WV 26537	304.329.3644	-----
	Tucker County Senior Center	1206 3 rd Street Parsons, WV 26287	304.478.2423	304.478.4828

**Workforce Development Boards
Cash and Non-Cash Contributions
July 1, 2018 – June 30, 2019**

Cash and Non-Cash Contributions
July 1, 2018 – June 30, 2019 Actual Expenses
Programs Authorized and Entities that are Required Partners in the Local Workforce Development Regions

Partner Agency	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Partner Agency Total
*** Title I WIA Programs: <i>Local WIBS; WorkForce West Virginia and Job Corps</i>	\$ 1,310,858.35	\$ 614,361.11	\$ 638,979.32	\$ 773,383.31	\$ 1,640,139.59	\$ 2,717,525.15	\$ 320,460.87	\$ 7,515,707.70
Wagner-Peyser Act <i>WorkForce West Virginia</i>	\$ 520,300.58	\$ 328,143.38	\$ 173,957.86	\$ 236,035.32	\$ 122,821.81	\$ 434,721.60	\$ 279,284.48	\$ 2,095,235.03
Adult Education & Literacy <i>Dept of Education (DOE)</i>	\$ 1,104,978.00	\$ 0.00	\$ 1,620.00	\$ 747,375.00	\$ 6,890.00	\$ 3,546.00	\$ 18,402.00	\$ 3,532,901.44
Parts A and B of Title I of the Rehab. Act <i>Vocational Rehabilitation</i>	\$ 1,355,232.74	\$ 1,363,143.00	\$ 8,113.44	\$ 219,229.26	\$ 583,891.00	\$ 292.00	\$ 0.00	\$ 3,529,901.44
Older Americans Act <i>Bureau of Senior Services</i>	\$ 62,700.00	\$ 29,250.00	\$ 11,328.00	\$ 33,335.00	\$ 92,400.00	\$ 0.00	\$ 0.00	\$ 229,013.00
Carl D. Perkins Act <i>DOE & Higher Education</i>	\$ 5,000.00	\$ 0.00	\$ 8,600.00	\$ 0.00	\$ 24,590.00	\$ 7,820.06	\$ 0.00	\$ 46,010.06
Trade Adjustment Act (TAA) <i>WorkForce West Virginia</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Veterans Program <i>WorkForce West Virginia</i>	\$ 39,083.53	\$ 91,927.00	\$ 73,724.76	\$ 34,700.81	\$ 4,160.88	\$ 79,607.95	\$ 75,554.85	\$ 398,789.78
Community Services Block Grant <i>CAP Agencies</i>	\$ 15,404.00	\$ 0.00	\$ 0.00	\$ 32,250.00	\$ 0.00	\$ 176.88	\$ 0.00	\$ 47,830.88
Housing and Urban Development	\$ 380.00	\$ 0.00	\$ 1,626.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,006.32
Unemployment Laws <i>WorkForce West Virginia</i>	\$ 452,888.13	\$ 245,025.72	\$ 261,969.64	\$ 158,052.93	\$ 103,604.60	\$ 533,834.54	\$ 279,284.48	\$ 2,034,660.04
Part A of Title IV of the Social Security Act	\$ 0.00	\$ 0.00	\$ 2,722.92	\$ 0.00	\$ 1,713,380.00	\$ 0.00	\$ 0.00	\$ 1,716,102.92
Programs Under Section 212 of the Second Chance Act of 2007	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 70,680.00	\$ 0.00	\$ 0.00	\$ 70,680.00
Native American Programs Council of Three Rivers American Indian Center, Inc.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,048.20	\$ 0.00	\$ 2,048.20
Temporary Assistance for Needy Families (TANF)	\$ 0.00	\$ 787,466.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 787,466.00
Human Resource Development Foundation (HRDF) <i>Youth Build</i>	\$ 0.00	\$ 0.00	\$ 13,342.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,342.32
TOTAL ONE-STOP	\$ 4,866,826.33	\$ 3,459,316.21	\$ 1,195,984.58	\$ 2,234,361.63	\$ 4,362,557.88	\$ 3,775,342.40	\$ 972,986.68	\$ 20,867,375.71

Cash Contributions
July 1, 2018 – June 30, 2019 Actual Expenses
Programs Authorized and Entities that are Required Partners in the Local Workforce Development Regions

Partner Agency	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Partner Agency Total
*** Title I WDB Programs: <i>Local WDBS; WorkForce West Virginia and Job Corps</i>	\$ 4,555.60	\$ 613,069.98	\$ 633,675.00	\$ 178,806.64	\$ 337,801.00	\$ 2,716,538.53	\$ 320,236.08	\$ 4,804,682.33
Wagner-Peyser Act <i>WorkForce West Virginia</i>	\$ 290,642.47	\$ 173,348.08	\$ 96,921.13	\$ 173,348.08	\$ 122,821.81	\$ 249,174.20	\$ 157,401.91	\$ 1,263,657.68
Adult Education & Literacy <i>Dept of Education (DOE)</i>	\$ 0.00	\$ 0.00	\$ 240.00	\$ 125,054.00	\$ 3,800.00	\$ 0.00	\$ 18,402.00	\$ 147,496.00
Parts A and B of Title I of the Rehab Act <i>Voc. Rehab</i>	\$ 0.00	\$ 1,363,143.00	\$ 2,100.00	\$ 25,000.00	\$ 8,242.00	\$ 0.00	\$ 0.00	\$ 1,376,285.00
Older Americans Act <i>Bureau of Senior Services</i>	\$ 0.00	\$ 29,250.00	\$ 2,400.00	\$ 2,500.00	\$ 3,840.00	\$ 0.00	\$ 0.00	\$ 37,990.00
Carl D. Perkins Act <i>DOE & Higher Education</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,840.00	\$ 0.00	\$ 0.00	\$ 3,840.00
Trade Adjustment Act (TAA) <i>WORKFORCE West Virginia</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Veterans Program <i>WORKFORCE West Virginia</i>	\$ 17,154.84	\$ 52,074.60	\$ 39,231.40	\$ 18,797.00	\$ 4,160.00	\$ 45,973.26	\$ 42,794.55	\$ 220,185.65
Community Services Block Grant <i>CAP Agencies</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Temporary Assistance for Needy Families (TANF)	\$ 0.00	\$ 787,826.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 787,826.00
Housing and Urban Development	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unemployment Laws <i>WORKFORCE West Virginia</i>	\$ 247,508.16	\$ 137,916.71	\$ 151,564.01	\$ 107,121.83	\$ 103,604.60	\$ 294,825.49	\$ 96,241.96	\$ 1,138,781.94
Part A of Title IV of the Social Security Act	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Programs Under Section 212 of the Second Chance Act of 2007	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00
Human Resource Development Foundation (HRDF) <i>Youth Build</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Region Totals	\$ 559,861.07	\$ 3,156,628.37	\$ 926,131.54	\$ 630,627.55	\$ 590,109.41	\$ 3,306,511.28	\$ 635,076.50	\$ 9,804,945.72

Non-Cash Contributions
July 1, 2018 – June 30, 2019 Actual Expenses
Programs Authorized and Entities that are Required Partners in the Local Workforce Development Regions

Partner Agency	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Partner Agency Total
*** Title I WIA Programs: <i>Local WIBS; WORKFORCE West Virginia and Job Corps</i>	\$ 1,306,303.21	\$ 1,207.37	\$ 632,075.00	\$ 594,457.33	\$ 1,301,621.00	\$ 586.08	\$ 106.16	\$ 3,836,356.48
Wagner-Peyser Act <i>WorkForce West Virginia</i>	\$ 229,626.10	\$ 154,786.24	\$ 77,036.73	\$ 100,468.30	\$ 106,136.31	\$ 185,547.18	\$ 121,877.57	\$ 975,478.43
Adult Education & Literacy <i>Dept of Education (DOE)</i>	\$ 1,104,978.00	\$ 0.00	\$ 1,380.00	\$ 622,321.00	\$ 3,050.00	\$ 3,546.00	\$ 0.00	\$ 1,735,275.00
Parts A and B of Title I of the Rehab Act Voc. <i>Rehab</i>	\$ 1,355,232.74	\$ 0.00	\$ 6,013.44	\$ 194,229.26	\$ 575,649.00	\$ 292.00	\$ 0.00	\$ 2,131,416.44
Older Americans Act <i>Bureau of Senior Services</i>	\$ 62,700.00	\$ 0.00	\$ 10,128.00	\$ 30,935.00	\$ 88,560.00	\$ 0.00	\$ 0.00	\$ 192,323.00
Carl D. Perkins Act <i>DOE & Higher Education</i>	\$ 5,000.00	\$ 0.00	\$ 8,600.00	\$ 0.00	\$ 20,750.00	\$ 7,820.06	\$ 0.00	\$ 42,171.06
Trade Adjustment Act (TAA) <i>WorkForce West Virginia</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Veterans Program <i>WorkForce West Virginia</i>	\$ 14,349.94	\$ 39,854.02	\$ 34,493.36	\$ 10,353.89	\$ 6,867.14	\$ 34,134.69	\$ 32,760.00	\$ 172,813.04
Community Services Block Grant <i>CAP Agencies</i>	\$ 15,404.00	\$ 0.00	\$ 0.00	\$ 31,650.00	\$ 0.00	\$ 176.88	\$ 0.00	\$ 47,230.88
Housing and Urban Development	\$ 380.00	\$ 0.00	\$ 1,506.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,886.32
Unemployment Laws <i>WorkForce West Virginia</i>	\$ 212,737.83	\$ 111,702.71	\$ 126,709.11	\$ 66,752.80	\$ 89,302.28	\$ 238,009.05	\$ 88,401.61	\$ 933,615.39
Programs Under Section 212 of the Second Chance Act of 2007	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 68,680.00	\$ 0.00	\$ 0.00	\$ 68,680.00
Native American Programs Council of Three Rivers American Indian Center, Inc.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,048.20	\$ 0.00	\$ 2,048.20
Part A of Title IV of the Social Security Act	\$ 0.00	\$ 0.00	\$ 2,722.92	\$ 0.00	\$ 1,713,380.00	\$ 0.00	\$ 0.00	\$ 1,716,102.92
Human Resource Development Foundation (HRDF) <i>Youth Build</i>	\$ 0.00	\$ 0.00	\$ 13,342.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,342.32
TOTAL ONE-STOP	\$ 4,306,711.82	\$ 307,550.34	\$ 914,007.20	\$ 1,681,500.58	\$ 3,905,315.73	\$ 469,160.14	\$ 243,145.34	\$ 11,868,752.95

Cash and Non-Cash Contributions
July 1, 2018 – June 30, 2019 Actual Expenses
Programs Authorized and Entities that are Not Required Partners in the Local Workforce Development Regions

Partner Agency	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Partner Agency Total
KISRA	\$ 192,557.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 192,557.00
Davis Health System/ Braodddus Hospital	\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 227.50	\$0.00	\$ 227.50
HIVE	\$ 44,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
HRDF, Inc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 7,325.00	\$0.00	\$ 7,325.00
SNAP E&T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 2,153.86	\$0.00	\$ 2,153.86
PIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Disability Action Center	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 480.00	\$0.00	\$ 480.00
Veterans Upward Bound	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 9,360.00	\$0.00	\$ 9,360.00
Creative Works	\$ 31,972.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 31,972.00
Pace Enterprises	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Pierpont Community & Technical College	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 1,250.00	\$0.00	\$ 1,250.00
Kenneth Honey Rubenstein Juvenile Center	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 200.00	\$0.00	\$ 200.00
Preston County Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 12,286.00	\$0.00	\$ 12,286.00
YouthBuild North Central	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 307.50	\$0.00	\$ 307.50
Pocahontas County Chamber of Commerce	\$ 11,730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 11,730.00
Non-Mandated Partner Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$ 27,442.00	\$0.00	\$0.00	\$ 27,442.00
Catholic Charities	\$ 5,460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 5,460.00
Volunteers or America	\$ 241,316.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 247,016.00
Total	\$ 527,635.00	\$0.00	\$0.00	\$0.00	\$ 27,442.00	\$ 33,389.86	\$0.00	\$ 588,774.36



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INTERAGENCY COLLABORATIVE TEAM

MEMORANDUM OF UNDERSTANDING

2019-2020

The Workforce Innovation and Opportunity Act (WIOA) clearly identifies the WorkForce West Virginia One-Stop Career Centers as the service delivery system for programs funded under the WIOA and its partner programs. WorkForce West Virginia consists of local One-Stop Career Centers in which partners come together to administer workforce investment and other workforce development system activities.

This Memorandum of Understanding (MOU) sets forth the terms of agreement for cooperation and consultation with regard to the implementation of the WIOA for the Interagency Collaborative Team in West Virginia and provides a model for the local MOU preparation.

State Level Partners

MEMORANDUM OF UNDERSTANDING

1.1 DESIGNATED PARTNERS

The agencies in the State of West Virginia represented on the Interagency Collaborative Team (ICT) that provide employment and training activities or supportive services shall collaborate to support and advance the workforce investment system operated through the One-Stop Career Centers at the local level. To provide on-going attention to addressing issues that will build and continually improve the overall workforce investment system, the workforce investment Interagency Collaborative Team was established by the West Virginia legislature in 2002 and codified in 2004. The team is the single state-level interagency group for addressing issues or concerns regarding building and maintaining the most effective and efficient implementation of the overall workforce development system in West Virginia. The below listed West Virginia state agencies are included.

WorkForce West Virginia

- West Virginia Employment Service: Activities authorized under Chapter 41 of Title 38, U.S.C. (local veterans' employment representatives and disabled veterans outreach programs), Employment Service (Wagner-Peyser, Unemployment Compensation and Workforce Innovation & Opportunity Act of 2014).
- Other entities under this agency that provide employment and training activities or supportive services.

Bureau of Senior Services

- State Unit on Aging (Title V of the Older American Act).

Council for Community and Technical College Education

Department of Education

- West Virginia Department of Education, Office of Adult Education and Workforce Development (AE)
- Office of Diversion and Transition Programs (ODTP)

Department of Commerce

- Division of Rehabilitation Services (Title I of the Rehabilitation Act)

Department of Health and Human Resources

- Bureau of Children and Families
- Temporary Assistance for Needy Families (Personal Responsibilities and Work Opportunity Reconciliation Act of 1996)
- Food Stamp Employment & Training, United States Department of Agriculture (Farm Security & Rural Investment Act of 2002)

Development Office

- Community Development Division (Community Services Block Grant Act)
 - (Note: The references in Italics represent the entities required by the WIOA)
- BID (Business Industry Development) Representatives

2.0 INTERAGENCY COLLABORATIVE TEAM BACKGROUND

In August 2002, the Interagency Collaborative Team (ICT) was established at a special Summit held in Charleston, West Virginia. As a result of this event, the ICT met on September 30, 2002 and agreed to a vision, mission, guiding principles and an initial work plan. This MOU is an outgrowth of this work.

ICT VISION
West Virginia state agencies effectively collaborating to define, build and sustain an integrated comprehensive workforce development system that:
<ul style="list-style-type: none">• Ensures universal access• Has the right agency doing the right job• Focuses on meeting the customer requirements• Is uniform, consistent, and responsive• Advances a seamless delivery system that maximizes resources• Remains flexible, yet expandable to grow• Fosters a continuous improvement culture for quality and innovation

The ICT continues to work together to address issues identified as critical to the success of the workforce development system in West Virginia. This MOU provides more formal commitment to the integration that has been evolving since the ICT began its work.

3.0 PURPOSE

The purpose of this MOU is to establish cooperative and mutually beneficial relationships among the required WIOA state partners and other partners whose participation has been determined to be vital to accomplishing the Governor's workforce investment goals. This MOU also sets forth the relative responsibilities of the partners as they relate to the planning and implementation of the comprehensive workforce investment system in West Virginia at both the state and local levels.

To ensure the maximum flexibility for all partners under this agreement, it is agreed that the partners may enter supplemental, agency-specific state or local agreements that further or complement this agreement. At a minimum, the partners to this MOU agree to enforce the aspects of this agreement at the local level.

4.1 THE WV WORKFORCE INVESTMENT SYSTEM VISION

The Governor's vision for a world-class workforce development system in West Virginia is to:

- Assist individuals in obtaining employment that leads to self-sufficiency;
- Provide employers with access to qualified and appropriately skilled employees who have been assessed, trained and possess appropriate credentials and certifications;
- Have effective programs and services that are delivered through a seamless and integrated delivery system;
- Have a system that continually improves, eliminates duplication of services, reduces administrative costs, enhances participation, accommodates the job-demand needs of employers, and improves customer satisfaction;
- Demonstrate appropriate accountability of organizations, individuals, and process throughout the system;
- React to current demand of target industries; *i.e.* the system should be demand driven and directed to jobs with good wages and benefits;

5.1 SYSTEM-WIDE STATE LEVEL COMMITMENTS

Specific notes regarding individual agency commitments can be found in Section 25.0 of this MOU.

Each partner in this MOU agrees to make the following commitments through the WorkForce West Virginia One-Stop Career Centers:

1. Provide the appropriate core services that are applicable to the partner's program.
2. Use the funds identified in the Funding Stream Report allocated to the partners program for Workforce Development to the extent not inconsistent with Federal law authorizing the program.
3. Participate in a common referral system.
4. Participate in and commit resources, as appropriate and allowable, to a common case management information system, *i.e.* Mid-Atlantic Career Consortium (MACC), within WorkForce West Virginia.
5. Commit to the effective flow and referral of customers through the WorkForce West Virginia One-Stop Career Centers from entry to case management.
6. Commit to the achievement of established performance goals established by the U.S. Department of Labor, West Virginia Workforce Development Board and the One-Stop Career Center partners.
7. Participate in and commit resources, as appropriate, to ensure all Business Services are reported in WorkForce West Virginia MACC system.

Additional core, intensive and training services will be provided as appropriate at the local level. *Specific services to be provided in the local One-Stop Career Centers must be detailed and included in the local partner MOU.*

6.0 OVERALL PERFORMANCE GOALS

To continually improve the quality of each region's workforce through an integrated employment and workforce development system for the benefit of the individuals and employers it serves, the partners to this MOU will strive cooperatively to achieve the following:

Goal 1: Design and implement a comprehensive, fully integrated workforce development system that appropriately balances state and local roles, responsibilities and accountability and fosters true 'local partnering and ownership' for regional workforce development.

Goal 2: Assure every employee, job seeker and employer are aware of and have universal access and choice to the full continuum of available workforce development programs and services in West Virginia.

Goal 3: Increase the labor supply for high demand industries, both current and future in cooperation with state and local economic development strategies through workforce development.

Goal 4: Eliminate unwarranted duplication of services and reduce administrative costs at both state and local levels. Enhance participation and performance of customers served through the system by using a consistent and uniform assessment method.

Goal 5: Serve as leaders increasing the knowledge of the entire workforce development system by encouraging collaboration among education, business, organized labor, and economic development.

Goal 6: Ensure each region's WorkForce has opportunities to improve skills and wages through a system of employment services and lifelong learning opportunities.

Goal 7: Work effectively with economic development organizations to assist in creating employment opportunities and enhance the image of each Workforce Development Board region.

Goal 8: Ensure connectivity between West Virginia economic development initiative and goals and workforce development activities to match career opportunities and programs to well-defined and documented industry-based skill standards and workforce needs that result in a truly skilled workforce. Ensure that Business is recognized as a primary Customer in the workforce system and quality business services and provided in each Workforce Development Board Region.

Goal 9: Through joint planning leverage collaboration, public and private, at all levels and among all stakeholders that build system capacity, optimizes resources and sustains measurable high performance throughout the system.

Goal 10: Build a workforce development system that will increase the workplace skill for West Virginias, economically benefiting the workforce, employers and the state.

Goal 11: Build a workforce development system that gives West Virginia a competitive advantage in the recruitment of new businesses.

Goal 12: Advance a system-wide customer focused, quality culture that is continuously improved. Additional goals may be negotiated at the local level. Any performance criteria must be established cooperatively with all partners.

7.0 CUSTOMER REFERRAL PROCESS

The primary goal of the referral system is the provision of seamless service delivery to both job seekers and employers. Customers will be referred by methods and through processes developed by the local level and described in the state agency/local Workforce Development Board (WDB) MOU. Pilot programs and best practices should be developed for improvement and consistency statewide.

Additionally, information acquired in the One-Stop Career Centers should be mutually accessible. This information will be shared only to the extent permitted by regulations requiring confidentiality of participant records. All labor market information, job leads, programmatic and participant information, as reported on standard forms, will be accessible as allowable and appropriate. All partners agree to cooperate in developing customer identification, tracking, follow-up evaluation, performance, and satisfaction data.

8.0 CONTRIBUTION FOR SERVICES AND SYSTEM OPERATING COSTS

Each state mandated or other contributing partner (agency) agrees to contribute its fair share of resources for providing One-Stop Career Center core and intensive services and supporting the One Stop Career Centers operations proportionate to the benefit derived and the total resources required. Partner resource contributions will be at both state level for the system wide development and at the local level for one stop Career Center operations. Agency totals will be included as such in the annual Funding Stream Report to the Legislative Oversight Committee. At the state level, ICT members will commit resources that support activities such as Workforce West Virginia management information system (MIS) network, cooperative purchasing, training, and professional development. The state level partner contributions will be specified in the Individual Agency Specifications as referenced in Section 19 of this agreement and found in Section 25.

9.0 USE OF COMMON TECHNOLOGY AND INTEGRATED INFORMATION SYSTEMS

The Mid-Atlantic Career Consortium (MACC) or, other replacement system approved by the West Virginia Workforce Development Board, and the CTO.

The MACC, known in West Virginia as WorkForce West Virginia, is the computerized system of record keeping that will include a common data repository for WIOA, Wagner-Peyser, Trade Adjustment Assistance (TAA) and other Title I (B) Activities. All partners agree to enter all client profiles (job and training seekers), job openings and employer information it receives into the WorkForce West Virginia (MACC) to the extent partner modules and access become available. The WorkForce West Virginia system (MACC) or replacement, will be the system of choice for finding employment or obtaining training through the agencies working together to develop common processes through the system.

A process for allocating both future development costs and ongoing operational costs to include regular maintenance and “help desk” type support for the system will be established.

State agencies accessing and using the workforce West Virginia system (MACC) are encouraged to contribute toward costs of the MACC based on an agreed upon fair and proportionate allocation determined by system use or overall funding. The local WDBs will also contribute proportionately toward the cost.

All partners also agree to treat all data contained in the WorkForce West Virginia system (MACC) as confidential. No partner should permit access of State of West Virginia provided resources to, or disclose data to, any persons or entities other than its staff or data users, under any conditions. For client information to be shared, a release form stipulating what is being released and to whom must be agreed to and signed by the customer.

Other data related to demand and supply side information will use in-house MIS.

10.0 ASSESSMENT COMMON PRACTICES

Wherever and whenever possible assessment processes will be streamlined to reduce duplication to the customers.

11.0 ANNUAL REPORTING REQUIREMENTS

Based on annual reporting requirements in West Virginia state code Chapter 58-28, all parties to the MOU agree to provide information in a timely manner when requested by the workforce system. One annual report requires data from the agencies. The “State of the One-Stop Report” and the “annual Funding Streams and Outcomes” report have been combined into one report, The Workforce Development System Report. This report includes information on funding streams (federal and state), customers served, performance outcomes and other items as outlined under separate cover.

12.0 APPROPRIATE BALANCE OF RESOURCE USE

Every effort will be made to ensure balance between state level funding and use of funds and the funding at the regional level and use of funds regionally. There should be fair sharing of efforts targeted to build an effective and efficient workforce development system that is balanced between state and local regional efforts.

13.0 PLANNING COMPACT FOR WORKFORCE DEVELOPMENT SYSTEM

Some of the state agencies included in this MOU are required to submit compliance or other plans to one or more Federal Agencies, most of the state partners signing this MOU also do planning as a matter of course in carrying out effective operations. Partners in each comprehensive One-Stop Career Center are encouraged to work together to produce a plan which will effectively deliver services to the client and reduce the total overhead/administration of the One-Stop Career Center.

14.0 SUPPORT OF COMMON PERFORMANCE MEASURES

The ICT will support all Federal and State mandated common performance measures. These measures will be part of the planning compact process. All parties to this MOU agree to capture appropriate performance data as required to support the collection of the common performance measures.

15.0 SKILLS STANDARDS AND CROSS-AGENCY TRAINING

In order to ensure quality programs and services to all customers across all regions, parties to this MOU agree to develop the expected level of skills needed for operation of the one-Stop

Career Centers. Further, each agency will support the development of cross-agency training for awareness regarding its programs and services within the One Stop Career Centers.

16.0 STAFF DEVELOPMENT/RESOURCES DEVELOPMENT

To ensure and sustain an effective, high quality workforce development system, especially at the state agency level, adequate and knowledgeable staff must be in place. The better the knowledge and skill levels across the system, the greater the experiences and results the system can deliver on a regular basis.

Partners to this MOU will invest in staff development within their agency and collaboratively across agencies to enhance the knowledge and skill levels of all staff engaged in the workforce development system.

Further, the agencies agree to work together toward recruitment and retention of qualified, skilled and dedicated employees to fill state positions needed to have an effective workforce development system. This is especially important as the demand for qualified employees increases as retirements occur in future years.

17.0 CONFIDENTIALITY OF INFORMATION/DATA

All partners recognize the critical nature of protecting and using information/data in the most appropriate matter at all times. Each Partner entering into this MOU has the obligation and authority to control the uses and access of information/data collected or generated as part of its specific work. ICT members agree to work on ways to ensure the confidentiality of records throughout the One-Stop Career Centers. All confidentiality issues will be presented to the ICT for discussion and resolution as to use and access of the identified data and information needing special protection. The confidentiality agreement applies to electronic systems as well as all paper processes.

18.0 INTERAGENCY COLLABORATIVE TEAM WORKING RELATIONSHIP

The ICT agrees to adhere to its initial charter and guiding principles that foster an effective working relationship among both mandated and volunteer partners to this MOU. The ICT

will be originators of this MOU and provide general oversight of its completion and implementation. The ICT will serve as the first level group to address issues arising out of the MOU as to expectations, potential non-compliance, and interpretation of intent. The ICT will also work to continually improve the overall MOU to advance integration, effectiveness and improvements. Other partners may be added to this agreement as contributors identified in the Funding Stream Report.

19.0 INDIVIDUAL AGENCY SPECIFICS

As part of the general MOU, individual agency specifics that outline additional information pertinent to that agency's agreement and participation in this State Level Partners Memorandum of Understanding have been submitted. Section 25 of this MOU contains what has been approved by each agency.

20.0 MOU MODIFICATION PROCESS

Partners may request, in writing, an amendment to this MOU. The changes must be documented, signed, dated under the conditions agreed upon by all of the partners, and attached to the original MOU. If any provision of this MOU is held invalid, the remainder of the MOU will not be affected.

21.0 BREACH OF MOU

The agencies agree that each shall fulfill its responsibilities under this MOU in accordance with the provisions of law and regulations that govern their activities. If at any time an agency is unable to perform its functions under this MOU, such agency shall immediately provide written notice to the Interagency Collaborative Team (ICT) describing its inability to fulfill the requirements of this MOU and establish a date at the earliest convenience, but no more than 30 days, to mutually resolve this issue.

The Executive Officer of the agency will direct appropriate staff to meet at agreed upon intervals to discuss and plan activities to satisfy requirements of this MOU and to ensure efficient and effective implementation of this MOU. However, failure to abide by this agreement is basis for termination by the other party.

22.0 IMPASSE RESOLUTIONS

The agencies agree to communicate openly and directly and that every effort will be made to resolve any problems or disputes in a cooperative manner. For disputes regarding the

provisions of this MOU that cannot be resolved through communication among agency staff, the parties will document the negotiations and efforts that have taken place to resolve the issue. At the first level, the unresolved issue or dispute should be presented to the total ICT membership or an assigned sub-group to attempt to resolve differences to the satisfaction of all parties. If this fails or does not meet the expectations of all parties, then information regarding the impasse and efforts to resolve must be submitted to the West Virginia Workforce Development Board Executive Committee within 30 days of the impasse. Once the information is received by the West Virginia Workforce Development Board Executive Committee, they will meet to seek a resolution and provide that resolution to the partners within 30 days. If the entire process takes more than 60 days, or if the partner is not satisfied with the resolution; the partner may appeal to the Governor. The decision of the Governor shall be final.

23.0 MOU DURATION AGREEMENT

This agreement is effective July 1, 2018 and terminates on June 30, 2019. It may be extended through mutual agreement of the parties. The MOU may be terminated by any of the partners upon 30 days of written notice to the other partners with cause or upon 90 days of written notice to the other partners without cause.

24.0 EQUAL OPPORTUNITY AND NONDISCRIMINATION OBLIGATIONS

The partners acknowledge familiarity with applicable federal and State of West Virginia laws, rules, regulations, policies, procedures, and reporting requirements and will abide by them. This includes, but is not limited to, discrimination policies, compliance with the Americans with Disabilities Act, and maintenance of drug free workplaces. Reference is made, but not limited to, Sec.181 -"Requirements and Restrictions," and Sec.188 -"Nondiscrimination," of the WIOA.

25.0 INDIVIDUAL AGENCY INFORMATION

As called for in the main portion of the MOU, each participating state level agency could provide, background information, special notes and/or conditions regarding its participation in the MOU. The following section contains the information as submitted from the agency.

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Development Office	26

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	WorkForce West Virginia (WFWV) <u>Regina Brogan</u>
Primary Program(s)	<ul style="list-style-type: none"> • Wagner-Peyser/Labor Exchange • Business Service Unit • Work Opportunity Tax Credit • Activities authorized under Chapter 41, Title 38, U.S.C. (Local Veterans' Employment Representatives and Disabled Veterans' Outreach Program) • Unemployment Insurance Program Re-Employment • Alien Labor Certification (ALC) Migrant Seasonal Farmworker Program • Adults, Dislocated Workers, Youth (contracted through the Workforce Development Board [WDB]) • Programs authorized under State Unemployment Compensation (UC) laws (in accordance with applicable federal law) • Workforce Investment and Opportunity Act (WIOA) sec. 121(b)(1)(B)(xii) • Labor Market Information
Basic Career Services	<ul style="list-style-type: none"> • Orientation to information and other services available through the American Job Center (AJC) delivery system. • Job search and job placement assistance (with career counseling when appropriate). • Initial assessment of supportive service needs. • Intake (may include re-employment profiling) • Determinations of whether individuals are eligible to receive assistance under Subtitle B of the Title I of WIOA (If contracted with the WIB). • Labor Market Information Core Products and Services: <ul style="list-style-type: none"> ○ Develop core products and services along ETA guidelines for businesses and WIOA customers with appropriate advice and consent from state WorkForce Development Officials. ○ Support the Employment Service, and the Unemployment Compensation Division with necessary labor market information and research. • Basic Services: <ul style="list-style-type: none"> ○ UC offices are in all AJC's where all unemployment services are available. If unemployment staff are not located in AJC, the following unemployment information is available:

	<ul style="list-style-type: none"> • Brochures which provide basic information about eligibility for benefits; • How to file claims; • How new businesses register and pay UC taxes; • How to file quarterly wage and tax information; • Employer and claimant appeal rights; • How to file appeals.
Contributions	WFWV will contribute staff and other in-kind contributions to the American Job Center (AJC). In-kind contributions may be different at each AJC. WFWV will contribute staff and other resources to the extent identified in the Funding Stream Report.
Performance Measurement Levels	<p>Employment Service – We will support common measures as defined by the Department of Labor.</p> <p>Unemployment Compensation – No special performance issues.</p>
Referral Process	WFWV will support referral procedures as defined by the Operator.
Confidentiality Requirements	Information will be shared to the extent permitted by federal and state laws requiring confidentiality of employers' and job seekers' information. Information will be shared only with customer consent.
Training Activity	All mandated partners will participate in cross training activities in each comprehensive AJC for program awareness.
Case Management	Case management is the responsibility of the local Workforce Development Board; however, a policy to ensure consistency statewide should be implemented.
Planning Compact Cycle	Four-year planning cycle, with annual review and modifications to the plan as needed.
Job Placement	To ensure consistent screening, all partner job orders should be entered into the WorkForce West Virginia MACC System.
Special Conditions/Exceptions	Employer related activities concerning labor exchange services should be coordinated with WFWV. This would not apply to internal business services provided by other entities.

Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	Bureau of Senior Services (BoSS) <u>Myisha Robinson</u>
Primary Program(s)	Senior Community Service Employment Program (SCSEP)
Core Services	Information, recruitment, referral, on-site trainings and the services described in Section 134(d) (21) of WIOA.
Contributions	BoSS will make appropriate in-kind contributions toward the operation of One-Stop Career Centers located in similar geographical service areas.
Performance Measurement Levels	Community Service, Entered Employment, Work Retention, Average Earnings, Service Levels and Services to Most in Need.
Referral Process	Require all enrollees to register with their local One- Stop Career Center and refer non-eligible seniors (55+) directly to the One-Stop Career Centers.
Confidentiality Requirements	Information will be shared to the maximum extent permitted by applicable state and federal statutes.
Training Activity	The BoSS will participate in cross training with local One-Stop Career Centers.
Case Management	SCSEP sub-grantees, under the auspices of the BoSS, will work with the One-Stop Career Centers, in coordinating case management services to SCSEP enrollees.
Planning Compact Cycles	A state plan is developed every four years with annual updates.
Job Placement	SCSEP and local One-Stop Career Centers will work in partnership to achieve unsubsidized job placement for eligible enrollees.
Special Conditions/Exceptions	SCSEP funding can only be used for eligible participants who are at least age fifty-five (55) and live at or below 125% of the U.S. poverty level.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	West Virginia Community and Technical College System (WVCTCS or CTCS) <i><u>Nancy Ligu</u></i>
Primary Program(s)	<ul style="list-style-type: none"> • Customized Training • Certificate Programs • Associate Degrees • Board of Governor Degrees • Continuing Education Classes
Core Services	The delivery of training and education programs to employees, part-time and full-time students enrolled in collegiate credit and non-credit programs and courses.
Contributions*	The participation in WIOA activities vary with each individual community & technical college. CTCS will contribute staff and other resources to the extent identified in the Funding Stream Report.
Performance Measurement Levels	Community and Technical colleges are accountable for Carl D. Perkins Vocational and Technical Education Act core indicators and all public community & technical colleges are accountable through a submission of an Institutional Compact and Master Plan to the Council for Community and Technical College Education.
Referral Process	Referrals are made through agencies, high schools, employers, Workforce Investment Boards and One- Stop Career Centers.
Confidentiality Requirements	All community & technical colleges follow provisions of the Federal Educational Rights and Privacy Act (FERPA) and other student confidentiality requirements.
Training Activity	Customized training for employers, non-collegiate credit training for the general public and continuing education for a variety of professions.
Case Management	Counseling and advising activities are available at all public community & technical colleges to all students.
Planning Compact Cycle	The Carl D. Perkins Vocational and Technical Education Act State Plan is submitted to the United States Department of Education and updated annually during the duration of the Act, and each public community & technical college submitted a six-year compact and Master Plan that is revised annually.
Job Placement	Each public community & technical college has a career planning and placement office available to students.
Special Conditions/Exceptions	None provided.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	Department of Commerce Division of Rehabilitation Services (DRS) <i>Pisnu Bua-lam</i>
Primary Program(s)	Vocational Rehabilitation Services includes 1) Employment Services to individuals with disabilities enabling them to go to work, and 2) Services to Employers to assist businesses in meeting their disability-related needs for employee skills and talents. WV DRS provides services at the intensive level. DRS may serve only eligible individuals who have a physical or mental impairment that constitutes a substantial impediment to employment which interferes with their ability to get, keep or advance in employment and who can benefit from rehabilitation services to successfully reach a competitive integrated employment outcome.
Core Services	Beginning at application Rehabilitation Counselors analyze the information provided to determine an individual's strengths, weaknesses, interests and abilities and discuss services that will enable the person to be successful in meeting his/her employment goals. Vocational rehabilitation services for individuals with disabilities may include: Counseling, School Transition Services (including pre-employment transition services), Training, Job Accommodations, Assistive Technology, Supported Employment, Job Placement. Services to Employers include: match businesses with qualified employees, educating on disability awareness and tax credits, OJT and apprenticeships and accessibility assessments.
Contributions	WV DRS currently has presence in eight WorkForce One-Stop Career Centers: Beckley, Charleston, Hurricane, New Martinsville, Parkersburg, Princeton, Ripley, and Wheeling. DRS also pays the proportionate share of rent and related expenses, based on a cost allocation plan, required to support these staff. Additionally, DRS has a Program Specialist staff to implement and monitor programs related to WorkForce and assist in our collaboration with the WorkForce system. WV DRS continues to contribute staff and other resources when a need is identified.
Performance Measurement Levels	DRS is accountable to performance accountability measures required by the Rehabilitation Act of 1973, as Amended by the Workforce Innovation and Opportunity Act (WIOA). These measures assess outcomes that include the percentage of participants who are in employment during the second and fourth quarter after exit, the median earnings of participants who are in employment during the second quarter after exit, the percentage of participants

	<p>who obtain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent, during participation in or within 1 year after exit, the percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains toward such a credential or employment, and indicators of effectiveness in serving employers. As required by law, customer satisfaction is determined by satisfaction surveys conducted by DRS and the Statewide Rehabilitation Council.</p>
Referral Process	<p>WorkForce core services provided under WIOA are to be universally accessible; consequently, an individual with a disability may choose to receive services directly from the One-Stop Career Centers rather than being automatically referred to DRS. If an individual applies for rehabilitation services and is found eligible, job ready individuals may choose to apply for other workforce services after receiving intensive services received from DRS. DRS will encourage clients to complete the WorkForce application process to access the full range of WorkForce services.</p>
Confidentiality Requirements	<p>WV DRS is guided by numerous federal and state laws governing confidentiality. These include, but are not limited to, confidentiality provisions under the Federal Rehabilitation Act, the Federal Privacy Act, West Virginia Code 18-10A-10. DRS protects the confidentiality of all clients' disability related personal information and will only release information if the client signs a release form that identifies what is being released, to whom and the intended purpose. DRS, WorkForce WV and Adult Basic Ed are mandated partners of the WV Workforce Development System under WIOA. Information may be collected and shared among WIOA partner agencies for the purposes of data reporting, program improvement and vocational planning toward employment.</p>
Training Activity	<p>Payment for training is one of the services that may be provided to eligible individuals to enable them to obtain a successful employment outcome. DRS has negotiated processes with the WIB to share costs of training and support services for individuals accessing training dollars.</p>
Case Management	<p>Case management services are provided for applicants and eligible individuals by Vocational Rehabilitation Counselors. Coordination of case management activities is critical to ensure that vocational goals and services are congruent between the two case management systems and various funding sources.</p>

Planning Compact Cycle	The Unified State Plan for the State’s Workforce Development System (which includes the core partners of WorkForce WV, WV Adult Education, and DRS) is submitted every four years to the U.S. Departments of Labor and Education, with updates submitted every two years. In addition to its contribution to the Unified State Plan, DRS also submits attachments specific to vocational rehabilitation (VR) to the State Department of Commerce and to the federal Rehabilitation Services Administration, housed within the U.S. Department of Education.
Job Placement	Eligible individuals receive placement services as part of the Individualized Plan for Employment. DRS recognize the individual’s right to privacy and maintains client confidentiality. It is the DRS client’s choice whether to disclose to an employer if he/she has received services from the Division of Rehabilitation Services. All job ready individuals are required to register with the WorkForce West Virginia One-Stop Career Centers to aid in their job seeking efforts. DRS District Managers and Employment Specialists participate in Business Services teams and WDB meetings in all the WorkForce regions to enhance the services to state’s employers, eliminate duplication, and better serve the employment needs of job seekers and employers.
Special Conditions/Exceptions	The Division of Rehabilitation Services provides services through an eligibility-based program. Eligibility criteria are established by the Rehabilitation Act as Amended by WIOA and its federal regulations. To be eligible for rehabilitation services, an individual must have a physical or mental impairment which constitutes or results in a substantial impediment to employment AND the applicant must require rehabilitation services to prepare for, enter into, engage in, and retain competitive, integrated employment consistent with the individual’s strengths, resources, priorities, concerns, abilities, capabilities, and informed choice. In 2019-2020, DRS will be operating under an order of selection, as there will not be adequate resources to provide to all eligible consumers. DRS will continue to place eligible applicants with non-significant disabilities and eligible applicants with significant disabilities on the waiting list, while eligible applicants with most significant disabilities will be able to receive services.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	Department of Education Office of Adult Education (AE) <u>Mendy Marshall</u>
Primary Program(s)	Adult Basic Education
Core Services	Basic Academic Skills, Job Readiness Skills, Literacy Services, ESL, Distance Learning, Academic Assessment for adults enrolled in ABE.
Contributions	Data matching with WIOA. Instructors, instructional materials, classroom supplies. Department of Education (ABE) will contribute staff and other resources to the extent identified in the Funding Stream Report.
Performance Measurement Levels	Core indicators of performance reported by ABE include: <ul style="list-style-type: none"> • Demonstrated improvements in literacy skill levels • Receipt of a secondary school diploma or its recognized equivalent • Placement in, retention in, or completion of postsecondary education, training, unsubsidized employment, or career advancement.
Referral Process	Collaboration with various agencies and organizations.
Confidentiality Requirements	Strictly Confidential Information: <ul style="list-style-type: none"> • Disclosure of a diagnosed learning disability; • A physical or mental disability; • A diagnosed medical condition; • Use of prescription drugs; • History of drug/alcohol abuse and/or treatment; • Status as HIV positive or having the AIDS virus; • Official transcripts of high school equivalency scores.
Training Activity	The scope of ABE does not include training but does provide for academic and educational achievements that may lead to post-secondary or vocational training that could lead to employment.
Case Management	Student intake counseling only.
Planning Compact Cycle	Five-year plan.

Job Placement	The scope of ABE does not include job placement and is limited to providing educational achievements data to the case management process.
Special Conditions/Exceptions	For students 16 years of age and older, not enrolled in secondary education. The dropout age in WV is 17. Adult Education can only serve 16 years old's if they are married, emancipated from parents, court-ordered to attend, or enrolled in an institutional education program. 17 and 18-year old's may only enroll in adult education if they have withdrawn officially from the public or private school system or completed home schooling and provided proof with an official letter from their county or parent.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	Department of Education Office of Diversion and Transition Programs (ODTP) <i><u>Kari Rice or Jacob Green</u></i>
Primary Program(s)	High School Equivalency, HS Diploma, Career and Technical Education/Certification, Transition Life Skills and Post-Secondary.
Core Services	OIEP will not offer any services directly from the One-Stop Career Center, but will offer job training programs, basic education and transition life skills programs to adults and youth in state's custody via placement or incarceration.
Contributions	WVDE, OIEP provides educational programming at all regional jails, adult correctional facilities and juvenile facilities managed by DHHR, Division of Juvenile Services, WV Division of Corrections, and the Department of Military Affairs & Public Safety. WVDE, OIEP will contribute staff and other resources to the extent identified in the Funding Stream Report.
Performance Measurement Levels	High School Equivalency, High School and Post- Secondary completions, grade level skills improvement and career and technical certifications.
Confidentiality Requirements	Students will sign release of information forms for any information that is shared between WVDE/OIEP and One-Stop Career Centers. This will be done prior to their release and will be a part of their portfolios.
Training Activity	Career and technical, academic, and transition life skills programs are offered to incarcerated adult and youth throughout facilities in West Virginia.
Case Management	Student intake counseling only.
Planning Compact Cycle	Internal Strategic Plan for OIEP 2008-2014 which will continually be updated.
Job Placement	Sharing of training and testing information and assistance from transitions specialists with OIEP are available.
Special Conditions/Exceptions	Placement of convicted felons in job market warrants special attention. Benefits available to employers such as federal bonding and tax advantages to employers of convicted felons need to be addressed with business and industry stakeholders.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	Department of Health & Human Resources (DHHR) <u>Bill J. Crouch</u>
Primary Program(s)	Temporary Assistance for Needy Families (TANF); Food Stamp Employment and Training (FSET); Children’s Youth Services
Core Services	SPOKES/EXCEL – Open Entry Job Preparations Classes for TANF & WIB participants. Assessment Testing using the TABE, WorkKeys and CASAS along with Learning Disability Screening and the Emotional Health Inventory. FSET – providing employment and training opportunities for unemployed and under employed Food Stamp Recipients (not available in all counties).
Contributions	Assists in funding instructors for the TANF and WIB job readiness classes (SPOKES/EXCEL). Currently providing funding for the One-Stop Career Center staff to operate the FSET program. DHHR will contribute staff and other resources to the extent identified in the Funding Stream Report.
Performance Measurement Levels	TANF participants should have the opportunity to participate in all WorkForce employment/training opportunities. TANF participation rate requirements are established at the Federal level. All FSET participants should be offered an employment/training opportunity that will allow them to maintain their eligibility for Food Stamps.
Referral Process	All TANF participants that complete SPOKES/EXCEL classes should be eligible to participate in WorkForce employment/training opportunities. All FSET participants need to be referred to appropriate activities by One-Stop Career Center staff.
Confidentiality Requirements	The confidentiality of all DHHR customers’ needs to be respected and protected with special consideration being given to victims of domestic violence and those receiving child protective services.

Training Activity	That wherever possible, the WorkForce Investment Board provides a classroom where the SPOKES/EXCEL classes can be conducted.
Case Management	<p>The DHHR case manager will be the primary case manager for all TANF customers.</p> <p>One-Stop Career Center case managers need to attend Case Staffing Reviews for TANF customers, as appropriate.</p>
Planning Compact Cycle	The TANF State Plan is rewritten every two years and periodically revised as needed. The FSET State Plan is rewritten every two years and updated annually.
Job Placement	<p>DHHR will assist and provide appropriate support services not otherwise available to DHHR customers who are placed into employment.</p> <p>DHHR is committed to providing every TANF and FSET participants with employment and training opportunities that will lead to employment. DHHR hopes that by participating with other agencies and utilizing the services of the One-Stop Career Centers, a greater range of opportunities will become available to DHHR customers.</p>
Special Conditions/Exceptions	DHHR's understanding is that it is not obligated to pay rent or other expenses for the One-Stop Career Center operation unless arrangements are specially negotiated.

Possible Individual Agency Requirement	General Purpose/Meaning
Agency Name/Key Contact	West Virginia Development Office Business and Industrial Development 304-558-2234 <u>Sharon Adams / B. David Rogers</u>
Primary Program(s)	Governor's Guaranteed WorkForce Program, Competitive Improvement Program
Core Services	Technical assistance for WorkForce Development and Training. Referrals to appropriate partner agencies. Reimbursement for pre-approved customized training (business specific).
Contributions	Will contribute staff and other in-kind contributions to WorkForce West Virginia with information and introductions to West Virginia's new and existing businesses when appropriate. Share information regarding significant layoffs or closures.
Performance Measurement Levels	The West Virginia Development Office, Business and Industrial Development Division is responsible for all state assistance training programs.
Referral Process	Will collaborate, when appropriate, with WorkForce West Virginia by sharing appropriate services.
Special Conditions/Exceptions	WorkForce West Virginia staff will refer employer related training requests, as well as expansion or new prospects, to the West Virginia Development Office, Business and Industrial Development Division.
Training Activity	Customized Training and Development (Business Specific).
Case Management	Case Management for Business and Industry customized WorkForce Training will be controlled by the West Virginia Development Office, Business and Industrial Development Division.
Planning Compact Cycle	July 1 – June 30

Special Conditions/Exceptions	Labor Market Information, layoff, and plant closings.
Confidentiality Requirements	Information will be shared with WorkForce West Virginia to the extent permitted and not restricted by nondisclosure agreements.
Job Placement	To ensure consistent screening, all job order requests received will be shared with WorkForce West Virginia. Employees of the West Virginia Development Division will not be responsible for updating information on the MACC system.

26.0 Signatures

WorkForce West Virginia



Signature

5-8-2019

Date

WV Bureau of Senior Services (BoSS)



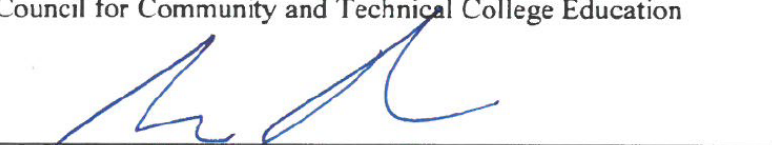
Robert Roswall

Signature

5/24/19

Date

Council for Community and Technical College Education



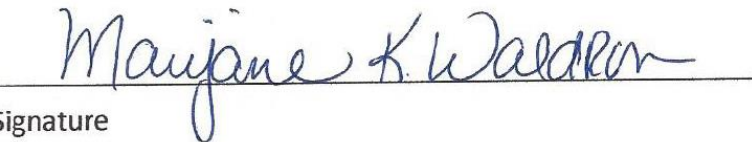
Signature

5/3/19

Date

Sarah Tucker

Department of Commerce / Division of Rehabilitation Services (DRS)



Signature

5-7-19

Date

Superintendent, Department of Education

Steven P. Kaine

6/7/19

Signature

Date

Department of Health & Human Resources (DHHR)

Linda Watts

8/26/19

Signature

Date

West Virginia Development Office

Michael D. Conway

6.28.19

Signature

Date
